**Hamilton Township Board of Supervisor’s**

**Regular Meeting Minutes**

**Monday, October 2, 2017**

**CALL TO ORDER:**

Meeting was called to order at 7:00 pm by Chairwoman, Stephanie A. Egger.

Stephanie A. Egger then led the meeting with the pledge of allegiance.

Supervisors present were: Stephanie A. Egger, Timothy D Beard III and Ronald L. Weidner. Also present were Solicitor, Ronald Tomasko, from the firm of Tomasko and Koranda Law; Township Engineer Chad Clabaugh, PE from C. S. Davidson, Inc, Roadmaster, Jay Livingston; and Secretary, Shelby Jenkins.

**APPROVAL OF MINUTES:**

Stephanie A. Egger asked if the Supervisors reviewed the minutes of September 11, 2017, Regular Meeting. Answer was affirmative. Ronald L. Weidner made a motion to accept the minutes as submitted. Timothy D Beard III second the motion. Motion carried.

**PUBLIC COMMENTS:** There were no comments.

**OLD BUSINESS:**

1. SPCA Collection: Stephanie A. Egger stated that we continue to collect items for the Adams County SPCA for the care of the animals at the shelter. Looking for old towels, blankets, and food.

2. Stephanie A. Egger stated that the Township continues to collect glossy paper magazines and glossy newspaper inserts, etc. for the Ronald McDonald House.

3. NOMA Sewer Transition: Paperwork at DEP for review.

4. Bridge Update: Looking into having just the walls replaced. If that happens and they can stay out of the creek for repairs then the cost would be significantly less.

**NEW BUSINESS:**

1. State Police: No report received.

2. Liberty Fire Co. No. 11: The Chairwoman read the report received from Liberty Fire Co there was 26 calls for the month of September zero in Hamilton Township. Liberty EMS reported in the month September there were 88 calls, which three were in Hamilton Township.

3. United Hook & Ladder Co. No. 33: No report received.

4. Adams Regional EMS, Inc.: No report received.

5. Hampton Fire Co. No. 10: Chairwoman read the report received by Hampton Fire CO. for the month of August. There was a total of 26 calls, which five were in Hamilton Township. Chairwoman also reported that for the month of September there was a total of 25 calls, which four were in Hamilton Township.

6. Chairwoman read a letter that PSATS Unemployment Compensation Group Trust (UC Trust) presented and recommends the following candidates for the election to the board, Jack Hines, and Tim Horner. Two candidates must be elected. Ronald L. Weidner made a motion to approve the nominations. Timothy D Beard III second motion. Motion carried.

7. Chairwoman read a letter that PSATS –Pennsylvania Municipalities Pension Trust (Pension Trust) recommends the following candidates for election to the board. Jack Hines and Tim Horner Two candidates must be elected. Timothy D Beard III made a motion to approve the nominations. Ronald L. Weidner second motion. Motion carried.

8. Chairwoman read a letter that PSATS- Board of Trustees of the Pennsylvania Townships Health Insurance Cooperative Trust (Health Trust) recommends the following candidates for election to the board. Jack Hines and Tim Horner Two candidates must be elected. Timothy D Beard III made a motion to approve the nominations. Ronald L. Weidner second motion. Motion carried.

9. Agri-Business Signage – Stephanie A. Egger requested approval for the preparation of the Zoning Ordinance Amendment for Agri-Tourism Business and request the Solicitor to prepare and forward the ad to the Gettysburg Times. Ordinance No. 150-113.B Ronald L. Weidner made a motion to approve. Timothy D Beard III second motion. Motion carried.

Addition to §150-113.B. Regulations for Permanent Signs

| **Sign Type** | **Maximum Number of Signs** | **Maximum Sign Area** | **Minimum Setback from ROW** | **Maximum Height** | **Districts Permitted** | **Other** |
| --- | --- | --- | --- | --- | --- | --- |
| Signs Identifying name and entrance of agri-tourism enterprises | 1 monument or freestanding at each principal entrance | 50 s.f. /sideMax. 2 sides | Up to but not within ROW. No sign shall be located within a clear sight triangle | 6 ft. measured to top of sign structure | AP, RR, RC, MU | Maximum 60° spread between sign faces. Max. 3:1 structure to sign area ratio. |

10. Community Aid Container- Stephanie A. Egger asked when cleaning out for fall please drop off unused clothes and shoes in the Community Aid container in the Township Parking lot.

**Other business to come before the Board of Supervisors:**

**PLANNING COMMISSION RECOMMENDATIONS AND STATUS OF**

**ACTIVE PLANS:**

**COMMITTEE & DEPARTMENT REPORTS:**

1. East Berlin Area Community Center (EBACC) – Torren Ecker reported roof construction is completed. Torren also announced the Pumpkin Festival is October 14 and the Carvers show is October 28 and 29.

2. Abbottstown Paradise Joint Sewer Authority – Kevin Moul was not present, no report was received.

3. Parks and Recreation Committee – Ronald L Weidner reported that there is no activity on the Rail Trail at this time. If nothing happens soon on the Rail Trail then the Park and Rec committee will look at making a donation to other organizations.

4. Emergency Management: Timothy D Beard III reported that the new director was introduced. Tim also stated that there will be two or three set meetings next year and other meetings added if needed.

5. YATB & Tax Board Reports: Timothy D Beard III reported they are reviewing the 2018 budget. They are still checking on a new roof. They are running into some more problems which are increasing the cost of the roof. Timothy also said that the collection rate was 2% and that will now be dropping to 1.85%.

6. Road Master’s Report – Jay Livingston, Road Master, reported they have been working on the sewer plants, trimming trees, putting up signs. Hoping to get the chipper back from Straban Township to do more trimming. Jay stated that line painting was done and some patching of the roads were done.

7. COG Report – Jay Livingston reported that they are suggesting to use ARMS (Adams Regional Medical Service) for all of Adams County. They have talked about setting it up as Ambulance club. Jay also reported that Adams County Economic Development Corp. maybe asking for donations for $100.00 to $200.00 to ARMS. Jay also reported that the recycling day was a great success and they are looking to have it another time. Also talked about ACATO ‘s conference they are celebrating 100 years.

8. East Berlin Joint Authority Report – Ron L. Weidner stated that there was nothing new to report. Next meeting is October 5th, 2017

9. Finance Committee Report – Annette Boyer stated that the budget is in good shape.

10. East Berlin Library – Pat Campbell, nothing new to report.

 **Engineer’s Report** – Stephanie A. Egger; Chairperson presented C S Davidsons, Inc. report:

Herman Subdivision (2997.3.08.11)

 Oct. 2017 – CSD reviewed the minor subdivision plan and provided a comment letter dated 9-19-17 with 7 comments. The county also submitted a letter which pointed out the zoning requirements that do not allow for the proposed lot size. If the applicant wishes to move forward with lots over 5 acres then a special exception will need to be granted by the Zoning Hearing Board. The plan was discussed at the Sept. P.C. meeting and tabled indefinitely until the issue with the lot size and the special exception is addressed.

Sheetz (2997.3.19.17)

Oct. 2017 – Sheetz is currently working on completing conditions of approval spelled out in CSD’s 8/3/17 letter. Construction continues to be planned for early 2018.

SamWill Enterprise, LLC Subdivision (2997.3.02.15)

Oct. 2017 – CSD provided a draft stormwater management agreement to accompany the previously approved Strickler Land Development Plan

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Cedar Ridge Subdivision and Land Development (2997.3.19.10)

 September 2017- C S Davidson continues to work proactively with the developer to progress the requirements to install sidewalks, convert the stormwater basin, and correct street signage.

Pine Run Park (2997.3.)

 Oct. 2017 – CSD reviewed the correspondence from back in 2009 and summarized the outstanding items in a letter dated 9-13-17. CSD attended a site visit/walkthrough on 9-20-17 with the new owner, James Perano of GSP Management Co. to review the items from the 9-13 letter. CSD found that many of the items from that letter have been corrected since 2009. A revised letter dated 9-28-17 was sent to summarize the remaining items.

SALDO Review – (2997.9.08-.00)

Oct. 2017 – CSD reviewed additional portions of the proposed SALDO with the Planning Commission at their Sept. meeting. The only portion left to complete review of is the Mobil Home Park Section.

Sewer Transfer to NOMA – (2997.6.37.00)

 Oct. 2017 – At the end of the comment period CSD submitted the special study to DEP which has been received and is under review.

MS-4Waiver (2977.5.06-.00)

 Oct. 2017 – CSD submitted the completed Notice of Intent along with the Waiver Request to DEP. We are waiting on response which we don’t anticipate for a few months due to the overwhelming amount of applications received by DEP.

**Solicitor’s Report- Ronald Tomasko, Tomasko and Koranda Law presented his report.**

 Ronald Tomasko reported that he reviewed a new Storm Water agreement for SamWill and Sheetz. Ron also reported that David Lease was denied at the zoning hearing meeting held on August 24th, 2017.

**Zoning Officer’s Report** – Stephanie A. Egger read the report from Pennsylvania Municipal Code Alliance, Inc. For the Month of September, there were five permits issued.

**MOTION TO PAY THE BILLS:**

Stephanie A. Egger presented the Board with a listing of the October bills to be paid for General Fund, State Fund, and Route 94 Sewer. Ronald L Weidner made a **motion** to approve the bills as submitted. Timothy D Beard III second the motion. Motion carried.

**PUBLIC COMMENTS:**

**SUPERVISOR COMMENTS:**

Ron: Thanks for coming.

Tim: Happy Halloween! Be ready for the trick or treaters.

Steph: No comments.

**Meeting Announcements:**

**Next Parks & Rec Committee Meeting – Tuesday, October 10th @ 7:00 pm**

**Next Planning Commission Meeting – Tuesday, October 17th @ 7:00 pm**

**Next Finance Committee Meeting –Tuesday, October 24th @ 6:30 pm**

**Board of Supervisors Regular Meeting – Monday, November 6th @ 7:00**

**Adjournment**

Having nothing further to discuss, Timothy D Beard III made a motion to adjourn the meeting. Ronald L. Weidner second the motion. Meeting adjourned at 7:40 pm.

Minutes were taken and transcribed by

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Shelby Jenkins

Secretary, Hamilton Township