

**HAMILTON TOWNSHIP
BOARD OF SUPERVISORS MEETING
Agenda
OCTOBER 3, 2022**

Call to Order: Time _____

please silence all cell phones.

The Pledge of Allegiance to the Flag.

Supervisors present are Ronald L. Weidner, Jeremy P. Smith and Michael A. Strausbaugh via zoom.

Also present are Solicitor, Melissa Kelso, ESQ, from the Firm Kelso Law, LLC; Chad Clabaugh, P.E. from the firm C. S. Davidson, Inc., Parliamentarian, Stephanie A. Egger, Assistant Secretary Jessica Baim and Roadmaster, Tom Barrows.

Pursuant to Act 65, approval of the agenda as presented:

Minutes for Approval:

Approval for the Board of Supervisors Regular Meeting Minutes September 12, 2022

PUBLIC COMMENTS: At this time, the Board will entertain discussion of agenda items only.

OLD BUSINESS:

1. **SPCA Collection:** We continue to collect items such as clean blankets, towels, toys, food, clean bedding, etc. for the Adams County SPCA for the care of the animals at the shelter.
2. BEAVER CREEK ROAD BRIDGE Rehabilitation Update:
3. Update regarding the Home Road and Protectory Road Bridges.
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**Both Bridges are currently closed.
Estimated start date is now mid-October.**

NEW BUSINESS

1. **State Police:** Stats monthly report for service in Hamilton Twp
2. **Northeast Adams Co. No. 32** EMS Monthly Report.
3. **Northeast Adams Co. No. 32** FIRE Monthly Report.
4. **United Hook & Ladder Co. No. 33:** Monthly Report
5. **Adams Regional EMS.** Monthly report
6. Results of the Liquid Fuels 2021 Audit.
7. Notice of Estimated Allocation of Liquid Fuels Tax for 2023 is \$133,846.78
Notice of Estimated Turnback allocation for 2023 is \$10,000.00
8. Foreign Fire Relief contributions \$ 18,424.45

87.5 % United Hook and Ladder Co. # 33	\$ 16,121.39
12.5 % Northeast Adams Fire Co. # 32	\$ 2,303.06
9. Culture, Rec and Admin Donations for 2022 Budget.

East Berlin Senior Center	\$2,000.00
A.C. O. F. A.	\$1,000.00
East Berlin Library	\$1,000.00
E.B.A.C.C.	\$7,600.00
S.P.C.A.	\$2,500.00
Other Donations	\$1,000.00
10. Township Contribution to local Fire Co.'s \$65,000.00 Budget 2022

87.5 % United Hook & Ladder Co. # 33	\$56,875.00
12.5 % Northeast Adams Fire Co. # 32	\$ 8,125.00
11. Here is your chance to grad PennDOT on Services.

The state Department of Transportation (PennDOT) is accepting construction and maintenance services feedback through an online survey **until OCTOBER 14**. The survey gives township officials and residents the opportunity

to weigh in on your experiences with how well Penn DOT is providing services and communicating about its activities. The survey is available at <https://www.surveymonkey.com/r/2022PDConstruction>.

The 24-question survey asks respondents how they receive PennDot roadway information and how often PennDOT meets or exceeds expectations in construction and maintenance activities. Respondents are also asked about experiences with reporting concerns to the department, and whether or now they use the state’s 511PA traveler information services. (Information provided by PSATS, Morning News, September 26, 2022)

12. We have been notified by the PA DEP that our request for a permit waiver for the MS4 plan has been approved. Thank you, Chad, for your excellent work in this submission request.

13. The Board of Supervisors amend the Employee Handbook to state that new full-time employees shall have one weeks’ vacation with pay available at the end of the 90-day probation period provided the employee is retained for full time employment.

Effective immediately as of October 3, 2022

14. Permission requested to begin planning for the 2023 Trunk or Treat Festival.

15. Award of 2022-2023 Propane Quotes:

State Line Gas Service, Inc. \$185. .05 Disc

Mason’s Propane Service \$1.95 .10 disc

Aero Propane \$2.00 Awarded to: _____

16. Approval of the Proposed 2023 General Fund Budget for Advertising and Public Review.

PLANNING COMMISSION RECOMMENDATIONS FOR ACTION AND / OR STATUS REPORT OF ACTIVE PLANS:

1. The Planning Commission recommends the Board of Supervisors allow consultation of the Township Solicitor, Melissa Kelso, ESQ with the Redding LDP attorney, Paul Minnich, ESQ.

COMMITTEES AND MEETINGS REPORTS

- 1. East Berlin Area Community Center (EBACC) – Cyndi Bisacre
- 2. Abbottstown Paradise Joint Sewer Authority (APJSA) – Kevin Moul
- 3. Parks and Recreation Committee – Ronald L Weidner
- 4. Emergency Management Paul Minnich
- 5. YATB Tax Board Reports Jeremy Smith
- 6. ACTCC Tax Board Reports Mike Strausbaugh
- 7. Road Master’s Report – Tom Barrows
- 8. COG Report – Jessica Baim
- 9. East Berlin Area Joint Authority Ron Weidner

Engineer’s Report – Chad Clabaugh; Township Engineer, from C.S. Davidson, Inc.

Solicitor’s Report – Melissa Kelso, Kelso Law LLC

Zoning Officer’s Report – Scott Weaver

MOTION TO PAY THE BILLS: General Fund Motion _____ Second _____

PUBLIC COMMENTS:

COMMENTS from Board of Supervisors: Ron: Jeremy: Mike:

Meeting Schedule

Board of Supervisors, Regular Monthly Meeting, Monday, November 7, 2022 @ 7 pm,

Planning Commission, Tuesday, October 17, 2022 @ 7 pm

Budget Meeting, Tuesday, October 25, 2022 @ 7 pm

Adjournment: Motion _____ Second _____ Time _____ pm