

*Hamilton Township Board of Supervisors*  
**Regular Meeting Minutes**  
**Monday October 1, 2018**

**CALL TO ORDER:**

The meeting was called to order at 7:00 pm by Stephanie A. Egger.

Supervisors present were: Ronald L. Weidner and Timothy D Beard III. Also present were; Solicitor, Ronald Tomasko, from the firm of Tomasko and Koranda Law, Chad Clabaugh P.E. of C.S. Davidson, Inc., Parliamentarian Stephanie A. Egger and Secretary, Shelby Jenkins. Absent was Supervisor, Michael A. Strausbaugh,

**APPROVAL OF MINUTES:**

The minutes from September 10, 2018 Regular Meeting were tabled for review till the November meeting. Ronald L Weidner tabled the minutes from the September 10, 2018 meeting for review at the November meeting. Timothy D Beard III second the motion. Motion was carried.

**PUBLIC COMMENTS:**

None

**OLD BUSINESS:**

1. SPCA Collection: Stephanie A. Egger stated that we continue to collect items for the Adams County SPCA for the care of the animals at the shelter. Looking for old or new towels, blankets, toys and food.
2. Stephanie A. Egger stated that the Township continues to collect glossy paper magazines and glossy newspaper inserts, etc. for the Ronald McDonald House. Please drop off at the office and we will see that they get to the appropriate place.
3. Bridge Update: Nothing new to report.

**NEW BUSINESS:**

1. State Police: No report given.
2. Liberty Fire Co. No. 11: Stephanie A. Egger read report received from Liberty fire CO. No. 11. For the month of August. There was a total of 20 calls which there were none in Hamilton Township.
3. United Hook & Ladder Co. No. 33: Stephanie A. Egger read report received from United Hook 7 Ladder Co. No. 33 for the month of August. There was a total of 59 calls which four were in Hamilton Township.

4. Adams Regional EMS, Inc. Stephanie A Egger read the reports received from the Adams County EMS, Inc. In July there was a total of 488 calls of which five were in Hamilton Township. In August there was a total of 506 calls of which nine were in Hamilton Township.

5. Hampton Fire Co. No. 10: Stephanie Egger read the report received from the Hampton Fire Co. No. 10. In August there were 15 calls of which one was in Hamilton Township.

6. Vote for two Trustees to be appointed to the Board of Trustees of the Pennsylvania Townships Health Insurance Cooperative Trust (Health Trust)

Candidates:   ☐ Shirl Barnhart                      ☐ Lester Houck

Motion\_\_\_\_\_ Second\_\_\_\_\_

7. Vote for two Trustees to be appointed to the Board of Trustees of the Pennsylvania Municipalities Pension Trust (Pension Trust)

Candidates:    ☐ Shirl Barnhart                      ☐ Lester Houck

Motion\_\_\_\_\_ Second\_\_\_\_\_

8. Vote for two Trustees to be appointed to the Board of Trustees of the PSATS Unemployment Compensation Group Trust (UC Trust)

Candidates:    ☐ Shirl Barnhart                      ☐ Lester Houck

Motion	Second
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9. Notice from ACSPCA regarding the TNR (trap, neuter, release) program for cats. There is a significant need for this program in the area.

10. Request from Barry Howe to address the Board of Supervisors.

[illegible]

11. FYI. Trick or Treat will be held on Wednesday, October 31<sup>st</sup> from 6 to 8 pm. Please turn on your porch lights to participate.

12. Letters from Brett Swope, Elite Sports Performance, LLC and Tim Wargo, SEO requesting approval of a Holding Tank to be placed on Parcel # 17K10-0008A on Cedar Road for a Commercial Private Personal Training Facility.

Motion \_\_\_\_\_ Second \_\_\_\_\_

13. Copy of Proposed By-Laws for the ACATO for discussion.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**Other business to come before the Board of Supervisors:** None

**PLANNING COMMISSION RECOMMENDATIONS AND STATUS OF ACTIVE PLANS:**

1. Stephanie A Egger presented to the Board of Supervisors a letter from the Planning Commission stating. On behalf of the Planning Commission for Hamilton Township, we recommend that the Board of Supervisors move forward with the amendment of the following Zoning Ordinances. **Amend §150-41 to add the following (R-3 District – Principal Use permitted by right)**

H. Mobile home parks, pursuant to §150-98

**Amend §150-43 to remove the following (R-3 District – Uses permitted by Special Exception)**

F. Mobile home parks, pursuant to §150-98

**Amend §150-44.A to add the following (R-3 District – Area and Bulk Requirements)**

- (3) The maximum density for a mobile home park within the R-3 District shall be the density established in Article VI, Mobile Home Parks, in the Hamilton Township Subdivision and Land Development Ordinance.

Ronald L Weidner mad a motion to forward with the change with the approval of Solicitor, Ronald Tomasko. Michael A. Strausbaugh second the motion. Motion carried.

2. Stephanie A Egger. Presented the Board of Supervisors with Approval of recommendation of fees for the following zoning permits and licenses via Resolution No. 2018-55

**Junk Yard (§81-3)**, annual License and inspection, fee set at \$500.00 annually

**Transfer of Junk Yard (§81-3)**, annual fee \$500.00

**Transient Retail Business (§130-2)**, License issued for specified dates, annual fee to be set at \$100.00

**ADU/ Accessory Dwelling Unit (§105.96)** Annual permit \$50.00 pending inspection.

**Portable Storage Unit (§150.97)**, no fees for emergency usage

**Public Event (§150-97)**, fee \$100.00, non-profits bearing exemption 501.3c on application are exempt from permit fee but will incur additional cost of any expense incurred by the Township for this even.

**Agri Tourism (all) (§150-98)**, annual permit fee \$100.00

**Bed and Breakfast Inn (§150-98)** Annual License and inspection fee \$500.00

After a discussion was had about the fees. Ronald L Weidner made a motion to accept Resolution No. 2018-55 with the change to Public Event to say, fee \$100.00 plus additional cost for any expenses incurred by the Township for this public event. Non-profit organizations bearing exemption 501.3c on application are exempt from permit fee but will incur cost for any expenses incurred by the Township for this event. Michael A. Strausbaugh second the motion. Motion Carried.

**COMMITTEE & DEPARTMENT REPORTS:**

1. East Berlin Area Community Center (EBACC) – Torren Ecker reported on September 22 there will be a Bluegrass Music Social. October 13 a Pumpkin Festival, October 17 Paint night.

2. Abbottstown Paradise Joint Sewer Authority – Kevin Moul not present, no report given.
3. Parks and Recreation Committee – Ronald L Weidner – Ronald L Weidner reported the Cross Keys Community park has asked to help with the cost of the two new volleyball courts.
4. Emergency Management: Timothy D Beard III was not present, no report given.
5. YATB & Tax Board Reports: Timothy D Beard was not present, no report given
6. Road Master's Report – Stephanie A Egger read report from Road Master.
  - Busy month with storm clean up.
  - Worked on preventing drainage trouble by cleaning out tiles.
  - Roadside mowing was completed throughout the Township.
7. COG – No report Given
8. East Berlin Joint Authority- Ronald L Weidner reported everything is working good with all the heavy rain. Ronald also state they have not heard anything on the grant for the water tower yet.
9. East Berlin Library – Brian Campbell circulation is still good.

**Engineer's Report** – Chad Clabaugh P.E. from C S Davidson Inc. was absent no report given. report for the month:

**Solicitor's Report-** Ronald Tomasko, of Tomasko, and Koranda Law.

There was a hearing for 186 Gun Club Road David Lease with Magistrate Judge Little this was for fines, fees and cost on Code Violations. Judge Little continued this for 60 more day to see if he becomes compliant with the codes. Judge Wagner is going to schedule a hearing in November for the purpose of determining the fines and fees for the zoning vionlation186 Gun Club Road.

**Scott Weaver, Zoning Officer's Report** – Stephanie A. Egger read the report from Pennsylvania Municipal Code Alliance, Inc. For the Month of July. There were 11 Zoning permits.

#### **MOTION TO PAY THE BILLS:**

Stephanie A. Egger presented the Board with a listing of the July bills to be paid for General Fund and Route 94 Sewer. Ronald L Weidner made a motion to approve the bills as submitted. Michael A Strausbaugh second the motion. Motion carried.

#### **PUBLIC COMMENTS:**

Sam Sipling – Questioned if there have been any calls made about the job did on the 94 and Dicks Dam Road. Roland L Weidner state there have been no calls on it.

**SUPERVISOR COMMENTS:**

Ron: Thanks for coming out.

Mike: Thank you all for coming out. I won't be here next month and please try to keep grass out off the road don't want to see anything happen.

**Meeting Announcements:**

Park and Rec Committee Meeting – Tuesday, September 11, 2018 @ 7:00 pm cancelled—Tuesday, Oct. 9, 2018 @ 7:00 pm

Next Planning Commission Meeting – Tuesday, September 18, 2018 @ 7:00 pm

Board of Supervisors Regular Meeting – Monday, October 1, 2018 @ 7:00 pm

Budget-/Finance Work Shop – Tuesday, September 25, 2018 @ 6:30 pm

**Adjournment**

Having nothing further to discuss, Ronald L. Weidner made a motion to adjourn the meeting. Michael A. Strausbaugh seconds the motion. Meeting adjourned at 7:58 pm.

Minutes were taken and transcribed by

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Shelby Jenkins  
Secretary, Hamilton Township