

APPROVED

Hamilton Township Board of Supervisors
Regular Meeting Minutes
Monday, September 12, 2022

CALL TO ORDER: The meeting was called to order at 7:00 PM with the Pledge of Allegiance by Parliamentarian Stephanie A. Egger.

Supervisors present were Ronald L. Weidner, Jeremy P. Smith, and Michael A. Strausbaugh. Also present were Melissa Kelso, ESQ, from the Firm Kelso Law LLC., Parliamentarian Stephanie A. Egger, Assistant Secretary Jessica Baim, and Roadmaster Tom Barrows. Absent was Chad Clabaugh, P.E., of C.S. Davidson.

APPROVAL OF AGENDA PER ACT 65: Stephanie Egger provided the agenda to the Board of Supervisors. *A motion was made by Michael A. Strausbaugh to approve the agenda as presented with a second made by Ronald L. Weidner. Motion was unanimously approved.*

APPROVAL OF MINUTES:

Regular Scheduled Meeting, August 1, 2022

Upon review of the minutes of the August 1, 2022, a motion was made by Ronald L. Weidner with a second made by Jeremy P. Smith. Motion was approved unanimously.

PUBLIC COMMENTS: None

OLD BUSINESS:

1. SPCA Collection: We continue to collect items for the Adams County SPCA for the care of the animals at the shelter. They need food, towels, blankets, toys, etc. in good condition.
2. BEAVER CREEK ROAD BRIDGE Rehabilitation update: No update. *A motion to table was made by Ronald L. Weidner with a second made by Michael A. Strausbaugh. Motion was approved unanimously.*
3. Discussion regarding the Home Road and Protectory Road Bridges: Both Bridges are closed. *A motion to table was made by Ronald L. Weidner with a second made by Jeremy P. Smith. Motion was approved unanimously.*

NEW BUSINESS:

1. State Police: Stephanie Egger read the report for the month of August. For the month of August Hamilton Township had a total of 54 incidents with 12 criminal, five crash, 37 service and zero no responses.
2. Northeast Adams Fire Co. #32-EMS: Stephanie Egger read the report for the month of July, there were a total of 27 incidents with one in Hamilton Township.
3. Northeast Adams Co. #32-Fire: Stephanie Egger read the report for the month of August, there were a total of 33 incidents with one in Hamilton Township.
- 4 United Hook & Ladder Co. No. 33: Stephanie Egger read the reports for the months of July and August. For the month of July there were a total of 66 incidents with two in Hamilton Township. For the month of August total of 68 incidents with five in Hamilton Township.

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5. Adams Regional EMS, Inc.: No report.

6. Election of Trustee for the PSATS Unemployment Compensation Group Trust. *A motion to approve Shirl Barnhart was made by Michael A. Strausbaugh with a second made by Jeremy P. Smith. Motion was approved unanimously.*

7. Election of Trustee for the PSATS Municipal Pension Trust. *A motion to approve Shirl Barnhart was made by Michael A. Strausbaugh with a second made by Jeremy P. Smith. Motion was approved unanimously.*

8. Election of Trustee for PSATS Health Insurance Cooperative Trust. *A motion to approve Shirl Barnhart was made by Michael A. Strausbaugh with a second made by Jeremy P. Smith. Motion was approved unanimously.*

9. FYI Heritage Festival Bicycle Parade for Kids 12 and under. Flyer is posted in foyer of Township building and on the Township website. Register for prizes.

10. Acceptance and Approval of the Minimum Municipal Obligation (MMO) for 2023. No payment is due. *A motion to approve was made by Ronald L. Weidner with a second made by Jeremy P. Smith. Motion was approved unanimously.*

11. Permission to conduct a Trunk or Treat night in the township parking lot. The Insurance Co. has no issue with it, we have coverage. We would like to invite the fire department., state police, Adams County Sheriff w/dog as well as local businesses to participate. We would also like to have the township equipment on display for children as well as adults to see. The staff have volunteered their time and if we can get a few volunteers, it should be a great time for the community. We would have a few prizes for the best decorated trunk, most original, silliest theme. We suggest the date be Monday, October 17 from 6:30 to 8:30. Supervisors are requested to participate along with the staff and volunteers. *A motion to approve was made by Jeremy P. Smith with a second by Ronald L. Weidner. Motion was approved unanimously.*

12. FYI from the Municipal Pension reporting program, Department of the Auditor General has notified the township that our Total Distress Score is 0. Under the Act 205 reporting requirements, no further action is required by the municipality at this time.

13. Approval of Flat Work Concrete Construction LLC grading stone in pole building, \$9,500.00. *A motion to approve was made by Ronald L. Weidner with a second made by Michael A. Strausbaugh. Motion was approved unanimously.*

14. Results of Liquid Fuels Audit 2021. Stephanie Egger reviewed the township had a clean audit and no findings.

Planning Commission recommendations and status of active plans:

1. Stephanie Egger read the recommendation from the planning commission to forward the new draft Stormwater Ordinance to the Solicitor for review. *A motion to approve the Township Solicitor to review was made by Ronald L. Weidner with second by Jeremy P. Smith. Motion was approved unanimously.*
2. Stephanie Egger read the recommendation from the planning commission to adopt the Ordinance Section 120-6 and replacement of Section 120-42 both for HOA (Homeowners Association) which was reviewed and approved by the Township Solicitor and Adams County Office of Planning and

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Development. *A motion to adopt was made by Ronald L. Weidner with a second by Michael A. Strausbaugh. Motion was approved unanimously.*

Agenda Addendum:

1. Adopt Resolution No. 2022-58: Stephanie Egger read Resolution No. 2022-58 to transfer cash from a matured Cd No. 217651 in the amount of \$207, 733.15 and CD No. 217649 in the amount of \$64,187.00 for a total of \$265,920.15 to the General Fund Money Market Account reserved for the Protectory and Home Road Bridges repair. *A motion to approve was made by Michael A. Strausbaugh with a second by Ronald L. Weidner. Motion was approved unanimously.*
2. Action needed to reinvest \$20,000.00 (available) of ACNB Trust Acct. Unallocated Capital Expense Fund. Leave in Trust or withdraw and reinvest elsewhere. *A motion to reinvest in a one-year Trust account was made by Jeremy P. Smith with a second by Ronald L. Weidner. Motion was approved unanimously.*
3. Action needed to reinvest \$15,000.00 (available) of ACNB Trust Acct. Excess General Fund. Leave in Trust or withdraw and reinvest elsewhere. *A motion to reinvest in a one-year Trust account was made by Jeremy P. Smith with a second by Ronald L. Weidner. Motion was approved unanimously.*
4. Action needed to reinvest \$15,000.00 (matures 10/3/2022) of ACNB Trust Acct. Unallocated Capital Expense Fund. Leave in Trust or withdraw and reinvest elsewhere. *A motion to reinvest in a one-year Trust account was made by Jeremy P. Smith with a second by Ronald L. Weidner. Motion was approved unanimously.*
5. Action needed to reinvest \$15,000.00 (matures 10/3/2022) of ACNB Trust Account. Unallocated Funds. Leave in Trust or withdraw and reinvest elsewhere. *A motion to reinvest in a one-year Trust account was made by Jeremy P. Smith with a second by Ronald L. Weidner. Motion was approved unanimously.*
6. Action needed to reinvest \$15,000.00 (matures 10/3/2022) of ACNB Trust Acct. Excess General Checking. Leave in Trust or withdraw and reinvest elsewhere. *A motion to reinvest in a one-year Trust account was made by Jeremy P. Smith with a second by Ronald L. Weidner. Motion was approved unanimously.*

COMMITTEE & DEPARTMENT REPORTS:

1. East Berlin Area Community Center (EBACC): Lori Sherlock and Robin Heyser were present. Robin Heyser reviewed the fall festival was very successful and largest profit to-date. Robin Heyser reviewed upcoming events: Slippery Pot Pie take out 28th and 29th of September. In October is the indoor yard sale and the Conewago carvers show 29th and 30th. In November is the soup and pie sale day before

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Thanksgiving. In December is the Christmas Bazaar on 3rd and Christmas Festive is on the 9th. Robin Heyser thanked Hamilton Township for attending the ribbon cutting at the Fairgrounds, 30 people were present. EBACC is still working on grants with the Adams County Commissioners. Torren Eckert is providing a grant to EBACC for \$750,000.00 which must be matched. Adams County Industrial Authority is looking to award a grant to EBACC. EBACC is looking into a mental health clinic at the new site. EBACC has been in talks with Bermudian, Conewago, and Gettysburg School districts about a possible Olympic size pool for swim teams.

2. Abbottstown Paradise Joint Sewer Authority: No representative present. No report.
3. Parks and Recreation Committee: No report. No meeting. A motion to suspend from the agenda was made by Michael A. Strausbaugh with a second by Ronald L. Weidner. Motion was approved unanimously.
4. Emergency Management: No representative. No report.
5. YATB Tax Board Report: Next meeting October 31, 2022.
6. ACTCC Tax Board Report: Next meeting in November 2022.
7. Road Master's Report: Thomas Barrows, informed roadside mowing is continuing and cut gutters. The Public Works painted stop bars at Brough, Peepytown and Gun Club.
8. COG: Jessica Baim recapped the August 25, 2022, meeting, there was a quorum.
Upcoming guest speakers:
September -Chrissy Redding - County tax collectors versus Twp tax collectors.
Guest Speaker: Andrew Diprospero, VP@ H.A. Thomason: 31 years in the business. Most claims are from physical hazard (road accidents due to signs or traffic lights blocked). How to prevent: physical fixes (signs or blocked), behavior (difficult to change). High exposure areas: police, employment practices. Coverage Types: Pools vs. insurances: pools since 1980's. several through US. Compare the pools pros and cons using: ownership coverage, service, stability, price, and commitment. What's new: cyber-must notify if information is stolen, no governmental immunity or cap on sexual abuse claims. On the horizon: property price increase, liability cap change, and workers comp. (PTSD for police).
David Bolton, President of ACCOG- informed the Township's will be receiving a letter from Economic Alliance asking for \$250.00 support for 2023. Economic Alliance helps with grants, blighted properties, etc.
Adams County Commissioners:
Randy: Adams Co. has received opioid settlement.
Marty: selected to be on Economic Committee, will be working on a broadband taskforce.
Jim: kudos to employment fair for domestic relations. August 31, overdose awareness walk at 6 pm; Courthouse to the Recreation Park.
ACOPD: The Transportation long Range plan has been approved, GIS for call boxes has been approved by all Townships, Hanover Shoe Farm is preserving the property, and they have approved a Zoning Ordinance.
ACATO: Jessica Baim informed the Secretary luncheon, and the Adams County convention are in progress. Invitations for the luncheon will be emailed out within the week.
Destination Gettysburg: Still busy and the WWII museum has had a soft opening with a true opening in November.
Gettysburg School District (Becky Leathery): Working out school bus issues and this year have a special ed transport. Will be hiring two people to address safety issues within the school, look at website for more details.
Legislative Committee: Bob Gordon has stepped down from the committee, Dave Lockman has been made chair.
Next Meeting: September 22, 2022@ Emergency Management Services

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9. East Berlin Area Joint Authority: Ronald L. Weidner informed he did not attend the August meeting.

Engineer's Report: Stephanie Egger presented the September report on behalf of Chad Clabaugh, P.E. of C.S. Davidson.

Subdivision, Land Development, and Stormwater Plan Reviews:

1. Sorensen (4 Home Road): C.S. Davidson reviewed the plan and provided a letter dated 08-16-2022 with 10 comments. The plan was discussed at the August Planning Commission meeting and tabled due to outstanding items. The most notable item that needs resolved is the estate lot comment from the County Planning Letter.

2. Taylor Farm Venue: Since the Planning Commission hasn't heard anything from the applicant for a few months the Planning Commission will remove this item from their agenda.

Land Developments and stormwater Plans under construction:

1. Pine Run Park Phase III: C. S. Davidson is providing inspections. Inspection reports are stored on CSDATUM.

Other Projects:

1. Beaver Creek Road Bridge: C.S. Davidson is working on a proposal for Design/Permitting of this project.
2. Home and Protectory Bridges: C.S. Davidson continues to work on property owner easements. A few minor changes needed to be made to the drawings to appease property owners mainly with regards to fencing and guide rail locations. Construction is scheduled to commence on Protectory on 9-26-2022 and Home on 10-10-2022.
3. Stormwater Management Ordinance: The highlights were presented at the August Planning Commission. meeting. C.S. Davidson completed a cleaned up/revised draft and will be delivering it to the Township soon.
4. MS4 Waiver: CSD checked the DEP e-permitting website and didn't find any updates other than administrative approval (which just means the application was complete). We are waiting on final approval. We suspect that DEP is just waiting to send them all out at the same time.

MOTION TO PAY THE BILLS: *Motion to pay the bills for the General Fund was made by Ronald L. Weidner with a second made by Jeremy P. Smith. **The motion was approved unanimously.***

PUBLIC COMMENTS: Tony Long informed that on Protectory Road utilities poles are starting to be moved. Ronald L. Weidner questioned Mr. Groft if 82 Cherry Ln. has been mowed? Mr. Groft informed the front yard has been mowed but not the back yard, and turkeys have moved in. Zoning Officer Scott Weaver will reach back out to his contact to inform these items need addressed.

COMMENTS from Board of Supervisors:

Ron: Glad to see everyone and hope everyone had a nice Labor Day.

Jeremy: Thank you everyone for coming out.

Mike: Thank you everyone for coming out.

Meeting Announcements:

Board of Supervisors, Regular Monthly Meeting: Monday, October 3, 2022 @ 7PM.

Parks and Recreation Board: Cancelled Indefinitely.

Planning Commission: Tuesday, September 20, 2022 @ 7 PM.

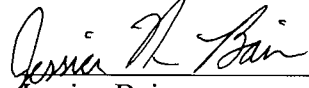
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Budget and Finance: Tuesday, September 27, 2022 @ 7 PM.

Adjournment:

Having nothing further to discuss, *Motion to adjourn was made at 7:40 PM by Ronald L. Weidner and second by Michael A. Strausbaugh. The vote was unanimous to adjourn.*

Minutes were recorded and transcribed by



Jessica Baim

Assistant Secretary