

Hamilton Township Board of Supervisors
Regular Meeting Minutes
Monday July 1, 2019

CALL TO ORDER:

The meeting was called to order at 7:00 pm by Stephanie A. Egger.

Supervisors present were: Ronald L. Weidner, and Michael A Strausbaugh. Also present were: Solicitor, Ronald Tomasko, from the firm of Tomasko and Koranda Law, Chad Clabaugh P.E. of C.S. Davidson, Inc.; Parliamentarian Stephanie A. Egger, Secretary, Shelby Jenkins and Road Master Tom Barrow. Absent was Supervisor Timothy D Beard III.

APPROVAL OF MINUTES:

Stephanie A. Egger asked if the Supervisors reviewed the minutes from June 3, 2019 regular Meeting. After review of the minutes Ronald L Weidner a motion to accept the minutes as written. Michael A Strausbaugh second the motion. Motion carried.

PUBLIC COMMENTS:

None

OLD BUSINESS:

1. SPCA Collection: Stephanie A. Egger stated that we continue to collect items for the Adams County SPCA for the care of the animals at the shelter. Looking for old or new towels, blankets, toys and food.
2. Stephanie A. Egger stated that the Township continues to collect glossy paper magazines and glossy newspaper inserts, etc. for the Ronald McDonald House. Please drop off at the office and we will see that they get to the appropriate place.
3. Bridge Update: Ronald L Weidner talked to Gary from Paradise Township and was told that Paradise is checking on the deck plate replacement for the bridge. Nothing new on the letter that was sent to Paradise Township about closing the road.

NEW BUSINESS:

1. State Police: No report received.

2. Northeast Adams Fire Co No 32: Stephanie A Egger read the report received from Northeast Adams Fire Co No 32 for the month of May. There were 34 calls for the month May which five were in Hamilton Township. Stephanie A Egger read the report received from Northeast Adams Fire Co No 32 for the month of June. There were 29 calls for the month May which two were in Hamilton Township.
3. Northeast Adams EMS Co 32: Stephanie A Egger read the report received from Northeast Adams EMS Co 32for the month of May. There were 345 calls for the month May which eight were in Hamilton Township.
4. United Hook & Ladder Co. No. 33: Stephanie A Egger read the report received from United Hook & Ladder Co. No. 33 for the month of May. There were 48 calls for the month May which five were in Hamilton Township.
5. Adams Regional EMS, Inc. Stephanie A Egger read the report received from Adams Regional EMS for the month of May there were 623 calls which 11 were in Hamilton Township.
6. Hampton Fire Co. No. 10: Stephanie A. Egger read the final report from Hampton Fire Co No. 10.for the month of June There were a total of 11 calls which three were in Hamilton Township. P J Trimmer thanked the Township for the many years of support to Hampton Fire Co and looking forward to servicing the Township under United Hook and Ladder Co. No. 33
7. Opening of Bids for Bituminous Seal Coat. Only one bid was received from Hammaker East, LTD. See the following bid amounts. After bid was opened a letter was attached stating that due to the bid going out late in the year the company may not get to it this project this year but would honor the prices till next year. Ronald L Weidner accepted the bid with the agreement on them honoring the prices till next year. Michael L Strausbaugh second the motion. Motion carried.

SCHEDULE OF PRICES					
Item 1 No.	Approximate 2 Quantities	Unit 3	*Description 4	Unit 5 Price	Total 6
Old Mill Road	14,895	sq yds	Single Application Seal Coat	1.59	23,365.05
Cedar Road	14,924	sq yds	Single Application Seal Coat	1.59	23,729.16
Short Lane	3,898	sq yds	Single Application Seal Coat	1.59	6,197.82
Home Road	2,995	sq yds	Single Application Seal Coat	1.59	4,762.05
St. Mary's Road	3,764	sq yds	Single Application Seal Coat	1.59	5,984.76
Dogwood Court	3,398	sq yds	Single Application Seal Coat	1.59	5,402.82
700 Road twp ln	3,353	sq yds	Double Application Seal Coat	3.07	10,293.71
Shortcut Road	3,202	sq yds	Double Application Seal Coat	3.07	9,830.14
SUBTOTAL					89,565.51

*** DESCRIPTION:**
Must include ADT on wearing surfaces
**USE OF CUTBACK ASPHALT IS PROHIBITED BETWEEN MAY 1st AND OCTOBER 31st, EXCEPT AS NOTED IN BULLETIN NO. 25.
FOR OPTION OR PHASE BIDS THE TOTALS FOR**

SUBTOTAL FROM OTHER ATTACHMENTS		
BID TOTAL FOR A NON OPTION / PHASE BID		89,565.51
OPTION 1 OR PHASE 1 BID TOTAL		
OPTION 2 OR PHASE 2 BID TOTAL		
OPTION 3 OR PHASE 3 BID TOTAL		

8. Stephanie A Egger presented to the Board of Supervisors for a decision regarding two proposals to service AC/Furnaces.

1. Stambaugh Plumbing and Heating Inc. proposed to service the Air Conditioner and Gas Furnace for an estimate of \$ 430.00 was presented.
2. Aero Energy proposed to service the Air Conditioners for an estimate of \$ 718.80 was presented.

Ronald L Weidner made a motion to accept the contract from Stambaugh Plumbing and Heating Inc. to service the Air Conditioner and Gas Furnace for an estimate amount of \$ 430.00. Michael A Strausbaugh second the motion. Motion carried.

9. Stephanie A Egger stated all township offices will be closed July 4th and 5th. Happy Independence Day, be mindful of the freedoms we enjoy.

10. Stephanie A Egger asked the Board of Supervisors permission to purchase an illuminated Message Center to be mounted on the wall by the entrance door. Cost \$657.70 plus shipping. Ronald L Weidner made a motion to allow Stephanie purchase an illuminated Message Center to be mounted on the wall by the entrance door. Cost \$657.70 plus shipping. Michael A Strausbaugh second the motion. Motion carried.

Other business to come before the Board of Supervisors:

None

PLANNING COMMISSION RECOMMENDATIONS AND STATUS OF ACTIVE PLANS:

1. Recommendation from the Planning Commission to the Board of Supervisors to move forward with conditional approval for Elite Performance Gym/Swope with the following conditions:

1. \$10,000.00 Letter of Credit
2. Holding their U & O until all final requirements are met.

Chad Clabaugh also stated that he does not have a corrected final plan from Jack Powel yet for the changes in the placement of the building, parking lot or the storm water management. After a brief discussion on these matters Ronald L Weidner made a motion to accept with the condition that everything is ok with the review of Chad when the new plans are presented to him and items 1 and 2 are met. Michael A Strausbaugh second the motion. Motion carried.

2. Recommendation from the Planning Commission to the Board of Supervisors to move forward with the following recommended changes to the Mixed-Use District and sending to the Solicitor for review and approval. Add **to §150-5 (Definitions)**

1. Fairground –An area of land, buildings and accessory structures used for temporary indoor or outdoor events including, but not limited to: festivals and exhibitions; fairs (with accompanying entertainment and amusements); entertainment venues; agricultural,

horticultural, and animal shows; animal training and judging; carnivals; community meeting or recreational buildings and uses; food and beverages; and exhibitor booths and stands, games, rides, rodeos, and other customary accessory uses.

Amend §150-54 to add the following (MU District – By Right Use)

II. Fairground

Add to §150-98

MM. Fairground

1. General Standards for Fairgrounds

A. The following uses shall be considered accessory uses to a fairgrounds:

1. Administrative and maintenance buildings associated with the fairgrounds.
2. Agricultural, horticultural and animal related events.
3. Auctions, fairs, festivals, exhibitions and trade shows
4. Banquet and meeting facilities.
5. Campgrounds, pursuant to **§150-98**.
6. Festivals, expositions, events, and fairs and related structures.
7. Food and beverage services, including banquets, catering and concessions.
8. Live entertainment events and venues.
9. Outdoor recreation.
10. Retail Businesses, less than 3,000 square feet.
11. Seasonal displays.

B. The following area and bulk requirements shall apply to a fairgrounds as well as all permitted accessory uses associated with a fairgrounds. Where these requirements conflict with other similar requirements elsewhere in this ordinance, the requirements of this section shall take precedent:

1. The minimum front yard setback shall be 30 feet.
2. The minimum side and rear yard setbacks shall be 25 feet.
3. The maximum impervious lot coverage shall not exceed 50%
4. The maximum building height shall be 35 feet.

C. All designated side and rear setbacks shall have a minimum of a 10' landscaping buffer that conforms to the requirements of **§150-118.H(6). Retention of existing trees on site shall be prioritized over new plantings where possible.**

D. Signage shall be provided in accordance with **Article XVI. However, the following signs shall be permitted on a fairgrounds in addition to the requirements in **Article XVI**:**

1. On-site vehicle and pedestrian directional signs.
2. On-site vendor signs not intended to be viewed from a public street advertising internal vendor locations.

E. Parking shall be provided in accordance with **Article XVII.**

Ronald L Weidner made a motion to move forward with the review of the recommended changes to the Mixed-Use District by the Township Solicitor. Michael A Strausbaugh second the motion. Motion carried.

COMMITTEE & DEPARTMENT REPORTS:

1. East Berlin Area Community Center (EBACC) – Paul Minnich not present
2. Abbottstown Paradise Joint Sewer Authority – Kevin Moul not present.
3. Parks and Recreation Committee – Ronald L Weidner – Ronald L Weidner reported that the meeting was canceled.
4. Emergency Management: Timothy D Beard III not present.
5. YATB & Tax Board Reports: Timothy D Beard III not present.
6. Road Master's Report – Tom Barrows read his report
 - Black Topped over new tile on Short Cut Road.
 - Replaced large tile on Old Mill Road.
 - Traded time with New Oxford.
 - Started second round of roadside mowing to be done before the 4th of July.
7. COG –Stephanie A Egger stated she was unable to attend.
8. East Berlin Area Joint Authority- Ronald L Weidner reported everything is working well and there was no meeting for the month of July.
9. East Berlin Library – Brian Campbell not present no report.

Engineer's Report – Chad Clabaugh P.E. from C S Davidson Inc. presented the report for the month.

Pine Run Park (2997.3.16.11)

• **July 2019 – CSD reviewed the plan last revised 4-15-19 and issued a comment letter dated 6-18-19 with 16 general and SALDO related comments. No review was done of the storm water management to date as no storm water report has been submitted.**

Cedar Road Special Exception (2997.3.03.12)

• **July 2019 – CSD reviewed the deed restrictions and HOA restrictions, reservations, conditions and protective covenants from the sample developments obtained by the Township and created a draft list of items to potentially use for the Pleasant View Estates Town Home Development. CSD also included a few other engineering related items on that list. In addition, CSD attended a meeting with local officials from various entities such police, fire, sewer, and water on 6-20-19.**

Elite Sports Performance (2997.3.05.08)

• **July 2019 – CSD reviewed the plan dated 4-16-19 and issued a comment letter dated 6-18-19 with 15 comments. The P.C. recommended conditional approval at the June P.C. meeting.**

Cedar Ridge Subdivision and Land Development (2997.3.19.10)

• **July 2019 – CSD reviewed the as built plan for the basin #3 and issued a letter dated 6-20-19 which defined several deficiencies. In addition the Conservation District issued a comment letter dated June 24 noting several deficiencies with all 3 storm basins in the development.**

Solicitor's Report- Ronald Tomasko ESQ, of Tomasko and Koranda Law.

Ronald Tomasko ESQ presented the board a written report for the month. Working on a Lien for the David Lease property at 1145 The Spangler Road for the amount David owes the Township and has not paid on as of yet. Reviewed the proposed Amusement Tax Ordinance for the Board of Supervisors Also met with the Board of Supervisors as well as community leaders on regarding proposed land development.

Scott Weaver, Zoning Officer's Report – Stephanie A. Egger read the report from Pennsylvania Municipal Code Alliance, Inc. For the Month of June. There were six Zoning permits.

MOTION TO PAY THE BILLS:

Stephanie A. Egger presented the Board with a listing of the bills for June to be paid for the General Fund. Ronald L Weidner made a motion to approve the bills as submitted. Michael A Strausbaugh second the motion. Motion carried.

PUBLIC COMMENTS:

None .

SUPERVISOR COMMENTS:

Ron: Thank you all for coming out. Please be careful if shooting off fireworks this July 4th. Ronald also stated about the proposed development in the Township. Ron just stated on what kind of large impact it will have on this Township, schools, fire companies, roads and other surrounding area

Mike: Thank you all for coming out. Have a safe July 4th.

Meeting Announcements:

Board of Supervisors, Monday, August 5, 2019 @ 7 pm

Parks and Recreation Board, Tuesday, July 9, 2019 @ 7 pm

Planning Commission, Tuesday, July 16, 2019 @ 7:00 pm

Budget/Finance Workshop Tuesday, July 23, 2019 @ 6:30 pm

Approved 8/5/2019

Adjournment

Having nothing further to discuss, Ronald L Weidner made a motion to adjourn the meeting. Michael A Strausbaugh. Second the motion. Meeting adjourned at 8:10 pm.

Minutes were taken and transcribed by

Shelby Jenkins

Secretary, Hamilton Township