

*Hamilton Township Board of Supervisors*  
**Regular Meeting Minutes**  
**Monday November 5, 2018**

**CALL TO ORDER:**

The meeting was called to order at 7:00 pm by Stephanie A. Egger.

Supervisors present were: Ronald L. Weidner, Timothy D Beard III and Michael A Strausbaugh. Also present were; Solicitor, Ronald Tomasko, from the firm of Tomasko and Koranda Law, Parliamentarian Stephanie A. Egger and Secretary, Shelby Jenkins. Chad Clabaugh P.E. of C.S. Davidson, Inc. will be arriving late.

**APPROVAL OF MINUTES:**

Stephanie A. Egger asked if the Supervisors reviewed the minutes from September 1, 2018 Regular Meeting. After review of the minutes a motion was made to accept as written. Michael A Strausbaugh made motion to approve the minutes. Ronald L Weidner second the motion. Motion carried. Stephanie A. Egger asked if the Supervisors reviewed the minutes from the October 1, 2018 Regular Meeting. After review of the minutes a motion was made to accept as written. Ronald L Weidner made motion to approve the minutes. Timothy D Beard III. second the motion. Motion carried.

**PUBLIC COMMENTS:**

None

**OLD BUSINESS:**

1. SPCA Collection: Stephanie A. Egger stated that we continue to collect items for the Adams County SPCA for the care of the animals at the shelter. Looking for old or new towels, blankets, toys and food.
2. Stephanie A. Egger stated that the Township continues to collect glossy paper magazines and glossy newspaper inserts, etc. for the Ronald McDonald House. Please drop off at the office and we will see that they get to the appropriate place.
3. Bridge Update: Nothing new to report.

**NEW BUSINESS:**

1. State Police: Stephanie A Egger read the report received from State Police for the month of September. There was a total of two crashes, eight Criminal, 27 service calls for a total of 37 calls for the month.

2. Liberty Fire Co. No. 11: Stephanie A. Egger read report received from Liberty fire CO. No. 11. For the month of August. There was a total of 32 calls, which there were none in Hamilton Township.

3. United Hook & Ladder Co. No. 33: Stephanie A. Egger read report received from United Hook & Ladder Co. No. 33 for the month of September. There was a total of 59 calls which four were in Hamilton Township. Stephanie A Egger read the report received from Northern Adams EMS for the month of September. There were a total 77 calls of which five were in Hamilton Township.

4. Adams Regional EMS, Inc. Stephanie A Egger read the reports received from the Adams County EMS, Inc. in September. There were a total 468 calls of which five were in Hamilton Township.

5. Hampton Fire Co. No. 10: Stephanie Egger read the report received from the Hampton Fire Co. No. 10. In October there were 18 calls of which one was in Hamilton Township.

6. Stephanie A Egger asked the Board of Supervisors for the approval of Foreign Fire Relief distribution per memo which states. United Hook and Ladder Co # 33 would receive 50% in the amount of \$7,622.20, Liberty Fire Co # 11 would receive 25% in the amount of \$3,811.10 and Hampton Fire CO. # 10 would receive 25% in amount of \$ 3,811.09 which totals \$15,244.39. Ronald L Weidner made a motion to approve the Foreign Fire Relief distribution amount per the memo presented to the Board of Supervisors. Timothy D Beard III. Second the motion. Motion carried.

7. FYI Washington Township Transfer Station accepting Electronics for recycling again with restrictions.

- There will be a \$.50 per pound charge with a \$15.00,
- (30lbs) minimum charge. All electronic items will be weighed.
- This program is available to anyone. It is not limited to Washington Township residents.
- No limit to how many items are brought in at one time.
- We will receive electronic items Only on Fridays and last Saturday of the month.
- Cash or check only at this time (we will take credit cards soon)
- Any of the above conditions are subject to change if the program becomes too costly or if conditions change on the overall recycling environment or if our staff becomes overwhelmed with the processing.

8. Stephine A Egger presented to the Board of Supervisors a request from Brett Swope to discuss the property on Cedar Road regarding a holding tank for the proposed business. Brett Swope was present at the meeting and after discussing his options of a holding tank and how often he would have to have this pumped and the cost of having tank pumped, other options of septic systems were discussed. The Board recommended to have Brett have a soil test done before the sewer module was sent in for DEP. Ronald L Weidner mad a motion to table this till further action is done. Timothy D Beard III second the motion. Motion carried.

9. Stephanie A Egger presented to the Board of Supervisors corrections/changes to the proposed SALDO from Ronald Tomasko, ESQ. After looking over the Corrections/changes the Board of supervisors made a motion to move forward with having a public hearing to approve the changes to the SALDO. Michael A Strausbaugh made a motion to move forward with the SALDO with the changes/ corrections for Ronald Tomasko, ESQ. Ronald L Weidner made a motion to second. Motion carried.

9. (A) Approval to advertise for Public Hearing proposed SALDO Ordinance.

**ORDINANCE TO ENFORCE GENERAL POWERS OF TOWNSHIP.**

The townships intent to adopt an ordinance must be advertised by one of the following methods:

- 1) The entire text of the ordinance must be published at least once, not more than 60 days no less than seven days, before  
passage or
- 2) The title and a brief summary of the ordinance must be published, along with the location at which the full text may be  
examined, not more than 60 days nor less than seven days before passage. A copy of the full text of the ordinance must be  
filed with the publishing newspaper, and after the ordinance is enacted, an attested copy of the full text must be filed within  
30 days after enactment with the agency designated by the county commissioners, which may accept electronic copies.

**[ TOWNSHIP CODE, SECTION 1601]**

Ronald L Weidner made a motion to move forward with option number two for Ronald Tomasko, ESQ to advertise the Public hearing for the SALDO. Michael A Strausbaugh second the motion. Motion, Carried.

10. Stephanie A Egger presented to the Board of Supervisors the advertisement for review of the Proposed 2019 Budgets for the General Fund and State Fund. Ronald L Weidner made a motion to approve the advertisement for the proposed 2019 Budgets for the General Fund and State Fund. Timothy D Beard III. Second the motion. Motion carried.

11. Stephanie A Egger presented to the Board of Supervisors with a request for immediate funding for the Community Media Station. This service provides coverage of our High School sports, local government meetings, spotlight non-profits and document the life and times in Adams County. After a discussion was had about helping with a donation for this service. Michael A Strausbaugh made a motion to donate \$500.00 for this year. Ronald A Weidner made a motion to second. Motion Carried.

12. Discussion to purchase the 2018 JCB 427HT Loader was had. Presented to the Board of Supervisors were two proposals on how to finance the purchase of the loader.

1) Proposed Financing from F.N.B. Financial – Finance amount - \$147,995.00, two term of payments were offered – (1) five Annual Payment of \$32,469.68 each or (2) 10 Semi Annual payments of \$16,427.24. The interest rate would be 4.75%. The pursches option to buy out is \$1.00. First payment is at the time signing along with Bank document and UCC-1. Fees are due at the time of signing which is \$709.00

2) Proposed Financing from ACNB – Principal amount \$107,995.00, Interest rate of 3.35%. 10 payments made bi-annually. The bank would need a copy of the 2017 audit. Copy of the Township Profit and Loss Statements through 9/30/2018. Move \$108,000.00 from the money Market Account to a 5 Year CD. Creating collateral for the loader and not using the equipment for collateral allows for the better interest rate. Closing coast estimated \$100.00. All payments would be made from the Liquid Fuels Equipment Account.

After a discussion was had about the benefits of the new loader and how the old loader was working, and which financing would be better. The decision was made to make a down payment to Stephenson Equipment in the amount of \$47,995.00. We will borrow \$100,000.00 from ACNB to pay the balance on the JCB Loader. The signors to execute all loan documents on behalf of the township for the purchase of the JCB Loader are Ronald L. Weidner, Chairman of the Board and Stephanie A. Egger, Treasurer. Timothy D Beard III made a motion to purchase the 2018 JCB 427HT Loader and go with the financing from ACNB. Ronald L Weidner made a motion to second. Motion carried.

Resolution NO 2018-56 – The Board of Supervisors of Hamilton Township, Adams County, Pennsylvania desire to secure financing for the purchase of a new 2018 JCB 427 HT Wheel Loader, Serial NO 2407268 for the total amount financed \$107,995.00. Ronald L Weidner made a motion to accept Resolution No 2018-56. Timothy D Beard III second the Motion. Motion carried.

13. Stephanie A Egger presented a formal complaint received from Ms. Deborah Misouria lodged against Burkentine & Sons Builders. After review of the letter she had presented to the Township. After a discussion was had on how to handle this matter it was deiced to do the following. The first step is to have Scott Weaver contact Burkentine & Sons Builders and make them aware there is a complaint and see were the stand with this. Second step send a letter to Ms. Misouria and letter her aware of the cost for the engineer to come out and look the problem and if nothing is fond and Burkentine follows the ordinance she will have to cover the fees incurred in this matter by the Township. Ronald L Weidner made a motion to go with the two steps on how to handle this matter. Michael A Stausbaugh second the motion. Motion carried.

14. Notice of Revocation of Septic Permit, Parcel #17-L08-0100, 1113 Route 194 North, Abbottstown, PA received from T. Wargo, SEO.

15. The bridge on Green Ridge Road will be closed to all thru traffic for the removal of debris on Wednesday November 28, 2018 thru December 5,2018, This closure will be daylight hours from 7:00 am until 5:00 pm. The bridge will be open for travel all other times.

**Other business to come before the Board of Supervisors: None**

## **PLANNING COMMISSION RECOMMENDATIONS AND STATUS OF ACTIVE PLANS:**

No recommendations received. Meeting of October was canceled.

## **COMMITTEE & DEPARTMENT REPORTS:**

1. East Berlin Area Community Center (EBACC) – Torren Ecker not present, no report given.
2. Abbottstown Paradise Joint Sewer Authority – Kevin Moul not present, no report given.
3. Parks and Recreation Committee – Ronald L Weidner – Ronald L Weidner reported that there will be no meetings till January.
4. Emergency Management: Timothy D Beard III reported there was 4 ½ inches of rain in five days. There was no severe flooding in the area.
5. YATB & Tax Board Reports: Timothy D Beard stated there was no activity.
6. Road Master's Report – Stephanie A Egger read report from Road Master.
  - Winding Lane Road project was completed. The new pavement was edged, and new delineators were installed.
  - Anti-Skid was hauled in to fill the shed. We have full bins and ready for what winter brings.
  - A busy month for trees down due to the wet ground.
  - The bank along Greenridge Road at Old Mill Road has been cut and sloped back for better visibility and safety.
7. COG –Stephanie A Egger reported that Commissioner, Marty Qually addressed the Ordinance that the County recently adopted regarding permits. It states before anybody can obtain a County Building permit they must apply at the Townships. The Applicant must present to the County a copy of the Townships Permit obtained or a letter from the Townships on letter head explain why a Township permit is not needed. The ACBA meeting will be held on November 19, 2018 at 6:30 pm. Topic of discussion is schools and their needs, curriculum and safety.
8. East Berlin Joint Authority- Ronald L Weidner reported the next meeting will be this Thursday night. They did not get the grant for the Water Tower to be fixed so they are looking in to other ways to get money for it.
9. East Berlin Library – Brian Campbell circulation is still good.

**Engineer's Report** – Chad Clabaugh P.E. from C S Davidson Inc. presented the Board of Supervisors a report for the month:

Sheetz (2997.3.19.17)

- **Nov. 2018 – The damage to the stormwater basin was repaired. The foundation for the new strain pole has been installed.**

Cedar Ridge Subdivision and Land Development (2997.3.19.10)

- **Nov. 2018 – CSD has been providing inspections on the basin conversions. The erosion control components are being inspected by ACCD. CSD has also provided inspections on recently installed sidewalks. Inspection reports are filed on CSDATUM and can be available upon request.**

## **2. OTHER PROJECTS:**

SALDO UPDATES (2997.9.08.00)

- **Nov. 2017 – CSD received comments from the Solicitor. CSD reviewed the comments and updated the SALDO accordingly. An updated SALDO dated 11-1-18 was e-mailed to the Township**

**Solicitor's Report-** Ronald Tomasko, of Tomasko, and Koranda Law.

Ronald Tomasko gave the board a written report of the review of the SALDO. David Lease Friday November 2, 2018 there was a hearing for Zoning violation at 186 Gun Club Road. Judge Wagner ordered David Lease to pay \$12,356.45 for fines, fees and cost. As for the construction code violations we are to appear in front Magistrate Judge Little on November 15, 2018 for him to assess the fines, fees and cost on the code's violations.

**Scott Weaver, Zoning Officer's Report** – Stephanie A. Egger read the report from Pennsylvania Municipal Code Alliance, Inc. For the Month of September. There were seven Zoning permits. Stephanie A Egger also read the report for the month of October. There were eight Zoning permits.

## **MOTION TO PAY THE BILLS:**

Stephanie A. Egger presented the Board with a listing of the bills for October to be paid for General Fund and State Fund. Ronald L Weidner made a motion to approve the bills as submitted. Michael A Strausbaugh second the motion. Motion carried.

## **PUBLIC COMMENTS:**

Gary Dull – Winding Lane is a great improvement.

Tony Long – Says no to the name Lucy for the loader.

**SUPERVISOR COMMENTS:**

Ron: Happy Thanksgiving, come out and Vote tomorrow and a thank you to Stephanie for contacting the bank for the loan for the new loader.

Tim: Get out and Vote tomorrow, have a good Thanksgiving, and hope all turned their clocks back.

Mike: Happy Thanksgiving, get out and Vote tomorrow.

**Meeting Announcements:**

Park and Rec Committee Meeting – November and December meeting are canceled. Next meeting is Tuesday January 8, 2019 @ 7:00 pm

Next Planning Commission Meeting – Tuesday, November 20, 2018 @ 7:00 pm

Board of Supervisors Regular Meeting – Monday, December 3, 2018 @ 7:00 pm

Hearing for SALDO will be held on December 3, 2018 at 7:30 pm during the Board of Supervisors Meeting.

**Adjournment**

Having nothing further to discuss, Ronald L. Weidner made a motion to adjourn the meeting. Timothy D Beard III. seconds the motion. Meeting adjourned at 9:15 pm.

Minutes were taken and transcribed by

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Shelby Jenkins  
Secretary, Hamilton Township