

**HAMILTON TOWNSHIP
BOARD OF SUPERVISORS MEETING
Agenda
FEBRUARY 6, 2023**

Call to Order: Time _____ **please silence all cell phones.**

The Pledge of Allegiance to the Flag.

Supervisors present are Ronald L. Weidner, Jeremy P. Smith and Michael A. Strausbaugh. Also present are Solicitor, Melissa Kelso, ESQ, from the Firm Kelso Law, LLC; Chad Clabaugh, P.E. from the firm C. S. Davidson, Inc., Parliamentarian, Stephanie A. Egger, Assistant Secretary Jessica Baim and Roadmaster, Don Blackburn.

Pursuant to Act 65, approval of the agenda as presented:

Minutes for Approval:

Approval for the Board of Supervisors Meeting Minutes for January 3, 2023 Reorganization.

Approval for the Board of Supervisors Regular Meeting, January 3, 2023

PUBLIC COMMENTS: At this time, the Board will entertain discussion of agenda items only.

OLD BUSINESS:

1. **SPCA Collection:** We continue to collect items such as clean blankets, towels, toys, food, clean bedding, etc. for the Adams County SPCA for the care of the animals at the shelter.

2. **BEAVER CREEK ROAD BRIDGE** Rehabilitation Update:

BRIDGE IS CLOSED UNTIL FURTHER NOTICE. Mandated by the state.

NEW BUSINESS

1. **State Police:** Stats monthly report for service in Hamilton Twp

2. **Northeast Adams Co. No. 32** Life Team UPMC--EMS Monthly Report.

3. **Northeast Adams Co. No. 32 FIRE** Monthly Report. ✓

4. **United Hook & Ladder Co. No. 33:** Monthly Report

5. **Adams Regional EMS.** Monthly report

6. Discussion to ask our engineer to proceed with engineering cost estimates for the Beaver Creek Bridge.

7. Resolution No. 2023-06. Exonerating Tax Collector, Dorry Long of Unpaid Per Capita, Municipal and Real Estate Taxes due for the year 2022.

8. Resolution No. 2023-07. Exonerating residents from Per Capita Tax for the year 2022.

9. Policy Change. The Public Works Department shall deliver all banking deposits to the banks relieving the treasurer of any responsibility for the deposits.

10. The Board of Supervisors held an executive meeting with our Solicitor immediately after the January board meeting to discuss potential legal issues.

11. Resolution No. 2023-08 Amend the 2023 Budget.

12. Resolution No. 2023-09 Appointment of Ronald L. Weidner as township representative to the East Berlin Area Joint Sewer Authority for a period of five years 2023-2027.

13. Acceptance and approval to forward the MMO (Minimum Municipal Obligation 2023).

14. Resolution No. 2023-10. Appt of Zoning Officer.

15. Approval to request bids for the following quantity of stones.

	Quantity	Description	Unit FOB	Total	at Site	Total	as Directed	Total
	100 TN	# 4 Ballast						
	1,000 TN	#2 A Aggregate						
	200 TN	#8 Stone						
	200 TN	Aashto 10 Screenings						
	500 TN	No. 57 Clean						
TOTALS								

Contract shall commence April 6, 2023 and shall expire February 28, 2024.

16. Policy Change. Employees are no longer permitted to use personal vehicles for township business.

17. Approval for staff to have a refresher course in CPR and first aid. Our certification cards are now expired.

PLANNING COMMISSION RECOMMENDATIONS FOR ACTION AND / OR STATUS

REPORT OF ACTIVE PLANS: No reported activity.

COMMITTEES AND MEETINGS REPORTS

1. East Berlin Area Community Center (EBACC) – Cyndi Bisacre
2. Abbottstown Paradise Joint Sewer Authority (APJSA) – Kevin Moul
3. Emergency Management Paul Minnich
4. YATB Tax Board Reports Jeremy Smith
5. ACTCC Tax Board Reports Mike Strausbaugh No Action until November.
6. Road Master’s Report – Don Blackburn
7. COG Report – Jessica Baim
8. East Berlin Area Joint Authority Ron Weidner

Engineer’s Report – Chad Clabaugh; Township Engineer, from C.S. Davidson, Inc.

Solicitor’s Report – Melissa Kelso, Kelso Law LLC

Zoning Officer’s Report – Jessica Baim

MOTION TO PAY THE BILLS: General Fund Motion _____ Second _____

PUBLIC COMMENTS:

COMMENTS from Board of Supervisors: Ron: _____ Jeremy: _____ Mike: _____

Meeting Schedule

Regular Monthly Meeting, Monday, March 6 , 2023 @ 7:00 p.m.

Planning Commission, Tuesday, February 21, 2023.

Adjournment: Motion _____ Second _____ Time _____ pm