

Hamilton Township
Re-organizational Meeting Agenda
Tuesday, January 2, 2024

Call to Order: Ronald L. Weidner called the meeting to order at 6:30 pm
Open with the Pledge of Allegiance to our flag.

Present are: Supervisors Ronald L. Weidner, Jeremy P. Smith, and Ryan M. Groft, Solicitor, Melissa Kelso, ESQ, from the firm of Kelso Law; Chad Clabaugh, P E from the firm C. S. Davidson, Inc., Megan Carper, Secretary/Treasurer, Hanna Furst, Assistant Secretary.

First Order of Business - Year 2024:

Appoint Temporary Secretary: _____

Motion _____ Second _____

Second Order of Business – Year 2024:

1. Appointment of Chairman: _____

Motion _____ Second _____

2. Appointment of Vice-Chairman: _____

Motion _____ Second _____

3. Appointment of Secretary/Treasurer, Megan Carper

Motion _____ Second _____

4. Appointment of Assistant Secretary and Assistant Treasurer Hanna Furst

Motion _____ Second _____

5. Appointment of Road Master – Donald Blackburn

Motion _____ Second _____

6. Appointment of Solicitor, Melissa Kelso ESQ, and adoption of the 2024 fee schedule.

Motion _____ Second _____

7. Appointment of Kara Haggerty ESQ from the Law Offices of Peter J. Russo, PC as the Alternate Solicitor in the absence of the appointed Solicitor.

Motion _____ Second _____

8. Appointment of Township Engineer, C. S. Davidson, Inc., Chad Clabaugh P.E.

Motion _____ Second _____

9. Appointment of the Zoning Hearing Board Solicitor, John Baranski, ESQ of the firm MPL Law Firm, LLP

Motion _____ Second _____

10. Appointment of Paul Minnich as the Emergency Management Coordinator for Hamilton Township.

Motion _____ Second _____

11. Appointment of Deputy Emergency Management Coordinators for Hamilton Township.

1st Douglas Fishel

2nd Tom Barrows

3rd Don Blackburn

Motion _____ Second _____

12. Appointment of Jeremy P. Smith as the YATB representative and Ryan M. Groft as the alternate representative.

Motion _____ Second _____

13. Appointment of Jeremy P. Smith as the representative to the ACTCC and Ryan M. Groft as the alternate representative.

Motion _____ Second _____

14. Appointment of Mel Lebo as the Board of Supervisors Vacancy Chairman for the year 2024.

Motion _____ Second _____

15. Appointment of the voting delegate to the PSATS 2024 Annual Educational Conference. _____ Approval of staff members to attend the convention on April 14-17, 2024.

Megan Carper
Jeremy P. Smith
Ryan M. Groft

Motion _____ Second _____

16. Resolution #2024-01: Appointment of the Depository for township funds for the year 2024. ACNB and Members 1st Federal Credit Union.

Motion _____ Second _____

17. Zoning Hearing Board Appointment—Dustyn Speelman (2024-2026)

Motion _____ Second _____

18. Appointment of Right to Know Officer, Megan Carper and Hanna Furst as the Deputy Right to Know Officer.

Motion _____ Second _____

19. Appointment of Megan Carper as the PSATS Pension Plan Administrator.

Motion _____ Second _____

20. Appointment of Timothy Wargo as the Township SEO and Christopher Hoover of Hoover Engineering as the alternate SEO.

Motion _____ Second _____

21. Resolution # 2024-02: Establish the Tax Collectors wage for 2024.

Motion _____ Second _____

22. Resolution 2024-03: Appoint Deputy Tax Collector

Motion _____ Second _____

23. Appointment of PMCA as the Building Codes Inspection Agency for Hamilton Township and the fee schedule.

Motion _____ Second _____

24. Resolution # 2024-04: Directing the Emergency Succession of Township Officers for continuity of township government in case of disaster.

Motion _____ Second _____

25. Schedule of Holidays and Office Closures for 2024.

Motion _____ Second _____

26. Meeting Schedules for the 2024 year.

Motion _____ Second _____

27. Resolution # 2024-05: Establish the Tax Rates for the year 2024.

Motion _____ Second _____

28. Resolution #2024-06: Fee Schedule for the 2024 year.

Motion _____ Second _____

29. Resolution #2024-07: Acknowledgment of CD Funds Transfer to General Fund Checking Account

Motion _____ Second _____

30. Resolution #2024-08: Transfer of Certificate of Deposit (CD) to Business Money Market

Motion _____ Second _____

31. Resolution #2024-09: Transfer of Funds from ACNB to Members 1st Credit Union

Motion _____ Second _____

PUBLIC COMMENTS:

Adjournment

Motion _____ Second _____ Time: _____