

Hamilton Township Board of Supervisors  
Regular Meeting Minutes  
May 1, 2023

**CALL TO ORDER:** The meeting was called to order at 7:00 PM with the Pledge of Allegiance by Parliamentarian Stephanie A. Egger.

Supervisors present were Ronald L. Weidner, Jeremy P. Smith, Michael A. Strausbaugh. Also present were Melissa Kelso, ESQ, from the Firm Kelso Law LLC., Parliamentarian Stephanie A. Egger, Assistant Secretary Hannelore Furst, Chad Clabaugh P.E., of C.S. Davidson, and Roadmaster Don Blackburn.

**APPROVAL OF AGENDA PER ACT 65:** Stephanie Egger provided the agenda to the Board of Supervisors. *A motion was made by Michael A. Strausbaugh to approve the agenda as presented with a second by Jeremy P. Smith. Motion was unanimously approved.*

**APPROVAL OF MINUTES:**

Regular Scheduled Meeting April 3, 2023.

*Upon Review of the minutes of the April 3, 2023, regular meeting, a motion was made by Jeremy P. Smith to approve with a second by Ronald L. Weidner. Motion was unanimously approved.*

PUBLIC COMMENTS: None

**OLD BUSINESS:**

1. SPCA Collection: We continue to collect items for the Adams County SPCA for the care of the animals at the shelter. They need food, towels, blankets, toys, etc. in good condition.
2. BEAVER CREEK ROAD BRIDGE-Rehabilitation update: Bridge is closed until further notice. Mandated by the state. Chad Clabaugh P.E., of C.S. Davidson informed the Board of Supervisors of the scheduled timeline: Submit DEP Permit Application-6/2/2023; DEP Permit approval-11/30/2023; Provide construction estimates to Twps-9/1/2023; Right-of-Way Exhibits-8/25/2023; Right-of-Way acquired-12/29/2023 and Let Advertising-TBD. *A motion to table was made by Ronald L. Weidner with a second by Michael A. Strausbaugh. The motion was approved unanimously.*

**NEW BUSINESS:**

1. State Police: Stephanie Egger read the report for the month of March, there were a total of 53 incidents with four criminals, two crashes, 46 service, and one no responses.
2. Northeast Adams Co. No. 32 Life Team UPMC-No report.
3. Northeast Adams Co. #32-Fire: Stephanie Egger read the March report, with a total of 54 incidents and none in Hamilton Twp.
4. United Hook & Ladder Co. No. 33: No report.
5. Adams Reginal EMS: No report
6. Approval of hiring one full-time Public Works employee: There was discussion on whether the job should be a full-time or part-time position. Michael Strausbaugh voiced his opinion that there is a need for a secretary. Both positions were discussed, and the supervisors were informed that both jobs had been posted on INDEED. *A motion was made by Jeremy P. Smith to edit the listing for the public works listing to full or part time position with no benefits yet but will be discussed and determined with a second by Ronald L. Weidner. Motion was unanimously approved.*

7. Motion to approve the purchase of a JCB 2' thumb for the backhoe, citing major safety issues. A discussion was held concerning the cost of approximately \$9,000, and whether there would be good use of the attachment, Don Blackburn explained what it would do and where it would be attached. Ron Weidner voiced his disapproval of buying the attachment. *A motion to approve the purchase of the JCB2' thumb was made by Michael A. Strausbaugh with a second made by Jeremy P. Smith. **The motion was approved by a 2-1 vote.***

8. Request for payment to Cross Keys Community Park for a payment of 50% of the submitted receipts. Two receipts were submitted-1: for \$16,370.57 and 2: for \$11,950.11 for a total of \$28,320.68 @ 50% equals \$14,160.34 *A motion to pay Cross Keys Community Park was made by Michael A. Strausbaugh with a second made by Ronald L. Weidner. **Motion was unanimously approved.***

9. John Plank from the Cross Keys Community Park Board requested to address the Hamilton Twp Board: He stated they would like a representative from the Township on their Board and suggested Stephanie Egger. *A motion to appoint Stephanie Egger as a township representative to the Cross Keys Community Park Board was made by Michael A. Strausbaugh with a second made by Jeremy P. Smith. **Motion was unanimously approved.*** He also stated they were wondering if the township would consider helping with the upkeep or maintenance of the park. They have 40 acres to maintain. He was open to any ideas or thoughts. It was stated we will put it on our web site asking for volunteers. Ron Weidner told him to get quotes on mowers and the township would consider help with the cost of the mower.

10. A request to provide health insurance to all full-time staff as an Employment benefit. *A motion to table was made by Jeremy P. Smith with a second by Michael A. Strausbaugh. **The motion was approved unanimously.***

11. FYI. An Executive meeting was held after the April Board of Supervisors meeting to discuss potential legal issues.

#### **PLANNING COMMISSION RECOMMENDATIONS FOR ACTION AND/OR STATUS OF REPORTS OF ACTIVE PLANS:**

On behalf of the Planning Commission, we recommend the Board of Supervisors engage Adams County Office of Planning and Development to create a traffic plan for Cross Keys at Routes 94 and 30. *A motion was made by Jeremy P. Smith to engage the Adams County Office of Planning and Development to create a traffic plan for Route 94 and 30 at Cross Keys with a second by Ronald L. Weidner. **The motion was approved unanimously.***

#### **COMMITTEE & DEPARTMENT REPORTS:**

1. East Berlin Area Community Center (EBACC): No representative present. No report.
2. Abbottstown Paradise Joint Sewer Authority: No representative present. No report.
3. Emergency Management: Paul Minnich was present and stated it was a quiet month.
4. YATB Tax Board Report: Jeremy Smith reported that YATB's Collection Fee will be reduced from 1.85% to 1.75% beginning January 2024. YATB's Bond amount will be \$10,000,000 in 2024. Adams County's share is \$2,000,000 and York County's share is \$8,000,000. The YATB 1<sup>st</sup> Qtr. Treasurer's Report shows collections of \$84,133,556 which was up 9.32%. The EIT Collections were up 8.77% and the Operating Statement shows excess income over expenses of \$572,581. Their next meeting is July 31, 2023.

5. ACTCC Tax Board Report: No action until November.
6. Roadmaster's Report: Don Blackburn informed gutter cutting was done; stormwater pipe replacement and mowing has been done.
7. COG: No Report
8. East Berlin Area Joint Authority- Ron Weidner, nothing to report.

**Engineer's Report:** Chad Clabaugh, P.E. of C.S. Davidson presented his report:

**1. SUBDIVISION, LAND DEVELOPMENT, and STORMWATER PLAN REVIEWS:**

**Sorensen (4 Home Road) – Subdivision** – C.S. Davidson provided a letter dated 3/30/2023 stating the only remaining comments were for signatures, and a few edits on the draft deed. Sorenson plans have been recorded at the courthouse.

**2. LAND DEVELOPMENTS and STORMWATER PLANS UNDER CONSTRUCTION:**

**Pine Run Park Phase III** - CSD received comments from the road master regarding if the water quantity is available for fire suppression. CSD is in the process of researching this potential concern.

**Solicitors Report:** Melissa Kelso, Esq. informed a written copy was provided with nothing new to update verbally.

**Zoning Officer's Report:** James Graham provided his April report. There was a total of six zoning permits. All required UCC.

**MOTION TO PAY THE BILLS:** *Motion to pay the bills for the General Fund was made by Ronald L. Weidner with a second made by Jeremy P. Smith. **The motion was approved unanimously.***

**PUBLIC COMMENTS:** None

**COMMENTS from Board of Supervisors:**

**Ron:** Thank you to everyone that came out. Have a good holiday.

**Jeremy:** Thank you to everyone that came out.

**Mike:** Thank you to everyone that came out. Have a happy holiday.

**Meeting Announcements:**

Board of Supervisors, Regular meeting: Monday, June 5, 2023 @ 7 PM.

Planning Commission: Tuesday, May 23, 2023 @ 7 PM.

Budget Meeting: July 25, 2023 @ 7PM.

**Adjournment:**

Having nothing further to discuss, *Motion to adjourn was made at 7:40 PM by Ronald L. Weidner and second by Jeremy P. Smith. **The vote was unanimous to adjourn.***

Minutes were recorded and transcribed by

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Hannelore Furst  
Assistant Secretary