Approved 10/5/26

HAMILTON TOWNSHIP
BOARD OF SUPERVISORS REGULAR MEETING
SEPTEMBER 14, 2026

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Jeremy P. Smith.

SUPERVISORS PRESENT: Jeremy P. Smith, Ryan M. Groft, Ryan A. Fox
ALSO PRESENT: Megan Carper, Secretary/Treasurer

APPROVAL OF AGENDA

Ryan M. Groft made a motion to approve the September 14, 2026 Board of Supervisors meeting agenda as presented, seconded by Ryan A. Fox. The motion was unanimously approved.

APPROVAL OF MINUTES

Jeremy P. Smith made a motion to approve the July 6, 2026 Regular Meeting Minutes as presented, seconded by Ryan M. Groft. The motion was unanimously approved.

PUBLIC COMMENT (AGENDA ITEMS ONLY)

There were no public comments on agenda items.

OLD BUSINESS

None.

NEW BUSINESS

Stormwater Operations & Maintenance Agreement – Jeffrey Smith, 1095 The Spangler Road: Jeremy P. Smith made a motion to approve the Stormwater Operations and Maintenance Agreement for the property located at 1095 The Spangler Road, subject to the Township Engineer's recommendation and any conditions identified therein, seconded by Ryan M. Groft. The motion was unanimously approved.

Stormwater Operations & Maintenance Agreement – Bopp/Foltz, 45 Old Mill Road: Jeremy P. Smith made a motion to approve the Stormwater Operations and Maintenance Agreement for the property located at 45 Old Mill Road, subject to the Township Engineer's recommendation and any conditions identified therein, seconded by Ryan M. Groft. The motion was unanimously approved.

Steven K. & Ruth E. Esh Stormwater Management Plan: Jeremy P. Smith made a motion to conditionally approve the Steven K. & Ruth E. Esh Stormwater Management Plan, subject to completion of the conditions identified in the Township Engineer's September 4, 2026 review letter; to approve execution and recording of the required Stormwater Operations and Maintenance Agreement; and to approve the posting of financial security in the amount of $71,900.40, seconded by Ryan M. Groft. The motion was unanimously approved.

Benuel Esh Stormwater Management Plan: Jeremy P. Smith made a motion to conditionally approve the Benuel Esh Stormwater Management Plan, subject to satisfactory completion of the outstanding items identified in the Township Engineer's September 4, 2026 review letter; to approve execution and recording of the required Stormwater Operations and Maintenance Agreement; and to approve the posting of financial security in the amount of $66,961.40, seconded by Ryan M. Groft. The motion was unanimously approved.

Resolution No. 2026-17 – Investment of Dedicated MS-4 Funds with PLGIT: Jeremy P. Smith made a motion to adopt Resolution No. 2026-17 authorizing the transfer of $182,296.83 in matured MS-4 funds, plus an additional $25,000 annual Township allocation, from Members 1st to a dedicated PLGIT MS-4 account, seconded by Ryan M. Groft. The motion was unanimously approved.

Resolution No. 2026-18 – Investment of Excess General Funds with PLGIT: Jeremy P. Smith made a motion to adopt Resolution No. 2026-18 authorizing the transfer of $400,000 in excess General Fund balances currently held at Members 1st Federal Credit Union and ACNB Bank to the Township's PLGIT General Fund account, and authorizing Township office staff to transfer eligible General Fund CD proceeds to PLGIT upon maturity in accordance with the Resolution, seconded by Ryan M. Groft. The motion was unanimously approved.

PSATS Municipal Pension Trust Ballot: Jeremy P. Smith made a motion to vote for Jack Hines and John "Jay" Wilkes Jr. for the PSATS Municipal Pension Trust Board of Trustees, seconded by Ryan M. Groft. The motion was unanimously approved.

PSATS Health Insurance Cooperative Trust Ballot: Jeremy P. Smith made a motion to vote for Jack Hines and John "Jay" Wilkes Jr. for the PSATS Health Insurance Cooperative Trust Board of Trustees, seconded by Ryan M. Groft. The motion was unanimously approved.

PSATS Unemployment Compensation Group Trust Ballot: Jeremy P. Smith made a motion to vote for Jack Hines and John "Jay" Wilkes Jr. for the PSATS Unemployment Compensation Group Trust Board of Trustees, seconded by Ryan M. Groft. The motion was unanimously approved.

PLANNING COMMISSION RECOMMENDATIONS

Planning Commission Alternate – Tony Long: Ryan M. Groft made a motion to appoint Tony Long as Planning Commission Alternate, seconded by Jeremy P. Smith. The motion was unanimously approved.

Proposed Wawa – Traffic Impact Study and Scoping Review: Jeremy P. Smith made a motion to accept the Planning Commission's recommendation and authorize C.S. Davidson, Inc. to review the proposed Wawa Traffic Impact Study, including the approved scoping materials as they relate to Hamilton Township, and to coordinate with the applicant and PennDOT regarding any Township comments or concurrence required, seconded by Ryan M. Groft. The motion was unanimously approved.

MONTHLY REPORTS

The following monthly reports were acknowledged as posted on the Township bulletin board: State Police; Northeast Adams Co. No. 32 Fire Department; United Hook & Ladder Co. No. 33 Fire Department; and Adams Regional EMS.

COMMITTEE & MEETING REPORTS

EBACC: Ryan M. Groft reported on the August 24 Board meeting, including the capital campaign, Art in the Garden fundraiser, bylaws, and upcoming September events. He also reported that 257 volunteers contributed 1,434.5 hours of service during July. The next Board and Building & Grounds meeting is September 28.

APJSA: No report.

Emergency Management: No report.

YATB: Jeremy P. Smith reported on recent YATB and Finance meetings. Updates included second-quarter finances, preparation of the operating and capital budgets, staff compensation and retirement health savings discussions, and the IT Department buildout. The IT buildout contract was awarded to Keystruct Construction in the amount of $486,100.

ACTCC: No meeting was held. The next meeting is expected in November.

ACCOG: Ryan A. Fox reported on the August 27 meeting, including a presentation by United Way of Adams County regarding local family needs and updates concerning County representation and short-term rentals.

CVSD Municipal Committee: Ryan A. Fox provided updates regarding the traffic signal near the Subaru dealership and school district staffing.

Cross Keys Community Park: Ryan A. Fox reported that several items are being worked through with the Township Engineer. Field operations and fundraising were reported to be going well.

Public Works: Ronald L. Weidner reported that mowing, tree trimming, pothole work, and general roadway maintenance are ongoing. He also reported that the Township tractor/mower is undergoing repairs.

East Berlin Area Joint Authority: Ronald L. Weidner reported that the proposed sale of the sewer and water systems remains in progress and may take approximately another year. He also discussed potential sewer connections for certain Township properties.

ENGINEER'S REPORT

The Township Engineer's written report was reviewed. Updates included Pennwood Products' NPDES permit status, Pine Run Park, and Cross Keys Community Park. The Engineer reported that a revised land development plan is anticipated for Cross Keys Community Park to address stormwater management. The Land Development definition amendments are complete and awaiting codification. Work continues on the Township roadway classification list, map, and related ordinance language.

SOLICITOR'S REPORT

The Solicitor's report included updates regarding the 484 Brough Road property and the church property assessment appeal. The Solicitor's office will attend the assessment appeal hearing scheduled for September 21, 2026.

ZONING OFFICER'S REPORT

The Zoning Officer's report was presented. The report indicated that eight permits or exemptions were issued during July 2026, including five marked as UCC and seven marked as County Exemption. No stop-work orders were issued.

MOTION TO PAY THE BILLS

Ryan M. Groft made a motion to approve payment of the General Fund bills, seconded by Ryan A. Fox. The motion was unanimously approved.

PUBLIC COMMENT

There was no public comment.

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SUPERVISOR COMMENTS

Jeremy P. Smith: “Thank you, everyone, for attending. Tonight’s meeting was primarily housekeeping matters. Appreciate you coming out.”

Ryan M. Groft: “Thank you all for coming. It’s nice to see some new faces here tonight.”

Ryan A. Fox: “Thank you, everyone, for attending.”

UPCOMING MEETINGS

- Planning Commission – September 15, 2026 – 7:00 PM
- Zoning Hearing – September 22, 2026 – 7:00 PM
- Board of Supervisors Workshop – September 23, 2026 – 4:00 PM
- Budget & Finance – September 29, 2026 – 7:00 PM
- Board of Supervisors – October 5, 2026 – 7:00 PM

ADJOURNMENT

Jeremy P. Smith made a motion to adjourn the meeting, seconded by Ryan M. Groft. The motion was unanimously approved. The meeting adjourned at 7:26 p.m.

Respectfully submitted,

Megan Carper
Secretary/Treasurer