

Hamilton Township Board of Supervisors
Regular Meeting Minutes
Monday, July 11, 2022

CALL TO ORDER: The meeting was called to order at 7:00 PM with the Pledge of Allegiance by Parliamentarian Stephanie A. Egger.

Supervisors present were Ronald L. Weidner, Jeremy P. Smith, and Michael A. Strausbaugh. Also present were Rebecca Ables, ESQ, for Melissa Kelso, ESQ, from the Firm Kelso Law LLC., Chad Clabaugh, P.E. from the firm C.S. Davidson, Inc., Parliamentarian Stephanie A. Egger, Assistant Secretary Jessica Baim, and Roadmaster Tom Barrows.

APPROVAL OF AGENDA PER ACT 65: Stephanie Egger provided the agenda and addendum to the Board of Supervisors. *A motion was made by Ronald L. Weidner to approve the agenda as presented with a second made by Jeremy P. Smith. Motion was unanimously approved.*

APPROVAL OF MINUTES:

Regular Scheduled Meeting, June 6, 2022

Upon review of the minutes of the June 6, 2022, regular meeting, a motion was made by Jeremy P. Smith with a second made by Ronald L. Weidner. Motion was approved unanimously.

PUBLIC COMMENTS: None

OLD BUSINESS:

1. SPCA Collection: We continue to collect items for the Adams County SPCA for the care of the animals at the shelter. They need food, towels, blankets, toys, etc. in good condition.
2. BEAVER CREEK ROAD BRIDGE Rehabilitation update: No update. *A motion to table was made by Ronald L. Weidner with a second made by Jeremy P. Smith. Motion was approved unanimously.*
3. Discussion regarding the Home Road and Protectory Road Bridges: Both Bridges are closed. Estimate start date is August. Chad Clabaugh P.E., of C.S. Davidson informed all shop drawings have been done and the pre-cast boxes have been ordered from Monarch. *A motion to table was made by Ronald L. Weidner with a second made by Jeremy P. Smith. Motion was approved unanimously.*

NEW BUSINESS:

1. State Police: Stephanie Egger read the report for the month of June. For the month of June Hamilton Township had a total of 54 incidents with nine criminal, three crash, 42 service and zero no responses.
2. Northeast Adams Fire Co. #32-EMS: No report
3. Northeast Adams Co. #32-Fire: Stephanie Egger read the report for the month of June, there was a total of 17 incidents with three in Hamilton Township.
4. United Hook & Ladder Co. No. 33: No report.

5. Adams Regional EMS, Inc.: Stephanie Egger read the reports for the months of April and May. For the month of April there was a total of 745 incidents with five in Hamilton Township. For the month of May there was a total of 758 incidents with six in Hamilton Township.
6. Brad Kommeth from Adams County Emergency Services to discuss the changes for the fire response boxes in the Township. Brad Kommeth from ACOPD presented a draft handout reflecting the change of fire response boxes. Brad explained that there were some fire boxes that were in several fire departments and this change will be set up per property parcel for responses. The fire chiefs have evaluated the fire boxes and suggested any changes. *A motion to approve was made by Michael A. Strausbaugh with second made by Jeremy P. Smith.* **Motion was approved unanimously.**
7. Request to fund 50% of artificial recyclable rubber mulch for the Cross Keys Community Park: Stephanie Egger reviewed the quote that came in at a cost per 1,000 delivered, \$265.00. Michael A. Strausbaugh informed this is what was put in at the playground at Oxford School District. Ronald L. Weidner questioned about the metal band which Stephanie Egger informed that is removed. This mulch is ADA and IPEMA certified. Stephanie Egger reminded the audience of Family Fun Night at Crosskeys Park being held Thursday, July 21, 5-7 pm. *A motion to approve the \$265.00 quote was made by Michael A. Strausbaugh with a second made by Jeremy P. Smith.* **Motion was approved unanimously.**
8. Representing Community Media, Mark Wherley and Tom Landis to address the Board of Supervisors and residents' questions concerning the request for funding. Tom Landis, Mark Wherley, and Ray Gouker; CEO all present. Tom Landis reviewed the four questions presented to them. First question, what is the benefit to Hamilton Township. Tom Landis reviewed that not right away. There is a need to do a study and business plan which will cost \$ 63, 730.28. This identifies the needs and provide a ten-year performance plan. This would provide what the monthly fee would be and the rate of return. They have applied for some funding which will be available in 2023. Several years ago, Community Media tried to work with Adams County Connected with the current telecoms like AT&T, Verizon and they have not built any more infrastructure. Community Media is a non-profit organization which is trying to provide services to all the County. This will be a sub-entity of Community Media which will have a separate board and they are currently going by Happy Happy Fiber. Michael A. Strausbaugh questioned if fiber is the way to go? Tom Landis informed that they are not engineers, but fiber is needed to make sure homes have Wi-Fi for multiple users like school age and workers from home. Looking at networking with Hook and Ladder and working within their facility. There will be options for low-income residents to obtain the services. Second question, Will there be a charge for the service? Tom Landis informed yes but that will be determined once the study is done. Third question, Is the County contributing as a whole? Tom Landis informed there is three townships or boroughs who have contributed but Community Media is asking everyone to help contribute. The county commissioners are working on certain areas for broadband concerns. Community Media will not see any funds from the Commissions till this network is up and running per Community Media's thoughts. Community Media still needs \$12,000.00 more for the study to be done. Community Media has applied for grants which they are waiting on answers to come September 2022. Question four, Is there a maintenance fee? No for the resident or the businesses but if there is equipment upgrade or equipment in the house there would be upfront charges. Ronald L. Weidner asked a timeline for this township? Tom Landis said best case would be up and running sometime in 2023 and not sure when in Hamilton Township based off the study, possibly 2025. Tom Landis informed they want to supply areas without service, and they still need to show income so the study would show what or how for installation times. The hopes are to use current poles versus underground but will require coordination with the utilities. Discussion continued about methods of getting fiber lines installed. Jessica Baim questioned if the Township provided funds if Community Media would be asking for a contract or be coming back again for more funds? There is no contract Community Media is asking to be signed. At this time, the financial plan is done, they are not looking for that to occur but if more ARPA funds become available or unforeseen cost Community Media may request funds again. Heidi Hartlaub asked if Community Media will set up any 5G towers? Community Media are focused on fixed fiber through lines and no 5G towers will be installed. Ronald L. Weidner asked if all three representatives

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work for Community Media? Yes, two part time and one is volunteer for the last 30 years. This is not their daily jobs they will be building a structure and hiring people who know about all the details to run everything smoothly. *A motion to table was made by Ronald L. Weidner with a second made by Jeremy P. Smith.*

Motion was approved unanimously.

9. Approval to send Stephanie Egger and Jessica Baim to a QuickBooks seminar conducted by SEK on Thursday, August 4, 2022: Stephanie Egger informed no fee required to attend. *A motion to approve was made by Michael A. Strausbaugh with a second made by Ronald L. Weidner.* **Motion was approved unanimously.**
10. Approval to send Stephanie Egger to the PSATS Regional Forum, October 11, 2022: Stephanie Egger informed the member fee rate of \$99.00 to attend. *A motion to approve was made by Michael A. Strausbaugh with second made by Ronald L. Weidner* **Motion was approved unanimously.**
11. Approval to increase the mileage rate from 58.5 to 62.5 beginning July 1st for employees using personal vehicles for township business: Stephanie Egger reviewed this rate was increased by the IRS which is the standard followed. *A motion to approve was made by Ronald L. Weidner with a second made by Jeremy P. Smith.* **Motion was approved unanimously.**
12. BOS to recognize the application of Clay & Judy Roche for an addition to the Ag Security Area: Stephanie Egger informed the Board of Supervisors either to move forward with the application or allow 180 days to pass and the application shall be deemed approved, at which time a Resolution shall be adopted and registered at the courthouse. *A motion was made to recognize the application and allow the 180 days to pass by Michael A. Strausbaugh with a second made by Ronald L. Weidner* **Motion was approved unanimously.**
13. Resolution No. 2022-56: Stephanie Egger read the resolution appointing Lori Sherlock as a representative of Hamilton Township to the EBACC Board of Directors for a period of 18 months, ending December 31, 2023. *A motion to approve was made by Michael A. Strausbaugh with a second made by Ronald L. Weidner.* **Motion was approved unanimously.**
14. Information from First Energy Pennsylvania Suggesting ways to save energy and cost for electricity during the summer months. Information on table with the sign-in sheet.
15. Resolution No. 2022-57: Approval of Northeast Adams Fire & Emergency Services to purchase property and goods through the Federal Surplus Property Distribution Program. *A motion to approve was made by Michael A. Strausbaugh with a second by Ronald L. Weidner.* **Motion was approved unanimously.**

Planning Commission recommendations and status of active plans: Nothing to report

COMMITTEE & DEPARTMENT REPORTS:

1. East Berlin Area Community Center (EBACC): No representative present. No report.
2. Abbottstown Paradise Joint Sewer Authority: No representative present. No report.
3. Parks and Recreation Committee: No report. No meeting.
4. Emergency Management: No report. Paul Minnich requested access to the walkie talkie location within the Township building. *A motion to provide a key to the Public Works shop was made by Ronald L. Weidner with second made by Jeremy P. Smith.* **Motion was approved unanimously.**

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5. YATB Tax Board Report: No report

6. ACTCC Tax Board Report: No report

7. Road Master's Report: Public Works performed roadside mowing, Tom and Don attended the PA One Call event at the York Fairgrounds.

8. COG: Jessica Baim recapped the COG meeting held 6/23/2022. There was a quorum.

Upcoming guest speakers:

July- Linda Costa- From PA COG convention

September -Chrissy Redding - County tax collectors versus Twp tax collectors. -changed from June

Guest Speaker: Pete Socks- Berwick Supervisor/ Website Designer: Wanted to encourage every Township and Borough to obtain a website and their own domain. Expressed how important it is for people to be able to locate the website easily and not through a county site. Informed there is cost to owning a domain.

Suggested that permits could be set up online and submitted through the website to ease the foot traffic in the office. Offered his services and advice. Steve Nevada, Adams County Manager informed Adams County is going to a new platform with a cut off in September for current website. Each Township will have to have their own domain. Adams County is going from .us to .gov. This is being done due to security of the website. Cost of domains are around \$400.00 yearly. The new platform is ADA compliant.

New Business: Act 537- DEP presenting- Sewer acquisitions by larger companies, unable to afford systems within smaller areas. This is a concern for some Townships, they will be forced into selling to larger companies.

County Manager Steve Nevada reviewed for the Commissioners (none were present)

- informed the election went smoothly including the recount.
- The state received 100% on audit of the Adams County Adult facility. The Audit is done every three years.
- July and August Commissioners meeting dates changed, check Adams County website for updates
- Giving Spree ends June 27th.
- July 20th -National PA Day (foodbanks giving meals to anyone)
- America250 check website for updates and need volunteers
- July rolling out 988 (national suicide hotline)
- Envirothon is back.

Legislative:

Nancy Bull representative from Congressman Joyce's office introduced herself and informed they have an office located at Torren Ecker's Office in Abbottstown by appointment only. Congressman working on controversy of TikTok and the sharing of data with China.

Katherine Wallen, representative from Torren Ecker's office, informed the budget is at a standstill. Working on passing through the House is the Junior firefighter's bill. District office on summer hours -call ahead for appointments. July 21,2022 Family night at Crosskeys Community Park. Senior Fair in August at the Crosskeys Brethren Home. More details to come.

ACOPD: The Transportation long Range plan has a comment period starting on June 24, 2022. The TIP was passed at the June 22, 2022, meeting taking effect in October.

ACATO: Jessica Baim provided the flagger training was a success. The Secretary luncheon and the Adams County convention are in progress.

Destination Gettysburg: Tourism is up. Working on the July 4th event which is having 19 food trucks and 2 bands. The event is from 3 PM-10:00 PM.

ACTCC: Next meeting August 3, 2022.

YATB: Next meeting July 25, 2022

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Adams Collaboration Committee: Next meeting June 28, 2022.

Legislative Committee: Bob Gordon reported the next meeting will be July 19, 2022. Goal is to have a two-year priority list created.

PA COG: Next meeting in July.

Public Comment:

Several Townships are concerned over the nonrepresentation of all six school districts not attending the COG meetings. There are several new employees in all the school districts. Bob Gordon to reach out to his contacts and invite them to the COG meetings going forward and will report back on responses.

Next Meeting July 28, 2022 @ Emergency Management Services

Engineer's Report: Chad Clabaugh, P.E. of C.S. Davidson presented the June report.

Pine Run Park Phase III: Pine Run have received their HOP and the plan will be reviewed at the Planning Commission meeting for possible recommendation at the next Board of Supervisors meeting.

Stormwater Management: C.S. Davidson is working on the Stormwater Waiver which they are submitting for Hamilton Township since it was approved by the Board of Supervisors. There will be a Stormwater Ordinance review meeting with staff on 7/12/2022.

Solicitor's Report: Rebecca Ables, Esq reviewed comments on behalf of Melissa Kelso, Esq.:

Winding Lane traffic Study," I reviewed the traffic study and spoke with the engineer/Chad. I agree that the traffic study documents the safety concerns along that road that need to be addressed one way or another and the next step seems to be to wait for the construction estimates."

Melissa Kelso reviewed the amendments to the SALDO and provided comments to the Township.

DJ Homes have not heard from their attorney. The final Subdivision/Land Development Plan was approved many years ago. Because of all the tolling/permit extension statutes, their 5 years didn't start to run until July 2016, thus expiring last July.

Scott Weaver, Zoning Officer's Report: Stephanie Egger reviewed the June 2022 report. There was a total of three permits. One for a roof over a deck, did require a UCC permit; two for sheds, did not require a UCC permit. Pine Run Phase III was tabled at the Planning Commission meeting for them to make corrections on comments. Jeremy King Subdivision is final and has been recorded. Traffic study still at Solicitor for recommendation for Rob and Dana Taylor.

MOTION TO PAY THE BILLS: *Motion to pay the bills for the General Fund was made by Jeremy P. Smith with a second made by Ronald L. Weidner. **The motion was approved unanimously.***

PUBLIC COMMENTS: Donna Vacek informed there are squatters at the Cross Keys old hotel. Ronald L. Weidner informed the township will reach out the caretaker of the property to have corrected.

SUPERVISOR COMMENTS:

Ronald: Thank you for coming to the meeting.

Jeremy: Thank you for coming to the meeting and watch your speed the cops are looking for aggressive drivers.

Mike: Than you for coming to the meeting. Condolences to the family that was involved in the car accident on Pine Run Road.

Meeting Announcements:

Board of Supervisors, Regular: Monday, August 1, 2022 @ 7 PM.

Parks and Recreation Board: Meetings are cancelled indefinitely until activity resumes.

Planning Commission: Tuesday, July 19, 2022 @ 7 PM.


Budget and Finance: Tuesday, July 26, 2022 @ 7 PM.

APPROVED

Adjournment:

Having nothing further to discuss, *Motion to adjourn was made at 8:28 PM by Ronald L. Weidner and second by Jeremy P. Smith. The vote was unanimous to adjourn.*

Minutes were recorded and transcribed by



Jessica Baim

Assistant Secretary