

# Hamilton Township Application for Zoning Permit

Site Address: \_\_\_\_\_  
Tax Parcel ID: \_\_\_\_\_, Lot Number: \_\_\_\_\_, Subdivision: \_\_\_\_\_  
Property Owner(s): \_\_\_\_\_  
Property Owner(s) address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Contact Person address: \_\_\_\_\_  
Contact Person's phone number: \_\_\_\_\_ Cell number: \_\_\_\_\_  
Contact Person's email address: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Zoning District Located in: \_\_\_\_\_, Cost of project: \_\_\_\_\_  
Is your property located in floodplain, wetlands and/or Home Owners Association: \_\_\_\_\_  
Lot size: \_\_\_\_\_, New Impervious Surface: \_\_\_\_\_, Ground Disturbance: \_\_\_\_\_  
Water supplied by: well public water system private water system  
Sewage disposal: on-site septic system public sewer system private sewer system

Describe in Detail Your Project: (use back on page if needed) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Plot Plan** showing property lines, adjoining street, both existing and proposed structure, fence, driveway, sidewalk, swimming pools and patio must be included. Plot Plan must have dimensions of both existing and proposed structure, fence, driveway, sidewalk, swimming pools and patio. Plot Plan must have distance to property line of proposed structure, fence, driveway, sidewalk, swimming pools and patio.

The owner of this property and the undersigned agree to conform to all Federal, State and Local laws and ordinances of Hamilton Township and by signing this application further states that any misrepresentation of the facts set forth in this application will result in criminal and civil penalties as set forth in PA Crimes Code Title 18, Section 4903 and 4904 dealing with false statements.

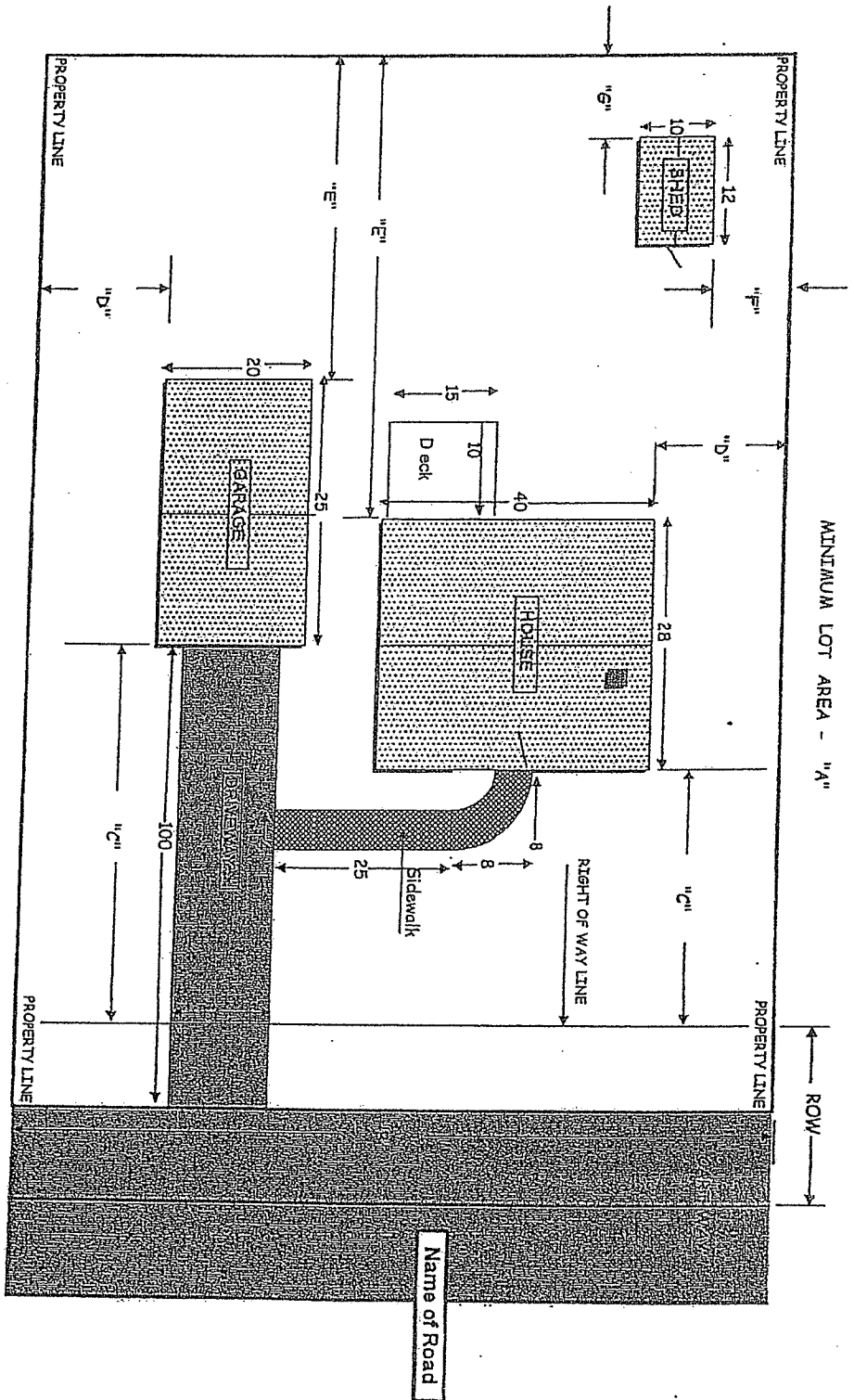
It is my responsibility to obtain all required permits prior to the start of construction. I understand that this application is for Zoning Related work only and is not a building permit.

Signature of owner: \_\_\_\_\_ Date: \_\_\_\_\_  
Print name: \_\_\_\_\_

Date application received \_\_\_\_\_ Permit Number: \_\_\_\_\_  
Date application accepted as complete: \_\_\_\_\_ Fee paid with check number: \_\_\_\_\_ on \_\_\_\_\_  
Date application approved: \_\_\_\_\_ Date application denied: \_\_\_\_\_

Hamilton Township Zoning Official: \_\_\_\_\_, Date: \_\_\_\_\_

# Hamilton Township Sample Plot Plan and setbacks



- ROW= Distance of Right of Way from center of road back into property, varies depending on the road.
- A= Minimum Square Footage of your lot required.
- B= Lot width or road frontage of your lot, is considered a front on every road.
- C= Front setback from ROW line
- D= Side setback from property line
- E= Rear setback from property line
- F= Side setback from property line of accessory structures
- G= Rear setback from property line of accessory structures

**REMEMBER A PLOT PLAN MUST BE COMPLETE AND INCLUDE ALL DIMENSIONS**

## Zoning Information

### Fee schedule 2014

The Zoning Permit fee must be included with the application, is non refundable and is required for each Zoning application including reapplications for denied zoning application.

Zoning Permit (includes one zoning inspection & certificate of use))	\$100.00
Impervious surface at fifteen cents (\$0.15) per square foot	\$0.15 x ____
Zoning Reinspection (Per inspection as a result of failed inspection)	\$125.00
Sign (Temporary; non-illuminated sign only)	\$50.00/sign
Sign (other then temporary; non-illuminated sign)	\$100.00/sign

This is only a summary. For the complete ordinance and requirements you may go to [www.twphamilton.com](http://www.twphamilton.com), then click on "Plans & Ordinances".

### Application for permit Section 1902 (B)

- Completed Zoning Application with new structure intended use and if existing the past use of this structure, number of dwelling units in new structure and any addition information as required, need one copies
- Detailed site plans drawn to scale, shape and dimension of lot, location and size existing buildings and impervious surfaces (driveways & patios), location and size of new construction, need three copies
- Check for \$100.00 made out to Hamilton Township

### Issuance of Permit Section 1902 (C)

- Zoning Official has 30 days to act upon request
- Permit good for 12 months

### Inspection by Zoning Official Section 1904

- Beginning of construction
- Completion of construction

## Contact information for Zoning and/or Subdivision Land Development Application

Site Location address: \_\_\_\_\_

Name of Subdivision/Land Development: \_\_\_\_\_

Contact Person		Phone	
Company		Cell Phone	
Mailing Address		Fax	
	Email		

Name of Property Owner		Phone	
Mailing Address		Cell Phone	
		Fax	
	Email		

Name of Applicant		Phone	
Mailing Address		Cell Phone	
		Fax	
	Email		

Name of Engineer/Surveyor		Phone	
Contact Person		Cell Phone	
Mailing Address		Fax	
	Email		

Additional Project Contacts		Phone	
Contact Person		Cell Phone	
Mailing Address		Fax	
	Email		

Additional Project Contacts		Phone	
Contact Person		Cell Phone	
Mailing Address		Fax	
	Email		

Applicant agrees to pay all township and all related outside agencies fees associated with the review of their plan when presented by the township to the applicant. Addition fees may be charged for services of outside agencies such as, Township Engineer, Adams County Office of Planning and Development, Township Solicitor, Township Sewer Enforcement Official, or any other agency as deemed necessary for review of submitted plans. The applicant shall pay all fees in full within thirty (30) days of receipt of invoice.

Signature Applicant \_\_\_\_\_ Date \_\_\_\_\_