

**HAMILTON TOWNSHIP
BOARD OF SUPERVISORS MEETING**

**Agenda
AUGUST 7, 2023**

Call to Order: Time _____

Please silence all cell phones.

THE PLEDGE OF ALLEGIANCE TO THE FLAG.

Supervisors present are Ronald L. Weidner, Jeremy P. Smith and Michael A. Strausbaugh. Also present are Solicitor, Melissa Kelso, ESQ, Chad Clabaugh, P.E. from the firm C. S. Davidson, Inc., Parliamentarian, Stephanie A. Egger; Assistant Secretary, Hanna Furst and Roadmaster, Don Blackburn. Pursuant to Act 65, approval of the agenda as presented:

Minutes for Approval:

Approval for the Board of Supervisors Regular Meeting July 3, 2023

PUBLIC COMMENTS: At this time, the Board will entertain discussion of agenda items only.

OLD BUSINESS:

1. SPCA Collection: We continue to collect items such as clean blankets, towels, toys, food, clean bedding, etc. for the Adams County SPCA for the care of the animals at the shelter.

2. BEAVER CREEK ROAD BRIDGE Rehabilitation Update:

BRIDGE IS CLOSED UNTIL FURTHER NOTICE. Mandated by the state. Update:

NEW BUSINESS

1. State Police: Stats monthly report for service in Hamilton Twp. **June**

2. Northeast Adams Co. No. 32 FIRE Monthly Report.

3. United Hook & Ladder Co. No. 33: Monthly Report

4. Adams Regional EMS. Monthly report

5. Mosquito report through the end of June.

6. Hamilton Township Tax Collector August Hours at the township building, 2 to 6 pm, August 22, 23, 24, 29, 30, and 31. This is the discount period which ends August 31st.

7. Appointment of Hannelore Furst as Assistant Treasurer.

8. Amending township employment hours. We are moving to a four-day workweek. Full-time staff will work Monday through Thursday, ten hours per day. Start time will be adjusted for summer and winter seasons. Currently our Public Works staff work 6 am to 4:30 with a 30-minute lunch.

The office staff currently work from 7 am to 5:30 with a 30-minute lunch.

Holidays will pay for a ten-hour day. Holidays which fall on Friday will provide one day off within that week from Monday to Thursday.

RECESS MEETING

OPEN PUBLIC HEARING FOR ZONING AMENDMENTS TO: §150.98 DD

Reading of the Amendment: Discussion:

Public Comment:

Roll Call Vote to Amend Ordinance § 150.98.DD and delete §150.98. HH

ADJOURN PUBLIC HEARING

Reconvene Regular Public Meeting

9. A Zoning Hearing is scheduled for Tuesday, August 22 @ 7 pm. The hearing is requested by New Oxford Logistics LLC for several variances in the Commercial Zone.

10. Volunteers are still needed for the Fall Fest to be held on October 14th at the Old Adams County Fairgrounds. For more information contact Don Blackburn.
11. Adoption of Resolution No. 2023-14. Release security bond for Sheetz, Inc.
12. Our IT gentleman has offered to teach a basic computer course or computer safety/security. The class would be one hour with Q & A after the session. The fee is a nominal \$15.00. Classes can be held during the day or an evening class. If you are interested, please let us know. Sign up sheet is available.

PLANNING COMMISSION RECOMMENDATIONS FOR ACTION AND / OR STATUS REPORT OF ACTIVE PLANS:

1. Recommendation to forward Zoning Amendments Article IV Agricultural Preservation and Rural Residential to the Solicitor for review.
2. Recommendation for Conditional Approval for the DJ Homes Subdivision pending conditions 1,2,3,4, and 9 are met.
 1. Surveyor’s signature needs to be added.
 2. Proposed property corners need to be set prior to approval
 3. Owner’s signature needs added.
 4. Shared access and road maintenance agreement has been drafted, not yet recorded
Needs to be recorded prior to final approval.
 9. A new draft deed needs to be submitted for review.
3. Recommendation the Board of Supervisors conduct a public hearing and adopt §150.98.DD and delete §150.98 HH.

COMMITTEES AND MEETING REPORTS

1. East Berlin Area Community Center (EBACC) – Cyndi Bisacre
2. Abbottstown Paradise Joint Sewer Authority (APJSA) – Kevin Moul
3. Emergency Management Paul Minnich – Paul is currently on medical leave for back surgery. Congratulations to Paul, he competed in the Mechanicsburg Good Old Days Music Competition and placed within the top five contenders. The music was composed solely by the contestant.
4. YATB Tax Board Reports Jeremy Smith
5. ACTCC Tax Board Reports Mike Strausbaugh No Action until November.
6. Road master’s Report – Don Blackburn
7. COG Report – No Report
8. East Berlin Area Joint Authority Ron Weidner

Engineer’s Report – Chad Clabaugh; Township Engineer, from C.S. Davidson, Inc.

Solicitor’s Report – Melissa Kelso, ESQ

Zoning Officer’s Report – PMCA—James Graham June, July

MOTION TO PAY THE BILLS: General Fund as listed.

PUBLIC COMMENTS:

COMMENTS from Board of Supervisors: **Ron:** **Jeremy:** **Mike:**

Meeting Schedule

Regular Monthly Meeting, Monday, September 11 @ 7:00 p.m. due to the Labor Day Holiday.

Planning Commission, Tuesday, August 15, 2023 @ 7:00 p.m.

Zoning Hearing, Tuesday, August 22, 2023 @ 7:00 pm

Budget Finance Committee Meeting August 29, 2023 @ 7:00 p.m.

Motion to Adjourn: Motion _____ Second _____ Time _____ pm.