

Approved 9/9/2024

**HAMILTON TOWNSHIP**  
**BOARD OF SUPERVISORS MEETING MINUTES**  
**August 5, 2024**

**CALL TO ORDER:** The meeting was called to order at 7:00 PM by Ronald L. Weidner. In attendance were Supervisors Ronald L. Weidner, Jeremy P. Smith, and Ryan M. Groft. Also present were Solicitor Melissa Kelso and Secretary/Treasurer Megan Carper. Not in attendance was Chad Clabaugh, P.E. from the firm C.S. Davidson Inc.

**APPROVAL OF AGENDA PER ACT 65:** Ronald L. Weidner provided the agenda to the Board of Supervisors. *Jeremy P. Smith made a motion to approve the agenda with modifications to the Planning Commission recommendation, changing the language to include traffic considerations at Pine Run Road and Route 194. The motion was seconded by Ronald L. Weidner. **The motion was unanimously approved.***

**APPROVAL OF MINUTES:** Minutes of the regularly scheduled meeting on July 1, 2024, were presented. *Jeremy P. Smith made a motion to approve the minutes as written. The motion was seconded by Ryan M. Groft. **The motion was unanimously approved.***

**PUBLIC COMMENTS:** No public comments were made at this time. Ronald L. Weidner announced that public comments would be welcomed after each agenda item.

**OLD BUSINESS:**

1. Upper Conewago Church: *Ronald L. Weidner made a motion to table this matter until next month, seconded by Jeremy P. Smith. **The motion was unanimously approved.***

**NEW BUSINESS:**

1. Approval of Comcast Franchise Agreement: Discussion took place regarding the Comcast franchise agreement. It was determined that further review was necessary. *Ronald L. Weidner made a motion to table the approval of the Comcast Franchise Agreement until further review. The motion was seconded by Jeremy P. Smith. **The motion was unanimously approved.***
  2. Designation of Floodplain Administrator: *A motion was made by Jeremy P. Smith to designate R. Clem Malotte, PMCA, as the Floodplain Administrator pursuant to Chapter 6928 of the Floodplain Management Ordinance. The motion was seconded by Ronald L. Weidner. **The motion was unanimously approved.***
  3. Fire Hydrant Installation: The Board discussed the installation of fire hydrants as part of the Pine Run development. *Ronald L. Weidner made a motion to approve the installation of three fire hydrants, subject to the monthly rental cost being similar to the current rate. The motion was seconded by Jeremy P. Smith. **The motion was unanimously approved.***
  4. Resolution 2024-20: Repair Costs Sharing Agreement: Discussion occurred regarding sharing the repair costs for equipment with Reading Township, amounting to \$7,500. *Ronald L. Weidner made a motion to approve the payment of \$7,500 toward the repair costs. The motion was seconded by Ryan M. Groft. **The motion was unanimously approved.***
  5. Resolution 2024-21: Transfer of Funds to Members 1st Federal Credit Union: The Board discussed continuing to transfer funds to Members 1st Federal Credit Union due to overall higher interest rates. *Jeremy P. Smith made a motion to adopt Resolution 2024-21 for the transfer of funds from ACNB Bank to Members 1st Federal Credit Union. The motion was seconded by Ronald L. Weidner. **The motion was unanimously approved.***
  6. Resolution 2024-22: MS-4 Funds: The Board discussed the allocation of MS-4 funds for future planning. *Ronald L. Weidner made a motion to adopt Resolution 2024-22 concerning the allocation of MS-4 funds for designated stormwater management projects. The motion was seconded by Jeremy P. Smith. **The motion was unanimously approved.***
  7. Resolution 2024-23: Investment of Unallocated Funds into a 45-Day CD: The Board considered the investment of unallocated township funds into a 45-day CD to earn interest. *Ronald L. Weidner made a motion to adopt Resolution 2024-23, authorizing the investment of unallocated funds into a 45-day CD. The motion was seconded by Jeremy P. Smith. **The motion was unanimously approved.***
  8. State Police Report: The monthly report is available on the Township's bulletin board.
  9. Northeast Adams Co. No. 32 FIRE Report: The monthly report is available on the Township's bulletin board.
  10. United Hook & Ladder Co. No. 33 Report: The monthly report is available on the Township's bulletin board.
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11. Adams Regional EMS Report: The monthly report is available on the Township's bulletin board.
12. NOBPA, LLC Upcoming Zoning Hearing: The zoning hearing date is set for Aug 26, 2024.

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## PLANNING COMMISSION RECOMMENDATIONS FOR ACTION AND / OR STATUS REPORT OF ACTIVE PLANS:

1. Traffic Considerations at Pine Run Road and Route 194: A motion was made by Ronald L. Weidner to incorporate the Planning Commission's recommendation to include traffic considerations at Pine Run Road and Route 194 into future planning and development discussions. The motion was seconded by Jeremy P. Smith. **The motion was unanimously approved.**
2. K-Hill Enterprises Development: A motion was made by Ronald L. Weidner to conditionally approve the subdivision plan for K-Hill Enterprises, pending the satisfaction of the township engineer's review regarding the setting of property corners, approval of the planning module, and the finalization of draft deeds. The motion was seconded by Ryan M. Graft. **The motion was unanimously approved.**
3. Approval of Stormwater Management Plan for Little Life Enrichment Center: A motion was made by Ronald L. Weidner to approve the stormwater management plan for Little Life Enrichment Center, including the operation and maintenance agreement for stormwater management, as recommended by the Planning Commission, subject to all required modifications and compliance with township ordinances. The motion was seconded by Jeremy P. Smith. **The motion was unanimously approved.**
4. Authorization of Drafted Recommendation Letter: A motion was made by Ronald L. Weidner to authorize the drafted recommendation letter regarding the policy for pedestrian circulation at the Rte. 30 and Rte. 94 intersection, to be sent to Andrew Merkel. The motion was seconded by Ryan M. Graft. **The motion was unanimously approved.**

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## COMMITTEES AND MEETING REPORTS

1. East Berlin Area Community Center (EBACC): At the July 22nd EBACC board meeting, Ryan M. Graft shared that the Project 22 Steering Committee will become the Capital Campaign Committee, meeting monthly with building renderings expected in September. In June, 300 volunteers donated 1,799.75 hours. New AC units were approved for the fitness center, and the thrift shop generated \$5,307.94. Upcoming events include National Night Out on 8/6, an indoor yard sale from 8/8-8/10, and Tea by the Sea on 8/17. The next board meeting is on 8/26.
2. Abbottstown Paradise Joint Sewer Authority (APJSA): Kevin Moul reported that the Abbottstown Paradise Joint Sewer Authority received a \$1.7 million state grant, allowing them to order generators, which are expected to arrive by December due to an 8-10 month backlog. Once received, they will complete upgrades on the last three lift stations, including Cherry Lane and Route 194 North in the township, as well as Country Club Road. Each lift station will receive a new generator, along with updated pads, railings, pumps, and electronics.
3. Emergency Management: No report was provided.
4. YATB Tax Board Reports: Jeremy P. Smith reported that EIT collections are up 4.17% compared to last year, with a net income of \$1.4 million year-to-date. The tax board approved a software transition to bring operations more in-house and introduced a new accounting director for the Gettysburg office. The next board meeting is on 10/28 at 6:30 PM, and Jeremy has a finance meeting on 8/21.
5. ACTCC Tax Board Reports: Jeremy P. Smith reported that the next meeting is scheduled for November.
6. Roadmaster's Report: Ronald L. Weidner reported on road maintenance, noting the completion of crack sealing on Route 700 and upcoming pothole repairs. The tar and chipping schedule will be posted on the website soon. Mowing is ongoing, and despite a minor issue with the John Deere tractor, operations continue.
7. East Berlin Area Joint Authority: Ronald L. Weidner provided an update, noting that they are replacing three to four fire hydrants. They are also working on lead pipe replacement, aiming for completion by October. The authority received two grants, but there's discussion over whether to use the funds to extend sewer and water lines to Weis Markets or to repair aging infrastructure along Main Street.

**ENGINEER'S REPORT** – Ronald L. Weidner presented the engineer's report on behalf of Chad Clabaugh. Weidner provided updates on various ongoing projects:

- Pennwood Products Development: Aug. 2024 - CSD reviewed the TIS and provided review comments on 8/5/2024. At the July P.C. meeting the planning commission recommended that an additional comment be added

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regarding the Pine Run Road Intersection since currently no improvements are being considered at Pine Run intersection with Rte. 194 and it is difficult for trucks to make that turn with the house on the corner being so close.

- K-Hill, Kaiser, Summers Subdivision: Aug. 2024 - CSD reviewed the plan and provided a letter dated 7/8/2024 with 6 comments. A revised plan was submitted on 7-16-2024 which addressed comments 3,4, and 5 from the 7/8/2024 letter. The plan was recommended for conditional approval based on the following:
  - Property corner markers need to be set
  - Planning Module needs to be processed
  - Draft deeds need to be provided for review
- Old Mill Road - Hazelwood Wedding Venue: Aug. 2024 - CSD met with the owners on 7/29/2024 and provided a follow up e-mail with a punch list of items that need to be completed for project finalization and closure of the financial security.
- Old Mill Road Culvert Replacement and stream bank stabilization: Aug. 2024 -The permit application was submitted, and we are waiting for comment from DEP.

**SOLICITOR'S REPORT** Melissa Kelso reported that, aside from work on the church property, she is preparing for the upcoming New Oxford Logistics zoning hearing, scheduled to take place in a few weeks.

**ZONING OFFICER'S REPORT** – PMCA— Ronald L. Weidner presented the Zoning Officer's Report on behalf of James Graham. The report indicated that 12 permits were issued, 1 stop work order, 1 new complaint was received, 6 violations are pending, and 1 upcoming zoning hearing is scheduled. The detailed monthly report is available on the Township bulletin board.

**MOTION TO PAY THE BILLS:** General Fund. *Jeremy P. Smith made a motion to pay the bills from the General Fund, seconded by Ryan M. Groft. The motion was unanimously approved.*

**PUBLIC COMMENTS:**

Mr. Ulrich raised a question about whether the location of fire hydrants in different townships would impact emergency response. He expressed concern about whether fire departments are restricted by township boundaries when accessing hydrants. There was clarification that township boundaries do not matter in emergencies, and fire departments will use the closest hydrant, regardless of which township it is in.

**COMMENTS FROM THE BOARD OF SUPERVISORS:**

**Ron:** "Thank you all for coming. I hope the way we're running the meeting helps you understand a little better and keeps you more informed. If you're not, don't be afraid to tell me. Have a good Labor Day."

**Jeremy:** "Thanks to everybody for coming out. Happy Labor Day."

**Ryan:** "Thanks for coming out and try to stay dry if it rains. Sounds like it's going to."

**MEETING SCHEDULE**

- Planning Commission, Tuesday, August 20, 2024 @ 7:00 p.m.
- Board of Supervisors Meeting, Monday, September 9, 2024, @ 7:00 p.m.
- Finance & Budget Meeting Tuesday, September 24, 2024 @ 7:00 p.m.

**ADJOURNMENT:** *Having nothing further to discuss, Ronald L. Weidner made a motion to adjourn at 8:00 p.m., seconded by Jeremy P. Smith. The vote was unanimous to adjourn.*

Minutes were recorded and transcribed by

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Megan Carper  
Secretary/Treasurer

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