

Hamilton Township Board of Supervisors

Regular Meeting Minutes Monday, December 7, 2020

CALL TO ORDER: The meeting was called to order at 7:10 PM with the Pledge of Allegiance by Stephanie A. Egger.

Supervisors present were Ronald L. Weidner, Timothy D. Beard, III and Michael A. Strausbaugh via phone. Also present were Ronald T. Tomasko via phone, ESQ, Chad Clabaugh, P.E. of C. S. Davidson, Inc., Roadmaster Thomas Barrows, Parliamentarian Stephanie A. Egger and Assistant Secretary Jessica Baim.

APPROVAL OF MINUTES:

Regular Scheduled Meeting, November 2, 2020

*Upon review of the minutes of the November 2, 2020 meeting a motion was made by Ronald L. Weidner to approve, with a second by Timothy D. Beard, III. **Motion was unanimously approved.***

PUBLIC COMMENTS: None

OLD BUSINESS:

1. SPCA Collection: We continue to collect items for the Adams County SPCA for the care of the animals at the shelter. They need towels, blankets, toys, etc. in good condition.
2. Ronald McDonald House : The Township continues to collect glossy paper magazines, glossy newspaper inserts, etc.
3. Bridge Update: Ronald L. Weidner voiced his concern about the Township being required to replace the Beaver Creek bridge without taking into account the County owned humpback bridge that has width restrictions and no weight limits. Chad Clabaugh of C.S. Davidson agreed that is a good assessment, but all bridges are inspected, and the County bridge must be in better structural shape than the Beaver Creek Bridge. Chad Clabaugh of C.S. Davidson said that PennDOT has not heard any response and they are losing their patience. Chad Clabaugh of C.S. Davidson said the Township should include that concern in the response to PennDOT. Chad Clabaugh of C.S. Davidson said that the original inspection was done in December 2019. In June 2020, another inspection was done, and a report was sent to Paradise Township without a response from them. Hamilton Township did not receive any reports till August 2020. Chad Clabaugh of C.S. Davidson said the response needs to include the Township agreeing to the condition of the bridge. There is no engineer that will sign off that this bridge is safe and in good structural condition. Chad Clabaugh reviewed an email that included some language put together by Logan Swartz of C.S. Davidson to respond to PennDOT. The language stated, "This structure is jointly owned by Paradise Township, York County and Hamilton Township, Adams County. Therefore, the Townships have met to discuss the plan of action and intend to move forward with plans that are agreeable to both Townships. At this time the Townships intend to obtain engineering service to begin design on a superstructure replacement. The Townships will also begin pursuing some funding sources to pay for the superstructure replacement. It is anticipated that due to current financial constraints, other budgeted infrastructure needs within the Townships and the unknown of when any potential grant funding may be available, that this replacement project will be programmed for construction in either 2022 or 2023." Mel Lebo asked, "If all bridges are assigned a weight restriction?" Chad Clabaugh of C.S. Davidson said they do have a standard which is H25 loading, not sure what the weight restrictions are on the County humpback bridge. Roadmaster Thomas Barrows indicated that the County owned humpback bridge has no posted limits but the plate on the bridge states an install date of 1915. Once discussed by the Board of Supervisors, it was decided the wording of superstructure should be removed within the language due to unknown type of replacement.

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Chad Clabaugh of C.S. Davidson indicated the Beaver Creek Bridge is due for inspection in December 2020. In June, PennDOT did lower weight limits from 17 tons down to 14 tons unless it is a combination truck which is currently posted bridge side. Jessica Baim indicated that she will put together some language on 12-9-2020 to be reviewed by Chad Clabaugh of C.S. Davidson and then forwarded to Paradise Township for review to answer PennDOT. *A motion was made to draft response and send to Paradise by Ronald L. Weidner, with a second by Timothy D. Beard, III. Motion was approved unanimously.* Chad Clabaugh of C.S. Davidson reviewed one option to help cover the cost of the Beaver Creek Bridge replacement is the Dirt & Gravel road project (low volume road). The first step will be setting up traffic counters, which Andrew Merkel of ACOPD can have someone set that up. Ronald L. Weidner indicated the Dirt & Gravel road project certification class was canceled due to COVID-19. Chad Clabaugh of C.S. Davidson indicated there is several steps before the application occurs which will provide time for the certification to occur. Stephanie A. Egger will follow up with Andrew Merkel to get the traffic counter set up. Chad Clabaugh of C.S. Davidson followed up about the November 12, 2020 meeting that was held with Clark Craumer. Chad Clabaugh of C.S. Davidson indicated he never received the Wetland analysis, survey (in CAD), DEP permit, Engineer Fertich's estimate and plan which Clark Craumer was to send to the Township. Ronald L. Weidner indicated the Township will send a reminder letter to Clark Craumer for the follow up documents. *The proposal from C.S. Davidson was tabled till January Board of Supervisor's meeting.*

4. The Board of Supervisors held an Executive Session after November meeting to discuss legal matters.
5. Adoption of the 2021 budgets for State and General Funds. *A motion was made by Timothy D. Beard, III to approve, with a second by Ronald L. Weidner. Motion was approved unanimously.*
6. No bids received from Municibid; approval needed to dispose of the Panasonic Phones. *A motion was made by Ronald Weidner to approve for disposal, with a second by Michael A. Strausbaugh. Motion was approved unanimously.*

NEW BUSINESS:

1. State Police: Stephanie A. Egger read the report for the months of October and November 2020. For the month of October there were a total of 53 incidents with four criminal, five crash, 43 service, and one no response. For the month of November there were a total of 49 incidents with seven criminal, seven crash, and 35 service.
2. Northeast Adams Fire Co. #32-FIRE: Stephanie A. Egger read the report for the month of November 2020. For the month of November there were a total of 29 incidents with zero incident in Hamilton Township.
3. Northeast Adams Co. #32- EMS: Stephanie A. Egger read the report for the months of October and November 2020. For the month of October there were a total of 111 incidents with eight incidents in Hamilton Township. For the month of November there were a total of 101 incidents with five incidents in Hamilton Township.
4. United Hook & Ladder Co. No. 33: Stephanie A. Egger read the report for the month of November. For the month of November there was a total of 54 incidents with six incidents in Hamilton.
5. Adams Regional EMS, Inc. Monthly Report for Hamilton Township- None
6. Thank you card received from East Berlin Senior Center for Township donation.
7. Approval of Pennsylvania Percs, Inc. three-year contract for Route 194 Traffic Signal Maintenance: *A motion was made by Timothy D. Beard, III*

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*to approve, with a second by Ronald Weidner. **Motion was approved unanimously.***

8. Adams County Department of Emergency Services, Resolution No. 2020-50: *A motion was made by Timothy D. Beard, III to approve, with a second by Ronald Weidner. **Motion was approved unanimously.***

9. Ketterman Electrical Service- (6) recessed LED lights installed in Boardroom estimate \$978.00. Ronald L. Weidner reviewed these will eliminate the desk lamps used during elections. *A motion was made by Michael A. Strausbaugh to approve, with a second by Ronald Weidner. **Motion was approved unanimously.***

10. Other business to come before the Board of Supervisors: None

11. The Board of Supervisors will hold an Executive Session after tonight's meeting to discuss legal matters.

12. Planning Commission recommendations and status of active plans: None.

COMMITTEE & DEPARTMENT REPORTS:

1. East Berlin Area Community Center (EBACC): No Representative present. No report.

2. Abbottstown Paradise Joint Sewer Authority: No Representative present. No report.

3. Parks and Recreation Committee: No report. Meetings cancelled till March 2021.

4. Emergency Management: No report.

5. YATB & ACTCC Tax Board Report: No report.

6. Road Master's Report: Roadmaster Thomas Barrows reported that tiles were replaced on Green Ridge Road, Brough Road, and Forest Dr. and all locations have been blacktopped.

7. COG: No report.

8. East Berlin Area Joint Authority: Ronald L. Weidner stated the loan is through Adams County National Bank for the refurbishing of the water tank. They awarded the bid for painting the water tower. The old Nell's store in the Borough is being turned into apartment housing.

9. East Berlin Library: No Representative present. No report.

Engineer's Report – Chad Clabaugh, C.S. Davidson, Inc gave his December 2020 report.

Subdivision, Land Development & Stormwater Plan Review:

1. Hamilton Power Subdivision –A revised plan dated 11-16-2020 was submitted and is under review. Several waivers were presented and recommended for approval by the P.C. at its November meeting. C.S. Davidson will be providing an updated review letter for discussion and consideration at the Nov. P.C. meeting. It is anticipated that the plan will be presented before the BOS for decision at the January meeting.

2. Inner Amusements (Adams Co. Fairground)- C.S. Davidson received the Traffic Impact study cycle 1 on 12-1-2020 which is under review.

3. Eisenhart Subdivision – C.S. Davidson began reviewing the revised plan and noticed that there were many incomplete items with the 10-21-2020 submission which does not properly reflect the newly found arrangement for the easement being a separate “tract” instead of an easement or a right-of-way. This was relayed to the applicant and the review was discontinued. The applicant’s surveyor acknowledged the incompleteness and agreed to submit a new plan prior to making progress on the review. Despite a request for professional representation at the November Planning Commission meeting by the Planning Commission and made in writing by C.S. Davidson, no one was represented at the November Planning Commission meeting on behalf of the applicant. Also, no revised plan has been sent since 10-19-2020. We recommend the Township address the applicant to see what their status/intent is. If they want to proceed, they should either show progress or at least provide a written status update. If they do not want to proceed then they should submit a formal withdrawal and the Planning Commission, and the Supervisors should formally acknowledge.

Land Developments and Stormwater plans under construction:

1. DJ Homes-C.S. Davidson provided an e-mail dated 11-5-2020 in response to a question regarding the marketing and improvement of Lot 1 from Phase 1 of the DJ Homes Subdivision and Land Development. Research on this response triggered some questioning as to the status of incomplete public improvements associated with this development. The Township is currently holding \$21, 205.35 for these improvements. Additionally, research on this response triggered questioning of un-permitted and un-approved future phases of this development now that the zoning has changed. The Township will send a letter requesting a schedule on when the improvements will occur. The Township has not heard anything since 2016 and there are several outstanding public improvements needing completion.
2. Bridge Work- C.S. Davidson provided a proposal for engineering on Home Road and Protectory Road Bridges for decision by the Board of Supervisors. C.S. Davidson attended a meeting with Hamilton and Paradise Staff on November 12, 2020 to provide advice to address deficiencies on Home, Protectory, and Beaver Creek Bridges. C.S. Davidson provided a brief written summary to the Township on November 12 for them to forward to PennDOT and the County Bridge Engineer has a response and plan to address the bridge deficiency.
3. Ordinance Updates- C.S. Davidson has been providing assistance with several ordinances including the Solar Energy Ordinance amendments to Zoning, the street widening requirements in the SALDO, and a new driveway ordinance.

Solicitor’s Report- Attorney Tomasko presented his monthly report which included communication with Township officials over miscellaneous legal matters, including SALDO revisions, and zoning issues.

Scott Weaver, Zoning Officer’s Report -No report.

MOTION TO PAY THE BILLS: *Motion to pay the bills for the General Fund was made by Ronald L. Weidner, with a second by Timothy D. Beard, III. The motion was approved unanimously.*

PUBLIC COMMENTS: None

SUPERVISOR COMMENTS:

Ron: Thank you for coming out. Merry Christmas and Happy New Years.

Tim: Wishing everyone a Merry Christmas, hope we do not get any white Christmas.

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Mike: Wishing everyone Merry Christmas and a Happy New Years. Be safe out there.

Meeting Announcements:

Board of Supervisors: Monday, January 4, 2021 REORGANIZATION @ 6:30 & Regular Meeting @ 7 PM

Parks and Recreation Board: cancelled through March 2021.

Planning Commission: Tuesday, January 19, 2021

Budget/Finance Workshop: Tuesday, April 27@ 6:30 PM

Zoning Hearing: Thursday, January 28, 2021 (as needed)

Adjournment

Having nothing further to discuss, Motion to adjourn was made at 8:15 PM by Ronald L. Weidner and second by Timothy D. Beard III. ***The vote was unanimous to adjourn.***

Minutes were recorded and transcribed by

Jessica Baim

Assistant Secretary