**Hamilton Township Board of Supervisor’s**

**Regular Meeting Minutes**

**Monday, November 7, 2016**

**CALL TO ORDER:**

Meeting was called to order at 7:00 pm by Chairman, Stephanie A. Egger.

Stephanie A. Egger asked all the veterans to stand and be recognized. Stephanie A. Egger then led the meeting with the pledge of allegiance.

Supervisors present were: Stephanie A. Egger, Timothy D. Beard III and Ronald L. Weidner. Also present were Solicitor, Ronald Tomasko, from the firm of JSDC Law Offices; Township Engineer, Chad Clabaugh, PE from C. S. Davidson, Inc.; Roadmaster, Jay Livingston and Temporary Secretary, Marcia Weaver.

**APPROVAL OF MINUTES:**

Stephanie A. Egger asked if the Supervisors had reviewed the minutes from the October 3, 2016 Supervisor’s Meeting. Response was affirmative. Timothy D. Beard III made a **motion** to accept the minutes as submitted. Ronald L. Weidner second the motion. Motion carried.

**PUBLIC COMMENTS:** There were no comments.

**OLD BUSINESS:**

1. SPCA Collection: Stephanie A. Egger stated that we continue to collect items for the Adams County SPCA for the care of the animals at the shelter.

2. Stephanie A. Egger stated that the Township continues to collect glossy paper magazines, the glossy newspaper inserts, etc. for the Ronald McDonald House.

3. NOMA Sewer Transition: Stephanie A. Egger stated that we did receive a reply from Berwick Township with revisions to the agreement sent to their Attorney. This is all being reviewed.

4. Bridge Update: Ronald L. Weidner stated that Paradise Township is now moving forward with getting the necessary permits.

5. Karen Wire, EBACC Volunteer for 25 years, was recognized. She was present to talk to the Board concerning the donation request for the EBACC Building roof. EBACC wanted to make it clear that it was East Berlin Borough who made the donation request. East Berlin Borough is the owner of the building. EBACC is grateful for the support they receive from Hamilton Township. They have received bids and have decided to recommend to the Borough to accept the bid from Donald B. Smith, Inc. with a bid amount of $146,980.00. Timothy D. Beard III stated that EBACC deserves the support.

**NEW BUSINESS:**

1. State Police: Stats for service in Hamilton Township for the months of September and October 2016 were presented. During the month of September there were 39 incidents; 16 criminal; 3 collisions, 20 service calls. During the month of October there were 26 incidents; 6 criminal; 5 collisions, 15 service calls.

2. Liberty Fire Co. No. 11: Report for Hamilton Township was received for the month of October 2016. During the month of October there were 23 incidents; there were 0 incidents in Hamilton Township.

3. United Hook & Ladder Co. No. 33: Stephanie A. Egger stated that no report was received.

The Chairwoman stated that action needs to be taken on a letter received from United Hook & Ladder #33 concerning a Graduated Contribution Contract which includes Workers Compensation and donation designed to meet the .25 mil goal contribution. Discussion was had concerning the donation the Township gives and what Fire Co. receives from the mailings they do to residents.

PJ Trimmer, Hampton Fire Co., stated that the fire tax at ¼ mil is not fair. Residents are paying the fire tax regardless of home value. He stated that, yes, the Township has to provide fire protection, but it doesn’t have to be United Hook & Ladder #33.

Ronald L. Weidner made a **motion** to stand with what we are currently giving. The Board will not initiate a fire tax. Timothy D. Beard III second the motion.

4. Adams Regional EMS, Inc.: Report for Hamilton Township was received for the month of September 2016. During the month of September there were 9 calls in Hamilton Township.

5. Hampton Fire Co. No. 10: Monthly Report for Hamilton Township for the month of October 2016 was presented by PJ Trimmer from Hampton. There were a total of 25 incidents, 0 were in Hamilton Township.

6. Comcast: Stephanie A. Egger stated that we received a notice from Comcast that they will cease operations and the programing for **Pivot** (channel 292) on October 31, 2016. This notice is posted on the bulletin board.

7. Winter Snow Agreement: The Chairwoman stated that a check has been received for payment the Winter Snow agreement between PennDot and the Township. This agreement expires end of 2017. $5,482.30 was received against the five-year agreement we have for snow service on Pine Run Road.

8. 2017 Budget: Stephanie A. Egger stated that action needs to be taken to approve the 2017 General Fund Final Budget draft, the Route 94 2017 Budget, the 2017 State Budget and the 2017 Glabview Budget. The Draft of the General Budget and notice of the remaining other three budgets will be advertised for a 20-day period, available in the Township Office and on the Township Web-site for review. Timothy D. Beard III made a **motion** to publish the Budget information in the Gettysburg Times. Ronald L. Weidner second the motion. Motion carried.

9. Stephanie A. Egger stated that we received notice from DEP concerning new disposal options for unwanted and expired medicines. DEP wants to encourage everyone to safely and responsibly dispose of medicines and other pharmaceuticals rather than just flush them down the drain or send them to a landfill. Please watch for collection events. A copy of this notice is on the bulletin board.

10. Stephanie A. Egger stated that we received a notice from DEP that they have declared a drought warning for four counties, and increased the number of counties on drought watch to 30 counties. DEP encourages all citizens to take steps to reduce water use:

1. Run water only when necessary 2. Check for household leaks

3. Run dishwashers and washing machine only with full loads

4. Replace older appliances with high-efficiency 5. Install low-flow plumbing fixtures and aerators on faucets

11. Resolution #2016-60: The Chairwoman stated that this Resolution needs to be approved to appoint Charles Deatrick as an Alternate Representative to the Zoning Hearing Board. This will be for a term of four (4) years. Ronald L. Weidner made a **motion** to approve this appointment. Timothy D. Beard III second the motion. Motion carried.

**PLANNING COMMISSION RECOMMENDATIONS AND STATUS OF**

**ACTIVE PLANS:** Nothing to report.

**COMMITTEE & DEPARTMENT REPORTS:**

1. East Berlin Area Community Center (EBACC) – Torren Ecker presented the report for EBACC. Torren gave a listing of the up-coming events: Soup & Pie Sale on 11/23, Annual Christmas Shoppe on 11/28, Annual Christmas Bazaar on 12/3, Annual Christmas Festival in East Berlin on 12/9-10 and the Winter Book Sale on 1/18.

2. Abbottstown Paradise Joint Sewer Authority – Kevin Moul was not present.

3. Parks and Recreation Board – Ronald L. Weidner stated that Skip Coxen will give an easement on the back creek. Jan Hoffman has been talking to the residents and we will soon start the easement agreements.

4. Emergency Management: Timothy D. Beard III stated that it has been very quiet this month.

5. YATB & Tax Board Reports: Timothy D. Beard III stated that the 10/31 Budget was approved with surplus being returned to Township.

6. Road Master’s Report – Jay Livingston, Road Master, stated that they have been working on the equipment to have ready for winter weather. Working on cutting back trees and brush.

7. COG Report – Jay Livingston stated that the COG accepted the resignation of the secretary. The budget was discussed and then approved.

8. East Berlin Joint Authority Report – Ronald L. Weidner stated that the new Weis Market has requested to be hooked up to water and sewer. This is not mandated by DEP, but if other systems fail they would have to hook up.

9. Finance Committee Report – Annette Boyer stated that the budget procedure gets easier every year. Ann Harman wants to thank the Board and give credit to Annette Boyer and Brian Campbell. Ann Harman is grateful for no tax increase.

10. East Berlin Library – No one was present and no report was received.

**Engineer’s Report** – Chad Clabaugh; Township Engineer, from C.S. Davidson.

Cedar Ridge Subdivision & Land Development: Nov 2016 – The contractor is working on sidewalks, trees, and sign punch list. Contractor will also be delivering a consolidated bond to the Township. Some of the property owners have concerns about the trees.

**Solicitor’s Report** – Ronald Tomasko, Attorney from the firm of JSDC Law Offices, presented his report of activity. Attorney Tomasko continues to work on the following cases:

1. Charles & Kathleen Harman: Criminal charges were filed regarding Mr. Harman’s continued failure to comply with applicable Ordinance. After a hearing was held before Magistrate Judge Little for October 13, 2016, Mr. and Mrs. Harman were found guilty and ordered to pay a $1,000 fine. They have filed an appeal.

2. Zufriendan Acres Family: MDJ hearing has been continued to November 15, 2016 to give Zufriendan an opportunity to come into compliance with the Township’s Ordinance.

3. Continue to work on various liens.

**Zoning Officer’s Report** – PA Municipal Code Alliance Report for October 2016 was presented by Stephanie A. Egger. For October 2016 there were 0 violation notices, 0 Citations, and 9 permits issued.

**PUBLIC COMMENTS:** There were no comments.

**MOTION TO PAY THE BILLS:**

Stephanie A. Egger presented the Board with a listing of the October 2016 bills to be approved for General Fund and Route 94 Sewer Fund. Timothy D. Beard III made a motion to approve the bills as submitted. Ronald L. Weidner second the motion. Motion passed by unanimous vote.

**SUPERVISOR COMMENTS:**

Ron: Hopes everyone had a nice Halloween and will have a Happy Thanksgiving. Wants to thank the Finance Committee and appreciates them.

Tim: Also wishes everyone a Happy Thanksgiving. Thanks the Finance Committee for all that they contribute. Remember to get out and vote.

Steph: Wishes everyone Happy Thanksgiving, and appreciates the service of our Vets.

**Meeting Announcements:**

Next Parks & Rec Committee Meeting – Tuesday, December 13th @ 7:00 pm

Next Planning Commission Meeting – Tuesday, December 20th @ 7:00 pm

Next Finance Committee Meeting – Tuesday, April 2017 @ 6:30 pm

Board of Supervisors Meeting – Monday, December 5th @ 7:00 pm

**Adjournment**

Having nothing further to discuss, Ronald L. Weidner made a motion to adjourn the meeting at 8:20 pm. Timothy D. Beard III second the motion. Meeting adjourned at 8:20 pm

Minutes taken and transcribed by:

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Marcia Weaver

Secretary Hamilton Township