

HAMILTON TOWNSHIP
Hamilton Township Board of Supervisors
Regular Meeting Minutes
Monday November 4, 2019

CALL TO ORDER:

The meeting was called to order at 7:00 PM by Stephanie A. Egger.

Supervisors present were Ronald L. Weidner, Timothy D Beard III and Michael A. Strausbaugh. Also present were: Solicitor Ronald Tomasko, from the firm of Tomasko and Koranda Law; Parliamentarian Stephanie A. Egger; Roadmaster Tom Barrows; Engineer Chad Clabaugh and Interim Secretary Hannelore B. Furst

APPROVAL OF MINUTES:

Stephanie A. Egger asked the Supervisors to review the regular meeting minutes of October 7, 2019. *A motion was made by Timothy D. Beard III to accept the minutes as written with a second by Michael A. Strausbaugh. **Motion carried.***

The minutes of the October 22, 2019 Budget and Finance meeting were presented for approval. *A motion was made by Timothy D. Beard III to accept the Budget and Finance meeting minutes as presented with a second by Ronald L. Weidner. **Motion carried.***

PUBLIC COMMENTS: NONE

OLD BUSINESS:

1. SPCA Collection: Stephanie A. Egger stated the township continues to collect items (towels, blankets, toys & food) for the Adams County SPCA for the care of the animals at the shelter.
2. The Township continues to collect glossy paper, magazines, newspaper inserts, etc. for the Ronald McDonald House.
3. Bridge Update: Nothing new to report.
4. Notice that an Executive Session was held immediately following the October 7th Board of Supervisors meeting-concerning litigation matters related to the Burkentine & Son's Zoning Hearing that was scheduled on October 10th.
5. The proposal of charges for services with Global Data Consultants (GDC) was presented again this month. It was tabled at the October meeting. There were three offerings of time and their associated rates/costs are listed as follow:
 - (1) 50-hour block-prepaid invoicing at a rate of \$115/hr for a total cost of \$5,750;
 - (2) 100-hour block-prepaid invoicing at a rate of \$110/hr for a total cost of \$11,000 and
 - (3) Time & material-monthly invoicing support rate of \$118.00/hr. This would be for Data Security.

*A motion was made by Ronald L. Weidner and a second by Michael A. Strausbaugh to accept Option 3-Time & material. **Motion carried.***

NEW BUSINESS:

- (1) State Police: No Report.
- (2) Northeast Adams Fire Co. #32-FIRE Stephanie A. Egger read the monthly report of the Northeast Adams Fire-there were 104 calls with 6 in Hamilton Township.
- (3) Northeast Adams Fire Co. #32-EMS: No Report.
- (4) United Hook & Ladder Co. #33: No Report.
- (5) Adams Regional EMS, Inc: No Report.
- (6) Stephanie A. Egger presented two proposals for off-site back up services for the township's computer files. Ly-Lab proposal was for \$981.24 and Total Tech Solutions proposal was for \$720.00. A brief discussion ensued. *A motion was made by Ronald L. Weidner with a second by Timothy D. Beard III to contract with Total Tech Solutions for \$720.00. **Motion carried.***
- (7) Stephanie A. Egger read the Thank you letter from the SPCA for the \$2,000 donation.
- (8) Stephanie A. Egger read a letter from the Adams Economic Alliance for annual dues to implement creative strategies to enhance economic opportunity and foster the framework for a balanced growth and development. Several options were presented, and the township donated the previous year at the community/municipal level. *A motion was made by Timothy D. Beard III with a second by Ronald L. Weidner to give \$200 to the Adams Economic Alliance for the community/municipal level. **Motion carried.***
- (9) There was a brief discussion regarding the Berwick Township. Ronald L. Weidner explained billing for the traffic signal at Cross Keys has been since 1962. The engineer reviewed the one-third billing. The bill is for KPI engineering charges and the engineer questioned Berwick Twp. billing Hamilton Township according to PennDot-Berwick is not the lead in this sharing. *A motion was made to pay the one-third share of the Cross Keys traffic signal cable replacement engineering bill at \$375.85, by Ronald L. Weidner, with a second by Timothy D. Beard III. **Motion carried.***
Timothy D. Beard III mentioned he wants to see more information on the billing.
- (10) Stephanie A. Egger read a Thank you letter from Adams County Office for Aging, Inc. for the \$1,000 donation.
- (11) Stephanie A. Egger read a Thank you letter from Jean Barnett Trone Memorial Library for the \$3,000 donation.
- (12) There was a brief discussion to contribute to Community Media, there was no documentation. Previous years donation was \$500. *A motion was made by Michael A. Strausbaugh; with a second by Ronald L. Weidner to donate \$1,000. **Motion carried.***
- (13) Stephanie A. Egger asked the Board's approval to advertise the proposed 2020 budget for review and approval at the December 2nd Board of Supervisors meeting. *A motion*

Approved 12/2/2019

*was made by Timothy D. Beard III with a second by Ronald L. Weidner to advertise the proposed 2020 budget. **Motion carried.** There will be no tax increase for the 14th year in a row.*

- (14) Stephanie A. Egger read a Proclamation Commemorating Hamilton Township School Choice Week. *A motion was made by Timothy D. Beard III with a second by Ronald L. Weidner to recognize January 26-February 1, 2020 as Hamilton Township School Choice Week. **Motion carried.*** Timothy D. Beard III and Stephanie A. Egger both commented on the new trade school and the technology for the trade skills. Many local businesses contributed to this school.
- (15) Stephanie A. Egger presented the 2020 Pennsylvania Municipalities Retirement Plan (MMO) in the amount of \$24,523.00. *A motion was made by Ronald L. Weidner with a second by Timothy D. Beard III to accept the 2020 Pennsylvania Municipalities Retirement Plan (MMO). **Motion carried.***
- (16) Stephanie A. Egger read the memo from Comcast announcing their changes to programming.
- (17) The Liquid Fuels audit was performed Friday, October 25, 2019; the audit was good with no findings.
- (18) Hamilton Township received a settlement offer thru the township solicitor from D. Lease of \$5,000 out of the \$25,000. *On a motion by Ronald L. Weidner, with a second by Timothy D. Beard III; to refuse the offer. **Motion carried.***
- (19) Eric Johnston asked to speak concerning 195 Old Mill Road. They are waiting for the Planning Commission's decision. There are 2 waivers under consideration and the \$6,000 fee in lieu of the traffic study, and the money would be used on the road near the wedding barn venue. Chad Clabaugh stated he will check the ordinances and the waiver process. Stephanie A. Egger stated she has not seen any waiver applications in the office yet. There was a discussion on the waiver for the tree buffering at the stormwater area. The Board stated there are numerous ways to disguise the stormwater fencing and offered several suggestions. Adam & Kate Walton also spoke concerning the 550 feet of fencing around the stormwater area would be very expensive. It was suggested to check with Adams County Conservation District.

PLANNING COMMISSION RECOMMENDATIONS AND STATUS OF ACTIVE PLANS:

No Activity.

COMMITTEE AND DEPARTMENT REPORTS:

- 1. East Berlin Area Community Center (EBACC)-Paul Minnich-NONE
- 2. Abbottstown Paradise Joint Sewer Authority-Kevin Moul-NONE
- 3. Parks & Recreation Committee-Ronald L. Weidner-NONE
- 4. Emergency Management-Timothy D. Beard III- The date of the meeting to be announced.

Approved 12/2/2019

5. YATB & ACTCC Tax Board Reports- Timothy D. Beard III-Meetings were postponed.
6. Road Master's Report-Tom Barrows- He cleaned up intersections, filled the anti-skid bins, filled pot holes, winterized the equipment and stored them.
7. COG Report-Stephanie Egger read the report. She reported that according to ACOPD effective January 2020, all Subdivision Plans must be presented to them electronically. Payments will be submitted electronically, also. The highlight of the meeting was a tour of the NOHS new tech center.
8. East Berlin Area Joint Authority-Ronald L. Weidner-Nothing to report-Next meeting will be Thursday night.
9. East Berlin Library-Pat Campbell- NONE

Engineer's Report-Chad Clabaugh; Project Engineer from C S Davidson, Inc. presented his report for the month.

1. Cross Keys Traffic Signal (2997.3.19.10) The project has been separated into two parts. (1) Get an updated Intermunicipal Agreement approved. Example documents will be provided to the Solicitor to proceed. (2) draft a (RFP) request for proposals for long term standard maintenance. CSD plans to have a draft to present to Hamilton Township in December. Both efforts will need to be approved by all three townships who have ownership of the traffic signal. PennDot Publication #191 spells out all requirements for the ownership and maintenance of the traffic signal. Chad Clabaugh passed out a copy of the 1962 agreement between the 3 municipalities (Oxford Twp., Berwick Twp. and Hamilton Twp.) for the traffic signal. He read portions of the contract. Oxford Twp was established as the point of contact, that is why he questioned Berwick Twp. sending the bill for the KPI Engineering service.

Zoning Ordinance Updates (2997.3.19.10) CSD provided comments on 10/23/19 to the proposed zoning ordinance amendments.

2. SUBDIVISION, LAND DEVELOPMENT, and STORMWATER PLAN REVIEWS:

Pleasant View Estates Special Exception (2997.3.03.12)

- Nov 2019-CSD attended the Special Exception Hearing on 10/26/19 and a decision was made by the Zoning Hearing to deny the application.

Sheetz (2997.3.19.17)

- Nov. 2019-the developer has correspondence with the Conservation District and the NPDES permit will not be terminated this season. They have asked for a reduction in the securities and will wait until the permit is closed for the remainder until spring once the permit is closed.

Old Mill Road Wedding Venue

- Nov 2019-CSD reviewed the Land development Plan 8/21/19 and issued a comment letter dated 10/15/19. CSD attended the October Planning Commission meeting where the plan was tabled due to outstanding items.

Solicitor's Report-Ronald Tomasko, Attorney from the firm of Tomasko & Koranda; presented his written report with the biggest portion referring to David Lease and his trying to refinance. Hamilton Twp. has a lien on the property and until the lien is satisfied he will not be able to refinance.

Zoning Officer's Report-Scott Weaver, Zoning/Code Enforcement Officer was absent and Stephanie A Egger presented his report from the PA Municipal Code Alliance, Inc. for the month of October with seven permits issued.

MOTION TO PAY THE BILLS

Stephanie A. Egger presented the Board with a listing of the bills for October to be paid from the General Fund. *A motion was made by Ronald L. Weidner with a second by Timothy D. Beard III to approve the payment of the bills as submitted. Motion carried.*

PUBLIC COMMENT

- Clem Harman thanked the Board for the sound system.
- Ann Harman thanked Jeremy Smith for his work on the budget. She also questioned why the fire company can't get the reports to the township. She was told by Harold Senter it depends on when the meeting fall in the month and with the mergers they are doing reports now for four stations.
- Brenda Stevens asked if Burkentine will be able to build in that same area and how big of a development, there is a possibility of 300 units. No formal decision has been made by the Zoning Hearing Board. There is an Ordinance they would have to put \$1500 per lot or unit toward a park. Any water lines and pumping station changes will be Burkentine's cost.
- Jeremy Smith thanked everybody for their help with the budget.
- Pat Fahey any recourse for Burkentine for small developments. He also questioned the roads and who would be paying for the road widenings.
- PJ Trimmer questioned if the Ordinance is requiring public water, fire hydrants, width of the roads. All these will be discussed in the zoning updates.

COMMENTS

Ron: Thanks for coming, Happy Thanksgiving, and don't forget to vote.

Michael: Thanks for coming. Happy Thanksgiving, and don't forget to vote.

Tim: Vote tomorrow, Veterans Day Is 11/11/19, and there is a bus trip to Quantico; Happy Thanksgiving.

MEETING ANNOUNCEMENTS

Board of Supervisors, Monday, December 2, 2019 @ 7PM

Parks & Recreation Board, January 14, 2020

Planning Commission, Tuesday, November 19, 2019 @ 7 PM

Budget/Finance Workshop April 28, 2020 @ 6:30 PM

Poll open at 7 AM and close at 8 PM

Having no further business to discuss; *A motion was made by Ronald L. Weidner with a second by Timothy D Beard III to adjourn the meeting. Meeting adjourned at 9:00 PM. Motion carried.*

Respectfully submitted;

Hannelore B. Furst
Interim Secretary, Hamilton Township