

Approved 11/3/25

**HAMILTON TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
October 6, 2025**

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Ronald L. Weidner. Supervisors present were Ronald L. Weidner, Jeremy P. Smith, and Ryan M. Groft. Also present were Solicitor Melissa Kelso, Esq.; and Secretary/Treasurer Megan Carper.

APPROVAL OF AGENDA PER ACT 65: Ronald L. Weidner provided the agenda to the Board of Supervisors. *Jeremy P. Smith made a motion to approve the agenda pursuant to Act 65, seconded by Ryan M. Groft. **The motion was unanimously approved.***

APPROVAL OF MINUTES: Minutes of the regularly scheduled meeting on September 8, 2025, were presented. *Ronald L. Weidner made a motion to approve the September 8, 2025, Board of Supervisors Meeting Minutes as written, seconded by Jeremy P. Smith. **The motion was unanimously approved.***

PUBLIC COMMENTS: There were no public comments at this time.

OLD BUSINESS:

1. **Pennwood Products – Stormwater Pond:** *Ronald L. Weidner made a motion to table the Pennwood Products Stormwater Pond discussion as there were no additional updates, seconded by Ryan M. Groft. **The motion was unanimously approved.***
2. **JW Paving O&M Agreement:** *Ronald L. Weidner made a motion to table the JW Paving O&M Agreement as there were no additional updates, seconded by Jeremy P. Smith. **The motion was unanimously approved.***

NEW BUSINESS:

3. **Foreign Fire Relief Allocation – 2025:** Total allocation: \$19,888.45
 - United Hook & Ladder Co. #33 (87.5%) – \$17,399.89
 - Northeast Adams Fire Co. #32 (12.5%) – \$2,488.56*Jeremy P. Smith made a motion to approve the 2025 Foreign Fire Relief allocation as presented, seconded by Ryan M. Groft. **The motion was unanimously approved.***
4. **Township Contributions to Local Fire Companies – 2025:** Total allocation: \$80,000
 - United Hook & Ladder Co. #33 – \$70,000
 - Northeast Adams Fire Co. #32 – \$10,000*Ronald L. Weidner made a motion to approve the 2025 Township contributions to local fire companies as presented, seconded by Jeremy P. Smith. **The motion was unanimously approved.***
5. **Township Contributions to Non-Profit Organizations – 2025:** Total allocation: \$10,500
 - East Berlin Area Community Center (EBACC) – \$5,000
 - Adams County SPCA – \$2,250
 - New Hope Ministries – \$750
 - Community Media of South Central PA – \$750
 - Adams County Office for the Aging – \$750*Jeremy P. Smith made a motion to approve the 2025 Township contributions to non-profit organizations as presented, seconded by Ryan M. Groft. **The motion was unanimously approved.***
6. **Resolution 2025-24 – Investment of Excess General Funds:** The Board discussed transferring \$200,000 from the General Fund checking account into a 12-month CD at Members 1st Federal Credit Union at a rate of 2.20%. *Jeremy P. Smith made a motion to adopt Resolution 2025-24 authorizing the investment of excess General Funds, seconded by Ronald L. Weidner. **The motion was unanimously approved.***
7. **State Police:** Monthly report is posted on the bulletin board.
8. **Northeast Adams Co. No. 32 Fire:** Monthly report is posted on the bulletin board.
9. **United Hook & Ladder Co. No. 33 Fire:** Monthly report is posted on the bulletin board.
10. **Adams Regional EMS:** Monthly report is posted on the bulletin board.

PLANNING COMMISSION RECOMMENDATIONS FOR ACTION AND/OR STATUS REPORT OF ACTIVE PLANS:

Approved 11/3/25

1. K-Hill Cul-de-sac Plan: No new submission has been received. The plan remains tabled pending the developer's response. *Ronald L. Weidner made a motion to table the K-Hill Cul-de-sac Plan, seconded by Ryan M. Groft. **The motion was unanimously approved.***
2. Redding Rentals – Athletic Complex: The Board approved forwarding the Township Engineer's September 15, 2025, review letter to PennDOT endorsing the Traffic Impact Study Scoping Application. This letter reflects the Township's position as supported by the Planning Commission and C.S. Davidson, Inc. During the discussion, Paul Minnich asked where the project site is located. It was clarified that the property is at the corner of Forest Drive and Route 94. *Ronald L. Weidner made a motion to authorize forwarding the Township Engineer's September 15, 2025 letter to PennDOT for the Redding Rentals Athletic Complex Traffic Impact Study Scoping Application, seconded by Ryan M. Groft. **The motion was unanimously approved.***
3. Cashman Development – Stormwater Management Plan: The Township Engineer recommended conditional approval of the plan pending satisfaction of his September 11, 2025 review letter, payment of waiver fees, and acceptance of two waivers:
 - Use of a 12-inch storm pipe in lieu of the 15-inch minimum requirement; and
 - Deferral of sidewalk installation, subject to future Township conditions.*Ronald L. Weidner made a motion to grant conditional approval of the Cashman Development Stormwater Management Plan, subject to the Township Engineer's review letter and confirmation that all waiver fees have been paid, seconded by Jeremy P. Smith. **The motion was unanimously approved.***
4. Pennwood Products – Traffic Impact Study: The Township Engineer recommended conditional approval per his September 15, 2025 review letter, which outlined traffic improvements and coordination requirements. The Board authorized preparation of a transmittal letter to PennDOT reflecting the Township's position. *Ryan M. Groft made a motion to grant conditional approval of the Pennwood Products Traffic Impact Study per the Township Engineer's September 15, 2025 recommendations, seconded by Jeremy P. Smith. **The motion was unanimously approved.***
5. Esh Final Minor Subdivision Plan: The Board tabled action pending completion of reviews by C.S. Davidson, Inc., and the Adams County Planning Commission, as the revised plan was recently submitted at the Planning Commission's September 23, 2025, meeting. *Ronald L. Weidner made a motion to table the Esh Final Minor Subdivision Plan, pending further review, seconded by Ryan M. Groft. **The motion was unanimously approved.***

COMMITTEES AND MEETING REPORTS:

1. East Berlin Area Community Center (EBACC): Ryan M. Groft reported that the EBACC Board met on September 22, 2025. The meeting included a report from the Steering Committee outlining the Dru Neil strategy for the next phase of the fundraising campaign, along with updates on financial and investment decisions. Upcoming events include the indoor clearance sale and apple dumpling sale October 9–11, the wellness health fair on October 14, and the Carvers Show on October 25–26. In August, 269 volunteers contributed 1,514 hours of service. Retail sales totaled \$8,154.95 and the kitchen raised \$862.50. The next Board meeting is scheduled for October 27, and EBACC will participate in the Adams County Giving Spree on November 6.
2. Abbottstown Paradise Joint Sewer Authority (APJSA): Kevin Moul – No Report.
3. Emergency Management: Paul Minnich – No Report.
4. YATB Tax Board Reports: Jeremy P. Smith noted that a meeting is scheduled later in the month.
5. ACTCC Tax Board Reports: Jeremy P. Smith noted that a meeting is scheduled later in the month.
6. Roadmaster's Report: Ronald L. Weidner reported that the road crew has been mowing roadsides, trimming trees, repairing a bump on Forest Drive, and blacktopping Locust Lane. Preparations are underway for the upcoming winter season.
7. East Berlin Area Joint Authority: Ronald L. Weidner provided updates on the East Berlin Water and Sewer Authority's discussions regarding potential sale, and PFAS-related water testing results.
8. Trick-or-Treat Night: Friday, October 31, 2025, from 6:00 PM to 8:00 PM. Residents wishing to participate should turn on their porch lights.

ENGINEER'S REPORT: Ronald L. Weidner (on behalf of Chad Clabaugh, C.S. Davidson, Inc.) reported on various projects:

- Eli and Martha Esh Stormwater Plan – 242 Pine Run Rd. – Oct. 2025 – CSD reviewed the plan and issued a letter dated 10-1-2025 with 10 comments.
- Miller Storm Plan – 160 Pine Run Rd. – Oct. 2025 – CSD reviewed the revised plan submitted 9-11-2025 and provided e-mailed comments on 9-19-2025.

Approved 11/3/25

- Esh Subdivision – Oct. 2025 – CSD received a revised plan dated 9-16-2025 and will provide review comments.
- Cashman Development – Stormwater Management Plan – Oct. 2025 – CSD received revised plans on 9-15-2025. The plan was discussed at the September Planning Commission meeting. The P.C. recommended approval of the waivers for the storm pipe and the requirement to build sidewalk at this time and also recommended conditional approval of the plan. CSD will provide review to assure all remaining comments reflected in the conditional approval are satisfied.
- Redding Rentals – Athletic Complex – Oct. 2025 – CSD reviewed the scoping study and provided a letter dated 9-15-2025 with 2 comments. This was endorsed by the P.C. with no further comments. Once endorsed by the supervisors, a letter should be sent to PennDOT reflecting the township’s position on this project.
- Griffith Stormwater Plan – 727 700 Road – Oct. 2025 – The applicant submitted mapping to reflect pre-existing impervious area on 9-18-2025. CSD reviewed the mapping and responded with concurrence. The applicant provided revised plans for 9-22-2025 which are under review.

SOLICITOR’S REPORT: Solicitor Melissa Kelso, Esq.– No additional comments at this time.

ZONING OFFICER’S REPORT – PMCA: James Graham. Ronald L. Weidner reported on the September 2025 report, which included 11 permits.

MOTION TO PAY THE BILLS: General Fund. *Ronald L. Weidner made a motion to approve payment of the General Fund bills, seconded by Jeremy P. Smith. **The motion was unanimously approved.***

PUBLIC COMMENTS:

Paul Royer, candidate for Judge of the Court of Common Pleas in Adams County, introduced himself to the Board and those in attendance. He explained that he is visiting each township and borough across the county to meet local officials and residents. Mr. Royer shared his background, legal experience, and campaign goals, emphasizing the importance of impartiality and fairness on the bench. He thanked the Board for their time and left informational cards for anyone wishing to learn more about his campaign.

Paul Minnich inquired whether the Township planned to host a Trunk-or-Treat event again. The Board explained that the Township no longer organizes the event directly but would support another organization if they wished to host it in the future. Residents recalled that the first Trunk-or-Treat held at the Township building was highly successful; however, later attempts at the fairgrounds faced logistical issues due to site conditions and parking limitations.

COMMENTS FROM THE BOARD OF SUPERVISORS:

- **Ron:** “Thank you all for coming. Trick-or-Treat Night will be Friday, October 31st from 6:00 to 8:00 PM. Put your porch light on if you want to participate. Please watch out for the kids if they come around.”
- **Jeremy:** “Thanks, everybody, for coming out. Happy Halloween—don’t eat too much candy.”
- **Ryan:** “Thanks for coming out. Happy Halloween.”

MEETING SCHEDULE:

- Planning Commission – Tuesday, October 21, 2025, at 7:00 p.m.
- Finance & Budget Meeting – Tuesday, October 28, 2025, at 7:00 p.m. – *Cancelled*
- Board of Supervisors – Monday, November 3, 2025, at 7:00 p.m.

ADJOURNMENT: *Jeremy P. Smith made a motion to adjourn at 7:49 p.m., seconded by Ryan M. Groft. **The motion was unanimously approved.***

Minutes were recorded and transcribed by

Megan Carper
Secretary/Treasurer