

Hamilton Township Board of Supervisors
Regular Meeting Minutes
April 3, 2023

CALL TO ORDER: The meeting was called to order at 7:00 PM with the Pledge of Allegiance by Parliamentarian Stephanie A. Egger.

Supervisors present were Ronald L. Weidner, Jeremy P. Smith, Michael A. Strausbaugh. Also present were Melissa Kelso, ESQ, from the Firm Kelso Law LLC., Parliamentarian Stephanie A. Egger, Assistant Secretary/Zoning Officer, Jessica Baim, Chad Clabaugh P.E., of C.S. Davidson, and Roadmaster Don Blackburn.

APPROVAL OF AGENDA PER ACT 65: Stephanie Egger provided the agenda to the Board of Supervisors. *A motion was made by Ronald L. Weidner to approve the agenda as presented with a second made by Jeremy P. Smith. Motion was unanimously approved.*

APPROVAL OF MINUTES:

Regular Scheduled Meeting March 6, 2023.

Upon Review of the minutes of the March 6, 2023, regular meeting, a motion was made by Ronald L. Weidner to approve with a second made by Jeremy P. Smith.

PUBLIC COMMENTS: None

OLD BUSINESS:

1. SPCA Collection: We continue to collect items for the Adams County SPCA for the care of the animals at the shelter. They need food, towels, blankets, toys, etc. in good condition.

2. BEAVER CREEK ROAD BRIDGE Rehabilitation update: Bridge is closed until further notice. Mandated by the state. Chad Clabaugh P.E., of C.S. Davidson informed the construction to occur in 2024. The current right of way is 33 feet, will need to obtain temporary construction easements. *A motion to table was made by Ronald L. Weidner with a second made by Jeremy P. Smith. Motion was approved unanimously.*

3. Following the March 6th Board of Supervisors meeting an Executive Meeting was held with the township Solicitor to discuss upcoming legal matters. No decisions were made at this meeting.

NEW BUSINESS:

1. State Police: Stephanie Egger read the report for the month of February, there were a total of 49 incidents with eight criminals, two crashes, 39 service, and zero no responses.

2. Northeast Adams Co. No. 32 Life Team UPMC-No report.

3. Northeast Adams Co. #32-Fire: No report.

4. United Hook & Ladder Co. No. 33: No report.

5. Adams Reginal EMS: Stephanie Egger read the report for the month of March, there were a total of 724 incidents with eight in Hamilton Township.

APPROVED

6. Approval of Resolution No. 2023-12: Appoint Voting Delegate to PSATS 102nd convention. Stephanie requested to deny action, no one attending the convention, so no one will be voting. *A motion to deny action was made by Michael A. Strausbaugh with a second made by Ronald I. Weidner. **The motion was denied unanimously.***

7. Transportation Survey: Stephanie Egger reminded the audience to take the transportation Survey, which is open March 1- April 30, 2023, go to TalkPATransportation.com. There will be an online public forum- Wednesday, April 12, 2023, from 6:30 pm to 8:00 pm.

8. Stephanie Egger opened the Stone Bids:

VULCAN	Quantity	Description	Unit FOB	Total	at Site	Total	as Directed	Total
	100 TN	# 4 Ballast	\$19.00	\$1,900.00	\$24.00	\$2,400.00		
	1,000 TN	#2 A Aggregate	\$15.40	\$15,400.00	\$20.40	\$20,400.00		
	200 TN	#8 Stone	\$20.10	\$4,020.00	\$25.10	\$5,020.00		
	200 TN	Aashto 10 Screenings	\$19.00	\$3,800.00	\$24.00	\$4,800.00		
	500 TN	No. 57 Clean	\$19.00	\$9,500.00	\$24.00	\$12,000.00		
TOTALS				\$34,620.00		\$44,620.00		

YORK MATERIALS	Quantity	Description	Unit FOB	Total	at Site	Total	as Directed	Total
	100 TN	# 4 Ballast	\$13.60	\$1,360.00	\$20.35	\$2,035.00	\$20.35	\$2,035.00
	1,000 TN	#2 A Aggregate	\$9.45	\$9,450.00	\$16.20	\$16,200.00	\$16.20	\$16,200.00
	200 TN	#8 Stone	\$17.90	\$3,580.00	\$24.65	\$4,930.00	\$24.65	\$4,930.00
	200 TN	Aashto 10 Screenings	\$13.60	\$2,720.00	\$20.35	\$4,070.00	\$20.35	\$4,070.00
	500 TN	No. 57 Clean	\$13.60	\$6,800.00	\$20.35	\$10,175.00	\$20.35	\$10,175.00
TOTALS								

*A motion to approve the York Building Products stone bid was made by Ronald I. Weidner with a second made by Jeremy P. Smith. **The motion was approved unanimously.***

9. Approval of Resolution No. 2023-11: Appointment of the Floodplain Administrator. *A motion to table Resolution No. 2023-11 was made by Ronald L. Weidner with a second made by Jeremy P. Smith. **Motion to table was unanimous.***

10. Cost estimate for a new AED: Stephanie Egger informed the BOS the cost would be \$2,665.91 for AED. *A motion to order the new AED was made by Michael A. Strausbaugh with a second made by Jeremy P. Smith. **Motion was approved unanimously.***

11. Motion to accept, approve and record the Holding Tank Agreement received from Griffith Plumbing Supply. The Township shall hold an escrow CD in the amount of \$1,200.00 to maintain the agreement in the event the owner defaults. *A motion to accept, approve and record the Holding Tank Agreement was made by Ronald I. Weidner with a second made by Jeremy P. Smith. **The motion was approved unanimously.***

APPROVED

12. Action to accept the resignation of Jessica Baim, her last day being April 11, 2023. Michael A. Strausbaugh asked if there was anything that could be done to change her mind. Jessica Baim informed unfortunately not. *A motion to accept Jessica Baim resignation was made by Ronald L. Weidner with a second made by Jeremy P. Smith. The motion was approved unanimously.*

13. Sorensen Subdivision: Chad Clabaugh P.E., of C. S. Davidson informed the Sorensen Subdivision Plan has met all the comments supplied by Chad Clabaugh P.E. of C.S. Davidson and Andrew Merkel of ACOPD. *A motion to approve was made by Ronald L. Weidner with a second made by Michael A. Strausbaugh. Motion was approved unanimously.*

PLANNING COMMISSION RECOMMENDATIONS FOR ACTION AND/OR STATUS OF REPORTS OF ACTIVE PLANS:

1. Stephanie Egger read the recommendation to forward updates to Sections 150-98.DD the Truck Terminals, Warehouses, and Wholesale Businesses to the Township Solicitor for review and comments. *A motion to forward to the Township Solicitor for review was made by Jeremy P. Smith with a second made by Ronald L. Weidner. The motion was approved unanimously.*

2. Stephanie Egger read the recommendations to approve and adopt Ordinance No. 89 Street and Site Lightning. Stephanie Egger opened the meeting for public discussion. There was none. *Stephanie Egger performed a Roll call vote: Ronald L. Weidner- approve, Jeremy P. Smith-Approve, and Michael A. Strausbaugh-approve. The motion was approved unanimously.*

COMMITTEE & DEPARTMENT REPORTS:

1. East Berlin Area Community Center (EBACC): No representative present. No report.

2. Abbottstown Paradise Joint Sewer Authority: No representative present. No report.

3. Emergency Management: Paul Minnich was present but no report.

4. YATB Tax Board Report: Next meeting April 24, 2023.

5. ACTCC Tax Board Report: Next meeting April 24, 2023.

6. Roadmaster's Report: Don Blackburn informed tree cutting was done; stormwater pipe replacement will be starting this week throughout the Township.

7. COG: The COG Meeting was held 3/23/2023, there was a quorum.

Guest Speaker: Mayor Ron Harris, Cybersecurity; discussed what the topic includes. What the "Cloud" is (off site data center's). Types could include Malware, Attackers, Phishing, Proofing. The Collaboration Committee will perform risk assessments and provide recommendations to improve site readiness for townships and schools.

New Business: Secretary Danielle Helwig reviewed all the Committee's and the members to update the COG website.

Adams County Commissioners:

- Randy Phiel: The County is looking at insurance companies for cybersecurity policies. Commissioner Phiel expressed how important multi-factor authorization really is to increase security. ARPA grants were awarded at a public meeting with more details to come. The Legislative passed a tax exemption for responders and the county is working on a stipend for responders.
- Jim Martin: The State budget is \$200 million short, hoping to increase the 911 fee for devices to help offset.

APPROVED

- Steve Nevada: The average a company spends on ransomware is \$408 million. The best thing is training staff on cybersecurity.

Legislative Forum

- Catherine Wallen from Representative Torren Eckert's office informed Torren is in budget hearings, will be having several open houses and is hiring a person for the Shippensburg office through Indeed.
- Representative Dan Moul-Wanted to recognize a true hero, Catherine Wallen, by helping to save a person at the Adams Electric convention that had a heart attack. One bill has passed, and one committee is set up. He is in the minority and will be going back in the last week of April. He is the chair for the Ag. Committee. Looking forward to working with Governor Shapiro. Avian Flu is a very big issue and a need to be aware that several flocks are killed if they get infected and the location will sit empty for a period before new animals are brought in. Last item, he is looking at possibly filing a class action suit against American Battlefield Trust for buying up several local businesses in Gettysburg which is losing the history of the area.

ACOPD: Andrew Merkel of ACOPD informed that Jenna Smith will be coming to several townships to discuss the Heritage Plan. PennDOT is looking for the public's comments on the roadway and a link is located on the County Website to participate. On the ACOPD GIS mapping there is availability to view all approved projects and current permits pulled to obtain accurate numbers for any projects or for knowledge. Harlan Lawson has left ACOPD, and all his duties will be divided within the department until a replacement is hired.

Schools:

Conewago Valley School District (Matt Muller): The Pennsylvania State Police performed a risk and vulnerability study of the schools and will be providing results. Meetings are still occurring based on the feasibility study for remodel and building a new school.

Bermudian Springs School District (Justin Peart): The funding lawsuit resulted in no resolution. The proposed state budget is beneficial if occurs as proposed and will just have to wait and see.

Upper Adams (Joe Albin): They are in budget season. Kindergarten registration occurred with the largest class count within the last three to four years. Very Excited for Levi Hanes who is wrestling at Penn State.

Borough's Association: Next meeting is the third Monday in May.

Destination Gettysburg: Tourism is up, and Destination Gettysburg held their annual meeting, Commissioner Randy Phiel was awarded 2023 "Spirit of Gettysburg" award.

AEA: Robin Fitzpatrick reviewed several upcoming projects including: 50-acre site for redevelopment in Cumberland County, 25-acre site in Huntington Township.

PA COG- The organization is in limbo.

Legislative: The Legislative Committee meeting was held, and they are looking into the Legislative priority list being a live document providing updates and a possible website to obtain the updates.

Broadband Task Force: Design 9 provided a first draft report of the results, this will be used for funding and grant purposes when completed.

YATC and ACTCC: A joint meeting April 24, 2023, at 6:30 to be held at EMC with option for zoom.

Public Comments: Bob Gordon is happy to see the school districts represented and after budget time the COG would like to extend the possibility of a presentation. The COG would like to help the schools with topics too. Stacey Rice from "At Home" reminded about the Transportation discussion Monday, March 27, 2023, at 10:30 at HACC. Littlestown Borough is concerned over the DEP regulations that are proposed on "no lead" within the systems (would have to replace all piping system), Representative Dan Moul informed he has heard this and not to worry about right now. This is a new regulation and not a lot of details.

Next Meeting: April 27, 2023

APPROVED

Engineer's Report: Chad Clabaugh, P.E. of C.S. Davidson presented his April Report:

1. SUBDIVISION, LAND DEVELOPMENT, and STORMWATER PLAN REVIEWS:

1. **Royal Farms** – The applicant submitted a revised traffic impact study scope application on 3-14-2023 which is under review.

2. **K-Hill, Kaiser, Summers Subdivision** - Follow up discussion on the cul-de-sac options was held at the March Planning Commission meeting. No clear path of resolve or general consensus was reached at that meeting.

3. **Sorensen (4 Home Road) – Subdivision** – C.S. Davidson reviewed the revised plan received 2-28-2023 and sent an e-mail dated 3-17-2023 with comments on the draft deed.

2. LAND DEVELOPMENTS and STORMWATER PLANS UNDER CONSTRUCTION:

1. **Pine Run Park Phase III** - CSD received comments from the road master regarding the water quantity available for fire suppression. CSD is in the process of researching this potential concern.

Solicitors Report: Melissa Kelso, Esq. a written copy of her report was provided, nothing new to update.

Zoning Officer's Report: Jessica Baim verbalized the March report. There was a total of four zoning permits. Two permits for sheds; no UCC, one for Accessory Building required UCC; one for a pool did require a UCC.

MOTION TO PAY THE BILLS: *Motion to pay the bills for the General Fund was made by Ronald L. Weidner with a second made by Jeremy P. Smith. Motion to pay from the State Fund was made by Ronald L. Weidner with a second made by Jeremy P. Smith. The motion was approved unanimously.*

PUBLIC COMMENTS:

COMMENTS from Board of Supervisors:

Ron: Thank you to everyone that came out. It is a sad day for the Township but happy for Jessica Baim.

Jeremy: Thank you to everyone that came. Jessica Baim, thank you for all your time spent with Hamilton Twp.

Mike: Thank you to everyone that came. Jessica Baim, you have been a positive addition to the Township and are always welcome to come back.

Meeting Announcements:

Board of Supervisors, Regular meeting: Monday, May 1, 2023 @ 7 PM.

Planning Commission: Tuesday, April 18, 2023 @ 7 PM.

Budget Meeting: April 25, 2023 @ 7PM.

Adjournment:

Having nothing further to discuss, *Motion to adjourn was made at 7:48 PM by Ronald L. Weidner and second by Michael A. Strausbaugh. The vote was unanimous to adjourn.*

Minutes were recorded and transcribed by

Jessica Baim

Jessica Baim

Assistant Secretary