

**HAMILTON TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
AGENDA  
May 4, 2026**

Call to Order            Time \_\_\_\_\_

**Please silence all cell phones.**

Pledge of Allegiance to the Flag

Supervisors Present are: Jeremy P. Smith; Ryan M. Groft; Ryan A. Fox

Also Present are: Township Engineer Chad Clabaugh, P.E. (C.S. Davidson, Inc.); Solicitor Melissa Kelso, Esq. (Kelso Law LLC); Megan Carper, Secretary/Treasurer

1. **Approval of the Agenda (Act 65 Requirement):** A motion to approve the May 4, 2026 Board of Supervisors meeting agenda as amended to add ‘Property & Liability Insurance Renewal (2026–2027)’ under New Business.

Motion \_\_\_\_\_ Second \_\_\_\_\_

2. **Approval of Minutes:** A motion to approve the April 6, 2026 Regular Meeting Minutes as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_

3. **Public Comment (Agenda Items Only):** *The Board will entertain public comment on agenda items.*

4. **Old Business:** None.

5. **New Business:**

- **2026 Box Alarm Cards and Municipal Review Form** – A motion to approve the 2026 Box Alarm Cards and associated maps, as submitted by the Fire Chief, and to authorize the appropriate municipal officials to execute and submit the Municipal Box Alarm Card Review Form to the Adams County Department of Emergency Services.

Motion \_\_\_\_\_ Second \_\_\_\_\_

- **ZHB Solicitor – Discussion/Possible Action on Letter of Interest from Todd King**

Motion \_\_\_\_\_ Second \_\_\_\_\_

- **Property & Liability Insurance Renewal (2026–2027)** – A motion to approve insurance coverage for the 2026–2027 policy term and to authorize the appropriate Township officials to execute all necessary documents.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**6. Planning Commission Recommendations:**

- **H&H General Excavation – Final Minor Reverse Subdivision Plan:** A motion to grant conditional approval of the H&H General Excavation Final Minor Reverse Subdivision Plan, as recommended by the Planning Commission, subject to satisfaction of the Township Engineer’s review comments and completion of all required signatures, seals, and recording requirements.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**7. Monthly Reports** –The following reports are posted on the bulletin board:

- State Police
- Northeast Adams Co. No. 32 Fire Dept
- United Hook & Ladder Co. No. 33 Fire Dept
- Adams Regional EMS

**8. Committee & Meeting Reports**

- EBACC – Ryan M. Groft
- APJSA – Kevin Moul
- Emergency Management – Doug Fishel
- YATB – Jeremy P. Smith
- ACTCC – Jeremy P. Smith
- ACCOG – Ryan A. Fox
- CVSD Municipal Committee Representative – Ryan A. Fox
- Cross Keys Community Park – Ryan A. Fox
- Public Works – Ronald L. Weidner
  - New General Laborer hired (Brandon Keller, 4/20/26)
- East Berlin Area Joint Authority – Ronald L. Weidner

**9. Engineer’s Report:** Chad Clabaugh, P.E. – C.S. Davidson, Inc.

**10. Solicitor’s Report:** Melissa Kelso, Esq.

**11. Zoning Officer’s Report:** PMCA – James Graham

11a. **Escrow Release:** 6 Cottage Drive Fire Escrow – demolition complete; escrow released (no Board action required)

**12. Motion to Pay the Bills:** General Fund

Motion \_\_\_\_\_ Second \_\_\_\_\_

**13. Public Comment**

**14. Supervisor Comments**

- Jeremy P. Smith
- Ryan M. Groft
- Ryan A. Fox

**15. Upcoming Meetings / Announcements**

- Planning Commission – May 18, 2026 – 7:00 PM (moved from 5/19 – Election)
- Election Day – May 19, 2026 (Twp office will be closed)
- Board of Supervisors Workshop – May 27, 2026 – 4:00 PM
- Board of Supervisors – June 1, 2026 – 7:00 PM

**16. Adjournment**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Time: \_\_\_\_\_