

*Hamilton Township Board of Supervisors*  
**Regular Meeting Minutes**  
**Monday December 3, 2018**

**CALL TO ORDER:**

The meeting was called to order at 7:00 pm by Stephanie A. Egger.

Supervisors present were: Ronald L. Weidner, Timothy D Beard III and Michael A Strausbaugh. Also, present were; Solicitor, Ronald Tomasko, from the firm of Tomasko and Koranda Law, Chad Clabaugh P.E. of C.S. Davidson, Inc, Parliamentarian Stephanie A. Egger and Secretary, Shelby Jenkins.

**APPROVAL OF MINUTES:**

Stephanie A. Egger asked if the Supervisors reviewed the minutes from November 5, 2018 Regular Meeting. After review of the minutes a motion was made to accept as written. Michael A Strausbaugh made motion to approve the minutes. Ronald L Weidner second the motion. Motion carried.

**PUBLIC COMMENTS:**

None

**OLD BUSINESS:**

1. SPCA Collection: Stephanie A. Egger stated that we continue to collect items for the Adams County SPCA for the care of the animals at the shelter. Looking for old or new towels, blankets, toys and food.
2. Stephanie A. Egger stated that the Township continues to collect glossy paper magazines and glossy newspaper inserts, etc. for the Ronald McDonald House. Please drop off at the office and we will see that they get to the appropriate place.
3. Bridge Update: Nothing new to report.

**NEW BUSINESS:**

1. State Police: Stephanie A Egger read the report received from State Police for the month of October. There was a total of three crashes, nine Criminal, 23 service calls, two cancelations for a total of 37 calls for the month.
2. Liberty Fire Co. No. 11: Stephanie A. Egger read report received from Liberty fire CO. No. 11. For the month of October. There was a total of 30 calls, which there was one in Hamilton Township. Stephanie A Egger read report received from Liberty fire CO. No. 11 for the month of November. There was a total of 43 call, which one was in Hamilton Township.

3. Northeast Adams Fire And EMS: Stephanie A Egger read report received from Northern Adams EMS for the month of October. There were a total 81 calls of which six were in Hamilton Township.
4. United Hook & Ladder Co. No. 33: Stephanie A. Egger read report received from United Hook & Ladder Co. No. 33 for the month of October. There was a total of 58 calls which six were in Hamilton Township. Stephanie A. Egger read report received for the month of November form United Hook & Ladder Co. No. 33. There was a total of 64 calls which 13 were in Hamilton Township.
5. Adams Regional EMS, Inc. Stephanie A Egger read the reports received from the Adams County EMS, Inc. in October. There were a total 543 calls of which six were in Hamilton Township.
6. Hampton Fire Co. No. 10: Stephanie Egger read the report received from the Hampton Fire Co. No. 10. In October there were 18 calls of which one was in Hamilton Township. Stephanie A. Egger read report received for the month of November form Hampton Fire Co. No 10. There was a total of 29 call. Which six were in Hamilton Township.
7. Stephanie A. Egger asked for the approval of the General Fund and State Fund Budgets for 2019. Ronald L Weidner made a motion to approve the General Fund Budget for 2019. Timothy D Beard III second the motion. Motion carried. Stephanie A. Egger asked for the approval of the State Fund Budget for 2019. Ronald L Weidner made a motion to approve the State Fund Budget for 2019. Timothy D Beard III second the motion. Motion carried.
8. Stephanie A Egger asked for approval to move forward with Global Data Consultants, LLC 1 to run cabling for the new Security System at the cost of \$6,583.85. After a brief discussion Timothy D Beard III made a motion to approve of Global Data Consultants, LLC to run the cabling for the new Security System. Ronald L Weidner second the motion. Motion carried.
9. Stephanie A Egger asked for approval of Resolution # 2018-57. The reappointment of Kevin Moul as the Hamilton Township representative to the Abbottstown-Paradise Joint Sewer Authority for a five-year term. Ronald L Weidner made a motion to accept Resolution # 2018-57. The reappointment of Kevin Moul as the Hamilton Township representative to the Abbottstown-Paradise Joint Sewer Authority for a five-year term. Michael A Strausbaugh second the motion. Motion carried.
10. Stephanie A Egger presented to the Board of Supervisors with an Election Ballot for PIRMA for a five-year term. The Board of Supervisors is asked to Vote for two of the four candidates listed Shannon Berkey, Scott Mitchell, Kimberly Moretti, and Nevin Scholl. Their Bios were presented to give more information to help with the voting. After a brief discussion the Board of Supervisors vote for Shannon Berkey and Kimberly Moretti for PIRMA. Timothy D Beard III made a motion for Shannon Berkey and Kimberly Moretti for a year term with PIRMA. Michael A Strausbaugh second the motion. Motion carried.

11. FYI Comcast changes in fees and service. More information on the bulletin board.

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The Board of supervisors meeting was recessed to conduct formal hearing to adopt the new SALDO ORDINANCE #102. Any resident who wishes to address the Board must state their full name and address. No Residents addressed the Board on the SALDO Ordinance #102. Ronald L Weidner made a motion to adopt the SALDO Ordinance # 102. Timothy D Beard III second the motion. Motion carried

Hearing was called to end with the motion. The regular Board of Supervisors meeting reconvened.

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12. Stephane A Egger presented to the Board of Supervisors Resolution No. 2018-58 for the advertisement and adoption of the scheduled meeting dates for 2019. Timothy D Beard III made a motion accept Resolution No. 2018-58 for the advertisement and adoption of the scheduled meeting dates for 2019. Ronald L Weidner second the motion. Motion carried.

13. Stephanie A Egger read a Thank you note from the AC SPCA for the recent donation made by the Township.

14. Stephanie A Egger read a Thank you letter from the AC Office for Aging, Inc. for the recent donation made by the Township.

- 15 Stephanie A Egger made mention of the Holiday Hours of operation. They will be posted on Bulletin Board and Web Site.

16. Stephanie A Egger presented the Board of Supervisors with a request from Elite Sports Performance (Swopes) to address the Board of Supervisors concerning a Holding Tank on their property on Cedar Road based on the attached letter from the SEO. After a discussion was had Ronald L Weidner made a motion to allow the Holding Tank on their property on Cedar Road based on the attached letter from the SEO. Michael A Strausbaugh second the motion. Motion carried.

17. Stephanie A Egger asked for approval of Resolution No. 2018-59—Application to PennDOT for a Traffic Flashing Warning Device at the intersection of SR 1019 Pine Run Road and Township owned Peepytown Road. Michael A Strausbaugh made a motion to accept Resolution No. 2018-59—Application to PennDOT for a Traffic Flashing Warning Device at the intersection of SR 1019 Pine Run Road and Township owned Peepytown Road with the condition after the Township Solicitor looks of paperwork. Ronald L Weidner second the motion. Motion carried.

18. Stephanie A Egger stated the Office of Open Records has drafted a Standard Right-to-Know Law Request Form which was updated November 27, 2018. This is the request to be used for all Right-to -Know requests going forward. This will be placed on the Website.

19. Stephanie A Egger asked for approval of Resolution No. 2018-60. The creation of the Office Support Staff position and Job description. Timothy D Beard III made a motion to accept Resolution No. 2018-60. The creation of the Office Support Staff position and Job description. Ronald L Weidner second the motion. Motion carried.

**Other business to come before the Board of Supervisors: None**

### **PLANNING COMMISSION RECOMMENDATIONS AND STATUS OF ACTIVE PLANS:**

1. Planning Commission presented to the Board of Supervisors a recommendation to give final approval of the Howe Subdivision contingent on provided copies and signatures. Ronald L Weidner made a motion to accept the recommendation to give approval of the Howe Subdivision final plan. Michael A Strausbaugh second the motion. Motion carried. Plans will be signed and sent to Court House for recording.

### **COMMITTEE & DEPARTMENT REPORTS:**

1. East Berlin Area Community Center (EBACC) – Torren Ecker not present, no report given. Stephanie A Egger stated that we need to find a representative for this position.

2. Abbottstown Paradise Joint Sewer Authority – Kevin Moul reported everything is running smoothly. Working on project for next year. Looking at double running traps.

3. Parks and Recreation Committee – Ronald L Weidner – Ronald L Weidner reported that there will be no meetings till January.

4. Emergency Management: Timothy D Beard III nothing new to report

5. YATB & Tax Board Reports: Timothy D Beard nothing new to report.

6. Road Master's Report – Stephanie A Egger read report from Road Master.

- Another month of storm clean up and tile entrance clean up.
- Filled pot holes with black top.
- Made pavement repairs to the road edges on Jacobs Mill Rd.
- Put plows and spreaders on trucks and plowed and cinder, one snow storm this month.

7. COG –Stephanie A Egger reported meeting was canceled due to snow.

8. East Berlin Joint Authority- Ronald L Weidner reported the meeting will be Thursday night. Still looking at was to fund the water tower repair.

9. East Berlin Library – Brian Campbell circulation is still good and happy with the donation from the Township.

**Engineer's Report** – Chad Clabaugh P.E. from C S Davidson Inc. presented the Board of Supervisors a report for the month:

Howe, Connie and Barry – Subdivision (2997.3.08.12)

• **Nov. 2018 CSD reviewed a revised plan dated 11-16-18. CSD offered recommended conditional approval to the P.C. conditioned on the setting of the corners, and seals/signatures. CSD also noted that the newly required survey revealed significant errors in the property boundary, one which was off by 42', all which were corrected on the new plan.**

Cedar Ridge Subdivision and Land Development (2997.3.19.10)

• **Dec. 2018 – CSD sent correspondence to the developer regarding a curb ramp that needs to be replaced and regarding the stabilization of the stormwater management basins. CSD has since been contacted by the developer who noted that they have stabilized the stormwater basins and that they will replace the curb ramp as requested. CSD will provide follow up inspections on these items. Additionally, CSD refreshed the discussions on the signage that needs fixed. CSD will provide follow up written correspondence on this item.**

Fox Meadow Detention Basin (2997.5.05.00)

• **Dec. 2018 - CSD attended a site visit with Township Officials and the president of the HOA on 11/20/18 to review concerns about the stormwater basin across attached to Lot 1. As well as to review a swale between lots 10 and 11. CSD will be reviewing the plans and will provide written recommendations to facilitate improvements to these stormwater facilities.**

**Solicitor's Report-** Ronald Tomasko ESQ, of Tomasko, and Koranda Law.

Ronald Tomasko ESQ presented the board a written report for the month of November. Zoning violation at 186 Gun Club Road. Judge Wagner ordered David Lease to pay \$12,356.45 for fines, fees and cost. Ronald has not heard anything on an appeal which today was the last day to file one. As for the construction code violations we are to appear in front Magistrate Judge Little on November 15, 2018 was canceled due to inclement weather. This has been rescheduled for January 14<sup>th</sup>, 2019 for him to assess the fines, fees and cost on the code's violations.

**Scott Weaver, Zoning Officer's Report** – Stephanie A. Egger read the report from Pennsylvania Municipal Code Alliance, Inc. For the Month of November. There were two Zoning permits.

#### **MOTION TO PAY THE BILLS:**

Stephanie A. Egger presented the Board with a listing of the bills for November to be paid for General Fund and State Fund. Ronald L Weidner made a motion to approve the bills as submitted. Timothy D Beard III second the motion. Motion carried.

**PUBLIC COMMENTS:**

Kevin Moul – Made mention that there was a meeting with Reading Township about Hampton Fire Company. The Merge will start in bout two months with United Hook and Ladder. The building and land will be given to Reading Township and the fire company will be housing some equipment there. There still things that need worked out more information to come.

Barry Howe- Asked about the dump trucks that are parked at the Gun Club. Wanted to know if this is a business. Worried this will cause damaged to the road.

**SUPERVISOR COMMENTS:**

Ron: Merry Christmas and Happy New Year. Be careful and safe out there.

Tim: Happy Holidays, See you all back on January 7<sup>th</sup>.

Mike: Thank everyone for coming out. Merry Christmas.

**Meeting Announcements:**

Board of Supervisors, Monday, January 7, 2019 **REORGANIZATION** 6:30 PM

**REGULAR MONTHLY MEETING** 7:00 PM

Township Auditors, Tuesday, January 8, 2019 6:30 pm

Parks and Recreation Board, Tuesday, January 8, 2019, 7:00 pm

Planning Commission, Tuesday, January 15, 2019, 7:00 pm

**Adjournment**

Having nothing further to discuss, Ronald L. Weidner made a motion to adjourn the meeting. Timothy D Beard III. seconds the motion. Meeting adjourned at 8:12 pm.

Minutes were taken and transcribed by

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Shelby Jenkins  
Secretary, Hamilton Township