

**HAMILTON TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
JANUARY 6, 2025**

CALL TO ORDER: The meeting was called to order at 7:00 PM by Ronald L. Weidner. Supervisors present were Ronald L. Weidner, Jeremy P. Smith, and Ryan M. Groft. Also present was Megan Carper, Secretary/Treasurer.

APPROVAL OF AGENDA PER ACT 65: Ronald L. Weidner provided the agenda to the Board of Supervisors. *Jeremy P. Smith made a motion to approve the agenda as written. The motion was seconded by Ryan M. Groft. **The motion was unanimously approved.***

APPROVAL OF MINUTES: Minutes of the regularly scheduled meeting on December 2, 2024, were presented. *Upon review of the minutes from December 2, 2024, Ronald L. Weidner made a motion to approve the minutes as written, seconded by Jeremy P. Smith. **Motion carried unanimously.***

PUBLIC COMMENTS: No public comments were made at this time.

OLD BUSINESS:

1. **Approval of 2025 Propane Bids:** Review of propane bids. Two bids were received:
 - a. Mason's Propane – \$1.50 per gallon with a 10-cent government discount, making it \$1.40 per gallon.
 - b. Aero Propane – \$1.51 per gallon with no government discount.*Jeremy P. Smith made a motion to approve Mason's Propane bid, seconded by Ryan M. Groft. **Motion carried unanimously.***

NEW BUSINESS:

1. **Resolution 2025-08:** Early Termination of ACNB CD and Transfer of Funds to Members 1st FCU: *Ronald L. Weidner made a motion to approve Resolution 2025-08, seconded by Jeremy P. Smith. **Motion carried unanimously.***
2. **Resolution 2025-09:** Transfer of Maturing Escrow CDs from ACNB Bank to Members 1st FCU: *Ronald L. Weidner made a motion to approve Resolution 2025-09, seconded by Jeremy P. Smith. **Motion carried unanimously.***
3. **Resolution 2025-10:** Tax Collector Certification Fee: Increase tax certification fee from \$15 to \$20 per parcel, effective 2026. *Ronald L. Weidner made a motion to approve Resolution 2025-10, seconded by Ryan M. Groft. **Motion carried unanimously.***
4. **Resignation of Ryan Fox as Township Auditor:** *Ronald L. Weidner made a motion to accept the resignation of Ryan Fox as Township Auditor, seconded by Jeremy P. Smith. **Motion carried unanimously.***
5. **Resolution 2025-11:** Appointment of Kelly Grim to Fill Township Auditor Vacancy: *Jeremy P. Smith made a motion to approve Resolution 2025-11 and appoint Kelly Grim as Township Auditor, seconded by Ryan M. Groft. **Motion carried unanimously.***
6. **State Police:** None.
7. **Northeast Adams Co. No. 32 FIRE:** Monthly report is on the bulletin board.
8. **United Hook & Ladder Co. No. 33:** Monthly report is on the bulletin board.
9. **Adams Regional EMS:** Monthly report is on the bulletin board.

PLANNING COMMISSION RECOMMENDATIONS FOR ACTION AND / OR STATUS REPORT OF ACTIVE PLANS:

There are no updates or recommendations from the Planning Commission currently.

COMMITTEES AND MEETING REPORTS:

1. **East Berlin Area Community Center (EBACC)** – Ryan M. Groft. No meeting was held in December.
2. **Abbottstown Paradise Joint Sewer Authority (APJSA)** – Ronald L. Weidner reported on behalf of Kevin Moul: The 2025 budget was approved, and a rate increase will take effect in January 2025. Jeremy P. Smith reported that the new sewer rates are as follows: 8,000 gallons: \$165.75 → \$179.00, 9,000 gallons: \$132.75 → \$145.50, 10,000 gallons: \$141.00 → \$154.00, Maximum percentage of customers (7,000 gallons per quarter): Current bill: \$116.25, New bill: \$128.50. This results in an approximate \$12 increase per quarter for most customers.
3. **Emergency Management** - Paul Minnich. No Report.
4. **YATB Tax Board Reports** - Jeremy P. Smith. The next meeting is scheduled for end of January.

Approved 02/03/2025

5 ACTCC Tax Board Reports – Jeremy P. Smith. The next meeting is scheduled for February.

6. Road Master’s Report – Don Blackburn. Ronald L. Weidner presented that the Public Works Department has been plowing snow, trimming trees, and performing equipment maintenance. They have been busy ensuring roads and equipment remain in good condition.

7. East Berlin Area Joint Authority- Ronald L. Weidner. At their last meeting, the East Berlin Area Joint Authority discussed grant funding received from the state and county to extend sewer lines. Additionally, a rate increase of approximately \$10 to \$12 was approved, though billing cycles may vary depending on the service area.

Engineer’s Report – Ronald L. Weidner presented on behalf of Township Engineer Chad Clabaugh, P.E. The only update pertained to the Pennwood project, which was already discussed during the Planning Commission meeting. No changes have been made since that discussion.

Solicitor’s Report – Melissa Kelso, Esq.: Ronald L. Weidner reported that the Declaration and Notice of Taking for the church property acquisition were filed in December 2024, with documents forwarded to the church’s attorney for acceptance, allowing the transfer to proceed. For New Oxford Logistics, the Zoning Hearing Board denied the special exception and variance request on December 10, 2024. No appeal has been filed yet. The township received a Right-to-Know request regarding expenditures related to the NOBPA application. Due to the volume of records, limited staff and holiday office closures, an extension was issued. The township is in the process of compiling the response in accordance with legal requirements.

Zoning Officer’s Report – PMCA—James Graham. Ronald L. Weidner reported on the December 2024 report which included 7 permits or exemptions, 2 new complaints, 5 pending violations, and 3 subdivision/land development plans received.

MOTION TO PAY THE BILLS: General Fund. *Jeremy P. Smith made a motion to pay the bills from the General Fund, seconded by Ronald L. Weidner. Motion carried unanimously.*

PUBLIC COMMENTS:

- Tony Long commented that the township did a good job plowing and got everything cleaned up pretty quick
- Ryan Fox raised a question regarding Attorney Kelso’s report, specifically about the timeline for appeals. It was clarified that John Baranski has 45 days to issue a decision, after which a 30-day appeal window for the applicant would begin. Mr. Fox also expressed interest in updating the commercial district zoning to remove warehousing, stating that community discussions and emails on the topic have increased.

COMMENTS from the Board of Supervisors:

- **Ron** “*Thank you all for coming. I hope you had good holidays—Christmas and New Year's holidays—and see you back here in February.*”
- **Jeremy:** “*Thanks for coming out and spending the evening with us. Be safe traveling home. I know it's snowing out, and we'll hope to see you back next month.*”
- **Ryan:** “*Thanks for coming out. Maybe see you at the Planning Commission.*”

Meeting Schedule

- Auditors Reorganization Meeting – Tuesday, January 7, 2025, at 7:00 PM (Township Building)
- Planning Commission Meeting – Tuesday, January 21, 2025, at 7:00 PM (Township Building)
- Board of Supervisors Meeting – Monday, February 3, 2025, at 7:00 PM (Township Building)

Adjournment: *Ronald L. Weidner made a motion to adjourn at 7:20 PM, seconded by Jeremy P. Smith. Motion carried unanimously.*

Minutes were recorded and transcribed by

Megan Carper
Secretary/Treasurer