

**HAMILTON TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
AGENDA  
February 2, 2026**

**Call to Order**            Time \_\_\_\_\_

**Please silence all cell phones.**

Pledge of Allegiance to the Flag

Supervisors Present are: Jeremy P. Smith, Ryan M. Groft, and Ryan A. Fox

Also Present are: Solicitor Melissa Kelso, Esq. (Kelso Law LLC); and Secretary/Treasurer Megan Carper

An executive session of the Board of Supervisors will be held immediately following the adjournment of this evening's meeting to discuss personnel matters and internal Township business.

1. **Approval of Agenda:** A motion to approve the February 2, 2026 meeting agenda.

Motion \_\_\_\_\_ Second \_\_\_\_\_

2. **Approval of Minutes**

- A motion to approve the January 5, 2026 Reorganization Meeting Minutes.

Motion \_\_\_\_\_ Second \_\_\_\_\_

- A motion to approve the January 5, 2026 Regular Meeting Minutes.

Motion \_\_\_\_\_ Second \_\_\_\_\_

- A motion to approve the January 12, 2026 Special Meeting Minutes

Motion \_\_\_\_\_ Second \_\_\_\_\_

3. **Public Comment** (Agenda Items Only): The Board will entertain public comment on agenda items.

4. **Old Business**

- JW Paving O&M Agreement: A motion to deny the JW Paving Stormwater Operation & Maintenance Agreement due to the applicant's failure to formally withdraw the plan or respond to Township requests, and to remove the item from the agenda, per the Township Engineer's recommendation.

Motion \_\_\_\_\_ Second \_\_\_\_\_

- Emergency Management Coordinator (EMC): A motion to appoint Douglas Fishel as Emergency Management Coordinator.

Motion \_\_\_\_\_ Second \_\_\_\_\_

- Appointment of Floodplain Administrator: A motion to appoint Ronald L. Weidner as Floodplain Administrator.

Motion \_\_\_\_\_ Second \_\_\_\_\_

- Discussion / Information Items
  - Pennsylvania State Police – Gettysburg Station Introduction
  - Cross Keys Community Park

## 5. New Business

- Resolution 2026-10: Liquid Fuels Equipment Account Consolidation: A motion to adopt Resolution 2026-10 authorizing consolidation of the Liquid Fuels Equipment Account.

Motion \_\_\_\_\_ Second \_\_\_\_\_

- Authorization of Bank Account Signatories: A motion to authorize removal of Ronald L. Weidner and addition of Ryan A. Fox as authorized bank signatories.

Motion \_\_\_\_\_ Second \_\_\_\_\_

- PLGIT Banking: A motion to authorize the Township to proceed with PLGIT banking services and execute all required documentation.

Motion \_\_\_\_\_ Second \_\_\_\_\_

## 6. Planning Commission Recommendations

- Leib Pole Building – Stormwater Management Plan: A motion to approve the Leib Pole Building Stormwater Management Plan conditioned on satisfaction of all items listed in the Township Engineer’s letter dated January 6, 2026, and as recommended by the Planning Commission at its January 20, 2026 meeting.

Motion \_\_\_\_\_ Second \_\_\_\_\_

- K-Hill North Pheasant Way Cul-de-Sac Plan (K-Hill – Prior Plan): A motion to deny the K-Hill Enterprises, LLC plan, dated Feb. 28, 2025, which called for the creation of a cul-de-sac at the end of N. Pheasant Way, which was recommended for approval by the Planning Commission in April 2025, then later replaced by a plan last revised Nov. 12, 2025.

Motion \_\_\_\_\_ Second \_\_\_\_\_

- Kaiser & Summers Add-On Lot Plan: A motion to approve the K-Hill Enterprises, LLC, Kaiser, and Summers plan which creates two 1.99 acre lots to be attached to the Kaiser and Summers lots, conditioned on satisfaction of all items listed in the Township Engineer’s letter dated January 20, 2026, and as recommended by the Planning Commission at its January 20, 2026 meeting.

Motion \_\_\_\_\_ Second \_\_\_\_\_

- Pennwood Products – Preliminary Subdivision & Land Development Plan: A motion to table the Pennwood Products Preliminary Subdivision and Land Development Plan due to many outstanding comments from the Township Engineer and other outside review agencies, as recommended by the Planning Commission at its January 20, 2026 meeting.

Motion \_\_\_\_\_ Second \_\_\_\_\_

- Pennwood Products – Curb & Sidewalk Modification: A motion to approve a modification to Subdivision and Land Development Ordinance Sections 120-25 and 120-26 allowing for the installation of sidewalks to be postponed until a future time, with installation required upon twelve (12) months’ notice by the Township and/or when the construction of the future roundabout is constructed, as described on note 13 of the subdivision and land development plans, and as recommended by the Planning Commission at its January 20, 2026 meeting.

Motion \_\_\_\_\_ Second \_\_\_\_\_

- Final Grade – Land Development Plan Financial Security: A motion to approve and accept the required amount of \$59,630.39, for financial security for the Final Grade Development, as recommended by the Township Engineer.

Motion \_\_\_\_\_ Second \_\_\_\_\_

- Final Grade O&M Agreement: A motion to approve the Stormwater Management Operations and Maintenance Agreement associated with the Final Grade Land Development.

Motion \_\_\_\_\_ Second \_\_\_\_\_

- Final Grade – Sidewalk Modification: A motion to approve a modification to Subdivision and Land Development Ordinance Sections 120-25 and 120-26 allowing for the installation of sidewalks to be postponed until a future time, with installation required upon twelve (18) months’ notice by the Township, as described on note 9 of the subdivision and land development plans, and as recommended by the Planning Commission at its January 20, 2026 meeting.

Motion \_\_\_\_\_ Second \_\_\_\_\_

- Final Grade – Land Development Plan: A motion to approve the Final Grade Inc. Land Development Plan, Subject to satisfaction of the Township Engineer’s remaining review comments dated January 16, 2026

Motion \_\_\_\_\_ Second \_\_\_\_\_

7. **Monthly Reports** –The following reports are posted on the bulletin board:

- State Police
- Northeast Adams Co. No. 32 Fire Dept
- United Hook & Ladder Co. No. 33 Fire Dept
- Adams Regional EMS

**8. Committee & Meeting Reports**

- EBACC – Ryan M. Groft
- APJSA – Kevin Moul
- Emergency Management – TBD
- YATB – Jeremy P. Smith
- ACTCC – Jeremy P. Smith
- CVSD Municipal Committee Representative – Ryan A. Fox
- Public Works – Ronald L. Weidner
- East Berlin Area Joint Authority – Ronald L. Weidner

9. **Engineer’s Report:** Chad Clabaugh, P.E. – C.S. Davidson, Inc.

10. **Solicitor’s Report:** Melissa Kelso, Esq.

11. **Zoning Officer’s Report:** PMCA – James Graham

12. **Motion to Pay the Bills:** A motion to pay the General Fund bills as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**13. Public Comment**

- Resident Inquiry – On-Lot Septic System Pumping Requirements

**14. Supervisor Comments**

- Jeremy P. Smith
- Ryan M. Groft
- Ryan A. Fox

**15. Upcoming Meetings**

- Planning Commission – February 17, 2026 – 7:00 PM
- Board of Supervisors Workshop – February 25, 2026 – 4:00 PM
- Board of Supervisors – March 2, 2026 – 7:00 PM

16. **Adjournment:** A motion to adjourn the meeting.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Time: \_\_\_\_\_