

Hamilton Township Board of Supervisors
Regular Meeting Minutes
September 11, 2023

CALL TO ORDER: The meeting was called to order at 7:00 PM with the Pledge of Allegiance and a moment of silence in remembrance of 9/11/2001 by Parliamentarian Stephanie A. Egger.

Supervisors present were Ronald L. Weidner, Jeremy P. Smith, Michael A. Strausbaugh. Also present were Melissa Kelso, ESQ, from the Firm Kelso Law LLC, Jason Spears, of C.S. Davidson, Parliamentarian, Stephanie A. Egger, Assistant Secretary Hannelore Furst, and Roadmaster Don Blackburn.

APPROVAL OF AGENDA PER ACT 65: Stephanie Egger provided the agenda to the Board of Supervisors. *A motion was made by Michael A. Strausbaugh to approve the agenda as presented with a second by Jeremy P. Smith. **Motion was unanimously approved.***

APPROVAL OF MINUTES:

Minutes of the regular scheduled meeting of August 7, 2023, were presented.

*Upon review of the minutes of the August 7, 2023, regular meeting, a motion was made by Jeremy P. Smith to approve them with a second by Ronald L. Weidner. **Motion was unanimously approved.***

PUBLIC COMMENTS: None

OLD BUSINESS:

1. **SPCA Collection:** We continue to collect items for the Adams County SPCA for the care of the animals at the shelter. They need food, towels, blankets, toys, etc. in good condition.

2. **Beaver Creek Road Bridge-Rehabilitation update:** **Bridge is closed until further notice.** Mandated by the state. No update.

NEW BUSINESS:

1. **State Police:** Stephanie Egger read the report for the month of July, there were a total of 61 incidents with nine criminals, two crashes, 49 service, and one no response.
2. **Northeast Adams Co. #32-Fire:** Stephanie Egger read the reports for the month of August, there were a total of 27 calls with one in Hamilton Twp.
3. **United Hook & Ladder Co. No. 33:** Stephanie Egger read the report for the month of July, there were 27 incidents with one in Hamilton Twp.
4. **Adams Reginal EMS:** Stephanie Egger read the reports for the month of June, there were 759 incidents and eight incidents in Hamilton Twp; in July there were 722 incidents and 12 incidents in Hamilton Twp; in August there were 804 incidents and nine incidents in Hamilton Twp; the total from January to August was 6146 incidents and 72 incidents in Hamilton Twp.
5. Mosquito Report from ACCD through the end of July-301 traps were set out;26470 adults caught,135 dips,1468 larvae and 4 tested positive for West Nile Virus.
6. Volunteers are still needed for the Fall Fest to be held on October 14th at the Old Adams County Fairgrounds. For more information contact Don Blackburn.
7. PSATS Unemployment Compensation Group Trust Candidates. *A motion was made by Michael A. Strausbaugh to elect Jack Hines and Marvin Meteer as Trustees to PSATS Unemployment Compensation Group with a second by Jeremy P. Smith. **Motion was unanimously approved.***

8. PSATS Municipal Pension Trust Candidates. *A motion was made by Michael A. Strausbaugh to elect Jack Hines and Marvin Meteer as Trustees to PSATS Municipal Pension Trust with a second by Jeremy P. Smith. **Motion was unanimously approved.***
9. PSATS Municipal Health Insurance Cooperative Trust, *A motion was made by Jeremy P. Smith to elect Jack Hines and Marvin Meteer as Trustees to PSATS Municipal Pension Trust with a second by Michael A. Strausbaugh. **Motion was unanimously approved.***
10. Approval of the 2023-2024 Winter Season Snow Removal Contract with PennDot. Estimated cost for plowing for the season is \$8082.83. *A motion was made to accept the 2023-2024 Winter Season Snow Removal Contract with PennDOT by Ronald L. Weidner with a second by Jeremy P. Smith. **Motion was unanimously approved.***
11. Approval and Adoption of Resolution #2023-15-Reduction of Public Improvement Bond LOC #13-041 from D.J. Homes, LLC. *A motion was made by Michael A. Strausbaugh to accept Resolution # 2023-15, to approve the reduction of \$21,205.35 of the security bond for D.J. Homes, LLC, leaving a balance of \$0 dollars; with a second by Ronald L. Weidner. **Motion was unanimously approved.***

PLANNING COMMISSION RECOMMENDATIONS FOR ACTION AND/OR STATUS REPORT OF ACTIVE PLANS: No action

COMMITTEE & DEPARTMENT REPORTS:P

1. East Berlin Area Community Center (EBACC): No representative present. No report.
2. Abbottstown Paradise Joint Sewer Authority: No representative present. No report.
3. Emergency Management: No report.
4. YATB Tax Board Report: Next meeting October 30th.
5. ACTCC Tax Board Report: No report.
6. Roadmaster's Report-Don Blackburn: Still working with other township for gutter cutting.
7. COG: No report.
8. East Berlin Area Joint Authority: Ron Weidner: Still waiting on their Grant acceptance, and they are looking for another water/sewer operator to replace the one that quit.

Engineer's Report: Jacob Spear of C.S. Davidson presented Chad Clabaugh's Report

1. SUBDIVISION, LAND DEVELOPMENTS and STORMWATER PLAN REVIEW:

Davis & Starner Subdivision-The subdivision plan has been received and is under review, CSD is supposed to provide comments in advance of the Sept P.C. meeting.

New Oxford Logistics-A revised scoping drawing was provided and under review. CSD has more questions.

Royal Farms –CSD provided comments for the revised scoping study. Scoping phase has been approved by PennDOT and they are working on the actual traffic impact study.

2. LAND DEVELOPMENTS and STORMWATER PLANS UNDER CONSTRUCTION:

Pine Run Park Phase III -CSD attended a phone conference with applicant to discuss financial security reduction. CSD concern is about the paving.

Township Office Survey-The survey and base mapping is complete. A subdivision plan has been drafted and is under in-house review.

Cross Keys Intersection Traffic Survey- County Planning provided a scope document for review by the township. CSD provided estimates to the township for their involvement and will assist with the study as requested by the township.

Solicitors Report: Melissa Kelso, Esq. stated that she did send a letter to Ronca regarding the Carlisle Pike property in question from last month's meeting. She has not received a response as of this date. She has reviewed the AP District Ordinance updates and expects to have it completed before the next meeting.

Zoning Officer's Report: -Stephanie read the Zoning Officers report. James Graham reported he handled 6 complaints, 3 pending violations, and issued 7 permits for the month.

MOTION TO PAY THE BILLS: *Motion to pay the bills for the General Fund was made by Ronald L. Weidner with a second by Jeremy P. Smith. **The motion was approved unanimously.***

PUBLIC COMMENTS: Tina Smith of Forest Drive asked if they can do a little more gutter cutting at her residence, she thinks there will be water pooling this winter there. Don Blackburn will be checking it out.

Stephanie Egger submitted her letter of retirement, to take effect as of September 28, 2023.

COMMENTS from Board of Supervisors:

Ron: Thank you to everyone that came out. Hope you had a good Labor Day. See you next month.

Jeremy: Thank you to everyone that came out. Never forget 22 years ago-9/11; that event brought the country together.

Mike: Thank you to everyone that came out. See you next month.

Meeting Announcements:

Board of Supervisors, Regular meeting: Monday, October 2, 2023 @ 7:00 PM.

Planning Commission: Tuesday, September 19, 2023 @ 7:00 PM.

Budget Meeting: Tuesday, September 26, 2023 @ 7:00 PM.

Adjournment:

Having nothing further to discuss, *Motion to adjourn was made at 7:20 PM by Ronald L. Weidner and second by Michael A. Strausbaugh. **The vote was unanimous to adjourn.***

Minutes were recorded and transcribed by

Hannelore Furst
Assistant Secretary