

HAMILTON TOWNSHIP
Hamilton Township Board of Supervisors
Regular Meeting Minutes
Monday October 7, 2019

CALL TO ORDER:

The meeting was called to order at 7:00 PM by Stephanie A. Egger.

Supervisors present were: Ronald L. Weidner and Michael A. Strausbaugh.
Also present were: Solicitor Ronald Tomasko, from the firm of Tomasko and Koranda Law;
Parliamentarian Stephanie A. Egger; Roadmaster Tom Barrows; and Interim Secretary Hannelore B. Furst

APPROVAL OF MINUTES:

Stephanie A. Egger asked if the Supervisors reviewed the regular meeting minutes of September 9, 2019.
*A motion was made by Ronald L. Weidner to accept the minutes as written with a second by Michael A. Strausbaugh. **Motion carried.***

PUBLIC COMMENTS: NONE

OLD BUSINESS:

1. SPCA Collection: Stephanie A. Egger stated the township continues to collect items (towels, blankets, toys & food) for the Adams County SPCA for the care of the animals at the shelter.
2. The Township continues to collect glossy paper, magazines, newspaper inserts, etc. for the Ronald McDonald House.
3. Bridge Update: Nothing new to report.
4. Notice of an Executive Session was held immediately following the September Board of Supervisors meeting-concerning litigation matters.

NEW BUSINESS:

1. State Police: Stephanie A. Egger read August and September's reports that were submitted by the State Police
 - August had 47 incidents-7 criminal; 4 crashes; 33 service calls and 3 no responses.
 - September had 36 incidents-10 criminal; 4 crashes; 15 service calls and 7 no responses.
2. Northeast Adams Fire Co. #32-FIRE Stephanie A. Egger read the monthly report of the Northeast Adams Fire-there were 31 calls but none in Hamilton Township.
3. Northeast Adams Fire Co. #32-EMS Stephanie A. Egger read the monthly report of the Northeast Adams EMS-there were 9 calls in Hamilton Township.

4. United Hook & Ladder Co. #33: Stephanie A. Egger read the incident reports for June, July, August & September for Hamilton Township; no reports were submitted for those months because of a computer glitch. June had 50 incidents with 4 in Hamilton Twp; July had 66 incidents with 2 in Hamilton Twp; August 52 had incidents with 3 in Hamilton Twp. and September had 48 incidents with 4 in Hamilton Twp.
5. Adams Regional EMS, Inc- Stephanie A. Egger read the report for the month of August. There were 656 calls of those 9 were in Hamilton Twp.
6. ACNB Investment Policy statement for UNALLOCATED FUNDS: *A motion was made by Ronald L. Weidner with a second by Michael A. Strausbaugh to keep it the same as last year. Motion carried.*
7. ACNB Investment Policy statement for EXCESS GENERAL CHECKING FUNDS: *A motion was made by Michael A. Strausbaugh with a second by Ronald L. Weidner to keep it the same as last year. Motion carried.*
8. ACNB Investment Policy statement for UNALLOCATED CAPITAL FUNDS: *A motion was made by Ronald L. Weidner with a second by Michael A. Strausbaugh to keep it the same as last year. Motion carried.*
9. There was a brief discussion about paying Mel Lebo for the 100 hours of research and development he spent on the upcoming Zoning hearing. Timothy Beard sent a memo recommending a minimum of \$16.00 an hour but thought \$20.00 an hour would be more appropriate. *A motion was made by Ronald L. Weidner with a second by Michael A. Strausbaugh to compensate him at \$16.00 an hour. Motion carried.*
10. Hamilton Township received a demand letter to pay for property damages of the CenturyLink 50-pair lines at 440 Gun Club Road, New Oxford in the amount of \$839.96 for the buried cable that was cut during the tree trimming. Ronald L. Weidner acknowledged the damage was the township's fault. *A motion was made by Ronald L. Weidner with a second by Michael A. Strausbaugh to pay the \$839.96 to CenturyLink. Motion carried.*
11. Hamilton Township received the Foreign Fire Relief distribution. Due to the merger of the Hampton Fire Company with United Hook and Ladder the percentage of the distribution has changed. *A motion was made by Ronald L. Weidner with a second by Michael A. Strausbaugh to send; United Hook & Ladder 80% (\$12,999.72) of the fund and Northeast Adams (Liberty Fire Co.) will receive 20% (\$3,249.93) of the fund. Motion carried.*
12. Adams County National Bank (ACNB) issued a Irrevocable Letter of Credit # 614-009 and named Hamilton Twp the beneficiary in the amount of \$9,949.50 from the applicants-Donald & Joni Swope of 386 Church RD, Hanover, PA for Elite Sports Performance. *A motion was made by Ronald L. Weidner with a second by Michael A. Strausbaugh to accept the Letter of Credit for the amount of \$9,949.50 from Elite Sport Performance on the work performed at 115 Cedar Road. Motion carried.*
13. Thomas McMaster of 345 Gun Club Road, requested a waiver from Ordinance No.120-24 Access Driveways A.2 to permit a second driveway to access the back of his property. Ronald L. Weidner explained to the audience the reason for the second driveway, so he can access the garage without disturbing his septic or his septic reserve area. *A motion was made by Ronald L.*

Weidner with a second by Michael A. Strausbaugh to allow for a waiver to Ordinance #120-24
A.2. Motion carried.

14. The Board of Supervisors have decided to transfer \$25,000.00 from the Impervious Surface checking account to a certificate of deposit earmarked for the future for MS-4 Permit. *A motion was made by Ronald L. Weidner with a second by Michael A. Strausbaugh to adopt Resolution # 2019-41. A Resolution to transfer funds from the Impervious Surface Fund to a CD earmarked for MS-4 Permit. Motion carried.*
15. Executive Session was held on Thursday, September 19th at 1:30 PM concerning litigation.
16. The supervisors received a note from Lutaf U. Salim requesting a release of funds that was held in escrow for maintenance of a small flow treatment facility located on his former property at 250 Old Mill Road. Mr. Salim no longer owns the property. Resolution # 2019-42; was presented to release the funds held in escrow until October 11, 2019 in the amount of \$2,008.02. *A motion was made by Ronald L. Weidner with a second by Michael A. Strausbaugh to adopt Resolution # 2019-42, to release the funds. Motion carried.*
17. The following contributions were presented to the Board for their approval:
Adams Co. Office for Aging, Inc.-\$1,000; East Berlin Senior Center-\$2,000;
East Berlin Community Library-\$3,000; East Berlin Community Center-\$3,000; and
Adams Co. SPCA-\$2,000. *A motion was made by Ronald L. Weidner with a second by Michael A. Strausbaugh to approve the 2019 Contributions. Motion carried.*
18. An email was received from Rick Hankey of 110 Stonybrook Lane; in the Cedar Ridge development concerning the potential consequences of a large townhouse development (Pleasant View Estates) being built in his community. Mr. Hankey discussed financial support for the litigation that may ensue and offered his support.
19. The Board of Supervisors approved to distribute 2019 contribution of \$45,000 to the fire companies as follows: United Hook & Ladder Co. #33-75%-\$33,750.00 and Northeast Adams Fire Co. #32-25%-\$11,250.00. *A motion was made by Ronald L. Weidner with a second by Michael A. Strausbaugh to approve the 2019 Contributions to the Fire Companies. Motion carried.*
20. A proposal of charges for services was provided by Global Data Consultants, Inc.(GDC) of Chambersburg. There are three offerings of time and their associated rates/costs are listed as follow: (1) 50 hour block-prepaid invoicing at a rate of \$115/hr for a total cost of \$5,750;
(2) 100 hour block-prepaid invoicing at a rate of \$110/hr for a total cost of \$11,000 and
(3) Time & material-monthly invoicing support rate of \$118.00/hr. This would be for Data Security.
There was a brief discussion and a decision to table until a later date. *A motion was made by Ronald L. Weidner with a second by Michael A. Strausbaugh to table their decision until a later date. Motion carried.*
21. Trick or Treat will be Thursday night, October 31, 2019 from 6-8 PM.
22. There will be an executive meeting immediately following the Board of Director's meeting tonight.

23. A set of 8 Vocopro Wireless microphones were purchased for the meeting room from Guitar Center in Harrisburg, PA, with an extended three-year warranty in the amount of \$109.99.

PLANNING COMMISSION RECOMMENDATIONS AND STATUS OF ACTIVE PLANS:

The Planning Commission's office memo recommends to amend Zoning Ordinance Chapter 150, Article XV, 150-97, Performance Standards for temporary uses:

Remove #3-Public Event Use: *"Public event uses involving large and unusual assemblages of people and/or automobiles shall be allowed by permit and then only when such use conforms to term and condition of the permit."* A motion was made by Ronald L. Weidner with a second by Michael A. Strausbaugh to accept Planning Commission's recommendation. **Motion carried.**

COMMITTEE AND DEPARTMENT REPORTS:

1. East Berlin Area Community Center (EBACC)-Paul Minnich-NONE
2. Abbottstown Paradise Joint Sewer Authority-Kevin Moul-NONE
3. Parks & Recreation Committee-Ronald L. Weidner-NONE
4. Emergency Management-Timothy D. Beard III- The latter part of the year they will be creating a committee of medical personnel, police and the road master to plan procedures to deal with any kind of emergency. The date of the meeting to be announced. Tim also plans to begin road counts for the overloaded traffic areas.
5. YATB & ACTCC Tax Board Reports- Timothy D. Beard III-YATB will be meeting at the end of the month. ACTCC will be meeting October 24; this is the second of two required meetings
6. Road Master's Report-Tom Barrows- He finished installing new signage, swept and cleaned up intersections for seal coating, built riser for pump tank and landscaped behind the township building, and worked on maintenance issues of the bucket truck, the shop air compressor, and the John Deere tractor.
7. COG Report-Stephanie Egger-No report; prepping for Zoning Hearing.
8. East Berlin Area Joint Authority-Ronald L. Weidner-NONE
9. East Berlin Library-Pat Campbell- Reported they are still giving out books.

Engineer's Report-Chad Clabaugh; Project Engineer from C S Davidson, Inc. presented his report for the month.

1. SUBDIVISION, LAND DEVELOPMENT, and STORMWATER PLAN REVIEWS:

Pleasant View Estates Special Exception (2997.3.03.12)

- Oct. 2019-CSD prepared for and provided professional testimony at the Special Exception Hearing. CSD will be attending the continuation hearings.

Elite Sports Performance (2997.3.05.08)

- Oct. 2019-CSD provided a security estimate for the bonding of the public improvements.

Cedar Ridge Subdivision & Land Development (2997.3.19.10)

- Oct. 2019-CSD reviewed the revised the stormwater as-built plans and coordinated a site meeting on 9-13-19 to discuss the incomplete items.

2. OTHER PROJECTS:

Cross Keys Traffic Signal (2997.3.19.10)-Nothing new

Solicitor's Report-Ronald Tomasko, Attorney from the firm of Tomasko & Koranda; presented the board with a written report for the month. He met with the Board and potential witnesses on multiple occasions regarding proposed townhouse land development plan "special exception" application. Prepared for the September 26, 2019 Zoning hearing.

Zoning Officer's Report-Scott Weaver, Zoning/Code Enforcement Officer presented his report from the PA Municipal Code Alliance, Inc. for the month of September with 10 permits issued.

MOTION TO PAY THE BILLS

Stephanie A. Egger presented the Board with a listing of the bills for September to be paid from the General Fund. *A motion was made by Ronald L. Weidner with a second by Michael A. Strausbaugh to approve the payment of the bills as submitted. Motion carried.*

Stephanie A. Egger presented the Board with a listing of the bills for September to be paid from the State Fund. *A motion was made by Michael A. Strausbaugh with a second by Ronald L. Weidner to approve the payment of the bills as submitted. Motion carried.*

PUBLIC COMMENT

- Clem thanked the Board for the sound system
- Tim Tyler asked what the township can do to make sure that Burkentine has to pay for the water, sewer and the road and intersections work.
- Harold Senter heard a rumor that a dairy farm was for sale and there would be more development. He asked if there was any info on 116 Gun Club Road.
- Rick Hankey suggested the township buy the property to sell and work with a developer. He also stated he is willing to help with any IT needs.
- PJ Trimmer-Had a concern about a round-a-bout and the possibility of taking his land.

COMMENTS

Ron: Thanks for coming.

Michael: Thanks for coming. He will not be able to attend the Zoning Hearing Oct. 10th.

Tim: Per message to the Hamilton Twp office. Tim thanks everyone for coming and bearing with him while he recuperates from a medical issue.

MEETING ANNOUNCEMENTS

Board of Supervisors, Monday, November 4, 2019 @ 7PM
Parks & Recreation Board, meeting cancelled until January 2020
Planning Commission, Tuesday, October 15, 2019 @ 7 PM

10-7-19 BOS MEETING

APPROVED 11-4-2019

Budget/Finance Workshop Tuesday, October 22, 2019 @ 6:30 PM
Zoning Hearing Continuance, Thursday, October 10, 2019 @ 7 PM. Hearing will be held at the
United Hook & Ladder Co. #33 Social Hall located at 21 North Bolton St, New Oxford, PA. The
hearing has been requested by Burkentine & Sons, Inc for a Special Exception to Ordinance #
150-56 (S) to allow a townhouse development in a Mixed – Use District.

Having no further business to discuss; *A motion was made by Ronald L. Weidner with a second by
Michael A. Strausbaugh to adjourn the meeting. Meeting adjourned at 8:20 PM. **Motion carried.***

Respectfully submitted;

Hannelore B. Furst
Interim Secretary, Hamilton Township