

**HAMILTON TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
April 7, 2025**

CALL TO ORDER: The meeting was called to order at 7:00 PM by Ronald L. Weidner. Supervisors present were Ronald L. Weidner, Jeremy P. Smith, and Ryan M. Groft. Also present were Donald Blackburn, Roadmaster and Megan Carper, Secretary/Treasurer.

APPROVAL OF AGENDA PER ACT 65: Ronald L. Weidner provided the agenda to the Board of Supervisors. *Jeremy P. Smith made a motion to approve the agenda as written, seconded by Ryan M. Groft. **The motion was unanimously approved.***

APPROVAL OF MINUTES: Minutes of the regularly scheduled meeting on March 3, 2025, were presented. *Upon review of the minutes, Jeremy P. Smith made a motion to approve the minutes as written, seconded by Ronald L. Weidner. **The motion was unanimously approved.***

Minutes of the special meeting on March 26, 2025, were presented. *Upon review of the minutes, Jeremy P. Smith made a motion to approve the minutes as written, seconded by Ryan M. Groft. **The motion was unanimously approved.***

PUBLIC COMMENTS: No public comments were made at this time.

OLD BUSINESS:

1. **Commercial District Ordinance Review – Public Hearing Scheduled for May 5, 2025:** It was announced that the public hearing for the Commercial District Ordinance amendments would be held at the May 5, 2025 meeting. The Planning Commission's recommendations were addressed at the March 26, 2025 special meeting.

NEW BUSINESS:

1. **Cintas – Public Works Uniforms Discussion:** The Board discussed providing public works employees with uniforms through a rental program at an estimated cost of \$38 per week total, to be shared between the Township and employees through payroll deductions. *Ronald L. Weidner made a motion to obtain uniforms for the three public works employees with costs shared via payroll deductions, seconded by Jeremy P. Smith. **The motion was unanimously approved.***
2. **EBAJA WWTP Special Study:** Diana Young of Buchart Horn Engineers presented information regarding the East Berlin Area Joint Authority Wastewater Treatment Plant expansion. *Ronald L. Weidner made a motion to tentatively approve the EBAJA WWTP Special Study resolution pending review and approval by the township solicitor, seconded by Ryan M. Groft. **The motion was unanimously approved.***
3. **Motion to Pursue Recovery of Costs from Jones Agri Applicators:** Discussion was held regarding recovery of costs from Jones Agri Applicators for damage to the St. Mary's Road bridge. The Board agreed to attempt to negotiate a higher settlement and, if unsuccessful, accept the current settlement offer, pending further discussion with the township solicitor. *Ronald L. Weidner made a motion to table this item until the solicitor returns for further consultation, seconded by Jeremy P. Smith. **The motion was unanimously approved.***
4. **State Police:** Monthly report is posted on the bulletin board.
5. **Northeast Adams Co. No. 32 FIRE:** Monthly report is posted on the bulletin board.
6. **United Hook & Ladder Co. No. 33:** Monthly report is posted on the bulletin board.
7. **Adams Regional EMS:** Monthly report is posted on the bulletin board.

PLANNING COMMISSION RECOMMENDATIONS FOR ACTION AND/OR STATUS REPORT OF ACTIVE PLANS:

- **O'Brien Subdivision:** The Planning Commission recommended conditional approval pending the satisfaction of five conditions listed in the township engineer's March 28, 2025 letter. *Ronald L. Weidner made a motion to grant conditional approval of the O'Brien Subdivision Plan pending satisfaction of all listed conditions, seconded by Ryan M. Groft. **The motion was unanimously approved.***
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COMMITTEES AND MEETING REPORTS:

1. East Berlin Area Community Center (EBACC): Ryan M. Graft reported on the March 24 meeting. During the meeting, a Zoom presentation was held with Ward, Dreshman and Reinhardt Inc, a fundraising assistance firm. After the presentation, the board discussed whether to proceed with entering another contract and voted to move forward pending review by legal counsel. Notable updates included retail sales totaling \$6,408.72 and 209 volunteers donating 1,116 hours in February. Upcoming events include an indoor clearance sale from April 10–12 and the biggest yard sale on April 26. The next board meeting is scheduled for April 28.
2. Abbottstown Paradise Joint Sewer Authority (APJSA): Kevin Moul – No Report.
3. Emergency Management: Paul Minnich – No Report.
4. YATB Tax Board Reports: Jeremy P. Smith reported that a finance meeting was held on March 26, where the audits were reviewed. The audits will be formally approved at the next meeting scheduled for the end of April.
5. ACTCC Tax Board Reports: Jeremy P. Smith. The next meeting is scheduled for April 2025.
6. Roadmaster's Report: Don Blackburn reported that in April, public works crews are cutting back trees along Gun Club and Spangler Roads to improve road visibility and safety, as well as washing and maintaining trucks and equipment. Employees are participating in fall protection and ongoing safety training during inclement weather. Crews are also checking drainage systems, servicing hand tools, cleaning the shop, and maintaining the township building.
7. East Berlin Area Joint Authority: Ronald L. Weidner stated the Board tentatively approved a resolution supporting the wastewater treatment plant expansion earlier in the meeting, pending solicitor review. He expressed concerns about the cost of extending sewer and water lines along Route 194, affecting only a few township properties, and stressed that he felt residents should not be forced to connect.

ENGINEER'S REPORT: Ronald L. Weidner presented on behalf of Chad Clabaugh, C.S. Davidson, Inc. on various projects:

- O'Brien Subdivision 2997.3.01.14: April 2025 – CSD reviewed the revised plan and issued a letter dated 3-28-2025 with 5 comments.
- Pembroke Pointe Stormwater Plan – 440 Gun Club Road (2997.5.00.06): April 2025 – CSD received revised plans but not revised worksheets. We have notified the applicant. Once worksheets are provided, we'll complete our review of the revised plan.
- Pennwood Products Development (2997.3.16.13): April 2025 – CSD received revised traffic impact study, revised stormwater management plans and reporting, and revised land development plans. CSD will provide reviews of all three and will be prepared for discussion at the April 15 P.C. meeting.
- Ordinance Updates: Revisions to the Zoning Ordinance relating to warehouses.

SOLICITOR'S REPORT: Ronald L. Weidner reported on behalf of Melissa Kelso, Esq. that the deed consolidating the two parcels purchased from the nearby church has been filed, adding 4.3 acres to the township's property for a total of over eight acres. This matter is now closed. She reviewed minor clarification edits to the proposed ordinance amendments, which will not delay the advertising or approval timeline.

ZONING OFFICER'S REPORT – PMCA: James Graham. Ronald L. Weidner reported on the March 2025 report, which included five permits or exemptions issued, one new complaint handled, seven pending violations for the past month, and two new subdivision/land development plans.

MOTION TO PAY THE BILLS: General Fund. *Jeremy P. Smith made a motion to pay the bills from the General Fund, seconded by Ronald L. Weidner. **The motion was unanimously approved.***

PUBLIC COMMENTS:

- Mr. Ulrich questioned the decision-making of the East Berlin Sewer and Water Authority, noting that Ronald L. Weidner's concerns seemed more logical.
- A representative from Northeast Adams Fire and EMS requested updated box alarm coding information. The supervisors reviewed the form and signed it.

Approved 5/5/25

COMMENTS from the Board of Supervisors:

- **Ron:** *"Thanks for coming out."*
- **Jeremy:** *" Thanks for coming out and hope to see everybody next month for the public hearing."*
- **Ryan:** *" Thanks for coming out. Enjoy your Easter coming up. Remember where you hide all the eggs."*

Meeting Schedule:

- Planning Commission – Tuesday, April 15, 2025, at 7:00 p.m.
- Budget and Finance Meeting – Tuesday, April 22, 2025, at 7:00 p.m.
- Board of Supervisors Meeting – Monday, May 5, 2025, at 7:00 p.m.

Adjournment: *Ronald L. Weidner made a motion to adjourn at 8:04 PM, seconded by Jeremy P. Smith. **The motion was unanimously approved.***

Minutes were recorded and transcribed by

Megan Carper

Megan Carper

Secretary/Treasurer