

APPROVED

Hamilton Township Board of Supervisors
Regular Meeting Minutes
Monday, May 2, 2022

CALL TO ORDER: The meeting was called to order at 7:00 PM with the Pledge of Allegiance by Parliamentarian Stephanie A. Egger.

Supervisors present were Ronald L. Weidner, Jeremy P. Smith, and Michael A. Strausbaugh. Also present were Melissa Kelso, ESQ, from the Firm Kelso Law LLC., Chad Clabaugh, P.E. from the firm C.S. Davidson, Inc., Parliamentarian Stephanie A. Egger, Assistant Secretary Jessica Baim, and Roadmaster Tom Barrows.

APPROVAL OF AGENDA PER ACT 65: Stephanie Egger provided the agenda to the Board of Supervisors. *A motion was made by Ronald L. Weidner to approve the agenda as presented with a second made by Michael A. Strausbaugh. Motion was unanimously approved.*

APPROVAL OF MINUTES:

Regular Scheduled Meeting, April 4, 2022

Upon review of the minutes of the April 4, 2022, regular meeting, a motion was made by Jeremy P. Smith with a second made by Ronald L. Weidner Motion was approved unanimously.

PUBLIC COMMENTS: None

OLD BUSINESS:

1. SPCA Collection: We continue to collect items for the Adams County SPCA for the care of the animals at the shelter. They need towels, blankets, toys, etc. in good condition.

2. BEAVER CREEK ROAD BRIDGE Rehabilitation update: No update. *A motion to table was made by Ronald L. Weidner with a second made by Michael A. Strausbaugh. Motion was approved unanimously.*

3. Discussion regarding the Home Road and Protectory Road Bridges: Both Bridges are closed. Chad Clabaugh P.E., of C.S. Davidson reviewed the schedule for the bridge open date of April 2023 due to product availability but could still be this year. Chad Clabaugh P.E., of C.S. Davidson informed the bids came back and Clearview Excavating won the bid coming in under the estimated cost. Chad Clabaugh P.E., of C.S. Davidson has been talking to Melissa Kelso about the temporary construction easements for Hamilton Township. Ronald L. Weidner will be talking to Mr. and Ms. Daily about relocating the bridge 50 feet towards Abbottstown to increase sight distance issues turning onto Rt. 194. *A motion to table was made by Ronald L. Weidner with a second made by Michael A. Strausbaugh. Motion was approved unanimously.*

NEW BUSINESS:

1. State Police: Stephanie Egger read the report for the month of March. For the month of March Hamilton Township had a total of 40 incidents with five criminal, two crash, 31 service and two no responses.

2. Northeast Adams Fire Co. #32-EMS: No report

3. Northeast Adams Co. #32-Fire: Stephanie Egger read the report for March. For the month of March there was a total of 23 incidents with two in Hamilton Township.

APPROVED

4. United Hook & Ladder Co. No. 33: No report.
5. Adams Regional EMS, Inc.: Stephanie Egger read the report for the months of February and March. For the month of February there was a total of 660 incidents with four in Hamilton Township. For the month of March there was a total of 683 incidents with five in Hamilton Township.
6. Adoption Resolution No. 2022-54, Holding Tank Escrow Fees: Stephanie Egger read Resolution No. 2022-54, a Resolution to establish fees for holding tanks management Escrow. The Board of Supervisors resolves that the escrow amount shall currently be \$1, 200.00 subject to reevaluation as necessary. *A motion to approve was made by Ronald L. Weidner with a second made by Jeremy P. Smith. Motion was approved unanimously.*
7. Christina Anders from the Adams County Conservation District to address mosquito borne illnesses within the community and how to identify breeding habitats. Stephanie Egger announced Ms. Anders cancelled.
8. Robyn Heyser to address the Board on the EBACC progress regarding the Old Adams County Fairground project. Robin Heyser updated that EBACC had 90 days to have all the testing and evaluations done in doing so two issues have come to light water and sewer. Sewer they are trying to find a solution since EBACC will produce a large volume. The wells do not meet the requirements, the wells are showing 6 gallons a minute, but they need 10 gallons a minute for the current building EBACC is looking to build. Robin Heyser reached out to York Water Company and spoke to the CEO, T J Hand who is willing to have an informal meeting with Hamilton Township to discuss water service from Brough Road to Short Cut Road out to Rt. 194 and up to Adams County Fairground. York Water agrees that residents would not be required to hook up at this time but maybe in the future. Robin Heyser will confirm with York Water that Wednesday, May 11th works for the meeting and confirm with Stephanie Egger. EBACC is asking to extend the 90 days since these issues have come up. *A motion to table was made by Ronald L. Weidner with a second made by Michael A. Strausbaugh. Motion was approved unanimously.*
9. Approval of cost to renew Notary License for Hanna Furst. Class fee is \$343.00, 4 hours of class time at \$19.75=\$79.00 and mileage. *A motion to approve was made by Michael A. Strausbaugh with a second made by Ronald L. Weidner. Motion was approved unanimously.*
10. Approval of Employee Handbook excerpts: Introduction, Disclaimer, and General Employment Policies. *A motion to approve was made by Michael A. Strausbaugh with second made by Jeremy P. Smith. Motion was approved unanimously.*

11. Stone Bid Opening:

Vulcan	Quantity	Description	Unit Price FOB Plant	Total	Unit Price Delivered at Job Site	Total	Unit Price Delivered as Directed	Total	Notes
	100 TN	# 4 Ballast	\$17.25	\$1,725.00	\$21.75	\$2,175.00			
	1,000 TN	#2 A Aggregate	\$14.00	\$14,000.00	\$18.50	\$18,500.00			
	200 TN	#8 Stone	\$18.25	\$3,650.00	\$22.75	\$4,550.00			No \$ provided for delivered as directed
	200 TN	Aashto 10 Screenings	\$17.75	\$3,550.00	\$22.25	\$4,450.00			
	500 TN	No. 57 Clean	\$17.25	\$8,625.00	\$21.75	\$10,875.00			
York Materials	Quantity	Description	Unit FOB	Total	at Site	Total	as Directed	Total	Notes

APPROVED

100 TN	# 4 Ballast	\$11.35	\$1,135.00	\$16.95	\$1,695.00	\$16.95	\$1,695.00	
1,000 TN	#2 A Aggregate	\$7.55	\$7,550.00	\$13.15	\$13,150.00	\$13.15	\$13,150.00	
200 TN	#8 Stone	\$15.25	\$3,050.00	\$20.85	\$4,170.00	\$20.85	\$4,170.00	
200 TN	Aashto 10 Screenings	\$11.35	\$2,270.00	\$16.95	\$3,390.00	\$16.95	\$3,390.00	
500 TN	No. 57 Clean	\$11.35	\$5,675.00	\$16.95	\$8,475.00	\$16.95	\$8,475.00	

Motion was made to award the bid to York Material by Ronald L. Weidner with a second made by Michael A. Strausbaugh. Motion was approved unanimously.

12. Approval to sign and record the Stormwater Management Practices Agreement for Pine Run: *A motion was made to approve by Ronald L. Weidner with a second made by Jeremy P. Smith. Motion was approved unanimously.*

Planning Commission recommendations and status of active plans:

1. The Planning Commission recommends the Board of Supervisors to move forward with advertising, Planning Commission Public Meeting, and Board of Supervisors Hearing to rezone three parcels on Mummerts Church Road. *A motion to approve was made by Michael A. Strausbaugh with a second made by Ronald L. Weidner. Motion was approved unanimously.*

Is there any other business to come before the Board of Supervisors? None

COMMITTEE & DEPARTMENT REPORTS:

1. East Berlin Area Community Center (EBACC): Robin Heyser informed EBACC will be selling Mother's Day baskets on Friday and Saturday. EBACC held their indoor yard sale which was a big success.
2. Abbottstown Paradise Joint Sewer Authority: Kevin Moul informed the bank approved the loan. A pre bid meeting is occurring Friday, May 6, 2022. Abbottstown Paradise Joint Sewer Authority is hoping to put out to bid within the month.
3. Parks and Recreation Committee: No report. No meeting.
4. Emergency Management: Paul Minnich informed nothing to report.
5. YATB Tax Board Report: Jeremy Smith informed the meeting was April 25th. Collections are up due to higher wages; expenses are normal due to more employees' and civil judgements. Purging is occurring for the years 2015 and prior. July 25th will be the next meeting.
6. ACTCC Tax Board Report: Michael A. Strausbaugh informed next meeting November.
7. Road Master's Report: Public Works had all the salt delivered and anti-skid. Starting roadside mowing throughout the Township.
8. COG: no report, unable to attend.

APPROVED

9. East Berlin Area Joint Authority: Ronald L. Weidner informed the next meeting is Thursday, May 5, 2022.

Engineer's Report: Chad Clabaugh, P.E. of C.S. Davidson presented the May report.

1. SUBDIVISION, LAND DEVELOPMENT, and STORMWATER PLAN REVIEWS:

1. King Final Subdivision Plan: Revised plans were reviewed and discussed at the April Planning Commission meeting. The plan was tabled due to outstanding comments from the letter dated April 13, 2022.

2. Pine Run Park Phase III: C.S. Davidson received revised plans and comment responses on 4/8/2022. C.S. Davidson reviewed the revised plans, and the updated plans were discussed at the April Planning Commission meeting. The plan was tabled due to outstanding comments from the letter dated December 15, 2021. C.S. Davidson also reviewed the revised HOP plans dated 4/20/2022 and provided a detour consistency letter. C.S. Davidson also attended a pre-construction meeting on 4/19/2022 and is reviewing shop drawing submittals for construction materials.

2. OTHER PROJECTS:

Home and Protectory Bridges: Bids were opened on April 7th. Low bidder is Clearview Excavating totaling \$557, 871.00 for both bridges. C.S. Davidson tabulated the bids and provided a recommendation to award in an email dated 4/7/2022. The contract was awarded to Clearview at the April 11th Paradise Township Board of Supervisors meeting. C.S. Davidson has since been coordinating the contact development with Clearview as well as addressing FEMA requests for information through Paradise. C.S. Davidson has also completed the right of way documents and has corresponded with both Townships on the agreements.

Solicitor's Report: Attorney Melissa Kelso from Kelso Law LLC informed for the month of April she reviewed the temporary construction easement agreements for both Home Road and Protectory Road bridges from Chad Clabaugh P.E., of C.S. Davidson.

Scott Weaver, Zoning Officer's Report: No report.

MOTION TO PAY THE BILLS:

Motion to pay the bills for the General Fund was made by Ronald L. Weidner with a second made by Jeremy P. Smith. The motion was approved unanimously.

PUBLIC COMMENTS: Kevin Moul asked if Protectory Road was going to be repaved once the bridge has been replaced. Ronald L. Weidner informed the Township does not know right now and is currently looking about possibly moving the bridge, but the Township will be speaking to the property owners to discuss.

SUPERVISOR COMMENTS:

Ronald: Thanks everyone for coming to the meeting. Happy Mother's Day, have a good Holiday, and remember to come out and vote. Care about your neighbors and be safe with the fireworks.

Jeremy: Thanks everyone for coming to the meeting. I second everything Ronald L. Weidner said.

Mike: Thanks everyone for coming to the meeting. I third everything Ronald L. Weidner said. Thank you, Jessica Baim for handling PSATS voting and thank you to Stephanie Egger for the concerns over my father when in the hospital.

Meeting Announcements:

Board of Supervisors: Monday, June 6, 2022 @ 7 PM.

Parks and Recreation Board: Meetings are cancelled indefinitely until activity resumes.

Planning Commission: Tuesday, May 24, 2022 @ 7 Pm. (Fourth Tuesday due to Election)

Budget and Finance: Tuesday, July 26, 2022 @ 7 PM.

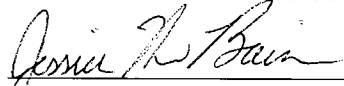
Reminder: Primary Election Day is May 17, 2022.

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Adjournment:

Having nothing further to discuss, Motion to adjourn was made at 8:00 PM by Ronald L. Weidner and second by Michael A. Strausbaugh. *The vote was unanimous to adjourn.*

Minutes were recorded and transcribed by

A handwritten signature in cursive script, appearing to read "Jessica Baim", written over a horizontal line.

Jessica Baim

Assistant Secretary