

Hamilton Township Board of Supervisors
Regular Meeting Minutes
Monday, November 7, 2022

CALL TO ORDER: The meeting was called to order at 7:00 PM with the Pledge of Allegiance by Parliamentarian Stephanie A. Egger.

Supervisors present were Ronald L. Weidner, Jeremy P. Smith, Michael A. Strausbaugh. Also present were Melissa Kelso, ESQ, from the Firm Kelso Law LLC., Parliamentarian Stephanie A. Egger, Assistant Secretary Jessica Baim, Chad Clabaugh, P.E., of C.S. Davidson, and Roadmaster Tom Barrows.

APPROVAL OF AGENDA PER ACT 65: Stephanie Egger provided the agenda to the Board of Supervisors. *A motion was made by Ronald L. Weidner to approve the agenda as presented with a second made by Jeremy P. Smith. Motion was unanimously approved.*

APPROVAL OF MINUTES:

Regular Scheduled Meeting, October 3, 2022

Upon review of the minutes of the October 3, 2022, a motion was made by Jeremy P. Smith with a second made by Ronald L. Weidner. Motion was approved unanimously.

PUBLIC COMMENTS: None

OLD BUSINESS:

1. SPCA Collection: We continue to collect items for the Adams County SPCA for the care of the animals at the shelter. They need food, towels, blankets, toys, etc. in good condition.
2. BEAVER CREEK ROAD BRIDGE Rehabilitation update: No update. *A motion to table was made by Ronald L. Weidner with a second made by Jeremy P. Smith. Motion was approved unanimously.*
3. Discussion regarding the Home Road and Protectory Road Bridges: Both Bridges are closed. The bridges are completed and waiting on the guide rails and signage to be installed prior to the bridges being opened. Chad Clabaugh P.E., of C.S. Davidson informed the application for payment was submitted to Paradise Township, was a partial payment and hoping for one last payment will be due but will depend on final walk through. Chad Clabaugh P.E., of C.S. Davidson wanted to clean up some rumors that the new bridge is smaller than the older bridge, will provide some handouts with dimensions to show it is not smaller. *A motion to table was made by Ronald L. Weidner with a second made by Jeremy P. Smith. Motion was approved unanimously.*

NEW BUSINESS:

1. State Police: Stephanie Egger read the report for the month of September, there were a total of 73 incidents with 12 criminal, six crash, 54 service, and one no response.
2. Northeast Adams Fire Co. #32-EMS(Lifeteam): No report.
3. Northeast Adams Co. #32-Fire: Stephanie Egger read the report for the month of October, there were a total of 36 incidents with five in Hamilton Township
4. United Hook & Ladder Co. No. 33: Stephanie Egger read the reports for the month of October, there was total of 79 incidents with eight in Hamilton Township.

5. Adams Regional EMS, Inc.: No report.
6. Immediately after the October 3rd Board of Supervisors Meeting an Executive meeting was held with the Solicitor to discuss a legal issue.
7. Motion to Adopt Resolution No. 2022-59 as required by the Commonwealth of Pennsylvania: Resolution to implement Act 57 of 2022, amending the Local Tax Collection law that took effect on October 10, 2022. Stephanie Egger read that Act 57 requires taxing districts that impose taxes on the assessed value of real property to adopt a resolution or ordinance within 90 days of the effective date of the act, or not later than January 9, 2023, directing the tax collector to waive additional charges for real estate taxes in certain situations. *A motion to adopt was made by Ronald L. Weidner with a second made by Michael A. Strausbaugh. Motion was approved unanimously.*
8. Motion to Adopt the 2023 General Fund and state Fund Budgets as advertised. *A motion to approve the General Fund was made by Michael A. Strausbaugh with a second made by Ronald L. Weidner. Motion was approved unanimously. A motion to approve the State Fund was made by Ronald L. Weidner with a second made by Michael A. Strausbaugh. Motion was approved unanimously.*
9. Thank you letter from ACOFA, Inc, for annual donation.
10. Adams County Library thank you letter for donation.
11. Adams Economic Alliance request for membership. Stephanie Egger reviewed the Township is currently not a member. *A motion to take no action, (read and received) was made by Michael A. Strasbourg with a second made by Jeremy P. Smith. Motion was approved unanimously.*
12. Thank you for donation from Adams County SPCA.
13. East Berlin Senior Center has closed. The donation check was returned. There was discussion to add New Hope Ministries to the Budget next year. Would the township like this amount \$2,000 sent to New Hope Ministries support. *A motion to approve to donate to New Hope Ministries in the amount of \$2,000 was made by Jeremy P. Smith with a second made by Ronald L. Weidner. Motion was approved unanimously.*
14. ACCD MOU for approval and signature: Stephanie Egger read the Memorandum of understanding between the Adams County Conservation District and Hamilton Township. *A motion to approve was made by Ronald L. Weidner with a second made by Michael A. Strausbaugh. Motion was approved unanimously.*
15. Approval of Resolution No.2022-60: Purchase of a CD with Members 1st Credit Union. Stephanie Egger read the Resolution taking two certificates of deposit #900043217649 in the amount of \$64, 192.28 and # 900043217651 in the amount of \$201, 807.76 have matured with ACNB and were placed in the General Fund Money Market for a total of \$266,000.04. To purchase a Certificate of Deposit with Members 1st Federal Credit Union in the amount of \$266,000.00 for 18 months at 1.35% earmarked unallocated funds. *A motion to approve the CD was made by Ronald L. Weidner with a second made by Jeremy P. Smith. Motion was approved unanimously.*

Planning Commission recommendations and status of active plans:

1. Stephanie Egger read the recommendation from the planning commission to give conditional approval for the Sorensen Subdivision. The Board of Supervisors confirmed the township had not received any

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contact for the Sorensen Subdivision. A motion to table till December was made by Ronald L. Weidner with a second made by Jeremy P. Smith. **Motion was approved unanimously.**

2. Stephanie Egger read the recommendation from the planning commission to defer the land development plan for Affordable Pet Supply to Abbottstown Borough as the land in Hamilton Township will not be disturbed. Board of Supervisors signatures may be required. *A motion to defer was made by Ronald L. Weidner with a second made by Jeremy P. Smith. Motion was approved unanimously.*
3. Stephanie Egger read the recommendation from the planning commission to forward for the Township Solicitor for review and comment the Stand-alone lighting Ordinance. *A motion to approve was made by Jeremy P. Smith with a second made by Ronald L. Weidner. Motion was approved unanimously.*
4. Stephanie Egger read the recommendation from the planning commission to forward to the Township Solicitor for review and comment the revised Estate Lots Sections 150-19 through Section 150-26, Section 150-98, and Section 150-116. *A motion to approve to forward to the Township Solicitor was made by Ronald L. Weidner with a second made by Jeremy P. Smith. Motion was approved unanimously.*

COMMITTEE & DEPARTMENT REPORTS:

1. East Berlin Area Community Center (EBACC): No representative present. No report.
2. Abbottstown Paradise Joint Sewer Authority: No representative present. No report.
3. Emergency Management: No activity.
4. YATB Tax Board Report: Jeremy P. Smith reviewed collections are ahead of last year. They approved construction easement from PennDot with payment of \$12,400.00. Approved the 2023 operating fund and capital reserve budget. Next meeting is January 2023.
5. ACTCC Tax Board Report: Michael A. Strausbaugh informed treasurers report for the 3rd quarter shows collections are up 11.20% and EIT was up 11.40% and tax collection services up 7.17%. ACTCC request information on the different types of taxes to be added to each Township website. Hamilton Township already has this uploaded.
6. Road Master's Report: Tom Barrows reviewed the Public Works Department replaced storm pipes on Forest Dr. (replaced collapsed road) and Rolling Lane. Gutter clean-out on Kuhn Fording and installed updated to LED lighting on the exterior of the shop. Michael A. Strausbaugh wanted to thank Public Works for taking the tree down on Forest Dr.
7. COG: Jessica Baim read the recap for the meeting that was held 10/27/2022, there was a quorum.
Upcoming guest speakers: November-Robin Fitzpatrick-Adams Economic Alliance ACEDC (Adams Co. Economic Development Corp.)

Guest Speakers:

1. Phillip Walter, Chief Information officer (County IT Dept): The department fits into four categories- Work Orders have 550 users, department projects, information technology projects, and organization

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alignment. Currently transitioning to adamscountypa.gov will have a period of redirect available. December is the timeline for this change to occur. Working on transition from metro fiber to MPLS fiber connections and a formal written policy enhancement (No personal devices to be used for business use). Elections: There is no network between any equipment. Per each device has own thumb drive which holds all data and then is downloaded at the courthouse.

2. National Memorial Trail: Representative presented the 9.11.01 trail is a 1,300-mile multipurpose trail connecting the three national 9/11 memorials. The trail provides unparalleled opportunities for exploration, reflection, education, activity, and celebration. They are working with ACOPD through GIS mapping this will be affecting seven municipalities through using some roadways. This is not coming through Hamilton Township. PennDOT approved the Route. Letters will be sent out to ask for permission to establish the signage for the trail.

Adams County Commissioners:

Randy: Late registration to vote is November 1st for mail absentee ballot, need to be at the election office in the courthouse by 8:00 pm. Budget meeting is November 16th, pending approval with no tax increase.

Marty: He reinforced everyone the election is safe and secure.

Jim: The impact 4H has on the youth and there is a benefit auction November 4th at Redding Auction House. Office of Aging has a new director- Pat Fitzgerald.

Legislative Forum

- Dave Laughman informed the committee is currently reviewing the question "What is important to Townships?"
- Chris Kimple Representative for Dan Moul informed that the state will be having some equipment for sale not through Municbid but to keep eyes out for more information.

Broad Band Task Force: Vice Chairman George Muser informed the first meeting was October 13th to organize the committee. They are working with Design 9 to create a survey that will be dispersed (email, paper, possible door to door) questioning about coverage throughout Adams County. Will be working with ACOPD to GIS all data. This is very importation to have everyone participate. More information to come.

ACOPD: In January the department will be sending requests to the schools about GIS items needed. Grants available including for electric vehicles. Act 41, Boundary changes are being entered into GIS will impact census data.

ACATO: Jessica Baim reminded everyone about the Adams County convention November 9, 2022.

ACTCC: Ron Harris informed the next meeting is November 2, 2022. NEED to have 15 people to meet quorum. This is the first meeting for the year, so several items needed voted on.

Collaboration Committee: Ron Harris informed a survey will be sent out next year to obtain information on IT literacy and cyber security. There is still opening within the committee.

Destination Gettysburg: Still busy and the former Boyd's Bear property was sold to become an event venue.

Gettysburg School District (Becky Leathery): Have two students for National Merit. In need of sponsors for winter warrior starts November 4, 2022. November 10, 2022, celebrate the Vets. November 11 & 12 play will be occurring" Hamilton Goes Wrong".

Bermudian Springs School District (Justin Peart): the Courtyard is done, and a ribbon ceremony will be held in November more details to come.

Littlestown School District (Chris Bigger): Staffing issues and politics are happening within the school. They have doubled the mental health staff for the school to assist with the students.

Dave Bolton made a motion for ACCOG to establish a president award if passed would be presented in December to a member of the committee that is going above the rest. Tabled.

Next Meeting: November 17, 2022@ Emergency Management Services

8. East Berlin Area Joint Authority: Ronald L. Weidner informed the meeting was held on November 3rd. There are several grants they are looking into to help cover sewer line upgrades. Everything is going well.

Engineer's Report: Chad Clabaugh, P.E. of C.S. Davidson presented his November report:
Subdivision, Land Development, and Stormwater Plan Reviews:

1. Royal Farms: A traffic impact study was submitted for review. C.S. Davidson will provide comments in advance of PennDot's scoping meeting.

2. K-Hill, Kaiser, Summers Subdivision: The plan was accepted for review by the Planning Commission in October and is under review. C.S. Davidson will provide comments for the November Planning Commission meeting.

3. Sorensen (4 Home Road): A revised plan was submitted on 10-10/2022. The plan addressed comments: 2,3,5,6,8, and 10 from CSD's 8-16-2022 letter. Comments 1,4, and 9 remain outstanding. The plan was recommended for conditional approval by the Planning Commission with these items as conditions. We have not been provided with revisions to satisfy these comments to date.

Land Developments and stormwater Plans under construction:

Pine Run Park Phase III: The work on Pine Run Road was completed with exception of one minor item for removal of the soil around the utility pole which was removed. Pine Run Road has been re-opened. Work on the utilities continues to progress and C.S. Davidson is providing inspection services.

Other Projects:

Home and Protectory Bridges: All easements were obtained, both bridges have been replaced and the street paving has been completed. The soil has been stabilized around the bridges with riprap and matting and the stream is properly flowing through the bridges. Grass is beginning to grow nicely in the disturbed areas thanks to the warm weather we've been getting. A few items such as guiderail and signage need to be complete before the bridges are re-opened to traffic. We anticipate that the guiderails will be installed the week of Nov. 7th at which time C.S. Davidson will be scheduling a substantial completion inspection/meeting with both Townships. We anticipate that even after the bridges are open to traffic a few items such as silt socks will remain until the site is stabilized. The contractor has filed an application for payment #1 for partial payment. C.S. Davidson approved the AFP but is holding it until all payroll certs are submitted before it is passed on to the Township for approval/payment. The only change to the design/contract was the slight shortening of the guiderail so we expect the final cost to come in just under budget.

Solicitors Report: Melissa Kelso, Esq. informed she provided comments for the Stormwater Ordinance and discussions are still occurring between lawyers representing the Redding Property plan. Ronald L. Weidner confirmed with Melissa Kelso, Esq. that there was no contact from the Redding Property lawyer. Ronald L. Weidner informed at the last Planning Commission meeting Larry Redding informed they will be doing a hotel and will be trying a new business. Ronald L. Weidner told Melissa Kelso to wait to hear from Mr. Minnich, Redding property lawyer.

Zoning Officer's Report: Stephanie Egger read the reports for the months of September and October. For the month of September there was a total of seven permits, two for manufactured homes, two for roof mounted solar panels, one for mini split, one for a stall barn and one for a shed. For the month of October there was a total of four permits. One for an addition, one for a fence, one for a roof mounted solar panels, and one for a garage.

MOTION TO PAY THE BILLS: *Motion to pay the bills for the General Fund was made by Ronald L. Weidner with a second made by Jeremy P. Smith. Motion was approved unanimously.*

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PUBLIC COMMENTS: Mr. Dull questioned if Protectory Road will be repaired? Ronald L. Weidner informed that nothing other than potholes will be fixed as per the request of the current property owner. There will be no left turn signs installed once reopened due to the sight distance issues. Dorry Long expressed that Protectory really needs repaired fully.

COMMENTS from Board of Supervisors:

Ron: Glad to see everyone and hope everyone has a good Halloween. Glad to see everyone at the Trunk or Treat. Have a good Thanksgiving and see everyone next month.

Jeremy: Thank you everyone for coming out. Thank you for coming to the Trunk or Treat it was a good success. Get out and vote tomorrow. Happy Thanksgiving

Mike: Thanks for coming out, Happy Thanksgiving, Get out and vote. Be safe.

Meeting Announcements:

Board of Supervisors, Regular Monthly Meeting: Monday, December 5, 2022 @ 7PM.

Planning Commission: Tuesday, November 15, 2022 @ 7 PM.

Budget and Finance: Cancelled.

Adjournment:

Having nothing further to discuss, *Motion to adjourn was made at 7:55 PM by Ronald L. Weidner and second by Michael A. Strausbaugh. The vote was unanimous to adjourn.*

Minutes were recorded and transcribed by



Jessica Baim

Assistant Secretary