

Hamilton Township Board of Supervisors

Regular Meeting Minutes
Monday, November 1, 2021

CALL TO ORDER: The meeting was called to order at 7:00 PM with the Pledge of Allegiance by Parliamentarian Stephanie A. Egger.

Supervisors present were Ronald L. Weidner, Michael A. Strausbaugh, and Timothy D. Beard III. Also present were Ronald T. Tomasko, ESQ, from the firm Tomasko & Koranda, P.C.; Logan Swartz, Bridge Engineer from the firm C.S. Davidson, Inc., Parliamentarian, Stephanie A. Egger, Assistant Secretary, Jessica Baim, and Roadmaster, Tom Barrows.

APPROVAL OF AGENDA PER ACT 65: Stephanie Egger provided the agenda to the Board of Supervisors. *A motion was made by Ronald L. Weidner to approve the agenda as presented with a second made by Michael A. Strausbaugh. Motion was unanimously approved.*

APPROVAL OF MINUTES:

Regular Scheduled Meeting, October 4, 2021.

Upon review of the minutes of the October 4, 2021, regular meeting, a motion was made by Ronald L. Weidner, with a second made by Michael A. Strausbaugh. Motion was approved unanimously.

APPROVAL OF MINUTES:

Hamilton Twp/Paradise Twp Joint Bridge Meeting, October 20, 2021.

Upon review of the minutes of the October 20, 2021, Hamilton Twp./ Paradise Twp Joint Bridge meeting, a motion was made by Ronald L. Weidner, with a second made by Michael A. Strausbaugh. Motion was approved unanimously.

PUBLIC COMMENTS: None

OLD BUSINESS:

1. **SPCA Collection:** We continue to collect items for the Adams County SPCA for the care of the animals at the shelter. They need towels, blankets, toys, etc. in good condition. Stephanie Egger expressed the need the SPCA is experiencing and reminded the residents if anyone wants to donate, they can bring items to the Township building and the Township will take the items to the SPCA.
2. **BEAVER CREEK ROAD BRIDGE Rehabilitation update:** No update. Logan Swartz of C.S. Davidson suggested Hamilton Township reach out to Paradise Township to obtain the latest County bridge inspection report from HRG. *A motion was made to table by Ronald L. Weidner with a second made by Timothy D. Beard, III. Motion was approved unanimously.*
3. **Discussion regarding the Home Road and Protectory Road Bridges:** Ronald L. Weidner reviewed that at the Joint Township bridge meeting the public would like to have both bridges replaced. Paradise Township advised Hamilton Township that they received word that FEMA will be covering the cost of the bridge replacements due to the weather that was produced by Tropical Storm IDA. Stephanie Egger informed the permits have been received from PennDOT for both bridges. Stephanie Egger informed that she received a phone call from Paradise Township suggesting the billing should be sent to them directly since FEMA is covering the cost of the bridges. Ronald L. Weidner suggested it should remain coming to Hamilton Township and then sent to Paradise Township to keep everyone in the loop. Timothy D. Beard, III agreed

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the billing should remain the same. Logan Swartz indicated that FEMA normally covers a portion of the engineering fees, not the full cost. Both Bridges remain closed.

4. Discussion with United Hook & Ladder Co. #33, Chief Rabine: The box cards provide the EMS (call center that also dispatches) where to route emergency equipment from the fastest response. Since this does involve the Township residents the Township supervisors are required to sign off on any updates. The Townships have jurisdiction over all fire companies. Fire Companies are considered a government entity. If they are not signed off, then EMS will use prior box cards which may be outdated. *A motion was made to approve by Ronald L. Weidner with a second made by Timothy D. Beard, III.* **Motion was approved unanimously.**

NEW BUSINESS:

1. State Police: Stephanie Egger read the report for the month of September and October. For the month of September there was a total of 54 incidents; 35 service, nine crash, nine criminal and one no response. For the month of October there was a total of 36 incidents; 18 service, six crash, nine criminal and three no responses.
2. Northeast Adams Fire Co. #32-FIRE: Stephanie Egger read the report for the month of October. For the month of October there was a total of 32 incidents with two in Hamilton Township.
3. Northeast Adams Co. #32- EMS: Stephanie Egger read the report for the month of September, there was a total of 120 incidents with nine incidents in Hamilton Township.
4. United Hook & Ladder Co. No. 33: Stephanie Egger read the report for the month of October. For the month of October there was a total of 73 incidents with seven in Hamilton Township.
5. Adams Regional EMS, Inc.: Stephanie Egger read the report for the month of September. For the month of September there was a total of 705 with 15 incidents in Hamilton Township.
6. Letter of appreciation from the Jean Barnett Trone Branch of the Adams County Library System for the donation of \$3,000.00 for 2021.
7. Request for participation in the Giving Spree to be held November 5, 2021: Stephanie Egger reviewed this was an opportunity to donate to 99 organizations outside the normal donations. This is being held on Friday, November 5th. *A motion was made as received and read, no action to be taken by Michael A. Strausbaugh with a second made by Ronald L. Weidner.* **Motion was approved unanimously.**
8. Request from New Hope Ministries for a donation to assist residents in Hamilton Township: Stephanie Egger informed she received information from the New Hope Ministries director that 60 people within Hamilton Township have received help from New Hope Ministries this year. Brian Campbell informed that New Hope Ministries is taking over all the local foodbanks in the area. Stephanie Egger reminded the Board of Supervisors that the Township still has \$500.00 available to donate in the budget for 2021. *A motion was made by Timothy D. Beard, III to donation \$250.00 to New Hope Ministries with a second made by Michael A. Strausbaugh.* **Motion was approved unanimously.**
9. FYI: Thank you note received from East Berlin Senior Center.
10. Resolution No. 2021-46 COVID-19 employee wages: Stephanie Egger read Resolution No. 2021-46 which would provide reimbursement to any Township employee for up to a maximum of ten working days lost after contracting COVID-19 which would be established by a positive COVID-19 test result. The payment for lost days will be based on eight hours of straight time pay for full time employees and for part-time employees will be based on the part-time employees pay calculated by their regularly scheduled daily hours and hourly rate of pay. In order to return to work after contracting COVID-19, employees will need to provide medical

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documentation from a medical-provider releasing the employee to return to work. Michael A. Strausbaugh questioned why in the private sector no need for a doctor's note to return to work just wait ten days. Stephanie Egger informed this was written by the Township Solicitor. Ronald L. Weidner informed that the Township requires a doctor's note is needed even after three days of being out. Heidi Hartlaub questioned about the false positive tests? Ronald L. Weidner informed the tests can go both directions. Heidi Hartlaub asked if the Township is making the vaccination mandatory to obtain this pay as her work is requiring? Ronald L. Weidner sympathized with the resident but informed that the Township feels that is free choice and wants to maintain staff versus staff leaving over this or possibility of working while ill. *A motion to approve was made by Timothy D. Beard, III with a second made by Ronald L. Weidner. Motion was approved unanimously.*

11. Resolution No. 2021-47 transfer of funds to CD's: Stephanie Egger read Resolution No. 2021-47 taking two ACNB Trust CD's that have matured in the amounts of \$15,000.00 in Unallocated Capital Township Expense and \$20,000.00 in Excess General Checking and reinvesting into two certificates of Deposit with Member's 1st Federal Credit Union in the amounts of \$15,000.00 and \$20,000.00 respectively into an Unallocated Capital Township Expense CD and an Excess General Fund CD. *A motion to approve was made by Ronald L. Weidner with a second made by Timothy D. Beard, III. Motion was approved unanimously.*

12. Thank you note received from EBACC

13. Thank you note from AC SPCA

14. Adopt the 2022 budget for the General Fund and State Fund: General Fund Revenue \$842, 175.27 Expenses-\$828,985.27=\$13,190.00: *A motion to approve was made by Ronald L. Weidner with a second made by Timothy D. Beard, III. Michael A. Strausbaugh opposing the employee wage part of the budget approves remaining budget.*

A motion to approve the State Fund balanced budget was made by Timothy D. Beard, III with a second made by Ronald L. Weidner. Motion was approved unanimously.

15. Request for membership with Adams Economic Alliance: In the past the Township has participated but not recently. Stephanie Egger informed Adams Economic Alliance helps advertise and showcase a business. *A motion was made by Timothy D. Beard, III to decline participation of membership with a second made by Michael A. Strausbaugh. Motion was approved unanimously.*

16. Discussion regarding meeting room upgrade, laptop and flat screen TV for more remote meetings and projection of plans and information: Stephanie Egger informed the Board of Supervisors based on confirmation from Ronald Tomasko, Esq that this would be covered by ARPA funds. *A motion to approve was made by Michael A. Strausbaugh with a second made by Ronald L. Weidner. Motion was approved unanimously.*

Planning Commission recommendations and status of active plans:

1. Pine Run Park Phase III- A waiver is requested from Ordinance No. 117-19. L (3). Design Criteria & Standards. The applicant requests that Hamilton Township waive the requirements associated with this section of the ordinance and allow the Applicant to move forward due to the following justification/reason: In order to meet the required stormwater runoff storage area for each facility within the proposed property area, the side slopes must be designed at 3 horizontal to one vertical. A planting schedule has been added to the post construction stormwater management plan set to demonstrate embankment stabilization. Ronald L. Weidner confirmed with Logan Swartz that this was approved by Chad Clabaugh, P.E., of C.S. Davidson. *A motion to approve was made by Ronald L. Weidner with a second made by Timothy D. Beard, III. Motion was approved unanimously.*

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2. Recommendation to advertise and conduct Planning Commission and Board of Supervisors hearing for SALDO Ordinance Amendment No. Section 120-21. N (1), Section 120.36, Section 120-.40, and Section 120-41. Amendment Wireless Communication. *A motion to approve was made by Timothy D. Beard, III with a second made by Ronald L. Weidner. Motion was approved unanimously.*
3. Recommendation to advertise and conduct Planning Commission meeting and Board of Supervisors hearing for Ordinance No. section 150-980.KK Amendment Roadway Width. *A motion to approve was made by Michal A. Strausbaugh with a second made by Timothy D. Beard, III. Motion was approved unanimously.*

Is there any other business to come before the Board of Supervisors? None

COMMITTEE & DEPARTMENT REPORTS:

1. East Berlin Area Community Center (EBACC): No representative present. Stephanie Egger read an email from Cyndi Biscare. Everyone is asked to please consider giving to EBACC during the ACCF Giving Spree on November 5 @ ACCFGivinginspree.org. If you are a business and are looking for sponsorship opportunities, we would appreciate your support and donations. We are also in the process of securing a lease with East Berlin Borough with agreeable terms. We do not, as I understand, currently have a lease. Building continues to have issues. Again, I will try and provide more information pending legal review. Any questions or concerns can be directed to EBACC via email at: office@ebacc.org. Fall Newsletter should have been received in the mail. Some highlights for the upcoming dates: Indoor yard sale- November 11,12, and 13. Pie & soup Sale November 24- must pre order 717-259-8848 by 11/15/2021. Christmas Shoppe Open November 17th-29th. Black Friday Shopping- November 26th. Checkout the website for ongoing group classes at www.ebacc.org. Winter newsletter is being printed on 11/18/2021 and should arrive in mailboxes first week of December. Want to Volunteer? We are always looking for the backbone of our organization. Do you have a talent to share? Let us know we are always looking for new classes to offer. Don't forget about our fitness center. Fitness center open gym is back open and offer volleyball, basketball, senior bootcamp, and yoga classes. Call 717-259-0149 for more details. Perfect to get in shape for the Turkey Trot on 11/25/21 at 9am, register online at www.rootsforboots.com. Thank you, Hamilton Township, for your support. Funds were graciously received and the on-going support of EBACC is greatly appreciated. Several job openings: pre-school teacher, janitorial support, evening receptionist, and thrift shop manager. Please apply online or at EBACC for the job openings. Also, there is an additional Hamilton Township representative needed for EBACC. If you or someone you know could be interested in representing the Township on the EBACC board, we want to talk to you. In anticipation of our news last month to purchase land. Decision to conduct a feasibility study has been deemed necessary. If you would like to participate, please contact EBACC. Seeking community volunteers to give feedback and assist with survey questions.
2. Abbottstown Paradise Joint Sewer Authority: No representative present. No report.
3. Parks and Recreation Committee: No report. No meeting.
4. Emergency Management: Timothy D. Beard, III reported nothing serious had occurred for the month of October.
5. YATB & ACTCC Tax Board Report: Michael Strausbaugh reported on behalf of the ACTCC that collection is down 10% for the third quarter but EIT's are up. This meeting was done via virtual, and they did have several IT issues during the meeting in October. Timothy D. Beard, III reported the ACTCC meeting is November 3rd.

6. Road Master's Report: Thomas Barrows, Roadmaster reviewed the Public Works Department has done some roadside mowing where high weeds were located and sign replacement (there are four people who are being cited for signs). Tom Barrows took gravel roads and low volume roads course so the Township has someone certified for five years.
7. COG: Meeting was held October 28th with no minutes.
8. East Berlin Area Joint Authority: Ronald L. Weidner informed the meeting is November 4th. At the October Meeting a discussion was had about a possible fence around the refurbished water tower.

Engineer's Report: Logan Swartz reviewed Chad Clabaugh, P.E., of C.S. Davidson November report.

1. SUBDIVISION, LAND DEVELOPMENT, and STORMWATER PLAN REVIEWS:

Woods Road and Rolling Lane Subdivision: C.S. Davidson reviewed the plan and provided a letter dated 10-4-2021 with ten comments. The plan was discussed at the October Planning Commission meeting and tabled.

STORMWATER PLANS:

C.S. Davidson met with Township staff to discuss stormwater plan review procedures. C.S. Davidson also reviewed a revised plan for 585 Dicks Dam Road and provided a response in an e-mail dated 10-22-2021.

2. OTHER PROJECTS:

Home and Protectory Bridges: C.S. Davidson attended a property owner meeting on 10-20-2021. At the meeting Paradise indicated that the bridges would be fully funded by PEMA/FEMA which steered the discussion to a conclusion that both bridges will be replaced in kind just as C.S. Davidson designed/permitted. Since that meeting DEP provided comments on the permit, C.S. Davidson responded to the comments and the permit was approved. C.S. Davidson is currently waiting on authorization from the Townships to proceed with the next phases (easements/bidding/construction). On 11-1-2021 Paradise Township indicated that FEMA wants the work to be done by Spring 2023.

Solicitor's Report: Attorney Tomasko presented his October report which included preparing COVID-19 leave resolution draft; attending bridge updates special meeting and review Solar amendments bonding issue.

Scott Weaver, Zoning Officer's Report: Stephanie Egger read the report for the month of October there was a total of nine zoning permits: one for a well, did not require a UCC permit; two for a roof mounted solar panels, did require a UCC permit; one for a pole barn, did require a UCC permit; one for a driveway addition, did not require a UCC permit; one for a shed, fence, and driveway, did not require a UCC permit; one for a shed, did not require a UCC permit.

MOTION TO PAY THE BILLS:

Motion to pay the bills for the General Fund was made by Ronald L. Weidner with a second made by Timothy D. Beard, III. The motion was approved unanimously.

PUBLIC COMMENTS: Brian Campbell suggested the Township adds New Hope Ministries to the Township donation list as they help a lot of residents, and the cost of food keeps going up. A family of four that goes to a food bank averages \$150.00 a month which is \$1800.00 a year per family. Steve Rabine asked about the status of 160 Gun Club Road, owned by David Lease. Ronald L. Weidner informed the property was sold and the new owner did obtain a demo permit in June 2021 which is good for 12 months.

SUPERVISOR COMMENTS:

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Ron: Thank you everyone for coming to the meeting. Hope no one pulled the Reese peanut butter trick. Have a good Thanksgiving.

Tim: Thank you everyone for the get-well cards. It is good to be back. Have a good Thanksgiving and hope to see everyone at the December 6th meeting.

Mike: Thank you for coming out tonight. Happy Thanksgiving. Vote tomorrow.

Meeting Announcements:

Board of Supervisors: Monday, December 6, 2021 @ 7pm

Parks and Recreation Board: Meetings are cancelled indefinitely until activity resumes.

Planning Commission: Tuesday, November 16, 2021 @ 7pm

Stephanie Egger reminded everyone that tomorrow (November 2nd) is Election Day, Please Remember to Vote!

Adjournment:

Having nothing further to discuss, Motion to adjourn was made at 7:53 PM by Ronald L. Weidner and second by Michael A. Strausbaugh. *The vote was unanimous to adjourn.*

Minutes were recorded and transcribed by



Jessica Baim

Assistant Secretary