

**HAMILTON TOWNSHIP
BOARD OF SUPERVISORS MEETING
AGENDA
December 1, 2025**

Call to Order: Time _____

Please silence all cell phones.

PLEDGE OF ALLEGIANCE TO THE FLAG

Supervisors present are Ronald L. Weidner, Jeremy P. Smith, and Ryan M. Groft
Also present are Solicitor Melissa Kelso, Esq. and Secretary/Treasurer Megan Carper

APPROVAL OF THE AGENDA (PURSUANT TO ACT 65):

Motion _____

Second _____

MINUTES FOR APPROVAL:

Approval of the Board of Supervisors Regular Meeting Minutes – November 3, 2025

Motion _____

Second _____

PUBLIC COMMENTS: The Board will entertain public discussion of agenda items

OLD BUSINESS:

1. JW Paving O&M Agreement

Motion _____

Second _____

NEW BUSINESS:

2. K-Hill Subdivision – Revised Plan

Motion _____

Second _____

3. Adoption of the 2026 Township Budget

Motion _____

Second _____

4. Authorization for year-end financial closeout

- Authorization to process and pay final 2025 invoices received after the December meeting
- Authorization for necessary year-end budget transfers
- Authorization for the Secretary/Treasurer to close the 2025 books for audit
- Authorization to write off legacy uncollectible invoices as part of the year-end financial reconciliation

Motion _____

Second _____

5. Authorization to advertise the 2026 Reorganization Meeting, Regular January Meeting, and Auditors Reorganization Meeting

Motion _____ Second _____

6. Authorization to advertise for Propane Bids for 2026

Motion _____ Second _____

7. Resolution 2025-26: Reinvestment of CD General Funds

Motion _____ Second _____

8. Resolution 2025-27: ZHB Alternate Appointment

Motion _____ Second _____

9. State Police: The monthly report is posted on the bulletin board

10. Northeast Adams Co. No. 32 Fire Dept: The monthly report is posted on the bulletin board

11. United Hook & Ladder Co. No. 33 Fire Dept: The monthly report is posted on the bulletin board

12. Adams Regional EMS: The monthly report is posted on the bulletin board

13. Acknowledgment of Donations: New Hope Ministries and the SPCA extend their gratitude to the Township for this year's contributions

14. Holiday Office Closures:

- December 24-25, 2025
- December 29, 2025 – January 1, 2026

(Note: Zoning Officer hours will vary; please refer to township website for updates.)

**PLANNING COMMISSION RECOMMENDATIONS FOR ACTION AND / OR STATUS
REPORT OF ACTIVE PLANS:**

1. K-Hill Cul-de-sac Plan – Recommendation for conditional approval pending satisfaction of conditions in the Township Engineer's review letter

Motion _____ Second _____

2. Esh Final Minor Subdivision Plan – Recommendation for conditional approval pending satisfaction of items in the Township Engineer's October 21, 2025 letter

Motion _____ Second _____

3. Redding Rentals Athletic Complex – Traffic Impact Study – Planning Commission recommendation to forward the Township Engineer's November 18, 2025 review letter to PennDOT for inclusion in their review

Motion _____ Second _____

4. Paradise/Hamilton Township Subdivision (Franklin N. LeCrone III) – Planning Commission recommendation for the Board of Supervisors to acknowledge and sign the subdivision plan

Motion _____

Second _____

COMMITTEES AND MEETING REPORTS:

1. East Berlin Area Community Center (EBACC) – Ryan M. Groft
2. Abbottstown Paradise Joint Sewer Authority (APJSA) – Kevin Moul
3. Emergency Management – Paul Minnich
4. YATB Tax Board Reports – Jeremy P. Smith
5. ACTCC Tax Board Reports – Jeremy P. Smith
6. Roadmaster’s Report – Ronald L. Weidner
7. East Berlin Area Joint Authority – Ronald L. Weidner
8. Upcoming Zoning Hearings:
 - 484 Brough Rd – Variance request; hearing scheduled for Dec 2, 2025 @ 7:00 PM
 - Forest Dr – Variance request; hearing scheduled for Tues, Dec 2, 2025 immediately following Brough Rd hearing

Engineer’s Report – Chad Clabaugh, P.E., Township Engineer (C.S. Davidson, Inc.)

Solicitor’s Report – Melissa Kelso, Esq., Township Solicitor (Kelso Law, LLC)

Zoning Officer’s Report – James Graham (PMCA)

MOTION TO PAY THE BILLS: General Fund Motion _____ Second _____

PUBLIC COMMENTS:

COMMENTS FROM THE BOARD OF SUPERVISORS:

Ron:

Jeremy:

Ryan:

UPCOMING MEETING SCHEDULE:

- Planning Commission – Tuesday, December 16, 2025 at 7:00 PM
- Board of Supervisors Reorganization Meeting – Monday, January 5, 2026 at 6:30 PM
- Regular Board of Supervisors Meeting – Monday, January 5, 2026 at 7:00 PM
- Board of Auditors Reorganization Meeting – Tuesday, January 6, 2026 at 7:00 PM

Motion to Adjourn: Motion _____ Second _____ Time _____ p.m.

MERRY CHRISTMAS & HAPPY NEW YEAR
