

Hamilton Township Board of Supervisor's
Regular Meeting Minutes
Monday, November 4, 2013

CALL TO ORDER:

Meeting was called to order at 7:00 pm by Chairman, Stephanie A. Egger.

Supervisors present were Stephanie A. Egger, Timothy D. Beard III and John C. O'Brien. Also present were Solicitor, James Young, Attorney, from the firm of James, Smith, Dietterick and Connelly, LLP; Township Engineer, Jason Reichard, from C.S. Davidson, Inc.; Road Master, Jay Livingston; Road Superintendent, Ron Weidner, and Secretary, Deborah Brogan.

Stephanie A. Egger led the meeting in the Pledge of Allegiance to the Flag.

Stephanie A. Egger asked if anyone was using a recording device to record this meeting. No one was recording.

APPROVAL OF MINUTES:

Stephanie Egger asked the Supervisors if they had reviewed the minutes from the 10/7/2013 Supervisors Meeting. Response was affirmative. Timothy D. Beard III made a **motion** to approve the minutes as submitted. John C. O'Brien second the motion. Motion passed by unanimous vote.

OLD BUSINESS:

1. Stephanie A. Egger stated that action needs to be taken to adopt the Zoning Ordinance. The Ordinances have been advertised as required. John C. O'Brien made a **motion** to approve adopting the Zoning Ordinance as submitted. Timothy D. Beard III second the motion, Motion passed by unanimous vote.
2. Stephanie A. Egger stated that action needs to be taken to adopt the Zoning Map. The Zoning Map was advertised as required. Timothy D. Beard III made a **motion** to approve the Zoning Map as submitted. John C. O'Brien second the motion. Motion passed by unanimous vote.

NEW BUSINESS:

1. State Police: Stephanie A. Egger stated that the monthly report for October 2013 was received. Stephanie A. Egger went over the report totals for the month.
2. Liberty Fire Co. No. 11: Mike Thomas presented the report for September and October 2013.

3. United Hook & Ladder Co. No. 33: No one was present from United Hook & Ladder Co. #33. Stephanie A. Egger stated that no report was received.

4. Hampton Fire Co. No. 10: No one was present from Hampton Fire Co. No. 10. Stephanie A. Egger stated that no report was received.

5. 2014 General Fund Budget: Stephanie A. Egger stated that action needs to be taken to approve and advertise the 2014 General Fund Budget. Stephanie A. Egger stated that we are showing a net surplus with this General Fund budget for 2014.

Comments:

Brian Campbell, Deer Trail, stated that as a member of the Finance Committee, he is not in favor of the wage increases with the increase in hours. He feels that the hours should be cut to half. Brian Campbell stated that we should either give the extra hours or the wage increase, but not both. Brian Campbell also feels that the PA UC Taxes are understated.

Timothy D. Beard III stated that if we went back to budgeting at fewer hours, we could end up understated at the end of the year. We would then have to answer for the overage.

Joann Danner, Peepytown Road, asked which employees were getting the wage and hour increases. Brian Campbell gave her explanation.

Ann Harman, 700 Road, asked why John C. O'Brien was cut to 24 hours. Stephanie A. Egger stated that John C. O'Brien only works on an as needed basis.

Jay Livingston, Roadmaster, talked about the hours worked. He stated that the crew is all on an as needed basis, but they usually work anywhere from 24 to 32 hours per week with the exception of John O'Brien.

Becky Julian, 200 Garber Road, asked if the Public Works Dept. has enough projects in the works to warrant the extra hours. She has not seen a projected/proposed project list.

John C. O'Brien stated that it is available. Timothy D. Beard III stated that because we do so much work ourselves, we feel the increase in hours is warranted.

Becky Julian, 200 Garber Road, feels that we should be using the Capital Reserves to pay for the extra hours instead of raising the wages.

Joann Danner, Peepytown Road, asked if an analysis was done of the wage hours for 2013. Stephanie A. Egger stated no. Joann asked where the surplus goes, she asked if we are falsifying the budget figures.

Timothy D. Beard III stated that we are not falsifying the budget. We are increasing the wages on an average of 3% and asking the employees to work more hours.

Annette Boyer, 121 Highland, stated that the percentages are higher than 3%. This is not what the Finance Committee recommended.

Brian Campbell stated that he wants to see the hours lowered to 28 hours, and if the budget goes over he will take the heat for the overage at the end of the year. This is his and the Finance Committee recommendation.

Ann Harman, 700 Road, asked about the Over-time that was paid this year. Timothy D. Beard III and Ron Weidner both explained why Over-time was given. It was explained that over-time was paid instead of giving comp time because they are part-time.

Having no further comments, Stephanie A. Egger stated that all comments have been noted.

Stephanie A. Egger asked for discussion from the Board; there was none. Timothy D. Beard III made a **motion** to approve the budget as submitted and proceed with advertising as required. John C. O'Brien second the motion. Motion passed by unanimous vote.

Ann Harman asked the Board of Supervisors to consider having another meeting to discuss the Budget.

Stephanie A. Egger asked Timothy D. Beard III and John C. O'Brien if they wished to rescind the motion to approve. Both stated negative. Stephanie A. Egger stated that the motion and vote stands.

Becky Julian stated that when the new Supervisor is in office can he re-open the Budget for amendment. Stephanie A. Egger stated yes that could happen; amendments could be made and re-adoption would proceed, if the new Supervisor made that request.

Carol Bettendorf, Greystone Manor, asked where the budget will be advertised. Stephanie A. Egger stated that the ad will be placed in the Gettysburg Times and on-line. However, after more discussion, it was decided that the ad would be placed in the more expensive Hanover Evening Sun and on-line.

6. SPCA Collection: Stephanie A. Egger stated that the Township continues to collect items for the Adams County SPCA for the care of the animals at the shelter.

7. Stephanie A. Egger stated that the Board will now open Bids for the 2003 Chevy Zoning Vehicle. Three bids were received:

Bid #1 Gaudino Brothers LLC	\$2,130.00
Bid #2 Jay Livingston	\$5,100.00
Bid #3 Mike Venezrano	\$4,101.00

After discussion, John C. O'Brien made a **motion** to award the bid to the highest bidder, Jay Livingston. Timothy D. Beard III second the motion. Motion passed by unanimous vote.

8. Comcast Cable: Stephanie A. Egger stated that a notice has been received from Comcast Cable informing residents of the addition of channels and changes to levels of service. The Notice is posted on the bulletin board.

9. Adams County Office of Aging: Stephanie A. Egger stated that a letter has been received from the Office of Aging thanking the township for our recent donation. A copy of this notice is posted on the bulletin board.

10. Adams County Transit Authority (ACTA): Stephanie A. Egger stated that we received a request from ACTA for a donation to help cover expenses of transporting residents in our township. Stephanie A. Egger stated that in 2012 we gave a \$500 donation to ACTA. Timothy D. Beard III made a **motion** to give a donation of \$500 to ACTA. John C. O'Brien second the motion. Motion passed by unanimous vote.

11. Managing Stormwater Workshop: Stephanie A. Egger stated that Adams County Conservation is sponsoring a Stormwater Mgmt Workshop on November 15th. Stephanie A. Egger will be attending this workshop. It was decided that Ron Weidner, John C. O'Brien and Timothy D. Beard III would also attend. Stephanie A. Egger will make the reservations.

12. Stephanie A. Egger stated that our auditing firm Smith, Elliott, Kearns & Co. is having a "Year-End Insight Seminar" on November 19th. Stephanie A. Egger would like to have approval for her and Deborah A. Brogan attending. Timothy D. Beard III made a **motion** to approve attendance for both. John C. O'Brien second the motion. Motion passed by unanimous vote.

13. Stephanie A. Egger informed the residents that the Township will be purchasing an AED machine for \$1,300 and that the employees will be taking CPR training.

PUBLIC COMMENTS:

1. Mary Beard, Forest Drive, wants to remind everyone to get out and vote.

2. Becky Julian, 200 Garber Road, stated her disappointment of the Board of Supervisors for their disregard of the Finance Committees work, and unwillingness to consider their comments. Becky Julian is disappointed in lack of analysis before approval of high wages and hours; the lack of information to the public concerning road projects and other improvements projects.

Jay Livingston, Ron Weidner, and the Board all informed her that the road projects are made public; an analysis was not done as it was deemed not necessary; and the public is

informed of any and all township projects at the regular Board meetings. The Township is not hiding anything.

3. Joann Danner, Peepytown Road, asked if there was a cap on the amount that can be put in the Capital Reserves. Why can't they use these funds for overages? She asked that the Board consider the Finance Committee recommendations. Joann Danner also asked if the vehicle sale dollars will go back into our revenue.

Stephanie A. Egger stated that the vehicle funds will go into the General Fund.

4. Annette Boyer, 121 Highland, stated that the Finance Committee works hard for the residents. She fears an increase in taxes.

5. Clem Harman, 700 Road, stated that he is disappointed that the Board of Supervisors did not listen to the Finance Committee.

6. Ann Harman, 700 Road, Said that she is glad to hear about the CPR classes and the purchase of the AED Machine. She said that the Finance Committee serves at the request of the residents and fears that they will be cut in 2014.

7. Harold Senter, Gun Club Road, he feels that the budget should be re-considered

8. Terri Dewey, Gun Club Road, said that she is in agreement with the other residents.

9. Dick Bettendorf, Greystone Manor, asked if the Township would consider ever going to another cable provider. Stephanie A. Egger stated that we are in a franchise agreement with Comcast.

PLANNING COMMISSION RECOMMENDATIONS AND STATUS OF ACTIVE PLANS: Nothing to discuss.

COMMITTEE & DEPARTMENT REPORTS:

1. East Berlin Area Community Center (EBACC): Stephanie A. Egger stated that minutes have been received from EBACC. Stephanie A. Egger read the highlights.

2. Abbottstown Paradise Joint Sewer Authority – John O'Brien stated that there is a meeting this month. All is running well at the Authority.

3. Parks and Recreation Board – Virginia Zickafoose was not present. She sent an e-mail stating that they will approve minutes at this month's meeting and that they will continue the bid work with a projected December Board of Supervisors approval of advertising for tender.

4. Road Master's Report – Jay Livingston, Road Master stated that he was the one that recommended the AED machine. He and Bryan Long are 1st responders. Jay stated that

he just got married and he spent his honeymoon with Ron Weidner doing bridge repairs resulting from the recent storms. They have done repairs to the pump stations that resulted from the storm at a cost of about \$800-1,000.

5. COG Report – Jay Livingston stated that at the last COG meeting they discussed materials on the bid list and about bulk purchases. They want to include spraying. The upcoming Stormwater Mgmt Workshop was discussed.

6. East Berlin Joint Authority Report – John O'Brien stated that their meeting is this week. Everything seems to be running smoothly.

7. Finance Committee Report – Brian Campbell stated that as of October 23rd, income is up by \$23,000 and we are \$57,000 under in expenses. The Finance Committee will continue to work on the expenses; the next meeting will be November 25th.

8. East Berlin Library – Pat Campbell stated that the Library is continuing to work on raising funds for the library expansion.

SOLICITOR'S REPORT:

Attorney, James Young stated that they continue to work on code enforcement issues. They have been working with Dale Gettel and Tim Wargo, SEO, on various issues. They have been working on municipal collections and liens.

Ann Harman asked him what the progress is on David Lease.

Attorney, James Young stated that they continue to work on issues with burning and sewer. David Lease has been ordered to re-pay the township \$5,400 for legal fees.

ENGINEER'S REPORT:

Jason Reichard stated that he had nothing to report this month.

ZONING OFFICER'S REPORT:

Stephanie A. Egger presented the monthly report from the Zoning Officer. There was \$2,395.20 generated in permits. Dale Gettel continues to work on complaints and violations.

MOTION TO PAY THE BILLS:

Stephanie A. Egger presented the Board with a listing of the October 2013 bills to be approved for: General Fund, Route 94 Sewer, State Fund, and Glabview Funds. John C. O'Brien made a **motion** to approve the bills as submitted. Timothy D. Beard III second the motion. Motion passed by unanimous vote.

GOOD OF THE ORDER:

John: Thank you to the residents for coming. We had a good discussion tonight. Remember to get out and vote.

Tim: Thanked the residents for attending. Please remember to get out and vote. Want everyone to have a Happy Thanksgiving.

Steph: Stephanie A. Egger said thank you for attending the meeting this evening. Also, wants you to remember to get out and vote. Stephanie A. Egger stated that the Finance Committee is a good tool for assisting the Board with the finances and budget; however, they are not responsible for the final budget. Stephanie A. Egger told Brian Campbell that he could not take that responsibility as he stated. Stephanie A. Egger answered some of the “disappointment statements” by reading Township Code. Stephanie A. Egger then informed every one of the up-coming meeting dates.

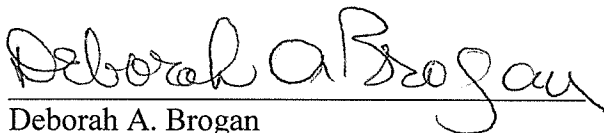
Next Parks & Recreation Committee Meeting – Tuesday, Nov. 12th @ 7:00 pm
Next Planning Commission Meeting – Tuesday, Nov. 19th @ 7:00 pm
Next Finance Committee Meeting – Monday, Nov. 25th @ 6:30 pm
The Board of Supervisors Regular Meeting – Monday, Dec. 2nd @ 7:00 pm

Executive Session: Attorney, James Young has called for an executive session immediately after the meeting is adjourned.

Adjournment

Having nothing further to discuss, John C. O'Brien made a **motion** to adjourn the meeting at 8:50 pm. Timothy D. Beard III second the motion. Meeting adjourned.

Minutes taken and transcribed by:



Deborah A. Brogan
Secretary Hamilton Township