

APPROVED

Hamilton Township Budget Minutes
4/20/2022

Meeting was called to order at 7:00 PM by Stephanie Egger

In Attendance:

Stephanie Egger, Jessica Baim, Jeremy Smith, Michael A. Strausbaugh, Brian Campbell, Jim Graham, and Ronald L. Weidner.

Approval of Agenda as presented:

*A motion to approve the agenda was made by Jeremy P. Smith, with a second made by Ronald L. Weidner. **Motion was approved unanimously.***

Approval of Minutes:

*Upon review of the meeting minutes of September 28, 2021, a motion to approve was made by Jeremy P. Smith and a second by Ronald L. Weidner. **Motion was unanimously approved.***

Minutes:

1. Review balance sheet: Stephanie Egger provided the balance sheet to the committee. Brian Campbell questioned Stephanie Egger about the almost \$900,000.00 of unallocated funds? Stephanie Egger informed those funds are for the repairs of Beaver Creek. FEMA indicating, they are covering the cost of Home and Protectory Road bridges through Paradise Township. Ronald L. Weidner informed that the bids came in and Clearview Excavating came in under the estimated cost. Ronald L. Weidner informed from his understanding FEMA is covering bridge and engineering costs which will be covered by Paradise Township and then settled up ½ of total cost with Hamilton Township compensating Paradise Township. Stephanie Egger informed the Beaver Creek bridge is set for 2024 repairs. Brian Campbell questioned if all the residents are happy with fixing the bridges? Ronald L. Weidner informed yes but he is going to talk to the Daily's about moving the roadway 50 feet towards Abbottstown which would correct the sight distance issue with Protectory Road. Currently the right of way goes right through the current porch and possible portion of the house of the Daily's.
2. Review Profit and Loss Report Statement: Brian Campbell indicated that everything looked right in line with this time of year. Brian Campbell questioned the \$11,000.00 cost for Cross Keys light. Ronald L. Weidner informed that was the Townships portion for the upgrades to the light. Brian Campbell asked about Cross Key's Community Park. Stephanie Egger said the Township gave \$3500.00 for a shed to be built. Michael A. Strausbaugh questioned the cost of Zoom. Jessica Baim informed that a yearly charge. Michael A. Strausbaugh suggested Microsoft Teams. Jessica Baim informed that is another option but anyone of interest to attend the meetings would have to subscribe to Microsoft. *A motion to approve as presented by Jeremy P. Smith with a second made by Ronald L. Weidner. **Motion was unanimously approved.***
3. Discussion for possible needs for the 2023 budget: Ronald L. Weidner informed he reach out to Hondru Ford, who is costars and informed the Township will take anything but a Dodge truck.

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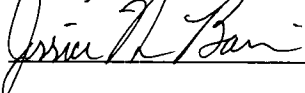
The representative informed he will contact Ronald L. Weidner back with exact price within six weeks but did give a ballpark price for a Diesel automatic Chevy 3500 with brake control built in, 6 ½ foot bed, electric windows, heater, rubber mats, radio, and hitch on the back for roughly \$60,480.00. Ronald L. Weidner informed current truck is working fine but need more room to fit the whole public works crew. Brian Campbell questioned if the Township could get this truck this year. Ronald L. Weidner informed it will be 2023 but not sure on timing on arrival date. Stephanie Egger informed if the Township could get the truck this year (2022) the Township can use ARPA funds. Jessica Baim reviewed the final ruling of ARPA, the Township can use the funds towards “governmental services”, exceptions are creating new debt, use towards a debt, and putting towards pension. The final ruling came out around the end of February 2022 and Hamilton Township has already done the required report. Michael A. Strausbaugh questioned if it could be used towards residents with hardships. Jessica Baim and Stephanie Egger informed that it can but is a little sticky for reporting purposes. Stephanie Egger suggested to use the funds for the benefit of the whole Township. Brian Campbell questioned if the ARPA fund can be used for donations and Stephanie Egger informed it can. Stephanie Egger suggested a donation to EBACC as they are moving forward with the Adams County Fairground property. Michael A. Strausbaugh suggested giving the Park and Recreation Fund. Stephanie Egger informed it would need to be researched as that fund has criteria that EBACC may not fit into. Ronald L. Weidner expressed his concern over donations and how the ARPA fund is only a one-time allotment, and the Township may not be able to keep providing additional donations after the funds are exhausted. Discussion was had about using the ARPA funds towards a new 550 truck and selling the Mack. Also, using the ARPA funds towards engineering fees on the Beaver Creek Bridge. Ronald L. Weidner suggested one item for 2023 budget is a bush hog mower for the Kubota roughly \$10,000. Brian Campbell suggested this could be pulled from the capital expenses. Stephanie Egger informed the Township will need to obtain some quotes for the bush hog mower. Ronald L. Weidner confirmed with Stephanie Egger that the Township is setting aside another \$25,000.00 for MS4. Stephanie Egger informed the Township is applying for another waiver in 2023.

4. Next meetings: July 26th, August 23rd, September 27th (review expenses), and October 25, 2022 (wrap up meeting to go to the Board of Supervisors for adoption) hopefully.

Adjournment

Motion to adjourn was made by Ronald L. Weidner and second by Michael A. Strausbaugh. The vote was unanimous to adjourn.

We adjourned at 7:50 PM.



Respectfully submitted

Jessica Baim, Assistant Secretary