

Hamilton Township Board of Supervisor's
Regular Meeting Minutes
Monday March 5, 2018

CALL TO ORDER:

The meeting was called to order at 7:02 pm by Stephanie A. Egger.

Supervisors present were: Timothy D Beard III, Ronald L. Weidner and Michael A. Strausbaugh. Also present were Solicitor, Ronald Tomasko, from the firm of Tomasko and Koranda Law; Chad Clabaugh P.E. of C.S. Davidson, Inc.; Parliamentarian, Stephanie A. Egger and Substitute Secretary, Kimberly Beard, Reading Township.

APPROVAL OF MINUTES:

Stephanie A. Egger asked if the Supervisors reviewed the minutes from February 5, 2018 meeting. The answer was affirmative Timothy D Beard III made a motion to accept the minutes as submitted. Michael A. Strausbaugh second the motion.

OLD BUSINESS:

1. SPCA Collection: Stephanie A. Egger stated that we continue to collect items for Adams County SPCA for the care of the animals at the shelter. Looking for old or new towels, blankets, and food.
2. Stephanie A. Egger stated that the Township continues to collect glossy paper magazines and glossy newspaper inserts, etc. for the Ronald McDonald House. The boxes that you can drop the items off are located to the right inside of the Township door.
3. Stephanie A. Egger stated that the NOMA Sewer Transition was completed on Friday, February 23, 2018. The total assumed debt was \$1,221,599.27. Mr. Weidner questioned the residents if they have received anything from NOMA yet. The residents replied they have not.
4. Bridge Update: Nothing new to report.

NEW BUSINESS:

1. State Police: No report received
2. Liberty Fire Co. No. 11 and EMS: Stephanie Egger read the report from Liberty Fire Co. No. 11. For the month of January there were 38 calls with one in Hamilton Township. In February there were 17 calls with one in Hamilton Township. There were a total of 119 calls for Liberty EMS and eight of those were in Hamilton Township.
3. United Hook & Ladder Co. No. 33: Stephanie Egger read the report for January. She stated that there were 56 total calls and five of those calls were in Hamilton Township.
4. Adams Regional EMS, Inc.: Stephanie Egger read the report for January. There were 523 calls and four of those calls were in Hamilton Township.
5. Hampton Fire Co. No. 10: Stephanie Egger read the report for February. She stated there were 18 calls in February and three of those were in Hamilton Township.

6. A request was made from Reading Township for the repairs of the Hampton Fire Company building which was tabled at February's Board of Supervisors meeting. The Board decided to table the meeting again this month to see what will happen with the fire company merger. Mr. Weidner made a motion to table until next meeting. Mr. Strausbaugh second, motion carried.

7. Upload work force reports to website: Mr. Strausbaugh made a motion to rescind this request, Mr. Weidner second, motion carried. Mr. Weidner stated that anyone can come into the township office and look at the log book.

8. Stephanie Egger presented the tabled item from January's meeting to the Board a "Publish right to know request on website in a separate easy to find tab". Mr. Weidner made a motion to table the publishing of the right to know request on the website in a separate easy to find tab, they want to review it further, second by Mr. Beard, motion carried.

9. Stephanie Egger questioned the Board as to C.S. Datum. Mr. Weidner stated that the Board approved this item previously. Chad Clabaugh stated C.S. Datum is an electronic logging system for land development plans among other items and C.S. Davidson will maintain the website. Mr. Clabaugh stated that the projects that C.S. Davidson are working on are already uploaded to the website. The Township will be given a user name and password and can access the website to make changes to any of their plans or projects. The cost will be \$2400.00 a year. Mr. Weidner made a motion to proceed with the C.S. Datum, Mr. Beard second, motion carried.

10. COG Membership: Mr. Weidner stated that the Township received a bill for their COG membership. He stated that he is not sure they are getting their money out of this membership. He stated that it costs the Township roughly \$700 a year. The Board is going to pay the membership this year and re-evaluate the situation at the end of the year to see if the Township is getting their money's worth from the membership. Mr. Weidner made a motion to pay the \$100.00 membership, Mr. Beard second, motion carried.

11. Stephanie Egger presented to the Board Resolution #2018-37 for Public Meeting Guidelines. This resolution establishes a meeting procedure that outlines rules and regulations to follow for Public Comments at meetings. Mr. Beard made a motion to accept Resolution #2018-37. Mr. Strausbaugh second, motion carried.

12. Stephanie Egger presented Resolution #2018-47 to send Wilson Sewage Module Plan to DEP. Mr. Weidner made a motion to approve Resolution #2018-47. Mr. Strausbaugh second, motion carried.

13. Stephanie Egger announced a Comcast channel 1498, Newsy Live, will no longer be available but will continue to be available on Digital Preferred channels 175 and 1114.

14. Stephanie Egger presented to the Board Resolution #2018-48 to sell/put out for bid four pieces of equipment which are a 1998 Eager Beaver 10 Ton, Low Boy Trailer, 1998 Mauldin Black Top Paver, 1952 McCormick Farmall Super C Tractor, and a 1990 Colony House Trailer Mobile home. There was also an addendum added to this resolution. There will also be 15 sheets fire resistant drywall for bid. The opening of bids will take place on April 2nd, 2018 at the regular Board of Supervisors meeting. Mr. Weidner made a motion to approve Resolution #2018-48. Mr. Strausbaugh second, motion carried.

15. Public Works report for February. Stephanie Egger stated that it was a busy month for storms and related clean up. They worked on drainage and trying to keep the water from lying on various roads. They will be checking for pot holes daily and if conditions are right they will be filling them. Public Works will also be working on Spring to do list.

16. Ms. Egger stated that the Township will be receiving \$150,054.00 Liquid Fuels. \$120,000.00 will be spent on roads and \$30,000.00 must be used on equipment.

17. Ms. Egger presented Resolution #2018-49 to the Board to appoint Stephanie Egger as the Township representative to the ACCOG for the remainder of 2018 and Shelby Jenkins as the alternate representative. Mr. Beard made a motion to approve Resolution 2018-49. Mr. Weidner second, motion carried.

Other business to come before the Board of Supervisors: No new business.

PLANNING COMMISSION RECOMMENDATIONS AND STATUS OF ACTIVE PLANS:

No new business.

COMMITTEE & DEPARTMENT REPORTS:

1. East Berlin Area Community Center (EBACC)-Torren Ecker stated that a long term lease proposal was submitted to East Berlin Borough regarding the building. Some events that are coming up are as follows:

March 15, 16, & 17-Indoor Clearance Sale

March 21- Paint Night

April 28-Yard Sale

June 18-Golf Tournament at the Hanover Country Club

2. Abbottstown Paradise Joint Sewer Authority-Kevin Moul nothing new to report this month.

3. Parks and Recreation Committee-Mr. Weidner stated that the Rail Trail that they were pursuing for the past three years does not look like it is going to happen. This is because one of the biggest property owners will not grant an easement. Mr. Weidner stated that the Committee is going to reach out to Cross Keys Fellowship Park and propose to work together on future projects. The money received from developments and new homes for rec funds will be strictly used for these projects. It will be no cost to the residents.

4. Emergency Management- Mr. Beard stated there was no meeting in February.

5. YATB & Tax Board Reports-Mr. Beard stated that there was one meeting. There was a discussion on selections and nominations of people to hold office in 2019. There was also discussion on the five year agreement which is up this year between York and Adams County.

6. Road Master's Report-Given previously.

7. COG Report-No Report

8. East Berlin Joint Authority Report-Mr. Weidner stated that the sewer and water are working now in East Berlin after the water main break. Their engineer is applying for a grant to upgrade the water tower.

9. East Berlin Library-No Report

Engineer's Report-Chad Clabaugh; Township Engineer from C.S. Davidson Inc.:

Mr. Clabaugh stated he submitted Chapter 94 reporting. This is something that is done every year to document the Townships waste load. This will be the last year it will be done by Mr. Clabaugh. It will be NOMA'S requirement from here on out.

Rudolph Farm Market: Mr. Clabaugh received the plan and he provided some comments. It will be in the planning stage until at least next month.

Howe, Connie and Barry Subdivision: The applicant asked that we discontinue our review until they have completed their planning module.

Sheetz: Mr. Clabaugh stated that all the inspection reports are on file. They are moving forward on this project. The tanks are installed; pouring concrete, storm sewers are in and the storm water basin is installed. The store is looking to open in the middle of summer.

Cedar Ridge: No changes

Pine Run Park: No changes

SALDO Review: Mr. Clabaugh stated he is ready to issue the final version dated March 1, 2018 with all the changes. The document is finalized with tract changes and he is hoping for authorization to advertise at next month's meeting. Some of the highlighted changes are as follows:

1. Updated definitions-Consistency with other ordinances.
2. Cleaned up and consolidated the plan procedure and requirements with the help of ACOPD.
3. Updated street requirements.
4. Eliminated redundancy regarding construction and material spec. including over a dozen attachments.
5. Added language for additions to existing lots.
6. Updated sidewalk standards.
7. Eliminated street tree and landscaping from SALDO, separate initiative to handle landscaping in zoning.
8. Eliminated lighting standards from SALDO, started ordinance for lighting.
9. Eliminated storm water management from SALDO.
10. Added fire hydrant location/distribution.
11. Added requirements for HOA.
12. Cleaned up Mobil home park section.

Solicitor's Report:

NOMA Transition- Attorney Tomasko stated that as far as the NOMA transition, they reviewed and revised old deeds and dedications for New Oxford. As far as the Lease litigation appeal, it is pending

relative to Zoning Hearing Board adverse determination and they are waiting for Judge Wagner's decision.

Regarding the \$17,000.00 judgment against Lease in 2006, believes that a motion should be filed in bankruptcy court allowing the Township to go to County Court. The concern is they should have something on the docket saying he cannot sell that parcel until the \$17,000.00 is paid. Mr. Weidner made a motion to authorize Attorney Tomasko to proceed with filing the motion. Second by Mr. Strausbaugh, motion carried.

Scott Weaver, Zoning Officer's Report: Stephanie Egger read the report from Pennsylvania Municipal Code Alliance, Inc. for the month of February.

One vendor permit issued for selling flowers at Cross Keys.

One Zoning Permit issued for interior renovations, this required a UCC permit.

MOTION TO PAY THE BILLS:

Stephanie Egger presented the Board with a listing of the February bills to be paid for General Fund, and Route 94 Sewer. Mr. Weidner made a motion to approve the bills as submitted. Mr. Beard second, motion carried.

PUBLIC COMMENTS:

Gary Dull asked the Board if it will be a public sale for the equipment being sold. Mr. Weidner stated that it will not and the Township will be taking sealed bids.

Kevin Moul, United Hook and Ladder Company 33-Mr. Moul stated that Company 33 voted to accept the offer from Hampton Fire Company to merge. They will present it to Reading Township at a round table meeting.

Harold Senter, Gun Club Road-Mr. Senter stated he has an issue with the stop sign at the end of Gun Club Road. He stated that people are always running the stop sign and someone is going to get hurt. Mr. Weidner suggested painting a stop block on the road and putting reflective tape on the stop sign. Public Works will take care of this and will be looking into a blinking stop sign. The Township office staff will also call State Police and have them monitor the stop sign area again.

SUPERVISOR COMMENTS:

Ron: Thank everyone for coming out.

Mike: Thank everyone for coming out, appreciate it.

Tim: Thank everyone for coming out. Haven't heard of anybody having any problems with the wind storm last weekend, we have been very fortunate. Reminder that Sunday is day light savings time, spring ahead fall back. And remember March 17th is St. Patty's day so drink a lot of green beer, no DUI's and have a good time.

Meeting Announcements:

Next Parks & Rec Committee meeting-Tuesday, March 13th @ 7:00 pm

Next Planning Commission Meeting-Tuesday, March 20th @ 7:00 pm

Next Finance Committee Meeting-Tuesday, April 24th @ 6:30 pm

Board of Supervisors Regular Meeting-Monday, April 2nd @ 7:00 pm

Adjournment

Having nothing further to discuss, Mr. Weidner made a motion to adjourn the meeting. Mr. Strausbaugh seconds the motion. Meeting adjourned at 8:05 pm.

Minutes were taken and transcribed by

Kimberly Beard
Secretary, Reading Township