

**HAMILTON TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
September 9, 2024**

CALL TO ORDER: The meeting was called to order at 7:00 PM by Ronald L. Weidner. In attendance were Supervisors Ronald L. Weidner, Jeremy P. Smith, and Ryan M. Groft. Also present was Secretary/Treasurer Megan Carper. Not present were Chad Clabaugh, P.E., from C.S. Davidson, Inc., and Solicitor Melissa Kelso.

APPROVAL OF AGENDA PER ACT 65: Ronald L. Weidner provided the agenda to the Board of Supervisors. *Jeremy P. Smith made a motion to approve the agenda as presented. The motion was seconded by Ryan M. Groft. **The motion was unanimously approved.***

APPROVAL OF MINUTES: Minutes of the regularly scheduled meeting on August 5, 2024, were presented. *Jeremy P. Smith made a motion to approve the minutes as presented. The motion was seconded by Ronald L. Weidner. **The motion was unanimously approved.***

PUBLIC COMMENTS: No public comments were made at this time. Ronald L. Weidner announced that public comments would be welcomed after each agenda item.

OLD BUSINESS:

1. **Comcast Franchise Agreement:** *Ronald L. Weidner made a motion to table the approval of the Comcast Franchise Agreement until Solicitor Melissa Kelso reviews and recommends changes. The motion was seconded by Jeremy P. Smith. **The motion was unanimously approved.***

NEW BUSINESS:

1. **PSATS Unemployment Compensation Group Trust Candidates:** *Jeremy P. Smith made a motion to vote for Clyde "Champ" Holman and Andrew "A.J." Boni for the PSATS Unemployment Compensation Group Trust. The motion was seconded by Ryan M. Groft. **The motion was unanimously approved.***
 2. **PSATS Municipal Pension Trust:** *Ronald L. Weidner made a motion to vote for Clyde "Champ" Holman and Andrew "A.J." Boni for the PSATS Municipal Pension Trust. The motion was seconded by Jeremy P. Smith. **The motion was unanimously approved.***
 3. **PSATS Municipal Health Insurance Cooperative Trust:** *Jeremy P. Smith made a motion to vote for Clyde "Champ" Holman and Andrew "A.J." Boni for the PSATS Municipal Health Insurance Cooperative Trust. The motion was seconded by Ryan M. Groft. **The motion was unanimously approved.***
 4. **Approval of the 2024-2025 Winter Season Snow Removal Contract with PennDOT:** *Ronald L. Weidner made a motion to approve the 2024-2025 Winter Season Snow Removal Contract with PennDOT at an estimated cost of \$8,244.48. The motion was seconded by Jeremy P. Smith. **The motion was unanimously approved.***
 5. **State Police Report:** The monthly report is available on the Township's bulletin board.
 6. **Northeast Adams Co. No. 32 FIRE Report:** The monthly report is available on the Township's bulletin board.
 7. **United Hook & Ladder Co. No. 33 Report:** The monthly report is available on the Township's bulletin board.
 8. **Adams Regional EMS Report:** The monthly report is available on the Township's bulletin board.
 9. **NOBPA, LLC Upcoming Zoning Hearing:** The next zoning hearing for NOBPA, LLC is scheduled for Monday, October 28, 2024, at 6:00 PM, to be held at the United Hook and Ladder building in New Oxford, PA.
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Approved 10/07/2024

PLANNING COMMISSION RECOMMENDATIONS FOR ACTION AND / OR STATUS REPORT OF ACTIVE PLANS:

There are no updates or recommendations from the Planning Commission currently.

COMMITTEES AND MEETING REPORTS

1. **East Berlin Area Community Center (EBACC):** Ryan M. Graft reported that the board meeting was held on August 26. Upcoming events include the Historic East Berlin Fall Festival on September 14th, The Autumn & Halloween Shoppe on September 19th-21st, and the Slippery Pot Pie Takeout on September 25th & 26th. The next Board Meeting is scheduled for September 23.
2. **Abbottstown Paradise Joint Sewer Authority (APJSA):** Discussion regarding the installation of fire hydrants on Route 194 occurred. There was discussion about placement of new hydrants and ongoing communication with York Water Company.
3. **Emergency Management:** Paul Minnich reported on minor road closures due to Hurricane Debbie and the reopening of all roads by August 10, 2024, at 9:45 AM.
4. **YATB Tax Board Reports:** Jeremy P. Smith mentioned that the last finance meeting covered wage discussions, and recommendations were sent to the Board. The next YATB meeting is set for October 28, 2024.
5. **ACTCC Tax Board Reports:** Jeremy P. Smith reported that the next meeting is scheduled for November.
6. **Roadmaster's Report:** Ronald L. Weidner reported that mowing was finished for now, and that tar and chipping would be conducted in the Township on September 16 and 17. Refer to the website for current updates. Residents were encouraged to remove vehicles from affected roads, and sweeping would occur before the process begins.
7. **East Berlin Area Joint Authority:** Ronald L. Weidner reported that the East Berlin Area Joint Authority is considering extending sewer lines in the area. However, he expressed concern that there is no immediate need for connection, which may result in wasted funds. He also reported ongoing efforts to replace aging water lines.

ENGINEER'S REPORT – Ronald L. Weidner presented the engineer's report on behalf of Chad Clabaugh. Weidner provided updates on New Oxford Logistics. In September 2024, C.S. Davidson, Inc. met with Township staff and the Township Solicitor to prepare for the August 26 meeting, which was subsequently canceled due to a change in equitable ownership and rescheduled for October 28. The applicant is required to provide a revised Traffic Impact Study along with other zoning application documents by September 13, which C.S. Davidson will review once received. There were no new updates on other projects at this time.

SOLICITOR'S REPORT – Ronald L. Weidner noted that Solicitor Melissa Kelso had reviewed the Comcast Franchise Agreement and recommended changes.

ZONING OFFICER'S REPORT – PMCA— Ronald L. Weidner presented the Zoning Officer's Report on behalf of James Graham. The report indicated that 11 permits were issued, 0 stop work orders, 0 new complaints were received, 4 violations are pending, and 1 upcoming zoning hearing is scheduled. The detailed monthly report is available on the Township bulletin board.

MOTION TO PAY THE BILLS: General Fund. *Ronald L. Weidner made a motion to pay the bills from the General Fund, seconded by Jeremy P. Smith. The motion was unanimously approved.*

Approved 10/07/2024

PUBLIC COMMENTS:

- Donna Vacek raised concerns about the rough conditions on Pine Run Road, a state road. The township confirmed that multiple calls had been made to PennDOT, but there was no additional update at this time.
- Mr. Ulrich raised a concern about the visibility of stop signs, noting that at certain intersections, the placement and height of the stop sign do not always catch the eye, especially when approaching from certain angles or elevations. His concern was acknowledged, and discussions were had about what measures could and could not be taken.
- Deb Stake commented on ongoing accidents at the intersection of Pine Run Road and Peepytown Road. She mentioned her son's recent accident at the intersection and highlighted that it is a known issue with vehicles failing to stop, particularly those traveling from New Oxford. The issue was acknowledged, and additional measures would be looked into.

COMMENTS FROM THE BOARD OF SUPERVISORS:

Ron: " Thanks for coming out. Hope you had a good Labor Day."

Jeremy: " Thanks for coming out."

Ryan: " Thanks for coming out."

MEETING SCHEDULE

- ❖ Planning Commission, Tuesday, September 17, 2024 @ 7:00 p.m.
- ❖ Finance & Budget Meeting Tuesday, September 24, 2024 @ 7:00 p.m.
- ❖ Board of Supervisors Meeting, Monday, October 7, 2024, @ 7:00 p.m.

ADJOURNMENT: *Having nothing further to discuss, Ronald L. Weidner made a motion to adjourn at 7:35 PM. The motion was seconded by Jeremy P. Smith. **The motion was unanimously approved.***

Minutes were recorded and transcribed by

Megan Carper
Secretary/Treasurer