

HAMILTON TOWNSHIP STREET OCCUPANCY PERMIT

INSTRUCTIONS

1. The applicant shall submit the street occupancy permit at least ten (10) days before the proposed work is to take place to allow the Township adequate time for review and processing.
 2. The applicant shall submit an application fee in the amount of two hundred dollars (\$200) made payable to "Hamilton Township" to cover administrative costs and review of the occupancy permit. The Applicant shall be billed by the Township on a time and materials basis for all inspection services, which will include a final inspection of the restoration.
 3. The Township Engineer Representative shall have five (5) days to review the street occupancy permit and provide any concerns or comments to the Township. Upon approval by the Township Engineer Representative, the permit shall be approved by the Township and work may be scheduled. The permit will be valid for a period of one (1) year from the date of approval by the Township.
 4. Additional inspection may be required at the discretion of the Township if one or more of the following is true:
 - The project involves opening(s) greater than 500 linear feet
 - The project requires major roadway reconstruction and/or restoration
 - The project affects Township sewer and/or Stormwater facilities
- Additional inspection services are provided by the Township Engineer Representative at an average rate of \$71.00 per hour. By signing the street occupancy permit application, the Applicant agrees to pay these additional charges for inspection services, if applicable.
5. A performance bond may be required at the discretion of the Township.
 6. The Applicant shall contact the Township Engineer Representative at least five (5) days prior to the start of work to schedule inspection services, if necessary.
 7. The Applicant will restore any paved areas according to the applicable restoration detail at the bottom of the application. Grass areas shall be seeded and mulched in accordance with Section 2485 of the Hamilton Township Construction and Materials Specifications. If field conditions (weather, temperature, etc.) inhibit the placement of final restoration items, temporary restoration may be used and the Applicant will perform final restoration activities when conditions allow.
 8. The Applicant shall notify the Township Representative immediately upon completion of this work for final inspection. The Township Engineer Representative will inspect the restoration and notify the applicant of any inadequacies. When the restoration is deemed adequate, the Township Engineer Representative will sign off on the final inspection block of the permit. The Applicant will be responsible for the condition of the restoration for a period of two (2) years from the date of final inspection.

Mail Completed Application to:

Hamilton Township
272 Mummerts Church Road
Abbottstown, PA 17301
Phone: 717-259-7237
Fax: 717-259-7255

Township Engineer
Representative:

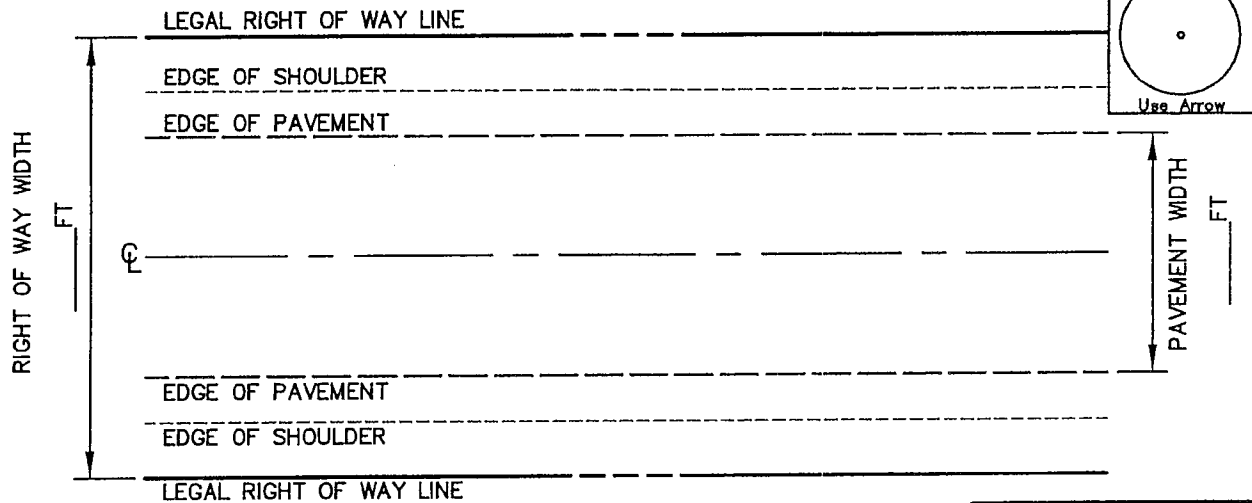
C. S. Davidson, Inc.
Attn: Jason Reichard
50 West Middle Street
Gettysburg, PA 17325
Phone: 717-337-3021
Fax: 717-337-0682

HAMILTON TOWNSHIP STREET OCCUPANCY PERMIT

Name _____ Application Date _____
 Address _____
 Contact Person _____ Telephone No: _____
 Name of street opening will occur on _____
 Distance and direction to nearest intersection _____ FT (N,S,E,W) to _____
 Street opening falls between _____ and _____ streets.
 Length of opening _____ FT Width of opening (Exclude paving notch) _____ FT
 Number of openings _____ Total Size _____ SF
 Description of Work: _____

Will the township sewer and/or stormwater facilities be affected? _____ Yes _____ No
 Tentative Start Date _____ Number of days to completion (est.) _____

Sketch all highway features below (i.e., poles, guiderail, pipe, manholes, mains, laterals, bore pits, curb, sidewalk, openings in pavement.)



1. All openings must be saw cut in accordance with PennDOT Chapter 459.
2. Attach appropriate traffic control plans in accordance with PennDOT Pub. 213.
3. All openings shall be restored in accordance with the Hamilton Township Construction and Materials Specification Manual and any revisions thereto.
4. Backfill shall be compacted in 4" lifts (8" if vibratory equipment is used.)
5. For installation by boring, indicate location and size of pits and size of casing and carrier pipes.

For Twp. Use Only

Twp. Engineer: _____
 Date: _____
 Permit approved: _____
 Date: _____
 Final Inspection: _____
 Date: _____

Applicant Signature _____ Date _____

