

Hamilton Township Board of Supervisors

Regular Meeting Minutes

Tuesday, January 3, 2023

CALL TO ORDER: The meeting was called to order at 7:00 PM with the Pledge of Allegiance by Parliamentarian Stephanie A. Egger.

Supervisors present were Ronald L. Weidner, Jeremy P. Smith, Michael A. Strausbaugh.

Also present were Melissa Kelso, ESQ, from the Firm Kelso Law LLC., Parliamentarian Stephanie A. Egger, Assistant Secretary Jessica Baim, Chad Clabaugh, P.E., of C.S. Davidson, and Roadmaster Don Blackburn.

APPROVAL OF AGENDA PER ACT 65: Stephanie Egger provided the agenda to the Board of Supervisors. *A motion was made by Jeremy P. Smith to approve the agenda as presented with a second made by Ronald L. Weidner. Motion was unanimously approved.*

APPROVAL OF MINUTES:

Regular Scheduled Meeting, December 5, 2022

Upon review of the minutes of the December 5, 2022, a motion was made by Jeremy P. Smith to approve with a second made by Ronald L. Weidner. Motion was approved unanimously.

PUBLIC COMMENTS: None

OLD BUSINESS:

1. **SPCA Collection:** We continue to collect items for the Adams County SPCA for the care of the animals at the shelter. They need food, towels, blankets, toys, etc. in good condition.
2. **BEAVER CREEK ROAD BRIDGE Rehabilitation update:** Bridge is closed until further notice. Mandated by the state *A motion to table was made by Ronald L. Weidner with a second made by Michael A. Strausbaugh. Motion was approved unanimously.*

NEW BUSINESS:

1. **State Police:** Stephanie Egger read the report for the month of December, there were a total of 49 incidents with seven criminal, seven crash, 32 service, and three no response.
2. **Northeast Adams Co. #32-Fire:** Stephanie Egger read the report for the month of December, there were a total of 45 incidents with zero in Hamilton Township. Stephanie Egger read the report for the year 2022, there were a total of 392 incidents with 21 in Hamilton Township.
3. **United Hook & Ladder Co. No. 33:** No report.
4. **Adams Regional EMS, Inc.:** Stephanie Egger read the report for the month of November, there were a total of 736 incidents with nine in Hamilton Township.
5. **Discussion regarding the Accountants fee for the 2023 Audit:** Stephanie Egger reviewed a letter dated November 30, 2020, that provided an estimated cost of \$7, 700 for the 2022 annual audit. Stephanie Egger then reviewed a letter dated December 15, 2022, which informed the audit services would be \$8, 500. SEK will honor the \$7, 700 price for 2022. *A motion to issue an RFP for another CPA was made by Ronald L. Weidner with a second made by Michael A. Strausbaugh. Motion carried unanimously.*

COMMITTEE & DEPARTMENT REPORTS:

1. East Berlin Area Community Center (EBACC): Lori Sherlock was present and informed nothing to report.
2. Abbottstown Paradise Joint Sewer Authority: Kevin Moul informed they are progressing with the upgrades on the two pump stations and are hoping to have the parts for both by March. They have also mapped out for upgrades which came to \$1.6 million in cost. They have submitted for ARPA and H2O grant to help with the costs.
3. Emergency Management: Stephanie Egger read an email received from Paul Minnich, as he was not able to attend the meeting. For the month of December 2022 there were no events in the Township that required action by the EMC. On December 19th, Paul Minnich attended a Tabletop Workshop at the Adams County Emergency Center. This exercise was presented by Kim Warrant. The workshop focused on a virtual emergency-based in Gettysburg in which a small commuter plane crashed into a nursing home. They focused on response and responsibilities of local EMCs. Follow ups and takeaways specific for Hamilton Township EMC: 1. Determine location of EMC Adams County Emergency Radio. 2. Current contact list of all local utilities located in the Township. 3. List of possible use areas such as: Command Center Locations, Victim staging locations, list of Township resources. There are multiple training sessions taking place in 2023. Paul Minnich plans to attend as many as he can. He will keep the Supervisors updated with all completions. Thank you and Happy New Year.
4. YATB Tax Board Report: Next meeting is January 2023.
5. ACTCC Tax Board Report: Next meeting is November 2023.
6. Road Master's Report: Tony Long stated the Public Works Department filled potholes. Ronald L. Weidner stated the spreaders and plows are on and ready for winter weather.
7. COG: No report, December meeting cancelled.
8. East Berlin Area Joint Authority: Ronald L. Weidner informed the meeting will be held January 5, 2023.

Engineer's Report: Chad Clabaugh, P.E. of C.S. Davidson presented his January Report:

1. SUBDISIVION, LAND DEVELOPMENT, AND STOMRWATER PLAN REVIEW:

Little Life Enrichment Center Stormwater: C.S. Davidson consulted with the applicant's design engineer and developed a path for managing stormwater of the existing and proposed impervious areas. The applicant has submitted a plan for the existing impervious areas using simplified approach which is under review.

K-Hill, Kaiser, Summers Subdivision: C. S Davidson had a phone conference with the designer to discuss cul-de-sac options for N. Pheasant Way. The designer provided three options for consideration. These options are under review. Otherwise, no revised plans have been submitted.

Redding Properties: Jack Powell contacted C.S. Davidson and informed his client wants to proceed with the review of the 27 comments. Chad Clabaugh P.E., of C.S. Davidson is given permission from the Board of Supervisors for the review but all cost will be covered by Redding Properties and not the Township.

Pine Run Park: Discussion was had with Stephanie Egger and Ronald Weidner that the private roadway was paved in unsuitable weather. This is a private development and C.S. Davidson is reviewing on completion and how it functions. There was an inspection report that states that paving was done in unsuitable weather, too cold to pave and the Township will not be held to dedication of the roadways.

2. OTHER PROJECTS:

APPROVED

Beaver Creek Road Bridge: C.S. Davidson provided a proposal for design/permitting dated 12-16-2022.

Solicitors Report: Melissa Kelso, Esq. informed she is still reviewing the lighting Ordinance. Last time she heard from Redding Properties was in October and she will reach out to Mr. Minnich this week. She confirmed with Stephanie Egger the Redding Properties Escrow was paid.

Zoning Officer's Report: Stephanie Egger read the report for the month of December. There were a total of five zoning permits. One for a shed, one for a roof mounted solar panels, one for a fence, one for a pool & patio, and one for a manure shed.

MOTION TO PAY THE BILLS: *Motion to pay the bills for the General Fund was made by Ronald L. Weidner with a second made by Jeremy P. Smith. Motion was approved unanimously.*

PUBLIC COMMENTS: Kevin Moul asked if any more improvements will be occurring with Protectory Road? Ronald L. Weidner informed that per the request of the property owner he only wanted to fill the potholes and the property is up for sale. Ronald L. Weidner informed the right turn only out of Protectory Road will occur since sight distance study was confirmed. Donna Vacek voiced concern over the ice over the roadway at the Berwick Township and Hamilton Township Line. Ronald L. Weidner asked staff to issue a concern letter to Berwick Township to confirm the storm pond is working correctly.

Stephanie Egger stated that an Executive Session will be occurring with the Township Solicitor after the meeting.

COMMENTS from Board of Supervisors:

Ron: Happy New Year, hope everyone had a good Christmas. Careful going home due to the fog.

Jeremy: Thank you to everyone that came out and Happy New Year.

Mike: Thank you for everyone that came out and Happy New Year.

Meeting Announcements:

Board of Supervisors, Regular meeting: Monday, February 6, 2023 @ 7 PM.

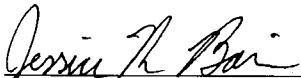
Planning Commission: Tuesday, January 17, 2023 @ 7 PM.

Auditor's Reorganization Meeting, Wednesday, January 4, 2023 @ 7 PM.

Adjournment:

Having nothing further to discuss, *Motion to adjourn was made at 7:47 PM by Ronald L. Weidner and second by Jeremy P. Smith. The vote was unanimous to adjourn.*

Minutes were recorded and transcribed by



Jessica Baim

Assistant Secretary