

Hamilton Township Board of Supervisors

Regular Meeting Minutes

Monday, June 6, 2022

CALL TO ORDER: The meeting was called to order at 7:00 PM with the Pledge of Allegiance by Parliamentarian Stephanie A. Egger.

Supervisors present were Ronald L. Weidner, Jeremy P. Smith, and Michael A. Strausbaugh. Also present were Melissa Kelso, ESQ, from the Firm Kelso Law LLC., Chad Clabaugh, P.E. from the firm C.S. Davidson, Inc., Parliamentarian Stephanie A. Egger, Assistant Secretary Jessica Baim, and Roadmaster Tom Barrows.

APPROVAL OF AGENDA PER ACT 65: Stephanie Egger provided the agenda and addendum to the Board of Supervisors. *A motion was made by Ronald L. Weidner to approve the agenda as presented with a second made by Jeremy P. Smith. Motion was unanimously approved.*

APPROVAL OF MINUTES:

Regular Scheduled Meeting, May 2, 2022

Upon review of the minutes of the May 2, 2022, regular meeting, a motion was made by Ronald L. Weidner with a second made by Jeremy P. Smith. Motion was approved unanimously.

PUBLIC COMMENTS: None

OLD BUSINESS:

1. SPCA Collection: We continue to collect items for the Adams County SPCA for the care of the animals at the shelter. They need towels, blankets, toys, etc. in good condition.

2. BEAVER CREEK ROAD BRIDGE Rehabilitation update: No update. *A motion to table was made by Ronald L. Weidner with a second made by Michael A. Strausbaugh. Motion was approved unanimously.*

3. Discussion regarding the Home Road and Protectory Road Bridges: Both Bridges are closed. Stephanie Egger reported the Township received an email from Paradise Township. Hamilton Township to move forward with the project and will pay our 50% cost until the FEMA funds are received. At this time any funds paid by Hamilton Township should be refunded once FEMA funds received. Chad Clabaugh P.E., of C.S. Davidson informed there is a formal contract and material has been ordered. Ronald L. Weidner informed he spoke to Mr. and Mrs. Daily and Mrs. Daily called him indicating they will sign the easement, but no changes made to the roadway only filling of potholes. Chad Clabaugh P.E., of C.S. Davidson informed they need to have it notarized. Ronald L. Weidner reminded everyone that they are separated. Melissa Kelso, Esq informed they can have it notarized in other states or have the notary pages separated to have signed at different times. *A motion to proceed with both bridges was made by Ronald L. Weidner with a second made by Jeremy P. Smith. Motion was approved unanimously.*

NEW BUSINESS:

1. State Police: Stephanie Egger read the report for the months of April and May. For the month of April Hamilton Township had a total of 40 incidents with five criminal, two crash, 31 service and two no responses. For the month of May Hamilton Township had a total of 52 incidents with nine criminal, one crash, 37 service and five no responses.

APPROVED

2. Northeast Adams Fire Co. #32-EMS: No report
3. Northeast Adams Co. #32-Fire: Stephanie Egger read the report for the month of May, there was a total of 37 incidents with zero in Hamilton Township.
4. United Hook & Ladder Co. No. 33: No report.
5. Adams Regional EMS, Inc.: No report.
6. Letter of request for funding from Community Media: Stephanie Egger read the letter of request for a donation from the ARPA fund to be given to Community Media. Ronald L. Weidner wants to know if this will be free, or will there be fees to have this service? Will this benefit the residents of Hamilton Township? Are they receiving any funds from the County ARPA funds? What about maintenance in the future and request of funds? Jeremy P. Smith informed he is in a dead spot within the Township. Michael A. Strausbaugh reminded this is not a luxury anymore, needed for students on a daily basis. Ronald L. Weidner suggested to Stephanie Egger to invite a representative to come to the Township and discuss what the funds are for and how the company works. *A motion to table was made by Ronald L. Weidner with a second made by Michael A. Strausbaugh.* **Motion was approved unanimously.**
7. Approval of contract with Ray-Mar Roofing Co. to replace roof on salt shed. Stephanie Egger reviewed the quote that came in at \$11,340.00 which is under the amount for required bids. Ronald L. Weidner informed three companies were asked and this was the only quote received for 30 days. *A motion to approve was made by Jeremy P. Smith with a second made by Ronald L. Weidner.* **Motion was approved unanimously.**
8. Approval of the Winter Maintenance Agreement with PennDOT for the winter maintenance of Pine Run Road. This is a five-year contract that is signed off on each year. *A motion to approve was made by Michael A. Strausbaugh with a second made by Jeremy P. Smith.* **Motion was approved unanimously.**
Stephanie Egger reviewed that there was black fly spraying around the Conewago creek overhead June 6, 2022.
9. Approval of Resolution No. 2022-55: Stephanie Egger read Resolution No. 2022-55 for the Winter Maintenance Agreement. *A motion to approve was made by Michael A. Strausbaugh with a second made by Ronald L. Weidner.* **Motion was approved unanimously.**
10. Approval for the engineer, Chad Clabaugh to begin application process for the MS-4 waiver: Stephanie Egger reported the Township is approaching the end of the five-year waiver. *A motion to approve was made by Michael A. Strausbaugh with second made by Jeremy P. Smith.* **Motion was approved unanimously.**
11. Approval of the proposal from Hanover Door to repair the garage doors as stated: Stephanie Egger reviewed the quote at \$1,508.99. Ronald L. Weidner informed this quote covers to fix the tracks and grease all nine doors. Michael A. Strausbaugh suggested the Township look into a yearly maintenance plan. Stephanie Egger informed she will contact to see if they offer such a plan and cost. *A motion to approve was made by Ronald L. Weidner with a second made by Michael A. Strausbaugh.* **Motion was approved unanimously.**
12. Approval of quote from Frederick Fleet, for 2022 Silverado MD, 4 WD Reg Cab Work Truck, 6500 Dump Truck: Stephanie Egger reviewed the quote is \$100,000.00 from Frederick Chevrolet through costars, with a trade in of the 2001 Mack Dump Truck. Potential Delivery date is September. Ronald L. Weidner informed this quote does include the plow and safety lighting and toolbox. This truck would not require a CDL to drive. Ronald L. Weidner suggested the township use the ARPA funds to cover the cost. *A motion to approve using ARPS funds by Ronald L. Weidner with a second made by Jeremy P. Smith.* **Motion was approved unanimously.**

APPROVED

13. Approval of quote from Frederick Fleet, for 2022 Chevy Silverado 2500 HD, 4 WD crew cab 159' work truck. Stephanie Egger reviewed the quote is \$46,500.00 from Frederick Chevrolet, through costars, with a trade in for the 2011 Ford pickup. Potential delivery date is unknown. Ronald L. Weidner informed this would be purchased with ARPA funds which the township has not received. Stephanie Egger suggested to use general funds till the ARPA funds are received from Federal Government. Ronald L. Weidner feels that trade in value is low and going to talk to Frederick Fleet to see about selling the 2011 Ford pickup outright for more money. Township Solicitor Melissa Kelso informed could approve this motion but if agreed to sell the 2011 Ford pickup outright will need to amend this motion at the July meeting to not hold up the purchase. *A motion to approve was made by Jeremy P. Smith with a second made by Michael A. Strausbaugh. Motion was approved unanimously.*

RECESS MEETING

OPEN HEARING FOR ZONING AMENDMENT:

Stephanie Egger opened the hearing. Stephanie Egger reviewed the Ordinance Number 150 Amendments. Section 150-12 add the following: M. Wireless communications towers, pursuant to Section 150-98. Section II remove within Section 150-14 the following: K. Wireless communications towers, pursuant to Section 150-98. Section III; Amend the Zoning map of the Hamilton Township Zoning Ordinance to change the zoning district applied to Tax Parcel # 17L09-005-000 and tax Parcel # 17L09-007-000 from the Rural residential (RR) District and placing said properties in the Agricultural Presentation (AP) District.

No comments from the audience.

A motion to approve was made by Ronald L. Weidner with a second made by Jeremy P. Smith.

A roll call vote was taken Ron-yes, Jeremy-yes, and Mike-yes. Motion was approved unanimously.

RECONVENE REGULAR MONTHLY MEETING

Planning Commission recommendations and status of active plans:

1. The Planning Commission recommends submitting the Traffic Assessment report for Winding Lane to the Township Solicitor for review and comment. The Township will pay for Solicitors fees. Ronald L. Weidner questioned how much this will cost the Township. Melisa Kelso, Esq. indicted roughly two hours. *A motion to approve was made by Michael A. Strausbaugh with a second made by Ronald L. Weidner. Motion was approved unanimously.*
2. The Planning Commission recommends approving the final subdivision plan for Jeremy and Jayme King and sign plans. Ronald L. Weidner confirmed with Chad Clabaugh P.E., of C.S. Davidson that all comments have been addressed. *A motion to approve was made by Michael A. Strausbaugh with a second made by Ronald L. Weidner. Motion was approved unanimously.*
3. The Planning Commission recommends forwarding the addition of section 120-6 and replacement of section 120-42 both for HOA's to the Township Solicitor and Adams County Office of Planning and Development for review and comment. *A motion to approve was made by Ronald L. Weidner with a second made by Jeremy P. Smith. Motion approved unanimously.*

APPROVED

4. The Planning Commission recommends to rezone Parcels # 17L09-007-000 and # 17L09-005-000 from RR (Rural Residential) to AP (Agriculture Preservation). Stephanie Egger reviewed this was handled through the Zoning Hearing and is redundant.

Addendum

1. Discussion to repair or replace seven garage door jambs: Remove three pieces of steel panels on smaller building, supply and install. Stephanie Egger reviewed the quote \$5,800.00 from Philip E. Nell Jr. *A motion to approve was made by Jeremy P. Smith with a second made by Ronald L. Weidner. Motion was approved unanimously.*

COMMITTEE & DEPARTMENT REPORTS:

1. East Berlin Area Community Center (EBACC): Robin Heyser informed EBACC will be having an indoor yard sale -June 9-11. Vintage Tea Party- June 12. Golf Tournament -June 20. Indoor Yard Sale- July 7-9. Garden Tour (three properties) -July 10. 5K Run- July 16. Christmas in July - July 21-23. EBACC has voted to purchase the Adams County Fairground with a closing date of July 1, 2022. Still looking for donations. Michael A. Strausbaugh asked about renaming and Robin Heyser indicated they are looking into that right now. Mel Lebo suggested that Robin Heyser and he should discuss what is available on that property through the current Ordinances. Chad Clabaugh P.E., of C.S. Davidson informed that Pine Run is not at full capacity on their sewer, so they are willing to talk.
2. Abbottstown Paradise Joint Sewer Authority: No representative present. No report.
3. Parks and Recreation Committee: No report. No meeting.
4. Emergency Management: No representative present. No report.
5. YATB Tax Board Report: Jeremy Smith informed the meeting is July 25, 2022. No report
6. ACTCC Tax Board Report: Michael A. Strausbaugh informed next meeting November.
7. Road Master's Report: Public Works mowed for the first round, working on 2nd round of mowing. Performed maintenance on the equipment.
8. COG: Jessica Baim recapped the 5/26/2022 meeting that had a quorum. Upcoming speakers June- Chrissy Redding and July-will be Linda Costa. The guest speaker was Brad Kommeth for the County Planning, NexGen911 project. Torren Eckert recapped current bills. The Commissioners reviewed the recount of Oz and McCormick. The reentry from jail with mental health. The committees recapped their meetings. During public comment several Township's are concerned over new procedures for recording deeds and the hard time when trying to record plans. Steve Nevada reminded COG that the Recorder of Deeds position is elected, and he will discuss this concern but is limited on what he can do. Steve Nevada indicated he will suggest to the Recorder of Deeds to come to an upcoming meeting to discuss the concerns. Next meeting will be held June 23, 2022 @ Emergency Management Services.

Engineer's Report: Chad Clabaugh, P.E. of C.S. Davidson presented the June report.

1. SUBDIVISION, LAND DEVELOPMENT, and STORMWATER PLAN REVIEWS:

APPROVED

Taylor Farm Venue: C.S. Davidson completed the traffic study and delivered it on 5-19-2022 which identified 4 Areas of Concern. The study was discussed at the May Planning Commission meeting. At the meeting the share of responsible party to complete the improvements was discussed but no decisions or direction was made. The next step is to get cost estimates for construction which the property owner is perusing.

King Final Subdivision Plan: It was determined that all items were resolved prior to the May Planning Commission meeting. The plan was recommended for approval by the Planning Commission with no conditions.

Pine Run Park Phase III: The plan was tabled at the May Planning Commission meeting due to outstanding comments including the PennDOT HOP and the Recreation Fee. Clearing and Grubbing, as well as earth moving for stormwater features has commenced. C.S. Davidson has been providing inspections as necessary.

2. OTHER PROJECTS:

Home and Protectory Bridges: C.S. Davidson is coordinating the contract documents and the easement discussions.

Solicitor's Report: Attorney Melissa Kelso from Kelso Law LLC informed for the month of May notice of Judicial sale which the Township will not be affected in anyway.

Scott Weaver, Zoning Officer's Report: Stephanie Egger reviewed the April 2022 report. There was a total of six zoning permits. One for sidewalk and slab; did not require a UCC permit. One for roof mounted solar panels; this did require a UCC permit. One for a deck; did require a UCC permit. One for a shed; did not require a UCC permit. One for a pool deck; did require a UCC permit. One for a driveway addition; did not require a UCC permit. Two plans; Pine Run Phase III was tabled at the Planning Commission for them to make corrections on comments. Jeremy King Subdivision at Board of Supervisor for signatures.

MOTION TO PAY THE BILLS: *Motion to pay the bills for the General Fund was made by Ronald L. Weidner with a second made by Jeremy P. Smith. The motion was approved unanimously.*

PUBLIC COMMENTS: Andy Brough representative for Skip Coxen (Pennwood), questioned Stephanie Egger if the sketch plan for Pennwood had been discussed and options on this? Stephanie Egger informed that nothing was forwarded to the Supervisors and the sketch plan was only at the Planning Commission for discussion, so no recommendations were made to the Board of Supervisors.

Meeting Announcements:

Board of Supervisors, Regular: Monday, July 11, 2022 @ 7 pm, Due to Independence Day, Fourth of July holiday.

Parks and Recreation Board: Meetings are cancelled indefinitely until activity resumes.


Planning Commission: Tuesday, June 21, 2022 @ 7 PM.

Budget and Finance: Tuesday, July 26, 2022 @ 7 PM.

Adjournment:

Having nothing further to discuss, Motion to adjourn was made at 8:20 PM by Ronald L. Weidner and second by Jeremy P. Smith. *The vote was unanimous to adjourn.*

Minutes were recorded and transcribed by



Jessica Baim
Assistant Secretary