

Hamilton Township Board of Supervisors
Regular Meeting Minutes
Monday, December 6, 2021

CALL TO ORDER: The meeting was called to order at 7:00 PM with the Pledge of Allegiance by Parliamentarian Stephanie A. Egger.

Supervisors present were Ronald L. Weidner, Michael A. Strausbaugh, and Timothy D. Beard III. Also present were Ronald T. Tomasko, ESQ, from the firm Tomasko & Koranda, P.C.; Chad Clabaugh, P.E. from the firm C.S. Davidson, Inc., Parliamentarian, Stephanie A. Egger, Assistant Secretary, Jessica Baim, and Roadmaster, Tom Barrows.

APPROVAL OF AGENDA PER ACT 65: Stephanie Egger provided the agenda to the Board of Supervisors. *A motion was made by Timothy D. Beard, III to approve the agenda as presented with a second made by Ronald L. Weidner. Motion was unanimously approved.*

APPROVAL OF MINUTES:

Regular Scheduled Meeting, November 1, 2021.

Upon review of the minutes of the November 1, 2021, regular meeting, a motion was made by Michael A. Strausbaugh, with a second made by Timothy D. Beard, III. Motion was approved unanimously.

PUBLIC COMMENTS: None

OLD BUSINESS:

1. SPCA Collection: We continue to collect items for the Adams County SPCA for the care of the animals at the shelter. They need towels, blankets, toys, etc. in good condition. Stephanie Egger expressed the need the SPCA is experiencing and reminded the residents if anyone wants to donate, they can bring items to the Township building and the Township will take the items to the SPCA.
2. BEAVER CREEK ROAD BRIDGE Rehabilitation update: No update. Chad Clabaugh P.E., of C.S. Davidson questioned the Township has received the latest HRG review of the bridge? Stephanie Egger informed nothing has been received to date. Chad Clabaugh P.E., of C.S. Davidson offered to reach out to HRG to obtain the report. Ronald L. Weidner agreed with the offer.
3. Discussion regarding the Home Road and Protectory Road Bridges: Both Bridges are closed and waiting on update from Paradise Township on FEMA funding.

NEW BUSINESS:

1. State Police: No report.
2. Northeast Adams Fire Co. #32-FIRE: Stephanie Egger read the report for the month of November. For the month of November there was a total of 28 incidents with zero in Hamilton Township.
3. Northeast Adams Co. #32- EMS: No report.
4. United Hook & Ladder Co. No. 33: Stephanie Egger read the report for the months of October and November. For the month of October there was a total of 58 incidents with eight in Hamilton Township. For the month of November there was a total of 58 incidents with four in Hamilton Township.

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5. Adams Regional EMS, Inc.: No report.
6. Approval of Pine Run Road LLC, Phase III O & M agreement, send for recording: Chad Clabaugh P.E., of C.S. Davidson informed the O& M agreement is not ready. *A motion to table till next month was made by Timothy D. Beard, III with a second made by Ronald L. Weidner.* **Motion was approved unanimously.**
7. Letter of thanks from New Hope Ministries for the \$250.00 donation to help neighbors.
8. With the holiday quickly approaching, the remaining \$250.00 donation availability be sent to New Hope Ministries to help provide food for needy families over the holiday season. Stephanie Egger reviewed the Township currently has \$250.00 of donation funds available for 2021. *A motion to make a \$250.00 donation to New Hope Ministries was made by Ronald L. Weidner with a second made by Timothy D. Beard, III.* **Motion was approved unanimously.**
9. ONWARD2050 Adams County Long Range Transportation Plan: Copies are available for audience participation. Stephanie Egger reviewed the handout and requested the audience to contact the website: lntp-1-adamsgis.hub.arcgis.com to express any concerns/repairs throughout Hamilton Township roadways. Jessica Baim reminded this program is for State Roadway's only to express the concerns/repairs needed.
10. EBACC-Robin Heyser-update: Stephanie Egger reviewed an email received from Robin Heyser informing she had to cancel attending the meeting due to a family issue.
11. Adoption of Resolution No. 2021-48: Stephanie Egger read the Resolution 2021-48: Pursuant to the financial and purchasing records Article FN-2 accounts payable files and ledgers. The Board of Supervisors seeks to purge such documents that may contain bill, check vouchers, invoices, purchase orders and requisitions, receiving reports, and other records of payment for goods and service, used to document monies spent by the department or cost center. Purging records from 2014 and prior, the retention period of seven years having been met or exceeded. Pursuant to FN-23 Utility and paid Service Receipts. The Board of Supervisors seeks to purge such documents that contain utility and paid service receipts having exceeded the required seven-year retention period ending 2014 and prior. *A motion was made to approve by Ronald L. Weidner with a second made by Timothy D. Beard, III.* **Motion was approved unanimously.**
12. Discussion and approval of the ACOPD request for Data Use Agreement: Stephanie Egger reviewed a handout from Adams County Planning and Development about fire service area mapping and analysis. Stephanie Egger informed the form was forwarded to the Township Solicitor for review. Ronald Tomasko, Esq. informed there is a paragraph that he feels should not be included, "The Municipality agrees to indemnity, defend, and hold harmless the County, its elected officials, employees, and agents against any and all claims, actions, damages, costs and expenses (including reasonable attorney fees), or other harms arising from any use of data/analysis provided by the County to the Municipality." Ronald L. Weidner suggested that Stephanie Egger send a copy of the adjusted letter back to Adams County from Ronald Tomasko, Esq. with the adjusted wording. Ronald Tomasko Esq. informed he will re-work the agreement and forward to Stephanie Egger. *A motion to table was made by Ronald L. Weidner with a second made by Timothy D. Beard, III.* **Motion was approved unanimously.**

Planning Commission recommendations and status of active plans:

1. K-Hill Enterprises, LLC Subdivision: On behalf of the Planning Commission for Hamilton Township, we recommend that the Board of Supervisors approve the Final sub-division plan for K-Hill Enterprises, LLC. The property is located on Woods Road and Rolling Lane which will be

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subdivided into three agricultural lots. *A motion was made to approve the plan by Michael Strausbaugh with a second made by Ronald L. Weidner. Motion was approved unanimously.*

Is there any other business to come before the Board of Supervisors? None

COMMITTEE & DEPARTMENT REPORTS:

1. East Berlin Area Community Center (EBACC): No representative present. Stephanie Egger read an email from Cyndi Biscare. Welcome to Lisa Miller, a Hamilton Township representative, who attended via Zoom. Stephanie Egger informed that Mrs. Miller has not come into the Township to fill out the proper paperwork to become a Township representative. As EBACC continues to explore the purchase of the land known as the Adams Co. Fairgrounds several questions are still being sought for legal advice and recommendations. These include tax status, property value, required property inspections & environmental studies, purchase timelines and insurance riders. As well as a Feasibility Study that is still pending. A special meeting may be an option for the lawyer to address board concerns and questions/answers session, or attorney may be invited to the January meeting. Formal announcement of purchase status, to the public, would like to happen at the volunteer banquet set for January 22, 2022. Hopefully many of the questions will have resolution by that date. East Berlin Borough and EBACC still do not have a current lease for the building, still pending on specifics related to repairs and procedures etc. Some highlights for upcoming dates: EBACC winter newsletter should arrive soon. Christmas Bazaar-December 4th, 8 am-2pm. Hopefully everyone was able to attend. Just a reminder the Thrift Shop will be closed the last two weeks of December. Checkout the website for ongoing group classes & event Calendar at www.ebacc.org. Don't forget about our fitness center, we are here for you to achieve your 2022 New Year's Resolution Goals. We have several group fitness classes. Yoga, Zumba, and volleyball are just a few options. 717-259-0149 for more details. Turkey Trot on 11/25/2021, was a wonderful event, a collaboration with Roots for Boots. Feel free to check out their events at www.rootsforboots.com. An additional full time Kinder Ready Preschool class is "in the making" with a projected start in January. If this is something of interest, please contact the office. EBACC board meeting for December has been postponed and any required/requested motions or votes will be conducted via email, if needed. Regular meetings for 2022 will resume and take place on the 4th Monday of the month (This is a change from the 3rd Monday). Thanks for allowing me to represent Hamilton Township.
2. Abbottstown Paradise Joint Sewer Authority: Kevin Moul informed that C.S. Davidson provided infrastructure quotes which will be used at the budget meeting being held next week. Abbottstown Paradise Joint Sewer Authority is also waiting on what the infrastructure bill and package will cover towards the infrastructure improvements.
3. Parks and Recreation Committee: No report. No meeting.
4. Emergency Management: Timothy D. Beard, III reported nothing serious had occurred for the month of November.
5. YATB & ACTCC Tax Board Report: Timothy D. Beard, III informed he was unable to attend the November meetings for YATB and ACTCC.
6. Road Master's Report: Thomas Barrows, Roadmaster reviewed the Public Works Department performed road repairs using five and ½ ton of blacktop to fill potholes. The Public Works put final touches on snow removal equipment.
7. COG: No report.

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8. East Berlin Area Joint Authority: Ronald L. Weidner informed no problems currently. Looking into possible line extensions.

Engineer's Report: Chad Clabaugh P.E., of C.S. Davidson reviewed the December report.

1. SUBDIVISION, LAND DEVELOPMENT, and STORMWATER PLAN REVIEWS:

Stormwater Plans:

C.S. Davidson provided site inspection of the infiltration pit at 585 Dicks Dam Road.

K-Hill Enterprises, LLC - Woods Road and Rolling Lane – Subdivision:

C.S. Davidson reviewed the revised plan and issued a letter dated 11-5-2021 stating that all comments have been addressed and recommending approval. The Planning Commission recommended approval at its November Meeting.

Inners Amusements (Adams Co. Fairgrounds):

With the news of the potential relocation of EBACC to this site, this plan has been withdrawn indefinitely and will be removed from the engineer's report.

Pine Run Park Phase III:

C.S. Davidson reviewed the revised plan for Phase III and issued a comment letter dated 11-4-2021 with 21 comments. The plan was tabled at the November Planning Commission meeting due to outstanding comments.

2. LAND DEVELOPMENTS and STORMWATER PLANS UNDER CONSTRUCTION:

Pine Run Park Phase I and II:

The developer requested release of financial security for Phase I and II. C.S. Davidson performed final inspection and reported that everything is approved for release of security. C.S. Davidson is working with Township Staff on the accounting of this release.

Ronald L. Weidner questioned Chad Clabaugh P.E., of C.S. Davidson about the difference between Straban and Hamilton Township on the approval of dirt and low gravel grant being approved for Straban totaling \$140,000.00? Ronald L. Weidner informed that this approval is listed in an article in the Gettysburg Times. Chad Clabaugh P.E., of C.S. Davidson informed that the grant process is based on the project itself. This process is a competitive grant process so Adams County picks and chooses. Hamilton Township was told that Home Road and Protectory Road would not qualify. For the exact answer Hamilton Township should reach out to Debra Musselman who is in charge of this grant.

Solicitor's Report: Attorney Tomasko presented his November report which included preparing advertisements for Zoning (Cell Tower) and SALDO revisions/amendments. Finalized David Lease's Sheriff's sale has been cancelled.

Scott Weaver, Zoning Officer's Report: Stephanie Egger read the report for the month of November there was a total of six zoning permits: one for refinishing a basement, did require a UCC permit; one for a playground and shed, did require a UCC permit; one for roof mounted solar panels, did require a UCC permit; one for a garage, did require a UCC permit; one for a privacy fence, did not require a UCC permit; and one for three wells (2 Geothermal), did not require a UCC permit.

MOTION TO PAY THE BILLS:

Motion to pay the bills for the General Fund was made by Ronald L. Weidner with a second made by Timothy D. Beard, III. The motion was approved unanimously.

PUBLIC COMMENTS: Heidi Hartlaub, resident, asked if the cell towers were for phones and 5G? Ronald L. Weidner informed that there was an outfit that approached the Township about placing a cell tower at the Township. Ronald L. Weidner informed that the cell tower was to be located at the Township property which would provide income to all the residents based on spots sold to phone carriers. The Township property is not

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currently zoned correctly but the Township is making changes to the Cell Tower Ordinance that will affect anyone that would be interested in cell towers. Chad Clabaugh P.E. of C.S. Davidson informed the Planning Commission reviewed the whole Ordinance for cell towers and updates have been provided for public review. This will be discussed at the Planning Commission Public Meeting and at the January Board of Supervisors meeting at a Public Hearing. Kevin Moul asked about what is going on with Cross Keys Dinner? Ronald L. Weidner informed the Township has not received anything on paper about what is coming on nor has anyone applied for a demolition permit. The Gettysburg Times only indicates that the developer was out of Baltimore. Cross Keys are closing December 12, 2021, and they are having an auction within a week to sell everything inside which was all listed in the newspaper.

SUPERVISOR COMMENTS:

Ron: Thanks everyone for coming to the meeting. Merry Christmas and a Happy New Year. The Township and PSATS has a little presentation for Timothy D. Beard, III a certificate of appreciation for his service. Timothy D. Beard, III reminisced about all the changes over the last 17 years and how the Township has handled everything. Ronald L. Weidner announced that after the meeting there will be light refreshments, and everyone is welcome to attend.

Tim: This is my last meeting as a supervisor for 18 years. It has been a pleasure working with everyone and a good experience. I want to wish everyone a Merry Christmas and a Happy New Year. Hope the year 2022 is the best year for everyone and the Township.

Mike: Would like to thank Timothy Beard for his service as being a supervisor. Merry Christmas and a Happy New Year. Be safe out there.

Meeting Announcements:

Board of Supervisors: Monday, January 3, 2022, Reorganization meeting @ 6:30 pm and Regular Monthly meeting at 7pm.

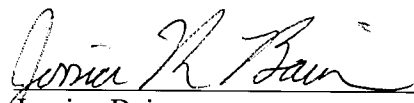
Parks and Recreation Board: Meetings are cancelled indefinitely until activity resumes.

Planning Commission: Tuesday, December 21, 2021 @ 7pm.

Adjournment:

Having nothing further to discuss, Motion to adjourn was made at 7:33 PM by Ronald L. Weidner and second by Timothy D. Beard, III. *The vote was unanimous to adjourn.*

Minutes were recorded and transcribed by



Jessica Baim
Assistant Secretary