

Hamilton Township Board of Supervisors

Regular Meeting Minutes

Tuesday, March 6, 2023

CALL TO ORDER: The meeting was called to order at 7:00 PM with the Pledge of Allegiance by Parliamentarian Stephanie A. Egger.

Supervisors present were Ronald L. Weidner, Jeremy P. Smith, Michael A. Strausbaugh.

Also present were Melissa Kelso, ESQ, from the Firm Kelso Law LLC., Parliamentarian Stephanie A. Egger, Assistant Secretary Jessica Baim, Chad Clabaugh P.E., of C.S. Davidson, and Roadmaster Don Blackburn.

APPROVAL OF AGENDA PER ACT 65: Stephanie Egger provided the agenda to the Board of Supervisors. *A motion was made by Michael A. Strausbaugh to approve the agenda as presented with a second made by Ronald L. Weidner. Motion was unanimously approved.*

Approval of Addendum: Stephanie Egger provided the addendum to the Board of Supervisors. *A motion to approve the addendum to the agenda was made by Ronald L. Weidner with a second made by Jeremy P. Smith. Motion was unanimously approved.*

APPROVAL OF MINUTES:

Regular Scheduled Meeting February 6, 2023.

Upon Review of the minutes of the February 6, 2023, regular meeting, a motion was made by Ronald L. Weidner to approve with corrections of Item No. 15 should say "declined" unanimously and a spelling correction to Supervisor's Ronald L. Weidner Comments with a second made by Jeremy P. Smith.

PUBLIC COMMENTS: None

OLD BUSINESS:

1. **SPCA Collection:** We continue to collect items for the Adams County SPCA for the care of the animals at the shelter. They need food, towels, blankets, toys, etc. in good condition.
2. **BEAVER CREEK ROAD BRIDGE Rehabilitation update:** Bridge is closed until further notice. Mandated by the state Chad Clabaugh P.E., of C.S. Davidson informed the construction to occur in 2024. *A motion to table was made by Jeremy P. Smith with a second made by Ronald L. Weidner. Motion was approved unanimously.*

NEW BUSINESS:

Agenda Addendum:

1. Discussion regarding the email from Pete Socks, Berwick Township requesting membership and participation in a proposed council of government. "Eastern Adams Council of Governments." Stephanie Egger informed this was to discuss the Conewago Valley School Feasibility study and costs for a new school/improvements to existing schools. *A motion to have Ronald L. Weidner, Jeremy P. Smith, Michael A. Strausbaugh, Or Mel Lebo to attend based on date and timing was made by Ronald L. Weidner with a second made by Michael A. Strausbaugh. Motion was approved unanimously.*
2. **State Police:** Stephanie Egger read the report for the month of January, there were a total of 37 incidents with four criminals, three crash, 28 service, and two no responses.

APPROVED

3. Northeast Adams Co. #32-Fire: Stephanie Egger read the report for the month of February, there were a total of 33 incidents with two in Hamilton Township.

4. United Hook & Ladder Co. No. 33: No report.

5. Adams Reginal EMS: No report.

6. Sam Garman from Atlantic Transportation Systems, Inc. (ATS) to present information regarding the traffic signals maintenance and contract for signature. Sam Garman informed that they have eight certified technicians. Informed that they are already contracted with New Oxford. The new contract would cover Primrose traffic signals. Ronald L. Weidner questioned Sam Garman if they were the only company for this work? Sam Garman informed another company out of the Philadelphia area are the two companies currently. *A motion to approve Atlantic Transportation Systems, Inc. to maintain the Primrose traffic signal was made by Ronald L. Weidner with a second made by Jeremy P. Smith. Motion was approved unanimously.*

7. Approval and Acceptance of the Act 44 DISCLUSRE FORM: Stephanie Egger provided the full handout for review by the Board of Supervisors. *A motion to approve was made by Jeremy P. Smith with a second made by Michael A. Strausbaugh. Motion was approved unanimously.*

8. FYI: In September of 2022 the estimated Liquid Fuels Tax Fund payment was \$133,846.78. The Notice of Liquid Fuels payment for March 2023 is \$136, 543.26. This is an increase of \$2, 696.48. The Road Turnback Annual Maintenance payment remains \$10,000.00.

9. Resolution No. 2023-11: Appointment of the Floodplain Administrator. Ronald L. Weidner expressed the concern to review and offer proper training before appointing anyone. *A motion to table till April was made by Ronald L. Weidner with a second made by Jeremy P. Smith. Motion to table was unanimous.*

10. FYI, The State Transportation Commission and the PA Dept of Transportation are excited to announce the 2023 Public Comment Period for the update of the 12-year Program, more information is provided on the back of your agenda.

PLANNING COMMISSION RECOMMENDATIONS FOR ACTION AND/OR STATUS OF REPORTS OF ACTIVE PLANS:

1. Stephanie Egger informed the Planning commission recommends the stand-alone Lighting Ordinance be advertised and adopted at the April Board of Supervisor meeting. The lighting Ordinance has been reviewed and approved by the Township Solicitor and the Adams County Planning Development. *A motion to advertise was made by Ronald L. Weidner with a second made by Jeremy P. Smith. Motion was approved unanimously.*

COMMITTEE & DEPARTMENT REPORTS:

1. East Berlin Area Community Center (EBACC): No representative present. No report.

2. Abbottstown Paradise Joint Sewer Authority: No representative present. No report.

3. Emergency Management: Paul Minnich attended with two other deputies (Doug Fishel and Tom Barrows) on February 13, 2023, at the ESM a training on weather. The takeaway from the training is there is an app that is for each area to notify about severe weather and will see if Township Supervisors can have access to this app.

4. YATB Tax Board Report: Next meeting April 24, 2023.

5. ACTCC Tax Board Report: Next meeting is November 2023.

6. Roadmaster's Report: Don Blackburn informed all equipment is ready for spring. The Public Works Department has cleaned out some gutters/pipes. Have performed some roadside mowing and cleaning.

7. COG: COG: Meeting was held 2/23/2023, there was a quorum.

Guest Speaker: Linda Wellborn, Marketing Director, Outlets of Gettysburg. The Gettysburg Outlets have the largest blood donations through blood drives, largest toy drive in the area. They are community driven and have several local businesses coming to the outlets. They are at 60 % capacity and have several items in the works for the complex.

New Business: COG Budget approved and adopted legislative priorities.

Adams County Commissioners: Steve Nevada spoke on behalf of the commissioners as they had other obligations. Be alert with cyber security, getting creative on how to obtain information. The ARF Grant will be awarded in March.

Legislative Forum

- Catherine Wallen from Representative Torren Eckert's office informed the democrats hold majority by one seat. Will be working on budget address in next two weeks. Ms. Wallen will be attending a broadband meeting to work with Federal funds to set guidelines and outlines later in the day of 2/23/2023, more information to come.
- Nancy Bull from Congressman John Joyce's office informed that he was named to several committees, went to the border for the fourth time and is working with the Fentanyl issues on the borders. Community project funding, can put in 10-15 projects per year (water, sewer, etc.) Due date unknown but more to come in weekly newsletters. Sign up for the newsletter very information if not signed up already.

ACTCC: Ron Harris informed possibility of April meeting with YATC more details to come. Required to have at least one joint meeting a year.

Schools

Gettysburg School District (Becky Leathery): Middle School Musical weekend of February 24th. High School is March 3rd and 4th.

Bermudian Springs School District (Justin Peart): Musical to be held on March 3,4, and 5th.

Fairfield School District: Musical dates listed on website. Preparing budget.

Upper Adams: New Greenhouse was a community effort is about to open.

Borough's Association: Meeting March 20, 2023, speaker for EMS Services.

Destination Gettysburg: Movie taping is done, showing to occur to the public December 1st at the Majestic with a two-week run with possibility for full month run. Hotel numbers up 22% since January 2022. March 21st will be holding the annual meeting at the New Beyond the Battle Museum (Adams County Historical Society).

A.C. collaboration: Judy Butterfield informed they are working on Cyber Security topic to address with Townships.

Legislative: The Legislative Committee next meeting is the 3rd Tuesday of March.

Broadband Task Force: George Musser informed still working on data from the survey. FCC was sent the results from the survey.

Public Comments: Germany Township has two positions open for auditors and possibility of a tax collector. Terry Scholl expressed concern over any electronics being from China and possible backdoor installs in the equipment. At Home will be having a transportation meeting March 27 at HACC.

Next Meeting: March 23, 2023

8. East Berlin Area Joint Authority: Ronald L. Weidner informed the meeting was March 2, 2023, everything is operating ok. Susquehanna River Basin commented EBAJA would qualify for a grant for a line running down passed Weis Market and Route 194. They are willing to cover one line not both water and sewer, the decision on which lines must be submitted by March 10, 2023.

Engineer's Report: Chad Clabaugh, P.E. of C.S. Davidson presented his March Report:

1. SUBDIVISION, LAND DEVELOPMENT, and STORMWATER PLAN REVIEWS:

1. **Little Life Enrichment Center** – C.S. Davidson reviewed the revised plan and issued a letter dated 2-7-2023 stating that all previous comments have been addressed and recommending approval.

2. **K-Hill, Kaiser, Summers Subdivision** - The property owners abutting the cul-de-sac (where the current temporary status exists) sent e-mails stating that they like option B the best but also gave a list of other requirements to go along with that option. At the planning commission meeting in February, the P.C. had a general consensus that option A would be better. The developer agreed to offer a payment along with option A. The property owners weren't at the P.C. meeting, so C.S. Davidson assisted with providing a written response to them summarizing the decision in an e-mail dated 2/23/2023. Since then, only the property owners to the south responded that they were not happy about the Planning Commission consensus.

3. **Sorensen (4 Home Road) – Subdivision** - A revised Plan was received on 2/28/2023 which is under review.

3. OTHER PROJECTS

1. **Beaver Creek Road Bridge** – C.S. Davidson proposal was approved by both Hamilton and Paradise Townships. C.S. Davidson's completed the field survey and is beginning the design/and permitting phase. Generally speaking, the goal is to complete the design and permitting in 2023 and move to construction in 2024. CSD will provide an updated construction cost estimate nearing budgeting season this fall. C.S. Davidson will also provide a detailed bidding/construction schedule later this year.

Solicitors Report: Melissa Kelso, Esq. informed there is no updates on Redding Properties. Drafted a Resolution appointing the Floodplain Administrator in accordance with the Town's Ordinance and Pennsylvania Law. Commenced review of the concerns regarding a cul-de-sac and the proposed extension of the street/new homes for Pheasant Meadow's. Reviewed the proposed Maintenance agreement with Atlantic Transportation Systems, Inc. for maintenance of traffic control signals.

Zoning Officer's Report: Jessica Baim read the report for the month of February. There was a total of nine zoning permits. Two permits for enclosed porches, one for a shed, one for adding bathroom, one for a manufactured home, one for roof mounted solar panels, one for inground pool, one for greenhouse, one for change of use. One required UCC permit.

MOTION TO PAY THE BILLS: *Motion to pay the bills for the General Fund was made by Ronald L. Weidner with a second made by Jeremy P. Smith. Motion was approved unanimously.*

PUBLIC COMMENTS: Derrick Miller resident of the property that burned on Pine Run Road would like to express his gratitude to the Township and everyone for the responses of help and concern. This whole situation has been very humbling. Donald Blackburn voiced his concern to Chad Clabaugh P.E., of C.S. Davidson about current fire hydrants in Pine Run Phase III are not marked "out of service" or bagged so Emergency Equipment would know not to use. Chad Clabaugh P.E., of C.S. Davidson will reach out to Pine Run and have this concern addressed. Stephanie Egger informed an Executive Session will be occurring right after 3/6/2023 meeting.

COMMENTS from Board of Supervisors:

Ron: Thank you to everyone that came out. Suggested Jessica Baim bring up at AC COG about the concern over the new school cost and forming another COG.

Jeremy: Thank you to everyone that came out. Feels the Township should have forward thoughts on all topics.

Mike: Thank you to everyone that came out. Stay dry with this weather.

Meeting Announcements:

Board of Supervisors, Regular meeting: Monday, April 3rd, 2023 @ 7 PM.

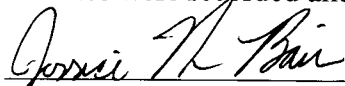
APPROVED

Planning Commission: Tuesday, March 21, 2023 @ 7 PM.

Adjournment:

Having nothing further to discuss, *Motion to adjourn was made at 7:59 PM by Ronald L. Weidner and second by Michael A. Strausbaugh. The vote was unanimous to adjourn.*

Minutes were recorded and transcribed by

A handwritten signature in cursive script, appearing to read "Jessica Baim", written over a horizontal line.

Jessica Baim

Assistant Secretary