

Hamilton Township Board of Supervisors

**Regular Meeting Minutes
Monday September 9, 2019**

CALL TO ORDER:

The meeting was called to order at 7:00 pm by Stephanie A. Egger.

Supervisors present were: Ronald L. Weidner, Timothy D. Beard III, and Michael A. Strausbaugh. Also present were: Solicitor, Ronald Tomasko, from the firm of Tomasko and Koranda Law, Parliamentarian Stephanie A. Egger, Secretary, Shelby Jenkins and Road Master Tom Barrows.

APPROVAL OF MINUTES:

Stephanie A. Egger asked if the Supervisors reviewed the minutes from August 5, 2019 regular Meeting. After review of the minutes Timothy D Beard III made a motion to accept the minutes as written. Ronald L. Weidner second the motion. Motion carried.

Stephanie A. Egger asked if the Supervisors reviewed the minutes from Special Meeting held August 19, 2019 with the Supervisors of Berwick, Hamilton and Oxford Township to discuss the traffic signal issues at Cross Keys. (Oxford Township approves the minutes without change.) (No response from Berwick Township was received regarding the minutes.) Ronald L. Weidner made a motion to accept the minutes as written. Michael A. Strausbaugh second the motion. Motion carried.

PUBLIC COMMENTS:

None

OLD BUSINESS:

1. SPCA Collection: Stephanie A. Egger stated that we continue to collect items for the Adams County SPCA for the care of the animals at the shelter. Looking for old or new towels, blankets, toys and food.
2. Stephanie A. Egger stated that the Township continues to collect glossy paper magazines and glossy newspaper inserts, etc. for the Ronald McDonald House. Please drop off at the office and we will see that they get to the appropriate place.
3. Bridge Update: Nothing new to report.

4. Notice that an Executive Session was held immediately following the August BOS meeting concerning legal matters.

NEW BUSINESS:

1. State Police: Stephanie A. Egger read the report received from State Police for the month of July. There was a total of 24 service calls, seven criminal, three crash, five no response required for a total of 39 calls for the month.

2. Northeast Adams Fire Co. No. 32: Stephanie A. Egger read the report received from Northeast Adams Fire Co. 32 for the month of August. There were 43 calls for the month which none were in Hamilton Township.

3. Northeast Adams EMS Co 32: Stephanie A. Egger read the report received from Northeast Adams EMS Co. 32 for the month of July. There were 91 calls for the month, which seven were in Hamilton Township. Stephanie A. Egger read the report received from Northeast Adams EMS Co. 32 for the month of August there were 122 calls for the month of which 11 were in Hamilton Township.

4. United Hook & Ladder Co. No. 33: No Report received.

5. Adams Regional EMS, Inc.: No Report received.

6. Raymond Gouker made a presentation regarding funding for Community Media. Raymond asked the Municipality to go after the full 5% franchise fee which then in return 2% would be given to the Community Media to be able to provide more services for the community. No decision was made at this time.

7. Comcast announces largest ever expansion of its internet Essentials Program to reach all low-income Americans. Press Release is on the Bulletin Board.

8. Comcast announcement of Turner Classic Movies move to Sports Entertainment Package. Information on the Bulletin Board.

9. Stephanie A. Egger presented to the Board of Supervisors a request for approval for Tim Beard, Supervisor and EMC Coordinator and Stephanie Egger, Office Manager to attend the PSATS Fall Forum in Adams County October 30 and 31, Wednesday and Thursday. Fee is \$75.00 per attendee. Ronald L Weidner made a motion to approve Tim Beard, Supervisor and EMC Coordinator and Stephanie Egger, Office Manager to attend the PSATS Fall Forum in Adams County October 30 and 31, Wednesday and Thursday. Fee is \$75.00 per attendee. Michael A. Strausbaugh second the motion. Motion carried.

10. There will be an Executive Meeting held immediately following this Supervisors meeting to discuss litigation issues.

11. Presented to the Board of Supervisors for one vote for Pennsylvania Townships Health Insurance Cooperative Trust Ballot for 2019 Election of Trustee. Michael Keller was the only Trustee on the ballot. Timothy D Beard III made a motion to vote for Michael Keller for Pennsylvania Townships Health Insurance Cooperative Trust Ballot for 2019 Election of Trustee vote. Ronald L. Weidner second the motion. Motion Carried.

12. Presented to the Board of Supervisors for one vote for PSATS Unemployment Compensation Group Trust Ballot for 2019 Election of Trustee. Michael Keller was the only Trustee on the ballot. Timothy D Beard III made a motion to vote for Michael Keller for PSATS Unemployment Compensation Group Trust Ballot for 2019 Election of Trustee. Ronald L. Weidner second the motion. Motion Carried.

13. Presented to the Board of Supervisors for one vote for Pennsylvania Municipalities Pension Trust Ballot for 2019 Election of Trustee. Michael Keller was the only Trustee on the ballot. Timothy D. Beard III made a motion to vote for Michael Keller for Pennsylvania Municipalities Pension Trust Ballot for 2019 Election of Trustee. Ronald L. Weidner second the motion. Motion Carried.

14. Additional discussion was had regarding the purchase of a sound system for meetings. After getting proposal's for the same sound system that was used at the Township for the meeting of The Adams County Office for Aging. A comparison was made between three companies and the only one that was close was Guitar Center. Timothy D. Beard III made a motion to go with Guitar Center for the cost of \$1,705.78 and try for 45 days if not happy with the system the Township can send back for full refund. Ronald L. Weidner second the motion. Motion carried.

15. Stephanie A. Egger presented to the Board of Supervisors an applicant for Auditor Position Dennis Watson was interested in having the Board of Supervisors appoint him as an auditor. He asked for this to be on the agenda for the September Supervisors Meeting. Stephanie learned this being a Municipal Election year and the current auditor is in the position until the end of her term in December he cannot be appointed. He must run a write-in campaign on the ballot in November. This has been verified by the Director of Voter Registration. Ronald L. Weidner asked to have a letter sent to Dennis Watson on this matter.

Other business to come before the Board of Supervisors:

None

PLANNING COMMISSION RECOMMENDATIONS AND STATUS OF ACTIVE PLANS:

1. Revised Plans for Elite Sports Performance have been submitted for approval by the Board of Supervisors. Ronald L. Weidner made a motion to approve the plans for Elite Sports Performance. Michael A. Strausbaugh second the motion. Motion carried.
2. Presented to the Board of Supervisors for recommendation to adopt the Developer's Escrow Agreement using the fee base chart attached. Ronald L Weidner made a motion to adopt the Developer's Escrow Agreement using the fee base chart attached. Michael A Strausbaugh second the motion. Motion carried
3. Presented to the Board of Supervisors for recommendation that the Board of Supervisor's request a stipulation for the Pleasant View Estates that a maximum number of 25 units be constructed per year for 26 years. Timothy D Beard III made a motion to except the stipulation for the Pleasant View Estates that a maximum number of 25 units be constructed per year for 26 years. Ronald L Weidner second the motion. Motion carried.
4. Presented to the Board of Supervisor for approval the Stormwater Management Agreement for Elite Sports Performance. Ronald L Weidner made a motion to approve the Stormwater Management Agreement for Elite Sports Performance. Michael A Strausbaugh second the motion. Motion carried

COMMITTEE & DEPARTMENT REPORTS:

1. East Berlin Area Community Center (EBACC) – Paul Minnich reported that the community is having there Fall Festivals on Saturday 9/14/19 it is an all-day event. Also working on money to do repairs.
2. Abbottstown Paradise Joint Sewer Authority – Kevin Moul evening thing is going good and that there was a new president Craig Peterson and Jim Kepeta was added as a member. .
3. Parks and Recreation Committee – Ronald L Weidner – Ronald L Weidner reported that there will be a meeting on Tuesday 9/10/19 at 7 pm. looking for 2 more Board members.
4. Emergency Management: Timothy D Beard III stated that the 911 center recommends that everybody start putting together a plane for major storms.
5. YATB & Tax Board Reports: Timothy D Beard III stated no activity for the month for YATB. Timothy D Beard III stated the meeting for ACTCC was canceled due to no quorum.
6. Road Master's Report – Tom Barrows read his report
 - Did third round of roadside mowing.
 - Have worked on sign straightening and adding new signs.
 - Completed seal coating roads that were on the bid from Hammaker.

7. COG –Stephanie A. Egger reported for the month of August they celebrated 10 years. Awards were presented and there was food to eat.

8. East Berlin Area Joint Authority- Ronald L. Weidner reported everything is working well. There is a sink hole in one of the streets that will need repaired due to a line breaking.

9. East Berlin Library – Brian Campbell stated that the library is having a meeting to decide if they will merge some or all the way with Adams County Library System.

Engineer's Report – Chad Clabaugh P.E. from C S Davidson Inc. presented the report for the month.

1. SUBDIVISION, LAND DEVELOPMENT, and STORMWATER PLAN REVIEWS:

Pine Run Park (2997.3.16.11)

- **Sept. 2019 – The plan was tabled at the Aug. P.C. meeting. CSD has since corresponded with the applicant's engineer regarding the stormwater design. We are awaiting a revised plan.**

Pleasant View Estates Special Exception (2997.3.03.12)

- **Sept. 2019 – CSD has been preparing for the Special Exception Hearing on 9-26-19. CSD attended an in-house meeting on 8-23-19 and will be attending another in-house meeting prior to the hearing. CSD will be prepared to testify at the hearing.**

Elite Sports Performance (2997.3.05.08)

- **Sept. 2019 - CSD reviewed revised plans dated 8-2-19 and issued a review letter dated 8-26-18 with 12 total comments. CSD subsequently reviewed a revised plan dated 8-30-19 and issued a review letter dated 9-4-19 with 4 comments. The only comments remaining are administrative in nature consisting of notary seal and signature related items. CSD recommends forwarding the plan for recordation once the final 4 comments are satisfied.**

Cedar Ridge Subdivision and Land Development (2997.3.19.10)

- **Sept. 2019 – CSD received revised stormwater as-built plans which are under review.**

2. OTHER PROJECTS:

Cross Keys Traffic Signal (2997.3.19.10)

- **Sept. 2019 – CSD has been asked to take the lead in developing a better procedure for the maintenance of the traffic signal at the intersection of Rte. 30 with Rte. 94 with the goal of contracting the maintenance through a bidding procedure. CSD has begun reviewed the requirements for this procedure, made contacts with PennDOT and has obtained draft requests for proposals from local contractors. CSD will provide additional recommendation and guidance on this topic over the next several months with the goal of having a contract in place by early 2020.**

Solicitor's Report- Ronald Tomasko ESQ, of Tomasko and Koranda Law.
Ronald Tomasko ESQ presented the board a written report for the month. Also worked on review of land development plan "special exception" application as well as legally permissible conditions on the plan.

Scott Weaver, Zoning Officer's Report – Stephanie A. Egger read the report from Pennsylvania Municipal Code Alliance, Inc. For the Month of August. There were nine Zoning permits.

MOTION TO PAY THE BILLS:

Stephanie A. Egger presented the Board with a listing of the bills for August to be paid for the General Fund. Ronald L Weidner made a motion to approve the bills as submitted. Timothy D. Beard III second the motion. Motion carried.

Stephanie A. Egger presented the Board with a listing of the bills for August to be paid for the State Fund. Timothy D Beard III made a motion to approve the bills as submitted. Ronald L. Weidner second the motion. Motion carried

PUBLIC COMMENTS:

Gary Dull asked why the sign was put up no semi-trucks allowed on Winding Lane. Tom Barrows stated he spent two and a half hours backing a water truck up because when he got to the bridge he realized he could not make it. Farm equipment can go on that road.

Ryan Fox stated he would like to see something be done to help Community Media. They can get a lot of information out to the county.

Ann Harman wants to know how to get David's Lease's property at 150 Gun Club condemned. She feels nobody should be living in the place in the condition it is in. Ronald L Weidner said he will have the Zoning officer go check it out.

Harold Senter asked if the property 474 700 Road is putting up a building in a flood plain and also wanted to know if he is putting business in there he has a lot of trucks that go up and down the road and this is zoned Rural Residential. Ronald L Weidner said he will check this out if he is putting a building up and also to remind him that business cannot go in there.

SUPERVISOR COMMENTS:

Ron: Thank you all for coming out. Hope everyone had a good Labor Day. Just want to say that all comments are heard and addressed.

Tim: Thank you all for coming out tonight. Want to congratulate Tony Long for completing his walk on the Appalachian Trail.

Mike: Thank you for coming out.

Meeting Announcements:

Board of Supervisors, Monday, October 7, 2019 @ 7 pm

Parks and Recreation Board, Tuesday, September 10, 2019 @ 7 pm

Planning Commission, Tuesday, September 17, 2019 @ 7:00 pm

Budget/Finance Workshop Tuesday, September 24, 2019 @ 6:30 pm

Zoning Hearing, Thursday, September 26, 2019 @ 7:00 pm, the hearing will be held at the United Hook & Ladder Co #33 Social Hall located at 21 North Bolton Street, New Oxford, PA
The hearing has been requested by Burkentine & Sons, Inc for a Special Exception to Ordinance No. 150-56 (S) to allow a townhouse development in a Mixed-Use District.

Adjournment

Having nothing further to discuss, Ronald L Weidner made a motion to adjourn the meeting. Timothy D. Beard III second the motion. Meeting adjourned at 8:45 pm.

Minutes were taken and transcribed by

Shelby Jenkins

Secretary, Hamilton Township