

**HAMILTON TOWNSHIP  
BOARD OF SUPERVISORS MEETING MINUTES  
MARCH 3, 2025**

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**CALL TO ORDER:** The meeting was called to order at 7:00 PM by Ronald L. Weidner. Supervisors present were Ronald L. Weidner, Jeremy P. Smith, and Ryan M. Groft. Also present were Chad Clabaugh, P.E. (C.S. Davidson, Inc., Township Engineer), Melissa Kelso, Esq. (Solicitor) and Megan Carper, Secretary/Treasurer.

**APPROVAL OF AGENDA PER ACT 65:** Ronald L. Weidner provided the agenda to the Board of Supervisors. *Jeremy P. Smith made a motion to amend the agenda to include “Deed of Consolidation” under Old Business and approve the agenda as amended, seconded by Ronald L. Weidner. **The motion was unanimously approved.***

**APPROVAL OF MINUTES:** Minutes of the regularly scheduled meeting on February 3, 2025, were presented. *Upon review of the minutes, Jeremy P. Smith made a motion to approve the minutes as written, seconded by Ryan M. Groft. **The motion was unanimously approved.***

**PUBLIC COMMENTS:** No public comments were made at this time.

**OLD BUSINESS:**

1. **Stone Bids – Opening and Contract Award:** One bid was received from York Building Products for the township’s annual stone supply. The bid included:
  - 100 tons #4 Ballast: Delivered @ \$19.75/ton — Total: \$1,975
  - 1,000 tons #2A Aggregate: Delivered @ \$14.00/ton — Total: \$14,000
  - 200 tons #8 Stone: Delivered @ \$24.00/ton — Total: \$4,800
  - 200 tons AASHTO #10 Screenings: Delivered @ \$18.25/ton — Total: \$3,650
  - 500 tons #57 Clean: Delivered @ \$19.75/ton — Total: \$9,875*Ronald L. Weidner made a motion to accept the bid from York Building Products, seconded by Jeremy P. Smith. **The motion was unanimously approved.***
2. **Commercial District Review – Authorization to Advertise a Special Meeting:** *Ronald L. Weidner made a motion to advertise a special meeting for March 26, 2025, at 4:30 PM at the Township Building, seconded by Jeremy P. Smith. **The motion was unanimously approved.***
3. **Deed of Consolidation – Township Property:** *Ronald L. Weidner made a motion to proceed with the deed of consolidation for the newly acquired property adjacent to the township building, seconded by Jeremy P. Smith. **The motion was unanimously approved.***

**NEW BUSINESS:**

1. **Resolution 2025-14 – CD Maturity & Fund Transfer (Various Accounts):** *Ronald L. Weidner made a motion to approve the fund transfer of various escrow accounts from ACNB Bank to Members 1<sup>st</sup> FCU, seconded by Ryan M. Groft. **The motion was unanimously approved.***
2. **Resolution 2025-15 – Bill Payment Authorization:** *Ronald L. Weidner made a motion to authorize the Secretary/Treasurer to pay bills in a timely manner per Resolution 2025-16, seconded by Jeremy P. Smith. **The motion was unanimously approved.***
3. **Resolution 2025-16 – Investment of Township Funds into Certificates of Deposit:** *Ronald L. Weidner made a motion to invest township funds currently earning minimal interest into Certificates of Deposit at Members 1<sup>st</sup> FCU, seconded by Jeremy P. Smith. **The motion was unanimously approved.***
4. **State Police:** Monthly report is posted on the bulletin board.
5. **Northeast Adams Co. No. 32 FIRE:** Monthly report is posted on the bulletin board.
6. **United Hook & Ladder Co. No. 33:** Monthly report is posted on the bulletin board.
7. **Adams Regional EMS:** Monthly report is posted on the bulletin board.

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**PLANNING COMMISSION RECOMMENDATIONS FOR ACTION AND / OR STATUS REPORT OF ACTIVE PLANS:**

- Street Classification Map: Ronald L. Weidner made a motion to request that the County Planning Department provide a Street Classification Map consistent with the SALDO and add the map to Chapter 135, along with suggested language amendments, seconded by Jeremy P. Smith. ***The motion was unanimously approved.***

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**COMMITTEES AND MEETING REPORTS:**

1. East Berlin Area Community Center (EBACC): Ryan M. Groft reported on the February 24 meeting. The Capital Campaign Committee is seeking a new fundraising partner, and the board discussed network upgrades and grant opportunities. In January, EBACC recorded \$13,918.13 in retail sales and 216 volunteers contributed 1,292.5 hours. Upcoming events include the Indoor Clearance Sale and Spring Fling Shop (March 5–8), Women’s Conference (March 22), Medull Mammogram Unit (March 25), Blood Drive (March 27), and the J. Jackson Fundraiser Show (March 29). The next board meeting is March 24. Ryan noted corrections to the newsletter regarding event dates.
2. Abbottstown Paradise Joint Sewer Authority (APJSA): Kevin Moul – No Report.
3. Emergency Management: Paul Minnich – No Report.
4. YATB Tax Board Reports: Jeremy P. Smith. The next meeting is scheduled for April 2025.
5. ACTCC Tax Board Reports: Jeremy P. Smith. The next meeting is scheduled for April 2025.
6. Road Master’s Report: Ronald L. Weidner reported that all township equipment is in good working order and ready for spring mowing. He noted that the snowplow blades wore down faster than expected this year, likely due to wear from the tar & chipping.
7. East Berlin Area Joint Authority: Ronald L. Weidner reported that one of the township’s six wells was found to have low-level contaminants, prompting public concern following media coverage. Many residents attended a recent special meeting. The township is reviewing treatment options and is in preliminary discussions with York Water and American Water regarding a potential system acquisition.

Engineer’s Report: Chad Clabaugh, C.S. Davidson, Inc. reported on various projects:

- O’Brien Subdivision 2997.3.01.14– CSD reviewed the plan dated 11-18-2024 and provided a letter dated 1-21-2025 with 16 comments. A revised plan was submitted. CSD will review prior to the March P.C. meeting.
- Ordinance Updates – March 2025 – CSD is assisting with the following ordinance updates:
  - Revisions to the zoning ordinance relating to Warehouses
  - Revisions to the SALDO relating to street classifications
  - Revisions related to impervious coverage
  - Traffic Impact Study Review Escrow
  - Stormwater Procedures

Solicitor’s Report: Melissa Kelso, Esq. reported that the deed for the township’s recently acquired property has been finalized. She noted that the appeal period for the New Oxford Logistics decision has passed with no appeal submitted, making the decision final. She also acknowledged the ongoing coordination between the township engineer and the county on zoning ordinance updates.

Zoning Officer’s Report – PMCA: James Graham. Ronald L. Weidner reported on the February 2025 report, which included eight permits or exemptions issued, one new complaint handled, eight pending violations for the past month, and two subdivision/land development plans received.

**MOTION TO PAY THE BILLS:** General Fund. Ronald L. Weidner made a motion to pay the bills from the General Fund, seconded by Jeremy P. Smith. ***The motion was unanimously approved.***

Approved 04/07/2025

**PUBLIC COMMENTS:**

- A resident expressed concern about a dog running off a neighboring property and approaching her while walking. She noted feeling unsafe and asked what the township's stance is on dogs off-leash or roaming. The Board provided the dog warden's contact information and recommended the resident report future incidents directly to that office.

**COMMENTS from the Board of Supervisors:**

- **Ron:** *"Thanks for coming."*
- **Jeremy:** *"Thanks everybody for coming out."*
- **Ryan:** *"Thanks for coming out and see you all again next month."*

**Meeting Schedule:**

- Planning Commission – Tuesday, March 18, 2025, at 7:00 PM
- Board of Supervisors Meeting – Monday, April 7, 2025, at 7:00 PM
- Budget and Finance Workshop – Tuesday, April 22, 2025, at 7:00 PM

**Adjournment:** *Jeremy P. Smith made a motion to adjourn at 7:38 PM, seconded by Ronald L. Weidner. The motion was unanimously approved.*

Minutes were recorded and transcribed by

*Megan Carper*

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Megan Carper

Secretary/Treasurer