

Approved 8/5/2024

**HAMILTON TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
July 1, 2024**

CALL TO ORDER: The meeting was called to order at 7:00 PM by Ronald L. Weidner. In attendance were Supervisors Ronald L. Weidner, Jeremy P. Smith, and Ryan M. Groft. Also present were Chad Clabaugh, P.E. from the firm C.S. Davidson Inc., Secretary/Treasurer Megan Carper, and Roadmaster Don Blackburn. Solicitor Melissa Kelso was not present.

APPROVAL OF AGENDA PER ACT 65: Ronald L. Weidner provided the agenda to the Board of Supervisors. *Jeremy P. Smith made a motion to approve the agenda, seconded by Ryan M. Groft. **The motion was unanimously approved.***

APPROVAL OF MINUTES: Minutes of the regularly scheduled meeting on June 3, 2024, were presented. *Upon review, Jeremy P. Smith made a motion to approve the minutes as written, seconded by Ronald L. Weidner. **The motion was unanimously approved.***

PUBLIC COMMENTS: Ronald L. Weidner announced that public comments will be invited after each agenda item.

OLD BUSINESS:

1. Upper Conewago Church: *Ronald L. Weidner made a motion to table this matter until next month, seconded by Jeremy P. Smith. **The motion was unanimously approved.***

NEW BUSINESS:

1. Zoning Hearing Board Resignations and Appointments: *Jeremy P. Smith made a motion to accept the resignation of Earl Kaiser as a full member and Charles Deatrick Jr. as an alternate member, to approve Resolution 2024-17 to reappoint Charles Deatrick Jr. as the full-time hearing board member, and to approve Resolution 2024-18 to appoint Earl Kaiser as an alternate. The motion was seconded by Ryan M. Groft. **The motion was unanimously approved.***
2. Resolution 2014-19: Appointment of Tony Rife: *Ronald L. Weidner made a motion to approve Tony Rife as an alternate member of the Zoning Hearing Board under Resolution 2014-19, with a second by Jeremy P. Smith. **The motion was unanimously approved.***
3. Hiring of Tyler Jenkins: *Ronald L. Weidner made a motion to hire Tyler Jenkins as a full-time Public Works General Laborer, with a second by Jeremy P. Smith. **The motion carried unanimously.***
4. Purchase of NAS System and Laptop: *There was a discussion on the need to enhance the township's office technology infrastructure and improve data backup processes. The NAS (Network Attached Storage) system will provide a centralized location for storing and accessing files, which will streamline file sharing and collaboration among township employees. Additionally, it will offer increased data security and redundancy to protect important documents. The new laptop will replace outdated equipment, ensuring that the office runs efficiently with up-to-date technology. *Jeremy P. Smith made a motion to move forward with the purchase of a NAS system and a laptop, with a second by Ryan M. Groft. **The motion was unanimously approved.****
5. State Police Report: *The monthly report is available on the Township's bulletin board.*
6. Northeast Adams Co. No. 32 FIRE Report: *The monthly report is available on the Township's bulletin board.*
7. United Hook & Ladder Co. No. 33 Report: *The monthly report is available on the Township's bulletin board.*
8. Adams Regional EMS Report: *The monthly report is available on the Township's bulletin board.*
9. NOBPA, LLC Upcoming Zoning Hearing: *The zoning hearing date is set for Aug 26, 2024.*

PLANNING COMMISSION RECOMMENDATIONS FOR ACTION AND / OR STATUS REPORT OF ACTIVE PLANS:

1. There are no new recommendations or items for consideration at this time.
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COMMITTEES AND MEETING REPORTS

1. **East Berlin Area Community Center (EBACC)**: Ryan M. Groat provided a detailed report on the activities and updates of the East Berlin Area Community Center. He highlighted the significant contributions of volunteers, noting that in May, 205 volunteers donated a total of 1,060.75 hours of service. The thrift shop generated \$5,030.53. Upcoming events at EBACC include an indoor yard sale from July 11-13, a garden tour on July 14, a 5K run and kids fun run on July 20, and the "Christmas in July" event scheduled for July 25-27. Ryan emphasized the continuous need for volunteers and encouraged anyone interested to reach out to EBACC. The next board meeting is set for July 22.
2. **Abbottstown Paradise Joint Sewer Authority (APJSA)**: No report was provided.
3. **Emergency Management**: No report was provided.
4. **YATB Tax Board Reports**: Jeremy P. Smith reported that the YATB meeting will be held on the last Monday of this month. The Finance Committee met recently, and key topics discussed included the preliminary planning for next year's budget, capital improvements, and salaries.
5. **ACTCC Tax Board Reports**: Jeremy P. Smith reported that the next meeting is scheduled for November.
6. **Roadmaster's Report**: Don Blackburn reported on various road maintenance activities, including patching, grass cutting, and preparation for tar and chipping in August.
7. **East Berlin Area Joint Authority**: Ronald L. Weidner reported that the next meeting is this coming Thursday night.

ENGINEER'S REPORT – Chad Clabaugh provided updates on various ongoing projects:

- **Pennwood Products Development (2997.3.16.13)**: July 2024 – CSD received a TIS and can provide review/recommendations for consideration at the July P.C. meeting.
- **New Oxford Logistics (2997.3.14.14)**: July 2024 – CSD reviewed comments made at the June 25th meeting, met with the Zoning Officer to prepare for the June 26th meeting and attended the June 26th meeting. Due to an error on the submittal by the applicant, traffic impact testimony was tabled until the next meeting in August.
- **K-Hill, Kaiser, Summers Subdivision (2997.3.11.12)**: July 2024 – A revised plan was accepted by the P.C. for review. CSD will provide comments for consideration at the July P.C. meeting.
- **Cross Keys Corridor Traffic Study**: July 2024 – the consultant (MBI) submitted a first draft of recommendations. CSD attended an advisory meeting on 7-1-2024. The draft recommendations will be revised accordingly. Next steps include consultant meetings with stakeholders. It is anticipated that the study will be completed prior to the end of 2024.
- **Old Mill Road Culvert Replacement and stream bank stabilization (2997.8.29.00)**: July 2024 – Survey is complete. CSD is currently working on the permit application and will be submitting it to DEP within the next two weeks.

SOLICITOR'S REPORT No report was provided.

ZONING OFFICER'S REPORT – PMCA— Ronald L. Weidner presented the Zoning Officer's Report for James Graham. The report indicated that 12 permits were issued, 3 complaints were received, 9 violations are pending, and 1 upcoming zoning hearing is scheduled. The detailed monthly report is available on the Township bulletin board.

MOTION TO PAY THE BILLS: General Fund. *Jeremy P. Smith made a motion to pay the bills from the General Fund, seconded by Ronald L. Weidner. The motion was unanimously approved.*

PUBLIC COMMENTS:

1. Mary Ulrich inquired about the township's regulations and policies regarding the use of drones. She expressed concerns about privacy and safety, particularly in residential areas, and asked if there were any plans to update or enforce drone regulations. It was confirmed that currently, the township does not have specific regulations regarding drones. There was discussion about the course of action if a drone flies over private property and suggested that residents report such incidents to the authorities. There was a comment that drones must be registered and have a certificate to fly, and authorities may be able to track the owner if the drone is reported.
2. Mr. Ulrich commented on the timing of the upcoming zoning hearing, stating that the scheduled time of 6:00 p.m. may be inconvenient for many residents who work during the day. He suggested rescheduling the hearing to a later time in the evening to allow more community members to attend and participate. His concern will be passed along to the Zoning Hearing Board.

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COMMENTS FROM THE BOARD OF SUPERVISORS:

Ron: "I was dissatisfied with how the hearing was conducted. Certain issues, such as the lack of clearance proof for the option to buy property, should have been addressed at the beginning of the meetings, which could have stopped the proceedings right there. The prolonged discussions by the lawyers and the traffic engineer were misleading and a waste of time and resources for everyone involved. Other than that, have a good Holiday."

Jeremy: "Happy 4th of July. Remember your neighbor's pets, dogs. Not everybody likes fireworks, so be respectful of your neighbors."

Ryan: "Thanks for coming out. And keep it under control over the 4th. Happy 4th of July."

MEETING SCHEDULE

- Planning Commission meeting on Tuesday, July 16, 2024, at 7:00 p.m.
- Finance and Budget meeting on Tuesday, July 23, 2024, at 7:00 p.m.
- Board of Supervisors meeting on Monday, Aug 5, 2024, at 7:00 p.m.

ADJOURNMENT: *Having nothing further to discuss, Ronald L. Weidner made a motion to adjourn at 7:40 p.m., seconded by Jeremy P. Smith. **The vote was unanimous to adjourn.***

Minutes were recorded and transcribed by

Megan Carper
Secretary/Treasurer