

**Hamilton Township Board of Supervisor's
Regular Meeting Minutes
Monday February 5, 2018**

CALL TO ORDER:

The meeting was called to order at 7:05 pm by Stephanie A. Egger.

Supervisors present were: Timothy D Beard III, Ronald L. Weidner and Michael A Strausbaugh. Also present were Solicitor, Ronald Tomasko, from the firm of Tomasko and Koranda Law; Chad Clabaugh P.E. of C.S. Davison, Inc; Parliamentarian, Stephanie A. Egger and Secretary, Shelby Jenkins.

APPROVAL OF MINUTES:

Stephanie A. Egger asked if the Supervisors reviewed the Reorganization minutes from January 2, 2018 meeting. The answer was affirmative Timothy D Beard III made a motion to accept the minutes as submitted. Ronald L. Weidner second the motion. Motion carried. Stephanie A. Egger asked if the Supervisors reviewed the minutes from January 2, 2018 Regular Meeting. The answer was affirmative. Ronald L. Weidner made a motion to accept the minutes as submitted. Timothy D Beard III second the motion. Motion carried.

PUBLIC COMMENTS: There were no comments.

OLD BUSINESS:

1. SPCA Collection: Stephanie A. Egger stated that we continue to collect items for the Adams County SPCA for the care of the animals at the shelter. Looking for old or new towels, blankets, and food.
2. Stephanie A. Egger stated that the Township continues to collect glossy paper magazines and glossy newspaper inserts, etc. for the Ronald McDonald House. The boxes that you can drop them off are located to the right inside of the Township door.
3. NOMA Sewer Transition: Everything is flowing to NOMA. Still have one more bill to pay to Berwick Township. There just a few things paperwork that need to be completed. If there are any questions about the sewer call the Township and they can direct you to the right person to speak to at NOMA.
4. Bridge Update: Nothing new since the core drilling done in December.

NEW BUSINESS:

1. State Police: Stephanie A Egger read the report received from Pennsylvania State Police. In January there were eight criminal, eight crash's, 13 service calls for a total of 29 calls.
2. Liberty Fire Co. No. 11: Stephanie Egger read the report from Liberty Fire Co. No. 11. For the month of December there were a total of 28 calls, one was in Hamilton Township. Stephanie

Egger read the report for the year. There were a total of 282 calls for the year, which 12 were in Hamilton Township. Stephanie Egger read the report from Liberty EMS for the month of December there were a total of 87 calls, which eight were in Hamilton Township. Stephanie also read the report for the Liberty EMS for the year. There were a total of 1026 calls, which 90 were in Hamilton Township.

3. United Hook & Ladder Co. No. 33: Stephanie Egger read the report from United Hook & Ladder. Co. No. 33. For the month of December there were a total of 55 calls, which four were in Hamilton Township. Stephanie Egger read the report for the year. There were a total of 599 calls for the year, which 48 were in Hamilton Township.

4. Adams Regional EMS, Inc.: Stephanie Egger read the report from Adams Regional EMS, Inc. For the month of December there were a total of 485 calls, which one was in Hamilton Township. Stephanie read the report given for the years totals. There were a total of 5302 which 103 were in Hamilton Township.

5. Hampton Fire Co. No. 10: Stephanie Egger read the report from Hampton Fire Co. No. 10. For the month of December there were a total of 22 calls, which two were in Hamilton Township. Stephanie read the report given for the month of January there were a total of 18 calls, which three were in Hamilton Township. Stephanie Egger read the report for the year. There were a total of 258 calls for the year, which 21 were in Hamilton Township.

6. Stephanie Egger presented Resolution No. 2018-37 Establishing meeting guidelines for the public comments. Timothy D Beard III made a motion to accept the resolution. No Second motion was made, Motion dies. After a discussion was had about the comment allow time Ronald Weidner made a motion to table to the next meeting. Michael A Strausbaugh second the motion. Motion carried.

7. Stephanie Egger presented to the Board Resolution No. 2018-38 to authorizing signing authority to ACNB banking accounts adding Michael Strausbaugh and Shelby Jenkins as authorized signers and the removal of Joyce Hamm as a signer. Timothy D Beard III made a motion to accept the Resolution No. 2018-38. Ronald L Weidner second the motion. Motion Carried.

8. Stephanie Egger presented to the Board Resolution No. 2018-39 accepting the resignation of Jay Livingston, Road Master. Stephanie read the resignation letter from Jay stating that he will be stepping down from the position of Road master duties and full time employment. Jay also stated in his letter that when he is available that he would be willing to help with snow plowing. Ronald L Weidner made a motion to accept his resignation as his position as Roadmaster and full time duties. Michael A Strausbaugh second the motion. Motion carried.

9. A request from Reading Township for the repairs of the fire company building from January's Board meeting was tabled after a discussion about waiting to see what will happen with the fire company merger. Ronald L Weidner made a motion to table till next meeting. Timothy D Beard III second the motion. Motion carried.

10. Stephanie Egger presented the tabled item from the prior month “Township workforce reports uploaded to website based on a weekly, bi-weekly or monthly basis.” Ronald L Weidner made a motion to table till a future Board meeting. Michael Strausbaugh second. Motion carried.

11. Stephanie Egger presented to the Board “Publish right to know request on website in a separate easy to find tab. This would not only increase the level of transparency, but could reduce Township expense in retrieving and processing the right to know request.” Ronald L Weidner made a motion to table till a future Board meeting. Michael Strausbaugh second the motion. Motion carried.

12. Stephanie Egger presented Ricky Herman’s Subdivision Plans for final approval. The Board was waiting on a letter from the Zoning Board attorney John Baranski, Jr with the decision from the hearing on November 16, 2017. The letter was received. Ronald L Weidner made a motion for final approval on Rickey Herman’s Subdivision. Timothy D Beard III second the motion. Motion carried.

13. Stephanie Egger presented to the Board Resolution No. 2018-40 to exonerate residents, from the list attached to the Resolution No. 2018-40 responsibility of payment of unpaid Per Capita, Municipal & County taxes due for the year 2017. Michael A Strausbaugh made a motion to exonerate the residents from the list. Timothy D Beard III second the motion. Motion carried.

14. Stephanie Egger presented to the Board Resolution No 2018-41 to exonerate Joyce Hamm, Tax collector, from the responsibility of collection of unpaid Per Capita, Municipal & Real Estate Taxes due for the year 2017. Ronald L Weidner made a motion to exonerate Joyce Hamm. Timothy D Beard III second the motion. Motion carried.

15. Stephanie Egger presented to the Board Resolution No. 2018-42 for the certification for each tax parcel of real estate shall be \$15.00 retained by the Tax Collector. Timothy D Beard made a motion to accept Resolution No 2018-42. Ronald L Weidner second the motion. Motion carried.

16. Stephanie Egger presented to the Board Resolution No. 2018-43 for the levy of \$5.00 for duplication of tax notices prepared by the Township Tax Collector and a fee of \$50.00 for payments received by the Township Tax Collector with insufficient funds. Ronald L Weidner made a motion to accept Resolution No. 2018-43. Timothy D Beard III second the motion. Motion Carried.

17. Stephanie Egger presented to the Board Resolution No. 2018-44 to appoint Shelby L Jenkins as Deputy Tax Collector for Hamilton Township in the event of the absence of Tax Collector Dolores M Long for the period of four years. Timothy D Beard III made a motion to approve Shelby Jenkins as Deputy Tax Collector. Michael A Strausbaugh second the motion. Motion carried.

18. Stephanie Egger presented Resolution No. 2018-45 to the Board to appoint Ronald L Weidner as the representative to the East Berlin Area Joint Sewer Authority for the term of five years. Michael A Strausbaugh made a motion to accept Ronald L Weidner as the representative

for East Berlin Area Joint Sewer Authority. Timothy D Beard III second the motion. Motion Carried.

19. Rabbittransit information about the services that are provided in the area are now posted on the website and posted on the bulletin board.

20. Stephanie Egger presented Resolution No. 2018-46 appointing Tom Barrows as the Roadmaster for Hamilton Township for the term of two years. Ronald L Weidner made a motion to appoint Tom Barrows as Roadmaster. Timothy D Beard III second the motion. Motion carried.

21. Stephanie Egger presented to the Board a letter with a bill attached from Eastern Adams Regional Police Department for police service provided for the year 2017 due to lack of PA State Police coverage. After talking to Commander Nickey of the Gettysburg State Police Barracks he reported to Hamilton Township that 95% of the calls were not dispatched, or requesting assistance by the State Police. Hamilton Township does not have a contract with Eastern Adams Regional Police Department. Ronald L Weidner made a motion not to pay the bill and send a letter to Eastern Adams Regional Police Department stating this payment will not be made there were no funds budgeted for this service. Timothy D Beard second the motion. Motion carried.

22. 2018 Election days will be General Primary Tuesday, May 15, 2018 and the General election will be Tuesday, November 6, 2018

Other business to come before the Board of Supervisors: No new business.

PLANNING COMMISSION RECOMMENDATIONS AND STATUS OF ACTIVE PLANS: No new business.

COMMITTEE & DEPARTMENT REPORTS:

1. East Berlin Area Community Center (EBACC) – Torren Ecker reported the Community Center was looking into buying the building they are currently in or buying or leasing another building. EBACC has decided to stay in the building that they are now and keep leasing. Torren also reported that Community Center will be holding a paint night February 21, 2018.

2. Abbottstown Paradise Joint Sewer Authority – Kevin Moul nothing new to report for this month.

3. Parks and Recreation Committee – Ronald L Weidner nothing new to report. The next meeting February 13th.

4. Emergency Management: Timothy D Beard III nothing new to report next meeting February 6, 2018.

5. YATB & Tax Board Reports: Timothy D Beard III reported the number of delinquent collections are down, the number of tax collections are up.

6. Road Master's Report – Tom Barrows, Road Master, A busy month for storms and related clean up. (Snow and rain). Worked on drainage and closed tiles on various roads. Maintenance on bucket truck for state inspection. Maintenance on snowplow, replace road shoes on large plow. That time of year for pot holes we are checking for them daily and if conditions are right filling them.
7. COG Report – No report at this time.
8. East Berlin Joint Authority Report – Ronald L. Weidner stated that everything is going good. Working on updating the meters. Ronald also stated they are working on grants to help with the water tower updates that need to be done.
9. East Berlin Library – Brian Campbell, reported the people are still coming in and checking out books.

Engineer's Report – Chad Clabaugh presented C S Davidson Inc. report:

Howe, Connie, and Barry – Subdivision (2997.3.08.12)

Feb. 2018 – CSD had several correspondences with the applicant's engineer and offered a curtesy review of plan revisions prior to the resubmittal of the plan. A formally revised plan dated 1-11-18 was received and is under review. This revised plan addresses the stormwater comments but doesn't address the sewage planning module. The applicant informed us that he is challenging the ruling of DEP on this item.

Sheetz (2997.3.19.17)

Feb. 2018 – CSD has been providing inspection services. Reports are kept on file and are available upon request.

MS-4 Waiver (2997.5.06.00)

Feb. 2018 – The Township received a letter dated 1-11-18 which confirms that Hamilton is approved for the waiver from the MS4 permitting requirements. The waiver is effective for 5 years and expires on 1-31-23. The Township will need to re-apply 180 days prior to the expiration.

SALDO Review – (2997.9.08.00)

Feb. 2018 – All edits were finalized in and presented to the P.C. in January. One recommendation was offered for the reference to the fire code. The P.C. chose to take one more month to do a final review prior to making a recommendation to the supervisors.

Solicitor's Report- Ronald Tomasko, Tomasko, and Koranda Law presented his report.

Ronald Tomasko reported that the Zufrienden Family Trust did not file an appeal; the decision is final. I will approach their attorney to see if they're going to voluntarily pay or do I need to send to collections the \$4,000.00 fine. Ronald Tomasko also reported that David Lease

did not file an appeal to the Court of Common Pleas for the uniform construction code. The Board is now able to site for building code violations for 186 Gun Club Rd. The time for an appeal has passed. Sheriff sale on his personal property will be held on February 23rd, 2018 for the contempt on the \$10,000 fine ordered by Judge George this is just for his personal property. They don't feel there will be enough funds from the sale of his personal property to cover the fine. May have to lien one of his parcels to make sure the Township is paid for the fine.

Scott Weaver, Zoning Officer's Report – Stephanie A. Egger read the report from Pennsylvania Municipal Code Alliance, Inc. For the Month of December. There were two Zoning permits.

MOTION TO PAY THE BILLS:

Stephanie A. Egger presented the Board with a listing of the January bills to be paid for General Fund, and Route 94 Sewer. Ronald L Weidner made a motion to approve the bills as submitted. Timothy D Beard III second the motion. Motion carried.

PUBLIC COMMENTS:

No comments.

SUPERVISOR COMMENTS:

Ron: Things are going good with all the changes that have occurred. Ron feels Tom will be a good fit as the Roadmaster.

Tim: Thank everyone for coming out. Roads look good last few days, Tom job well done.

Mike: Thank you all for coming out. Congratulations Tom on the job. Enjoyed going to PSATS Boot Camp learned a lot in the 20 hours. Be safe traveling home and thanks for coming.

Meeting Announcements:

Next Parks & Rec Committee Meeting – Tuesday, February 13th @ 7:00 pm

Next Planning Commission Meeting – Tuesday, February 20th @ 7:00 pm

Next Finance Committee Meeting – Tuesday, April 24th @ 6:30 pm

Board of Supervisors Regular Meeting – Monday, March 5th @ 7:00

Adjournment

Having nothing further to discuss, Ronald L. Weidner made a motion to adjourn the meeting. Timothy D Beard III seconds the motion. Meeting adjourned at 8:05 pm.

Minutes were taken and transcribed by

Shelby Jenkins
Secretary, Hamilton Township