

Hamilton Township Board of Supervisors
Regular Meeting Minutes
Monday, October 4, 2021

CALL TO ORDER: The meeting was called to order at 7:00 PM with the Pledge of Allegiance by Parliamentarian Stephanie A. Egger.

Supervisors present were Ronald L. Weidner, and Michael A. Strausbaugh.

Also present were Ronald T. Tomasko, ESQ, from the firm Tomasko & Koranda, P.C.; Chad Clabaugh, P.E. from the firm C.S. Davidson, Inc., Parliamentarian, Stephanie A. Egger, Assistant Secretary, Jessica Baim, and Roadmaster, Tom Barrows.

APPROVAL OF AGENDA PER ACT 65: Stephanie Egger provided the agenda to the Board of Supervisors. *A motion was made by Ronald L. Weidner to approve the agenda as presented with a second made by Michael A. Strausbaugh. Motion was unanimously approved.*

Meeting Addendum: Stephanie Egger read the meeting addendum. Number 1: Halloween-Trick or Treat. *A motion was made by Ronald L. Weidner to add to the agenda with a second made by Michael A. Strausbaugh. Motion was unanimously approved.* Number 2: Fines, and Interest payments from David Lease. *A motion was made by Ronald L. Weidner to add to the agenda with a second made by Michael A. Strausbaugh. Motion was unanimously approved.* Number 3: Adams County Department of Emergency Services, BOS Alarm Card review form. *A motion was made by Ronald L. Weidner to add to the agenda with a second made by Michael A. Strausbaugh. Motion was unanimously approved.*

APPROVAL OF MINUTES:

Regular Scheduled Meeting, September 12, 2021.

Upon review of the minutes of the September 12, 2021, regular meeting, a motion was made by Ronald L. Weidner, with a second made by Michael A. Strausbaugh. Motion was approved unanimously.

PUBLIC COMMENTS: None

OLD BUSINESS:

1. **SPCA Collection:** We continue to collect items for the Adams County SPCA for the care of the animals at the shelter. They need towels, blankets, toys, etc. in good condition. Stephanie Egger expressed the need the SPCA is experiencing and reminded the residents if anyone wants to donate, they can bring items to the Township building and the Township will take the items to the SPCA.
2. **BEAVER CREEK ROAD BRIDGE Rehabilitation update:** No update. *A motion was made to table by Ronald L. Weidner with a second made by Michael A. Strausbaugh. Motion was approved unanimously.*
3. **Discussion regarding the Home Road and Protectory Road Bridges:** Stephanie Egger announced on Wednesday, October 20, 2021, at 7:00 PM Hamilton Township will be hosting a joint public meeting with Paradise Township to discuss both Protectory Road Bridge and Home Road Bridge.
4. Request from Adams County Historical Society for a monetary contribution to the Capital campaign for the Museum. Tabled at September Meeting. Stephanie Egger informed that from the ACATO luncheon most of the other Townships are not currently donating. A discussion was had about the request and Ronald L. Weidner suggests declining. *A motion was made to decline donating by Ronald L. Weidner with a second made by Michael A. Strausbaugh. Motion was approved unanimously.*

5. Proposal from Great Eastern Management, Inc. Fee based CD's. Tabled from September Meeting. Stephanie Egger informed this group is out of New York and they are fee-based company. Resident Mr. Fox explained the company history and informed they are not finding anything different than what is currently being found locally. *A motion was made to decline the services by Ronald L. Weidner with a second made by Michael A. Strausbaugh. Motion was unanimously approved.*

NEW BUSINESS:

1. State Police: Stephanie Egger read the report for the month of July there was a total of 52 incidents; 29 service, six crash, 14 criminal and three no responses.

2. Northeast Adams Fire Co. #32-FIRE: No report.

3. Northeast Adams Co. #32- EMS: Stephanie Egger read the report for the month of August, there was a total of 108 incidents, nine in Hamilton Township.

4. United Hook & Ladder Co. No. 33: No report. Stephanie Egger reviewed a report the Fire Chief, Steve Rabine of United Hook & Ladder Co. #33 submitted for the Board of Supervisors to review and approval. County has extended some of the call boxes, not the service areas. Ronald L. Weidner indicated he would like more information about this before a decision is made. Ronald Tomasko, ESQ suggested to table this and obtain more information before deciding. Ronald L. Weidner asked Tom Barrows if he is aware of this letter and Tom Barrows is aware of County making these changes due to the layout of call outs. Tom Barrows informed this came through the dispatch system but not sure the Township is required to sign off on the form. Ronald L. Weidner requested Stephanie Egger to reach out to Chief Rabine and ask for him to attend the November Board of Supervisors meeting to explain the form. *A motion to table till November meeting was made by Ronald L. Weidner with a second made by Michael A. Strausbaugh. Motion was approved unanimously.*

5. Adams Regional EMS, Inc. Monthly Report: No report.

6. Receipt of 2021 Foreign Fire Relief Allocation \$14,506.10: Distribution for approval: United Hook & Ladder Co. #33 for \$12,692.83 (87.5%) and Northeastern Adams Fire Co # 32 for \$1813.27 (12.5%). *A motion to approve allocation was made by Michael A. Strausbaugh with a second made by Ronald L. Weidner. Motion was approved unanimously.*

7. 2021 Contributions to Organizations total \$12,500.00: Distribution for approval: East Berlin Senior Center- \$2000.00, Adams County Office for the Aging-\$1,000.00, East Berlin Community Library- \$3,000.00, East Berlin Area Community Center- \$3,000.00, S.P.C.A.- \$2,500.00, and Other as needed 2021-\$1,000.00. *A motion to approve all distribution was made by Ronald L. Weidner with a second made by Michael A. Strausbaugh. Motion was approved unanimously.*

8. Annual Township contributions to Fire Co's that service Hamilton Township: Total allocated for 2021 is \$60,000.00. United Hook & Ladder Co.# 33-\$52,500.00 and Northeast Adams Fire Co. #32-\$7,500.00. *A motion to approve allocated was made by Ronald L. Weidner with a second made by Michael A. Strausbaugh. Motion was approved unanimously.*

9. FYI, we received the payment for the Pine Run Snow Plowing Agreement for 2021-2022. The amount is \$7,778.15.

10. FYI, the **Estimated** Allocation for Liquid Fuels Tax for 2022 is \$127,522.97 and the turnback allocation is estimated to be \$10,000.00

11. Open bids for Propane Service for 2021-2022 season. The contract term is October 2021 to October 2022. Suburban Propane- \$2.299 per gallon, Mason's Propane-\$1.60 with a \$-.10 discount= \$1.50 per gallon, and Nugen Energy- \$1.879 with a \$-.10=\$1.779 per gallon. *A motion to approve Mason's bid was made by Michael A. Strausbaugh with a second made by Ronald L. Weidner. Motion was approved unanimously.*
12. The Budget & Finance committee submitted the proposed 2022 budget for advertisement and publishing. Stephanie Egger reviewed the proposed budget which shows the revenues at \$842,175.27 and the expenses are \$828,985.27 which leaves net income of \$ 13,190.00, this puts the Township in the black. Brian Campbell explained to the Board of Supervisors the revenue increase reflects the ARPA funds of \$134,395.27 which is on both revenue and expenses, so they are an offset. Brian Campbell informed that the Foreign Fire Relief should be a pass through at \$15,000.00 revenue and on the expenses showing \$16,000.00. Brian Campbells suggestion is to move that \$1000.00 to increase the East Berlin Library donation to \$2000.00 and that keeps the proposed budget the same. *A motion was made with correction to advertise and publish by Michael A. Strausbaugh with a second made by Ronald L. Weidner. Motion was approved unanimously.*
13. FYI, the ACATO Conference scheduled for November 10, 2021, is cancelled due to COVID-19.
14. Halloween-Trick or Treat: Trick or Treat will be held Sunday, October 31st from 6 pm to 8 pm. Traditionally on Halloween. Participants, please turn your porch lights on. Thank you.
15. Fines and Interest payments for David Lease: The total amount of fines and interest payments received from David Lease is \$61,588.63. This amount will be deposited into the General Fund. Stephanie Egger thanked Ronald Tomasko for all his hard work in recouping the payment. Ronald L. Weidner informed the Township has no liens against him and everything is square.

Planning Commission recommendations and status of active plans: Nothing to report.

Is there any other business to come before the Board of Supervisors? None

COMMITTEE & DEPARTMENT REPORTS:

1. East Berlin Area Community Center (EBACC): No representative present. Stephanie Egger read an email from Cyndi Biscare about events coming up at East Berlin Area Community Center. The vote is in: EBACC Board has voted to begin the process to secure a sales agreement to purchase the 22 plus acre land in Hamilton Township aka known as Fairgrounds currently owned By Scott Inners. This will allow us "Options to grow"! We are also in the process of securing a lease with East Berlin Borough for our current lease. We will provide more information pending legal review. Any questions or concerns can be directed to EBACC via email at: office@ebacc.org. Fall newsletter should have been received in the mail. Some highlights for the upcoming events: Indoor Yard Sale- October 14,15, and 16th. Conewago Carvers Show-October 30th and 31st. Indoor Yard Sale-November 11th, 12th, and 13th. Pie & Soup Sale- November 24th- must pre order 717-259-8848 by November 15, 2021. Christmas Shoppe Open- November 17th-29th. Black Friday Shopping- November 26th. Please consider giving to EBACC during the Adams County Community Foundation's (ACCF) Giving Spree on November 5 at: ACCFGivingSpree.org. Checkout the Website for ongoing Group Classes at: www.ebacc.org. Want to Volunteer? We are ALWAYS looking for the backbone of our organization. Do you have Talent to Share? Let us know... we are always looking for new classes to offer. Don't forget about Fitness Center. Fitness Center Open Gym is back open and offer volleyball, basketball, senior bootcamp, and yoga classes. Call 717-259-0149 for more details. Perfect to get in shape for the TURKEY TROT on 11/25/2021 at 9 A.M. register online at www.rootsforboots.com. Thank you to the community for a HUGE successful Fall Festival in September. Great turn out and support. Thanks for allowing me to represent Hamilton Township.

APPROVED

2. Abbottstown Paradise Joint Sewer Authority: No representative present. No report.
3. Parks and Recreation Committee: No report. No meeting.
4. Emergency Management: No representative present. No report.
5. YATB & ACTCC Tax Board Report: No representative present. No report.
6. Road Master's Report: Thomas Barrows, Roadmaster reviewed the Public Works Department have put in 177-man hours due to IDA and have been dealing with stolen signs throughout the Township.
7. COG: No report.
8. East Berlin Area Joint Authority: Ronald L. Weidner informed the meeting is October 6th, but September's meeting Ronald L. Weidner filled in for the chair as he was in Hershey Hospital with pneumonia. Nothing more to report.

Engineer's Report: Chad Clabaugh, P.E., of C.S. Davidson reviewed the October report.

1. SUBDIVISION, LAND DEVELOPMENT, and STORMWATER PLAN REVIEWS:

Woods Road and Rolling Lane Subdivision: The plan was accepted for review by the Planning Commission. C.S. Davidson will provide a review letter for consideration at the October Planning Commission meeting.

STORMWATER PLANS:

C.S. Davidson has discussed stormwater management requirements with Township staff and has suggested a follow up meeting.

Pine Run Park: A revised plan for the development of Pine Run Park Phase III has been submitted and is under review. This has been delayed for nearly a year to deal with PennDOT related issues with the access and site distance onto Pine Run Road which is being addressed with the latest submittal.

2. LAND DEVELOPMENTS and STORMWATER PLANS UNDER CONSTRUCTION:

Old Mill Road Wedding Venue: C.S. Davidson sent an e-mail dated 9-7-2021 to follow up with NPDES permit punch list items. The Township should continue to hold the financial security until these items are addressed and the permit is terminated.

Elite Sports Performance: C.S. Davidson reviewed the revised stormwater management plan and agreement signed and notarized on 9-7-2021 and issued an approval letter on 9-13-2021. C.S. Davidson also issued a letter dated 9-13-2021 recommending release of financial security for public improvements. The revised stormwater plan and the release of security were approved at the September Supervisors meeting.

3. OTHER PROJECTS:

Home and Protectory Bridges: C.S. Davidson provided inspection of both bridges after several large storm events. Collectively C.S. Davidson and Township Road staff have determined that it's in the best interest of the municipalities to close the bridges at this time. The DEP permit application for replacement both bridges has been submitted which concludes the design and permitting efforts. C.S. Davidson provided the Townships with an estimate/proposal for bidding and construction phase services. However, a property owner meeting for folks residing on Protectory Road is being scheduled for October 20 to determine if replacing this bridge is still the primary option. The alternate option of eliminating this bridge will be discussed at that time. If the decision is made to eliminate this bridge, then the design and permitting efforts will need to be altered. C.S. Davidson recommends that the Townships hold on any decision to progress the bidding and construction efforts until a final decision is made on the replacement of Protectory Bridge.

Solicitor's Report: Attorney Tomasko presented his September report that included David Lease collections counsel has indicated that Mr. Lease has agreed to pay the totality of his debt to the Township and payment should be forthcoming. Other items include providing Medical Marijuana and Solar Energy Zoning Ordinance amendments to Adams County Law Library. Attention to bridge closures/replacement issues.

Scott Weaver, Zoning Officer's Report: Stephanie Egger read the report for the month of September there was a total of nine zoning permits: one for driveway addition, no UCC permit required; one for a chicken coop, no UCC permit required; one for a pole barn, required a UCC permit; one temporary sign, one for a temporary sign; no UCC permit required; one for a sidewalk, no UCC permit required; one for a garage, UCC permit required; and one for a inground pool, UCC permit required.

MOTION TO PAY THE BILLS:

*Motion to pay the bills for the General Fund was made by Ronald L. Weidner with a second made by Michael A. Strausbaugh. **The motion was approved unanimously.***

*Motion to pay loan payment for the loader from States Funds was made by Ronald L. Weidner with a second made by Michael A. Strausbaugh. **The motion was approved unanimously.***

PUBLIC COMMENTS: None

SUPERVISOR COMMENTS:

Ron: Thank you everyone coming to the meeting. Be on the look out for the road signs that have been removed and the mailboxes that have been hit. The police are working on these issues and the cost is adding up. Don't eat too much candy, give it to the kiddies.

Mike: Thank you for coming out tonight and participating in local government.

Meeting Announcements:

Board of Supervisors: Monday, November 1, 2021 @ 7pm

Parks and Recreation Board: Meetings are cancelled indefinitely until activity resumes.

Planning Commission: Tuesday, October 19, 2021 @ 7pm

Budget/Finance Workshop: Cancelled, budget ready for advertising and approval.

Adjournment:

Having nothing further to discuss, Motion to adjourn was made at 7:45 PM by Michael A. Strausbaugh and second by Ronald L. Weidner. **The vote was unanimous to adjourn.**

Minutes were recorded and transcribed by

Jessica Baim
Assistant Secretary