

Hamilton Township Board of Supervisors
Regular Meeting Minutes
Monday April 1, 2019

CALL TO ORDER:

The meeting was called to order at 7:00 pm by Stephanie A. Egger.

Supervisors present were: Ronald L. Weidner, Timothy D Beard III and Michael A Strausbaugh. Also present were: Solicitor, Ronald Tomasko, from the firm of Tomasko and Koranda Law, Chad Clabaugh P.E. of C.S. Davidson, Inc.; Parliamentarian Stephanie A. Egger and Secretary, Shelby Jenkins.

APPROVAL OF MINUTES:

Stephanie A. Egger asked if the Supervisors reviewed the minutes from the March 4, 2019 regular Meeting. After review. Michael A Strausbaugh made a correction to the word complaint and wanted it to state concern # 12 Stephanie A Egger presented to the Board of Supervisors a resident concern about tractor and trailers that are traveling through the development. The resident stated that there are many children in the development. He is fearful that there would be an accident and also that it is a danger for them pulling out on Brough Road. The resident has lived there for 19 years and loves where he lives but there needs to be a respect for the property being damaged by the trucks. After a discussion was had by the Board, Ronald L Weidner has asked to have Stephanie A Egger set up a meeting with the resident to discuss this matter more. No other action will be taken at this time Ronald L Weidner made a motion to approve the minutes with the correction. Michael A Strausbaugh second the motion. Motion carried.

PUBLIC COMMENTS:

None

OLD BUSINESS:

1. SPCA Collection: Stephanie A. Egger stated that we continue to collect items for the Adams County SPCA for the care of the animals at the shelter. Looking for old or new towels, blankets, toys and food.
2. Stephanie A. Egger stated that the Township continues to collect glossy paper magazines and glossy newspaper inserts, etc. for the Ronald McDonald House. Please drop off at the office and we will see that they get to the appropriate place.
3. Bridge Update: nothing new to report.

4. Action to approve or deny appointment of Jeff Stough as the second alternate to the Zoning Hearing Board for a three-year term. The action was tabled at the March 4th meeting until an interview could be conducted. The interview was held on Monday, March 11. Timothy D Beard III made a motion to approve Jeff Stough as the second alternate to the Zoning Hearing Board for a three-year term. Ronald L Weidner second the motion. Motion carried.

NEW BUSINESS:

1. State Police: Stephanie A Egger no report was received for the month of March. Stephanie A. Egger stated there was a bulletin received about "The MOM Challenge" and YouTube videos. This will be placed on the bulletin board and there were handouts located in the back of the meeting room.

2. Northeast Adams Fire Co No 32: No report received.

3. Northeast Adams EMS Co 32: Stephanie A Egger read the report received from Northeast Adams EMS Co. 32 for the month of January. There were a total of 523 calls which seven were in Hamilton Township. Stephanie A Egger also read the report received from Northeast Adams EMS Co. 32 for the month of February. There were a total of 512 calls which six were in Hamilton Township.

4. United Hook & Ladder Co. No. 33: No report received.

5. Adams Regional EMS, Inc. no report received.

6. Hampton Fire Co. No. 10: Stephanie A. Egger read a report for the month of February from Hampton Fire Co. No. 10. There were a total of 25 calls which one was in Hamilton Township. Stephanie A. Egger also read a report for the month of March from Hampton Fire Co. No. 10. There were a total of 15 calls which zero were in Hamilton Township.

7. Stephanie A Egger read an announcement from Comcast about changes. Comcast launched Digital Security Service to Protect Wi-Fi connected devices in the home. A letter was sent out with your bills and information posted on the bulletin board in the meeting room.

8. Stephanie A Egger presented to the Board of Supervisors a question from ACATO: Do you support or oppose having three or more UCC inspectors available for our residents? After a brief discussion Ronald L Weidner opposed having three UCC inspectors. Timothy D Beard III second the motion. Motion carried.

9. Stephanie A Egger presented to the Board of Supervisors a question from ACATO: Do you support or oppose having two UCC inspectors available? (PSATS Resolution 18-29 opposes any requirement for more than two.). After a brief discussion Ronald L Weidner opposed having two UCC inspectors. Timothy D Beard III second the motion. Motion carried

Approved 5/6/2019

10. Stephanie A Egger presented to the Board of Supervisors a question from ACATO: Do you support or oppose having the state collect Earned Income Tax (EIT)? (PSATS Resolution 18-25 opposes having the state collect that tax.). After a brief discussion Ronald L Weidner opposed having the state collect Earned Income Tax (EIT), (PSATS Resolution 18-25 opposes having the state collect that tax.). Timothy D Beard III second the motion. Motion carried

11 Stephanie A Egger presented to the Board of Supervisors for approval adoption of Resolution No. 2019-36. Authorizing payment of operating disbursements prior to BOS official review and approval. Ronald L Weidner made a motion to approve Resolution No. 2019-36. Authorizing payment of operating disbursements prior to BOS official review and approval. Timothy D Beard III second the request. Motion carried.

12 Stephanie Egger opened and read the sealed stone bids that were received for the term of June 4th 2019 thru June 4th 2020. After a short discussion on the amounts of delivery to the amounts of pick up, Vulcan Materials was awarded the bid. Ronald L Weidner made a motion to accept Vulcan Material stone bid for the term of June 4th 2019 thru June 4th of 2020. Michael A Strausbaugh second the motion. Motion Carried.

Vulcan Materials	Quantity	Description	Unit Price FOB Plant	Total	Unit Price Delivered at Job Site	Total	Unit Price Delivered as Directed	Total
	100 TN	# 4 Ballast	\$9.60	\$960.00	\$12.55	\$1,255.00		
	1,000 TN	#2 A Aggregate	\$5.45	\$5,450.00	\$8.40	\$8,400.00		
	200 TN	#8 Stone	\$12.50	\$2,430.00	\$15.10	\$3,020.00		
	200 TN	Aashto 10 Screenings	\$9.60	\$1,920.00	\$12.55	\$2,510.00		
	500 TN	No. 57 Clean	\$9.60	\$4,800.00	\$12.55	\$6,275.00		
TOTALS				\$15,560.00		\$21,460.00		

York Building Products	Quantity	Description	Unit FOB	Total	at Site	Total	as Directed	Total
	100 TN	# 4 Ballast	\$9.00	\$900.00	\$13.00	\$1,300.00	\$13.00	\$1,300.00
	1,000 TN	#2 A Aggregate	\$5.25	\$5,250.00	\$9.25	\$9,250.00	\$9.25	\$9,250.00
	200 TN	#8 Stone	\$10.95	\$2,190.00	\$14.95	\$2,990.00	\$14.90	\$2,990.00
	200 TN	Aashto 10 Screenings	\$9.00	\$1,800.00	\$13.00	\$2,600.00	\$13.00	\$2,600.00
	500 TN	No. 57 Clean	\$9.00	\$4,500.00	\$13.00	\$6,500.00	\$13.00	\$6,500.00
TOTALS				\$14,640.00		\$22,640.00		\$22,640.00

13. Stephanie A Egger presented to the Board of Supervisors for approval adoption of Resolution No. 2019-37. To amend the current RTK law to prohibit the rendering of personal information of employees and to allow for a fair recuperative fee to be charged for labor time spent on non-constituent requests. Ronald L Weidner made a motion to approve the adoption of Resolution No. 2019-37. To amend the current RTK law to prohibit the rendering of personal information of employees and to allow for a fair recuperative fee to be charged for labor time spent on non-constituent requests. Timothy D Beard III second the motion. Motion carried.

14. Stephanie A Egger stated that the 2018 DCED Audit is complete with no findings. A copy of the audit is on the Website as well as the bulletin board.

15. Stephanie A Egger presented to the Board of Supervisors for discussion regarding a stipend for the PC Chair considering the hours spent in research and drafting the event/amusement Ordinance. After a discussion was had the Board can up with a stipend for the P.C. Chair of \$12.00 for a max of 50 hours. Ronald L Weidner made a motion to approve a stipend of \$12.00 for a max of 50 hours for the hours spent in research and drafting of the events/amusement Ordinance. Michael A Starusbaugh second the motion. Motion carried.

16. Discussion was had regarding Ordinance No. 136. Establish the Planning Commission updating our Ordinances. A Motion was made to approve the Planning Commission Ordinance #2019-136. Timothy D Bread III made a motion to approve the Planning Commission Ordinance #2019-136. Ronald L Weidner second the motion. Motion carried. After the motion was carried Stephanie A Egger did a roll call on how each supervisor voted on the ordinance. Ronald L Weidner Yes, Timothy D Beard III Yes, Michael Strausbaugh Yes

17. Stephanie A Egger made an announcement about DEP Recommendations on how to prepare your recycling bin. More information on bulletin board.

18. A discussion and motion was made on the Swam Electric quote to repair the traffic lights at the Cross Keys Intersection. The three townships that are part of the Cross Keys traffic light held a meeting about the submitted repair bill presented by Swam Electric for the amount of \$28,500.00 if work is performed during the day and \$34,085.00 if the work is performed during the night hours. Berwick Township wants to send the repair out as a bid and see if there are other companies that can do the work. New Oxford Borough and Hamilton Township would like to get the job done as soon as possible that way there are no accidents caused. Ronald L Weidner asked Stephanie Egger to set up a meeting with Berwick to see if they still want to move forward with a bid process and let them know this would cost an engineer fee to have this done. Ronald L Weidner made a motion to table all action on the repair of the traffic lights at Cross Keys Intersection till a meeting is had with Berwick Township. Michael Strausbaugh second the motion. Motion carried.

19. Discussion was had regarding the installation of FWD's (Flashing Warning Devices) on Route 94 at Berlin Road and Pine Run Road. Placement would be on Route 94 North of Pine Run Road and South of Berlin Road. The township would be required to take over the responsibility of ownership just as discussed on Pine Run Road/Peepytown prior to the discontinuance of that project. Ronald L Weidner made a motion to move forward with installation of FWD's (Flashing Warning Devices) on Route 94 at Berlin Road and Pine Run Road. Timothy D Beard III second the motion. Motion carried.

20. Stephanie A Egger made an announcement that the Commonwealth of Pennsylvania, Department of the Auditor General, Attestation Engagement Report for the Township of Hamilton Liquid Fuels Tax Fund for the period January 1, 2017 to December 31, 2017 was received on March 27, 2019. The audit was clean with no findings. There were no adjustments required.

21. Stephanie A Egger presented to the Board of Supervisors a complaint that was made to the office about rebar that was placed along the edge of the road on Protectory Road. The complaint stated this was a safety issue. Ronald L Weidner stated that the Township has a 25 foot right of way from the center of the road. Ronald also stated that he will have Tom Barrows and Scott Weaver go out and address this issue and remove the rebar from edge of the road.

Other business to come before the Board of Supervisors:

None

PLANNING COMMISSION RECOMMENDATIONS AND STATUS OF ACTIVE PLANS:

None

COMMITTEE & DEPARTMENT REPORTS:

1. East Berlin Area Community Center (EBACC) – Paul Minnich not present
2. Abbottstown Paradise Joint Sewer Authority – Kevin Moul not present no report.
3. Parks and Recreation Committee – Ronald L Weidner – Ronald L Weidner reported that the meeting was canceled.
4. Emergency Management: Timothy D Beard III reported about Debris Management Plan.
5. YATB & Tax Board Reports: Timothy D Beard III stated there was no meeting.

6. Road Master's Report – Stephanie A Egger read report from Road Master.

- Plowed and cindered three times, hopefully done until next winter.
- We have taken the spreader and plow off the 97 Mack so we can use it to haul materials.
- We finished replacing the belt and rubber door bottoms on the moon paver its ready for the installation on the international dump truck after we removed the spreader when we are sure not to get a late spring snow.
- We have replaced one drainage tile on Locust Lane and have made plans to replace the next one, all so on Locust Lane, and we have cut the ditch line to improve the drainage.

7. COG –Stephanie A Egger reported that August will be the 10th anniversary of the Adams County COG. There will be an anniversary celebration at the August 22nd COG meeting. They also talked about PA Invest, Current Legislative Priorities for COG like Senate Bill # 4 and RTK Law. They also talked about House Bill # 349 requirements for two or more UCC inspectors available per municipality. Also talked about was the Mercy House for Substance Abuse, the new County voting machines and Dr. Greenholt of CVSD stated that if the suggested minimum wage becomes law it will be at a cost of \$160,000.00.

8. East Berlin Area Joint Authority- Ronald L Weidner reported everything is running well. Meeting this Thursday.

9. East Berlin Library – Brian Campbell reported the library is doing well nothing new to report.

Engineer's Report – Chad Clabaugh P.E. from C S Davidson Inc. presented the report for the month.

Sheetz (2997.3.19.17)

- **April 2019 – The new traffic signal pole was installed. The developer has initiated the process of terminating their NPDES permit and has submitted an As-built storm water plan for review**

Cedar Ridge Subdivision and Land Development (2997.3.19.10)

- **April 2019 – CSD provided inspections on sidewalk installations.**

EVENT PERMIT AND AMUSEMENT TAX (2997.9.13.00)

- **April 2019 – CSD provided comments on the draft ordinance and permit documents. The draft ordinance was discussed at length at the March P.C meeting and tabled.**

WEED and Other VEGETATION ORDINANCE (2997.9.11.00)

• **April 2019 – The Township received recommendation from the County Conservation District in a letter dated 12-26-2018 to amend the Weed and Other Vegetation Ordinance (Chapter 142). The recommendation was discussed at the January P.C. meeting. The Township tasked CSD with providing recommendations for amendments to the ordinance. CSD provided recommendations for revisions on 3- 19-19. This item was tabled at the March P.C. meeting with little discussion.**

ESCROW DEPOSIT ORDINANCE (2997.9.12.00)

• **April 2019 – in 2015, along with the effort to revamp the SALDO, the Township initiated an effort to develop an ordinance that would require developers to deposit an escrow to cover expenses associated with the processing of subdivisions, land developments, and storm water plans. That effort stalled at the end of 2016 and was never approved by the Supervisors. The Township since has re-initiated this effort. CSD has had a few correspondences with the Township to help regain momentum on this effort. One of the correspondences was to suggest that the Township consider establishing the fee amounts by resolution rather than in an ordinance, which is how it was drafted back in 2016. This effort was tabled at the March P.C. meeting with little discussion.**

Solicitor's Report- Ronald Tomasko ESQ, of Tomasko and Koranda Law.

Ronald Tomasko ESQ presented the board a written report for the month. Finalized the review of the ordinance for the Planning Commission. Also working on a Lien for the David Lease property at 1145 The Spangler Road for the amount David owes the Township and has not paid on as of yet.

Scott Weaver, Zoning Officer's Report – Stephanie A. Egger read the report from Pennsylvania Municipal Code Alliance, Inc. For the Month of March. There were eight Zoning permits.

MOTION TO PAY THE BILLS:

Stephanie A. Egger presented the Board with a listing of the bills for March to be paid for General Fund. Ronald L Weidner made a motion to approve the bills as submitted. Timothy D Beard III second the motion. Motion carried.

PUBLIC COMMENTS:

Gary- made mention about black top on Brough Road sinking were the gas line is. Ronald L Weidner said he will have Tom reach out to the gas company about this.

SUPERVISOR COMMENTS:

Ron: Thank you all for coming

Tim: Thank you all for coming out and Happy Easter.

Mike: Thank you all for coming out. And safe trip home.

Approved 5/6/2019

Meeting Announcements:

Board of Supervisors, Monday, May 6, 2019 @ 7 pm

Parks and Recreation Board, Tuesday, April 9, 2019 @ 7 pm

Planning Commission, Tuesday, April 16, 2019 @ 7:00 pm

NOTE: The Planning Commission will meet on Tuesday, May 14, 2019 at 7 pm Due to the Primary Elections held on May 21st.

Budget/Finance Workshop Tuesday, April 23, 2019 @ 6:30 pm

Adjournment

Having nothing further to discuss, Ronald L. Weidner made a motion to adjourn the meeting. Timothy D Beard III. Second the motion. Meeting adjourned at 8:55 pm.

Minutes were taken and transcribed by

Shelby Jenkins

Secretary, Hamilton Township