**Hamilton Township Board of Supervisor’s**

**Regular Meeting Minutes**

**Monday, May 1, 2017**

**CALL TO ORDER:**

Meeting was called to order at 7:00 pm by Chairman, Stephanie A. Egger.

Stephanie A. Egger then led the meeting with the pledge of allegiance.

Supervisors present were: Stephanie A. Egger, Timothy D Beard III and Ronald L. Weidner. Also present were Solicitor, Ronald Tomasko, from the firm of JSDC Law Offices; Township Engineer, Chad Clabaugh, PE from C. S. Davidson, Inc.; Roadmaster, Jay Livingston; and Secretary, Deborah A. Brogan.

**APPROVAL OF MINUTES:**

Stephanie A. Egger asked if the Supervisors had reviewed the minutes the April 3, 2017 Regular Meeting. Answer was affirmative. Ronald L. Weidner made a **motion** to accept the minutes as submitted. Stephanie A Egger second the motion. Timothy D Beard III abstained as he was not present at this meeting. Motion carried.

**PUBLIC COMMENTS:** There were no comments.

**OLD BUSINESS:**

1. SPCA Collection: Stephanie A. Egger stated that we continue to collect items for the Adams County SPCA for the care of the animals at the shelter. On May 13th at the Gettysburg Middle School, the Adams County SPCA is having a Walk to Benefit Homeless Animals. Please see flyer on the bulletin board.

2. Stephanie A. Egger stated that the Township continues to collect glossy paper magazines, and glossy newspaper inserts, etc. for the Ronald McDonald House.

3. Stephanie A Egger stated that we now have a Community Aid Container in our parking lot. Stephanie A Egger stated that we now have the gift certificates and if anyone knows someone who has a need of these certificates, please let her know.

**NEW BUSINESS:**

1. State Police: No report was received.

2. Liberty Fire Co. No. 11: The Chairwoman read the report received from Liberty Fire Co. In April there were 13 calls; zero in Hamilton Township.

3. United Hook & Ladder Co. No. 33: The Chairwoman read the report received from United Hook & Ladder for April 2017. During the month of April there were 31 calls, zero in Hamilton Township.

4. Adams Regional EMS, Inc.: The Chairwoman stated that we received no report.

5. Hampton Fire Co. No. 10: P. J. Trimmer of Hampton Fire Co. presented their report for April 2017. During the month of April there were no calls for Hamilton Township.

6. Stephanie A Egger stated that approval is needed for Resolution 2017-51. This resolution is to support Sheetz’ application to PennDot for a Traffic Signal at the intersection of Route 30 and Route 94. Chad Clabaugh stated that the documents are pretty standard, Chad sees no problems or corrections. Ronald L Weidner made a **motion** to approve the resolution. Timothy D Beard III second the motion. Motion passed by unanimous vote.

7. Comcast: We have received notice of several channel changes to XFINITY TV. On May 17, 2017, some channels in the 1000+ range will be reorganized and grouped with like channels. A list of the changes is on the bulletin board.

8. East Berlin Area Community Center (EBACC): EBACC has invited all residents to attend the 22nd Annual Garden Tour. Sunday June 4, 2017, 12:30 to 5:00 pm. Cost of tickets is $10 advance $12 at the door. A Flyer is on the table.

 9. Adams County Tire Collection Event: This event will be on May 13, 2017 from 8:00 am to 1:00 pm. Cost is $1.00 per tire. Collection site is Adams County Agricultural & Natural Resources Center, 670 Old Harrisburg Road, Gettysburg. Advance registration and payment, are required for participation in the program. Flyers are on the table and bulletin board.

10. Bid Request: Jay Livingston has asked the Board of Supervisors to vote on placing a Stone Bid for following materials:

* 100 ton Ballast
* 1000 ton 2A Aggregate
* 200 ton No.8 Stone
* 200 ton Aashto 10 Screening
* 500 ton No. 57 Clean

Bid requests could go out next Monday and be due by 6/5/2017. Bids would be read on 6/5/2017 at the Board of Supervisors Meeting. Materials being bid are the same as in the past. Ronald L Weidner made a **motion** to place the bid request. Timothy D Beard III second the motion. Motion Carried.

11. Stephanie A Egger presented the members with a copy of the recent letter sent to Cedar Ridge residents concerning the trees. A copy of this letter was sent to each resident by Scott Weaver.

12. Stephanie A Egger stated that Adams County Conservation District has put out a flyer concerning the Mosquito-borne Disease Control Program. We have posted a copy of the flyer on the bulletin board and you can also pick one upon the front table.

13. 590 Dicks Dam Road, Starner Wedding Barn Plan: Troy Starner and Engineer, Jack Powell were present. C S Davidson comments have all been met. The PennDot letter needs a reply concerning the HOP. They have completed 80% of the onsite work. Trees and landscaping has begun. Chad Clabaugh noted that all changes have been made on the plan. Chad Clabaugh stated that all Land Development issues should be done before permits can be issued. Ronald L Weidner made a **motion** that conditional approval can be granted if the following items are completed within the next 60 days:

1. They will need to produce the NPDES Permit

2. DEP approves the septic system

3. All bonding is complete

Timothy D Beard III second the motion. Motion Carried.

 **PLANNING COMMISSION RECOMMENDATIONS AND STATUS OF**

**ACTIVE PLANS:** None

**COMMITTEE & DEPARTMENT REPORTS:**

1. East Berlin Area Community Center (EBACC) – Torren Ecker informed the Board of the following:

 a. The roof work will begin this week

 b. EBACC received a grant that will be used for a new book room.

 c. They will be hiring a new Operations Manager, this position is still open.

2. Abbottstown Paradise Joint Sewer Authority – Kevin Moul was not present, no report was received.

3. Parks and Recreation Committee – Jim Dysart was not present. There was no meeting last month. No report.

4. Emergency Management: Timothy D Beard III stated that he attended two classes this past month. Chemical Hazards & Sky Warning Class.

5. YATB & Tax Board Reports: Timothy D. Beard III stated that he attended two open houses at the York & Gettysburg facilities. The evening of the 24th YATB gave a report on the audit and other routine reports were given. New policy on recording was made, due to problems in the past.

6. Road Master’s Report – Jay Livingston, Road Master, stated that they have been doing minor repairs, mowing and road patching. He still does not have a start date for Old Mill Road. Jay wants to get started right after school lets out.

7. COG Report – Jay Livingston stated that they discussed the Electronics recycling issues.

8. East Berlin Joint Authority Report – Ron L. Weidner stated that the plant is running just fine. They have a meeting scheduled for Thursday night. Ronald L Weidner stated that Weis Market wants to talk to them about getting the sewer brought out to their location. Ronald L Weidner went over the talk concerning bringing the sewer line out Rt. 194 and the other businesses. They will all be having another meeting sometime this or next month.

9. Finance Committee Report – Brian Campbell stated that they had another successful meeting in April. They will soon begin working on the 2018 budget.

10. East Berlin Library – Brian Campbell stated that all is going well.

 **Engineer’s Report** – Chad Clabaugh; Township Engineer, from C.S. Davidson presented his report:

Sheetz:

May 2017 – C S Davidson has reviewed the revised plan dated 4/3/2017 and issued a comment letter dated 4/18/2017with 20 comments. A recommendation was made at the April Planning Commission meeting to approve the requested waivers. A recommendation was also made for conditional approval with the conditions of approval being listed on C S Davidson’s comment letter. A recommendation was also made to approve / sign the M950 form for the HOP.

New Oxford Dollar General:

March 2017 – C S Davidson did a follow up inspection of the trees and issued a report dated 4/19/2017 showing no dead trees. The developer has asked for complete release of security, including structural integrity. This item is anticipated to be on the June Supervisors meeting agenda.

Cedar Ridge:

May 2017 – Due to late sprouting of trees and scheduling of additional sidewalk work, inspections have not been completed. We anticipate a recommendation letter for reduction in security to be ready for the JUNE Supervisors Meeting.

NOMA Transfer:

May 2017 – Chad Clabaugh presented a tentative schedule for completion of the transfer. The schedule depends on the completion of the agreements and response time of DEP.

**Solicitor’s Report- Ronald Tomasko, JSDC presented his report.**

David Lease:

Mr. Lease filed an incomplete and deficient Chapter 13 Petition about a week prior to the Sheriff’s Sale of 170 Gun Club Road. Chief Bankruptcy Judge Open granted Mr. Lease’s motion to e tend the deadline date for him to file his schedules, statements, Chapter 13 plan and other initial documents until 5/2/2017.

Municipal Liens:

Council continues to work on several municipal liens.

**Zoning Officer’s Report** – PA Municipal Code Alliance Report for April 2017.

Stephanie A. Egger presented the Zoning report: There were 14 zoning permits issued during the month of April.

**MOTION TO PAY THE BILLS:**

Stephanie A. Egger presented the Board with a listing of the April 2017 bills to be approved for General Fund and Route 94 Sewer Fund. Timothy D Beard III made a **motion** to approve the bills as submitted. Ronald L Weidner second the motion. Motion passed by unanimous vote.

**PUBLIC COMMENTS:**

Tina Dailey – 32 Protectory Road, Tina asked who instructed us to repair the bridge. Ronald L Weidner stated that it was required by PennDot. Ms. Dailey if there were any plans to widen the entrance at Rt. 194 and Protectory Road. Chad Clabaugh stated that there were no plans for that at this time.

**SUPERVISOR COMMENTS:**

Ron: Thank you for coming. Remember to get out and vote.

Tim: Remember to get out and vote; absentee ballots can be obtained by calling the courthouse; or you can now vote on-line.

Steph: Reminded the residents of:

1. May 6th – Kentucky Derby
2. May 14th – Mother’s Day
3. May 16th – Primary Election
4. May 28th – Memorial Day

**Meeting Announcements:**

**Next Parks & Rec Committee Meeting – Tuesday, May 9th @ 7:00 pm**

**Next Planning Commission Meeting – Tuesday, May 23rd @ 7:00 pm**

**Next Finance Committee Meeting – Monday, July 25th @ 6:30 pm**

**Board of Supervisors Regular Meeting – Monday, June 5th @ 7:00 pm**

**Adjournment**

Having nothing further to discuss, Ronald L. Weidner made a **motion** to adjourn the meeting at 8:10 pm. Stephanie A Egger second the motion. Meeting adjourned at 8:10 pm.

Minutes transcribed by

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Deborah A. Brogan

Secretary, Hamilton Township