

Hamilton Township Board of Supervisors
Regular Meeting Minutes
Monday July 2, 2018

CALL TO ORDER:

The meeting was called to order at 7:00 pm by Stephanie A. Egger.

Supervisors present were: Timothy Beard III, Ronald L. Weidner and Michael A. Strausbaugh. Also present were Solicitor, Ronald Tomasko, from the firm of Tomasko and Koranda Law; Parliamentarian, Chad Clabaugh P.E. of C.S. Davidson, Inc.; Parliamentarian Stephanie A. Egger and Secretary, Shelby Jenkins.

APPROVAL OF MINUTES:

Stephanie A. Egger asked if the Supervisors reviewed the minutes from June 4, 2018 Regular Meeting. The answer was affirmative. Timothy Beard III made a motion to accept the minutes as submitted. Michael A Strausbaugh second the motion. Motion carried.

PUBLIC COMMENTS:

Thad Meckley- wanted to make the township aware with the bid that 39 addendums for the project seem high for the cost of the project and that he never received the specs to be able to do the bid. He withdrew from the bidding process suggesting the township move forward.

OLD BUSINESS:

1. SPCA Collection: Stephanie A. Egger stated that we continue to collect items for the Adams County SPCA for the care of the animals at the shelter. Looking for old or new towels, blankets, toys and food.
2. Stephanie A. Egger stated that the Township continues to collect glossy paper magazines and glossy newspaper inserts, etc. for the Ronald McDonald House. Please drop off at the office and we will see that they get to the appropriate place.
3. Bridge Update: Meeting was held on June 25, 2018 with Paradise Township. Still waiting on cost for the pillars, deck and what the time period will be to have this done. Chad Clabaugh mentioned to the supervisors that they may want to check into the price of having a bridge put in.

NEW BUSINESS:

1. State Police: Stephanie A. Egger read the report received from Pennsylvania State Police. In May there were a total of 35 service calls, two crashes with three criminal, ten criminal for a total of 47 calls.
2. Liberty Fire Co. No. 11: no report received.

3. United Hook & Ladder Co. No. 33: No report received.
4. Adams Regional EMS, Inc. Stephanie A Egger read the report received from the Adams County EMS, Inc. In May there were a total of 489 calls of which eight were in Hamilton Township.
5. Hampton Fire Co. No. 10: Stephanie Egger read the report received from the Hampton Fire Co. No. 10. In May there were 11 calls of which one was in Hamilton Township. Stephanie Egger also read the report for the month of June of which there were 16 calls and one in Hamilton Township.
6. Stephanie Egger stated a channel service level change from Comcast. Effective July 1, 2018 the NFL Network will only be available on the Digital Preferred level of service and Sports Entertainment Package.
7. Stephanie Egger stated the Auditor General's Office performed a Limited Procedures Engagement Audit of the Hamilton Township Non-Uniformed Pension Plan for the Period of January 1, 2013 to December 31, 2016. The report dated April 2018, to determine compliance with applicable state laws, regulations contracts, administrative procedures, and local ordinances and policies. Based on the results of our procedures performed during our LPE, nothing came to our attention indicating that the Hamilton Township Non-Uniformed Pension Plan was not being administered in compliance with applicable state laws, regulations, contracts, administrative procedures and local ordinances and policies.
8. Stephanie Egger presented the Township Supervisors the Winter Municipal Service Renewal Contract from the State roads that the Township maintains during winter storms. Ronald L Weidner made a motion to sign the Winter Municipal Service Contract. Timothy D Beard III second the motion. Motion carried.
9. Howe Planning Module was approved to forward to DEP by unanimous vote at the June 4th Meeting however the Resolution # was not assigned. The Resolution to accompany the approved modules sent to DEP is Resolution No. 2018-51
10. The Supervisors had a discussion on waiving the amount of a bill for the total cost of \$1,340.02 to Sheetz in a good faith gesture for Sheets covering the cost of the new traffic light pole that needs to be replaced. Michael A Strausbaugh made a motion to waive the bill for Sheets that covered Transfer of the liquor License for \$129.00, Legal fees for travel to hearing \$903.00, Hearing Advertisement \$ 125.52 and Court recording for the total amount of \$1,340.02. Ronald L Weidner second the motion. Motion carried.
11. Stephanie A. Egger presented to the Board of Supervisors for approval the advertisement for the bid of Winding Lane. Bid reads Placement of 9.5mm Superpave, PG 64-22, ESals 0.0-0.3, SRI . All sealed bids are due August 6, 2018 by 12.00 noon. Ronald L Weidner made motion to place the advertisement. Timothy D Beard III second the motion. Motion carried.

12. Comcast announced an equipment change starting June 29, 2018. A TV box and remote will no longer be included in your package and will reduce the price of applicable packages accordingly. Letter is on the Bulletin board. Stephanie Egger also mentioned from Comcast a channel change effective July 10, 2018 WJAL will no longer be available on channel 18. WJAL will continue to be carried on channels 38 and 108 on the Limited Basic level of service.

13. Stephanie Egger presented the totals of sealed bids for the addition of the building. The sealed bids were opened at a meeting on June 29, 2018 at 2 pm. After a discussion on the cost of the addition all three supervisors agreed that the cost will only keep going up each year if the addition is put off. Timothy D Beard III made a motion to have Care Property Service with the low bid be the General Contractor for the project. Ronald L Weidner second the motion. Motion carried. Ronald L Weidner made a motion to have Care Property Service with the low bid be the mechanical contractor for the project. Timothy D Beard III second the motion. Motion carried. Michael A. Strausbaugh made a motion to have Ketterman Electrical Services with the low bid be the Electrical Contractor for the project. Ronald L Weidner second the motion. Motion carried.

Addendum #							
Contractor	1,2,3	General	Mechanical	Electrical	Bid Bond	Solicitor Approval	
Care Property Services	1,2	\$ 200,506.70	\$ 14,900.00	\$ 19,696.32	3/yes	yes	
ECI Construction	2,2	\$ 333,500.00			1/yes	yes	
ReNu Commercial	1						
PA United GC	1,2						
Gettysburg Construction Co.	1,2	\$ 258,900.00			yes	yes	
GDC IT Solutions	1,2						
Dorgan & Zuck Building Contrs., Inc	1,2	\$ 214,800.00			yes	yes	
Electrical Contractor							
Ketterman Electrical Services	1,2			\$ 16,684.00	yes	yes	
Mechanical Contractor							
Remco	1,2		\$ 16,115.00		yes	yes	

14. Stephanie Egger presented to the board with the two quotes that were received for the cleaning of the gutters and the soffit. First quote was from ASJ for the price of \$400.00. Second quote was from ARC Property Services for the price of \$685.00. After a small discussion Ronald L Weidner made a motion to award ASJ to clean the gutter's and the soffit on the condition that there price includes the cleanup of the walls from any run off. Timothy D Beard III second the motion. Motion carried.

Other business to come before the Board of Supervisors: None

PLANNING COMMISSION RECOMMENDATIONS AND STATUS OF ACTIVE PLANS:

None

COMMITTEE & DEPARTMENT REPORTS:

1. East Berlin Area Community Center (EBACC) – Torren Ecker stated not much going on. They held their 1st golf outing at Hanover Country Club was not a bad turn out, thought we would have to cancel due to the weather. The annual 5K Run will be held on July 21st and Colonial Days will be held on September 8th.
2. Abbottstown Paradise Joint Sewer Authority – Kevin Moul not present no report given.
3. Parks and Recreation Committee – Ronald L Weidner stated meeting was canceled in July.
4. Emergency Management: Timothy D Beard III reported there was no activity.
5. YATB & Tax Board Reports: Timothy D Beard III reported the committee for the 2019 year has been finalized.
6. Road Master's Report – Stephanie A Egger read report from Road Master.
 - Finished mowing Township in the first week of June and have spot mowed intersections when needed.
 - Have been doing drainage and pipe replacement on Winding Lane as to give it time to settle before fall paving.
 - Have replaced old and faded signs around the Township and worked to keep vegetation from covering signs and obstructing view of signs.
7. COG – Stephanie Egger reported the guest speaker was Adams County Bridge Engineer, William D Cameron, PE. He presented a power point on Bridge Maintenance. Brad Hunt represented the school districts, He reported that the schools are happy to see new money they are getting in from the State to employ more safety and security personnel as well as equipment.
8. East Berlin Joint Authority- Ronald L Weidner stated nothing new to report and that there will be a meeting this Thursday July 5th.
9. East Berlin Library – Pat Campbell not present no report given.

Engineer's Report – Chad Clabaugh P.E. from C S Davidson Inc. report for the month:

Sheetz (2997.3.19.17)

- July 2018 – The Sheetz opened on June 20. Most of the Land Development components are complete. A few items remain such as some finishing touches on the stormwater management facilities and replacement of the temporary traffic signal. We've also received some comments regarding traffic backing up on 94 southbound. Sheetz's traffic engineer has issued responses that the delays may be due to either the lane closure during construction (which has now been eliminated), and/or sticking pedestrian push buttons (which they asked the respective township maintenance crews to look into).

Solicitor's Report- Ronald Tomasko, of Tomasko, and Koranda Law presented his report for the month:

Working on reviewing the SALDO. Judge George has scheduled a contempt hearing for July 11, 2018 on the issue of why David Lease has not paid the \$10,327.83 to the Township. The Township Code Official has refiled the UCC citations with MDJ Little and a hearing is scheduled for August 2, 2018

Scott Weaver, Zoning Officer's Report – Stephanie A. Egger read the report from Pennsylvania Municipal Code Alliance, Inc. For the Month of June. There were 8 Zoning permits.

MOTION TO PAY THE BILLS:

Stephanie A. Egger presented the Board with a listing of the June bills to be paid for General Fund, Route 94 Sewer and the State Fund. Ronald L Weidner made a motion to approve the bills as submitted. Timothy D Beard III second the motion. Motion carried.

PUBLIC COMMENTS:

No Comments

SUPERVISOR COMMENTS:

Ron: Congratulations to Torren Ecker for his win in May and good luck in the Fall. Please be careful when setting off fire works this 4th of July.

Tim: Have a safe 4th of July. Please be careful when driving on Forest Drive people are going off in the roads and causing ruts.

Mike: Thank you all for coming out. Have a safe 4th of July.

Meeting Announcements:

Next Planning Commission Meeting – Tuesday July 17th @ 7:00 pm

Board of Supervisors Regular Meeting – Monday, August 6th @ 7:00 pm

Adjournment

Having nothing further to discuss, Ronald L. Weidner made a motion to adjourn the meeting.

Michael A. Strausbaugh seconds the motion. Meeting adjourned at 8:22 pm.

Minutes were taken and transcribed by

Shelby Jenkins

Secretary, Hamilton Township