

Hamilton Township Board of Supervisors  
Regular Meeting Minutes  
July 3, 2023

**CALL TO ORDER:** The meeting was called to order at 7:00 PM with the Pledge of Allegiance by Parliamentarian Stephanie A. Egger.

Supervisors present were Ronald L. Weidner, Jeremy P. Smith, Michael A. Strausbaugh. Also present were Parliamentarian Stephanie A. Egger, Assistant Secretary Hannelore Furst, and Chad Clabaugh P.E., of C.S. Davidson, Kara Haggerty, ESQ, from the law firm of Peter J. Russo LLC., and Roadmaster Don Blackburn.

**APPROVAL OF AGENDA PER ACT 65:** Stephanie Egger provided the agenda to the Board of Supervisors. *A motion was made by Michael A. Strausbaugh to approve the agenda as presented with a second by Jeremy P. Smith. Motion was unanimously approved.*

**APPROVAL OF MINUTES:**

Minutes of the regular scheduled meeting of June 5, 2023, were presented, Michael Strausbaugh stated in his closing remark that he stated the township should enact fireworks ban not a burn ban.

*Upon review of the minutes of June 5, 2023, regular meeting, a motion was made by Michael A. Strausbaugh to approve them as corrected with a second by Jeremy P. Smith. Motion was unanimously approved.*

**PUBLIC COMMENTS:** None

**OLD BUSINESS:**

1. **SPCA Collection:** We continue to collect items for the Adams County SPCA for the care of the animals at the shelter. They need food, towels, blankets, toys, etc. in good condition.
2. **Beaver Creek Road Bridge-Rehabilitation update:** Bridge is closed until further notice. Mandated by the state. A discussion was held on the changing of the engineering firm to complete the engineering of the bridge and proceed with the bidding for the project which will be coordinated by Paradise Twp. A stop work order was provided to CS Davidson, Inc. KPN will be the engineer of record. Chad just wanted to make it clear that CS Davidson was doing their job as of their understanding. Any inaccuracies mentioned at the Paradise Twp. meeting are being made clear to Hamilton Twp. He mentioned that in his monthly report back in March he provided a schedule that they would provide an estimate in the fall so that it would be put on the budget for next year's construction season. Chad stated that if there are any concerns with CS Davidson's performance, please let him know. *A motion was made by Ronald L. Weidner to release CS Davidson from any future work on this project as of July 3, 2023, and turn the lead over to Paradise Twp. with a 50/50 deal and move forward with that, with a second by Jeremy P. Smith. Motion was unanimously approved.*

**NEW BUSINESS:**

1. **State Police:** None
2. **Northeast Adams Co. #32-Fire:** Stephanie Egger read the report for the month of June; there were a total of 42 incidents with none in Hamilton Twp.
3. **United Hook & Ladder Co. No. 33:** Stephanie Egger read the report for the month of May; there were 75 incidents with three in Hamilton Twp.
4. **Adams Regional EMS:** Stephanie Egger read the reports for the month of May; there were 791 incidents with 12 in Hamilton Twp.
5. **Burn Ban** was lifted on Monday, June 26, 2023

6. Land Purchase-There was a discussion on the purchasing of approximately 4.5 acres from the Brethren Church (Upper Conewago Congregation, INC.) on Mummerts Church Road for \$125,000 to \$130,000 which includes the price of the survey. Hamilton Twp will have the entire Tax Parcel #17L080090---000 and the various tracts within that parcel surveyed at the Township's expense to confirm the tract identification and legal description for the property to be conveyed. After the property is surveyed, the property will be appraised. *A motion was made by Ronald L. Weidner to sign the sales agreement, with a second by Jeremy P. Smith. Motion was unanimously approved.*
7. Report of the mosquito population: Adams County Conservation sent a report on the mosquito population, they put out 179 traps, they caught 6641 adults, 82 dips, and 898 larvae.
8. Trunk or Treat-Stephanie Egger requested that the supervisor's waive the vendor fee for Trunk or Treat on October 14<sup>th</sup>. Hamilton Twp is teaming up with EBACC for this event, and it will be held at the old Adams County Fairgrounds. There will be food trucks and games, so we will need volunteers. *A motion was made by Michael A. Strausbaugh to waive the vendor fee for Trunk or Treat with a second by Jeremy P. Smith. Motion was unanimously approved.*

**PLANNING COMMISSION RECOMMENDATIONS FOR ACTION AND/OR STATUS OF REPORTS OF ACTIVE PLANS:** None

**COMMITTEE & DEPARTMENT REPORTS:**

1. East Berlin Area Community Center (EBACC): No representative present. No report.
2. Abbottstown Paradise Joint Sewer Authority: No representative present. No report.
3. Emergency Management: No report.
4. YATB Tax Board Report: Next meeting July 31, 2023.
5. ACTCC Tax Board Report: No action until November.
6. Roadmaster's Report: Don Blackburn reported they continue to mow and did some gutter cutting. Truck repairs were made.
7. COG: No report.
8. East Berlin Area Joint Authority: Ronald L. Weidner reported a recent emergency meeting because a new mandate by DEP is requesting all lead water pipes to be recorded and they only have 16 months to do it.

**Engineer's Report**: Chad Clabaugh, P.E. of C.S. Davidson presented his June Report

There was a brief discussion about the purposed roads and traffic around the Cross Keys area. John Schick is the same traffic engineer for both areas-Royal Farms and the proposed warehouses, and the two developers are working together. There have been meetings with Adams County Planning and Development and Torren Ecker to get help with this. PennDot is involved and is holding some scoping meetings. The main problem is that the Cross Keys intersection is in three townships-Hamilton, Berwick and Oxford. There will be 1 to 2 years of traffic discussions. The discussion continued about where the 10,000 people will come from to work in the warehouses and the impact on the area. People should be made aware of this. Ron stated the best way to get information about what is happening in the township is to come to the meetings. It was questioned whether this is the same warehousing that was proposed in Paradise Twp. No one knew for sure.

**1. SUBDIVISION, LAND DEVELOPMENTS and STORMWATER PLAN REVIEW:**

**DJ Homes Subdivision**-The plan was discussed and tabled at the June Planning Commission meeting. A revised plan and supporting material have been submitted and are under review.

**Pennwood Products Development**-A scoping meeting was scheduled by PennDot for July 18, and CSD will provide review prior to that meeting.

**New Oxford Logistics**- CSD updated the concept plan and initiated the review with TRG. A scoping meeting was scheduled by PennDot for July 17, and CSD will provide review prior to that meeting.

**K-Hill, Kaiser, Summers Subdivision**-CSD provided a review letter dated June 15, 2023, with eight comments. The plan was discussed and tabled at the June Planning Commission meeting.

**2. LAND DEVELOPMENTS and STORMWATER PLANS UNDER CONSTRUCTION:**

**Little Life Enrichment Center** -CSD performed a site inspection of the infiltration pit that was installed to satisfy the simplified approach portion of the storm water plan.

**3. OTHER PROJECTS:**

**Twp Office Survey**- CSD initiated the survey.

**Beaver Creek Road Bridge** -At the BOS meeting in June, the Paradise Supervisors decided to take the project through the Keystone Purchasing Network (KPN). Many inaccuracies were presented at that meeting.

**Solicitors Report:** Kara Haggerty, Esq. reported for Melissa Kelso on the church property. There was some communication on the purchase price if the Dept. of Revenue decides the transfer tax needs to be paid. The church agreed to keep the purchase price as-is regardless of the Dept. of Revenue determination. The agreement is in final form and ready for the Board's review and approval.

**Zoning Officer's Report:** Nothing to report.

**MOTION TO PAY THE BILLS:** *Motion to pay the bills for the General Fund was made by Ronald L. Weidner with a second by Jeremy P. Smith. The motion was approved unanimously.*

**PUBLIC COMMENTS:** Donna Vacek asked if there was a rain date for Trunk or Treat, there is, it will be Oct.21, 2023. Bob Kress asked that someone trim along 700 & Gun Club Road, it makes it hard to see to pull out. Ron said it will be taken care of.

**COMMENTS from Board of Supervisors:**

**Ron:** Thank you to everyone that came out. The best way to get information about what is happening in the township is to come to the meetings. Have a good 4<sup>th</sup> of July and be careful with fireworks.

**Jeremy:** Thank you to everyone that came out. Have a happy 4th, be safe and be mindful of your pets over the holiday.

**Mike:** Thank you to everyone that came out. Have a happy 4th, be safe and be mindful of your pets over the holiday.

**Meeting Announcements:**

Board of Supervisors, Regular meeting: Monday, August 7, 2023 @ 7 PM.

Planning Commission: Tuesday, July 18, 2023 @ 7 PM.

Budget Meeting: July 25, 2023 @ 7PM.

**Adjournment:**

Having nothing further to discuss, *Motion to adjourn was made at Ronald L. Weidner at 7:40 PM and second by Jeremy P. Smith. The vote was unanimous to adjourn.*

Minutes were recorded and transcribed by

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Hannelore Furst  
Assistant Secretary

APPROVED 8/7/2023