

**HAMILTON TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
AGENDA  
March 2, 2026**

Call to Order      Time \_\_\_\_\_

**Please silence all cell phones.**

Pledge of Allegiance to the Flag

Supervisors Present are: Jeremy P. Smith, Ryan M. Groft, and Ryan A. Fox

Also Present are: Solicitor Melissa Kelso, Esq. (Kelso Law LLC); and Secretary/Treasurer Megan Carper

1. **Approval of the Agenda (Act 65 Requirement):** A motion to approve the March 2, 2026 Board of Supervisors meeting agenda as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_

2. **Approval of Minutes:** A motion to approve the February 2, 2026 Regular Meeting Minutes as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_

3. **Public Comment (Agenda Items Only):** *The Board will entertain public comment on agenda items.*

4. **Old Business:** None.

5. **New Business**

- **AREMS Capital Campaign Contribution:** A motion to approve a contribution of \$1,000 to Adams Regional EMS toward its Capital Campaign in 2026, and to include an additional \$4,000 contribution in the proposed 2027 Township budget, for a total intended contribution of \$5,000.

Motion \_\_\_\_\_ Second \_\_\_\_\_

- **Board Meeting Technology – Tablets:** A motion to approve the purchase of three Lenovo tablets with setup and configuration services from Total Tech Solutions in the amount of \$1,080.

Motion \_\_\_\_\_ Second \_\_\_\_\_

- **Assistant Compliance Officer & Road Superintendent Position:** A motion to approve the revised job description for the position of Assistant Compliance Officer and Road Superintendent, amending the existing Road Superintendent role to include additional compliance and floodplain management duties.

Motion \_\_\_\_\_ Second \_\_\_\_\_

- **Appointment:** A motion to appoint Ronald L. Weidner to the position of Assistant Compliance Officer and Road Superintendent.

Motion \_\_\_\_\_ Second \_\_\_\_\_

- **Resolution 2026-11 – Mobile Deposit Authorization:** A motion to adopt Resolution 2026-11 authorizing mobile deposit banking services with Members 1st Federal Credit Union.

Motion \_\_\_\_\_ Second \_\_\_\_\_

- **Resolution 2026-12 – Participation in PLGIT:** A motion to adopt Resolution 2026-12 authorizing Hamilton Township to join the Pennsylvania Local Government Investment Trust (PLGIT).

Motion \_\_\_\_\_ Second \_\_\_\_\_

- **Resolution 2026-13 – Investment of Excess Township Funds:** A motion to adopt Resolution 2026-13 authorizing the investment of Excess Township Funds into PLGIT.

Motion \_\_\_\_\_ Second \_\_\_\_\_

- **Stone and Aggregate Bids:** A motion to authorize the advertisement for stone and aggregate bids in the event vendors do not participate with the CoStars program, for a contract period commencing April 6, 2026 and expiring March 1, 2027, in the following estimated quantities:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Quantity	Description	Total	at Site	Total	as Directed	Total	Notes
100 TN	# 4 Ballast						
1,000 TN	#2 A Aggregate						
200 TN	#8 Stone						
200 TN	Aashto 10 Screenings						
500 TN	No. 57 Clean						

Recess Time: \_\_\_\_\_

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## Public Hearing – Proposed Zoning Ordinance Amendment

### Parking Lots – §150-118.E (Parking Lot Circulation & Pedestrian Safety)

A public hearing to consider a proposed amendment to Hamilton Township Code §150-118.E relating to parking lot circulation and pedestrian safety standards, including provisions for internal traffic circulation, aisle drive widths, pedestrian walkways and crosswalks, divider strips, terminal and mid-row islands, and related design requirements for parking lots containing twenty-five (25) or more parking spaces.

#### **Public Comment:**

**Role call vote:** Jeremy P. Smith \_\_\_\_\_ Ryan M. Groft \_\_\_\_\_ Ryan A. Fox \_\_\_\_\_

Adjourn Time: \_\_\_\_\_

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Reconvene Regular Meeting Time: \_\_\_\_\_

#### 6. **Planning Commission Recommendations**

- **Pennwood Products – Preliminary Subdivision & Land Development Plan:** A motion to table the Pennwood Products Preliminary Subdivision and Land Development Plan due to many outstanding comments from the Township Engineer and other outside review agencies, as recommended by the Planning Commission at its January 20, 2026 meeting.

Motion \_\_\_\_\_ Second \_\_\_\_\_

#### 7. **Monthly Reports** –The following reports are posted on the bulletin board:

- State Police
- Northeast Adams Co. No. 32 Fire Dept
- United Hook & Ladder Co. No. 33 Fire Dept
- Adams Regional EMS

#### 8. **Committee & Meeting Reports**

- EBACC – Ryan M. Groft
- APJSA – Kevin Moul
- Emergency Management – Doug Fishel
- YATB – Jeremy P. Smith
- ACTCC – Jeremy P. Smith
- CVSD Municipal Committee Representative – Ryan A. Fox
- Cross Keys Community Park – Ryan A. Fox
- Public Works – Ronald L. Weidner
- East Berlin Area Joint Authority – Ronald L. Weidner

- Special Election Day - March 17, 2026 – Township Office will be closed as the building is used as voting building

9. **Engineer’s Report:** Chad Clabaugh, P.E. – C.S. Davidson, Inc.

10. **Solicitor’s Report:** Melissa Kelso, Esq.

11. **Zoning Officer’s Report:** PMCA – James Graham

12. **Motion to Pay the Bills:** General Fund

Motion \_\_\_\_\_ Second \_\_\_\_\_

13. **Public Comment**

14. **Supervisor Comments**

- Jeremy P. Smith
- Ryan M. Groft
- Ryan A. Fox

15. **Upcoming Meetings**

- Planning Commission – March 16, 2026 – 7:00 PM (*Moved from March 17 due to Special Election Day*)
- Board of Supervisors Workshop – March 25, 2026 – 4:00 PM
- Board of Supervisors – April 6, 2026 – 7:00 PM

16. **Adjournment**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Time: \_\_\_\_\_