**Hamilton Township Board of Supervisor’s**

**Regular Meeting Minutes**

**Monday, June 6, 2016**

**CALL TO ORDER:**

Meeting was called to order at 7:00 pm by Chairman, Stephanie A. Egger.

Supervisors present were Stephanie A. Egger, Timothy D. Beard III and Ron L. Weidner. Also present were Solicitor, Ronald Tomasko, from the firm of JSDC Law Offices; Township Engineer, Chad Clabaugh, PE from C. S. Davidson, Inc.; Roadmaster, Jay Livingston and Secretary, Deborah Brogan.

**APPROVAL OF MINUTES:**

Stephanie A. Egger asked if the Supervisors had reviewed the minutes from the May 2, 2016 Supervisor’s Meeting. Response was affirmative. Timothy D. Beard III made a **motion** to accept the minutes as submitted. Ron L. Weidner second the motion. Motion carried.

**OLD BUSINESS:**

1. SPCA Collection: Stephanie A. Egger stated that we continue to collect items for the Adams County SPCA for the care of the animals at the shelter.

2. Stephanie A. Egger stated that the Township continues to collect glossy paper magazines, the glossy newspaper inserts, etc. for the Ronald McDonald House.

3. NOMA Sewer Transition: Stephanie A. Egger stated that DEP Sewer Module is ready to send after Board approval.

4. Planning Commission: The Board has received a memo from the Planning Commission recommending that the Board of Supervisors approve sending the Sewer Module to DEP for the NOMA transfer. This was passed unanimously at the Planning Commission meeting on May 17th. Timothy D. Beard III made a **motion** to accept the recommendation and approve sending the Sewer Module to DEP. Ron L. Weidner second the motion. Motion passed by unanimous vote.

5. Target & Firearms Ordinance discussion: Stephanie A. Egger stated that we have received some suggested revisions to the ordinance. These need to be reviewed. Ron L. Weidner made a **motion** to table the ordinance to the next meeting. Timothy D. Beard III second the motion. Motion carried.

6. Bridge Update: Stephanie A. Egger shared the memo she received from Paradise Township. Per Secretary, Christine, “Group Hanover is waiting due to the volume of water flooding at the Protectory Road Bridge.” Stephanie A. Egger stated that if they have questions, she will send them to Paradise to be addressed at their next Board meeting. Chad Clabaugh stated that DEP will not accept sketch plans, they could be waiting for the exact measurements.

**NEW BUSINESS:**

1. State Police: Stats for service in Hamilton Township for the month of May were presented. During the month of May there were 44 incidents; 4 criminal; 9 collisions, 21 service calls, and 10 traffic violations.

2. Liberty Fire Co. No. 11: Report for Hamilton Township were received for the month of May 2016. During the month of May there were 18 incidents; there were 3 Incidents in Hamilton Township.

3. United Hook & Ladder Co. No. 33: Reports for Hamilton Twp. for the months of April and May 2016 were received. During April there were 67 incidents; 8 were in Hamilton Township. During May there were 36 incidents; 2 were in Hamilton Township.

4. Adams Regional EMS, Inc.: Report for Hamilton Township was received for the period of April 2016. There were a total of 433 calls, 12 were for Hamilton Township.

5. Hampton Fire Co. No. 10: Monthly Report for Hamilton Township for the month of May 2016 was received. There were a total of 27 incidents, 3 were in Hamilton Township.

6. Resolution #2016-50: The Chairwoman stated that we received Resolution #2016-50 with request to appoint Scott Griffis as a member of the Parks & Recreation Board for a term of four years. Stephanie A. Egger stated that protocol has not been followed with this recommended appointment. Ron L. Weidner made a **motion** to reject this Resolution and table until the correct information is received. Timothy D. Beard III second the motion. Motion passed by unanimous vote.

7. Resolution #2016-51: Stephanie A. Egger stated that we received this Resolution #2016-51 requesting that the Board approve the reduction of the Financial Security for DJ Homes. Stephanie A. Egger shared the issue with Peoples Bank making the reduction before the Board approved the action. This has been corrected. Chad Clabaugh submitted his recommendation, and based on this, the Board reduces the LOC for $47,109.25 in the amount of $25,903.90. This leaves a remaining balance of $21,205.35. Ron L. Weidner made a **motion** to approve the resolution as submitted. Timothy D. Beard III second the motion. Motion passed by unanimous vote.

8. Comcast: The Chairwoman stated that Comcast has made the following changes to XFINITY TV services as follows – On 6/22/2016 the NFL Network & NFL Network HD will move from the Digital Preferred tier to the Digital Starter Tier. The channels will also be available on Xfinity Latino and the Sports Entertainment Tier. On 6/22/2016 MPT2 HD (Maryland Public TV) will be added to the Limited Basic level of service. A copy of this notice is on the bulletin board.

9. Spring Newsletter: The Chairwoman stated that action needs to be taken to approve the proposed Spring Newsletter for distribution. Some corrections were noted. Timothy D. Beard III made a **motion** to approve the Newsletter pending the corrections and an additional article from the Emergency Mgmt. coordinator. Ron L. Weidner second the motion. Motion carried.

10. Parks & Recreation Board: The Chairwoman stated that we received a request from the Parks & Recreation Board to approve Mr. Jim Dysart to go to the Adams County Courthouse to research deed/easement information for the Rails-to-Trails Project. Parks & Recreation Board asked that he be reimbursed for his mileage and for copies. Ron L. Weidner made a **motion** to approve this request. Timothy D. Beard III second the motion. Motion carried.

**PLANNING COMMISSION RECOMMENDATIONS AND STATUS OF**

**ACTIVE PLANS:** None

**COMMITTEE & DEPARTMENT REPORTS:**

1. East Berlin Area Community Center (EBACC) There was no report.

2. Abbottstown Paradise Joint Sewer Authority – Kevin Moul was not present. No report received.

3. Parks and Recreation Board – Ron L. Weidner stated that they are checking on easements. They received a definite no on the ability to piggy-back over the Met-Ed easement. They will check to see if the Railroad released all easements.

4. Emergency Management: Timothy D. Beard III stated that there have been no emergencies.

5. Tax Board Reports: Timothy D. Beard III stated that the next meeting is on the 25th of June and will be an executive and financial meeting.

6. Road Master’s Report – Jay Livingston, Road Master, stated that they have been working to get the roads ready for chip seal. Installing some culverts, doing work on the trucks. They hired a new part-time worker, Tom Barrows, and he is doing well. They did some building repair after the recent storm.

7. COG Report – Jay Livingston stated that Andrew Merkel from Adams County Planning & Development gave an update on an ACTPO study.

8. East Berlin Joint Authority Report – Ron L. Weidner stated that the plant is running fine. Ron L. Weidner stated that they are no longer researching the leasing of the plant. Ron stated that the authority is in good financial shape and should be able to run fine without help.

9. Finance Committee Report – Brian Campbell was not present. They have a scheduled meeting on July 26, 2016.

10. East Berlin Library – No report received, the Grand Opening is planned for Sunday, July 24th.

**Engineer’s Report** – Chad Clabaugh; Township Engineer, from C.S. Davidson

1. New Oxford Dollar General: C. S. Davidson has been working with the developer and their engineer to resolve the sidewalk slope issue. The stormwater volume control issue has been resolved and the Adams County Conservation District has terminated the NPDES permit. A few items from the punch list need to be resolved prior to release of the security. It is anticipated that all items will be resolved within the next month.

2. DJ Homes: C. S. Davidson has performed an inspection of the completed public improvements and issued a letter dated 5/27/16 recommending the security be reduced to $21,205.35.

**Solicitor’s Report** – Ronald Tomasko, Attorney from the firm of JSDC Law Offices, presented his report of activity. Attorney Tomasko continues to work on the following cases:

1. David Lease, Sewer issues and appeal from SEO’s decision: By order dated 4/1/2016, Judge George ordered Mr. Lease to pay $47,798.32 in fees/costs. Mr. Lease is attempting to pursue a pro se appeal from the 4/1/2016 Order. The Solicitor’s office is waiting on a determination from the Adams County District Attorney regarding Mr. Lease’s testimony in the proceedings before Judge George and how that compared to Mr. Lease’s previous sworn testimony in other matters for the purposes of a potential perjury charge.

2. Other cases with David Lease are pending. Charles Harman has withdrawn his appeal after having his Planning Module denied. Also continue work on Municipal Liens.

**Zoning Officer’s Report** – PA Municipal Code Alliance Report for May 2016 was presented by Stephanie A. Egger. For May 2016 there were 12 violation notices sent and 8 permits issued.

**MOTION TO PAY THE BILLS:**

Stephanie A. Egger presented the Board with a listing of the May 2016 bills to be approved for: General Fund $83,380.50 and Route 94 Sewer Fund $47,368.95. Ron L. Weidner made a **motion** to approve the bills as submitted. Timothy D. Beard III second the motion. Motion passed by unanimous vote.

**PUBLIC COMMENTS:**

**SUPERVISOR COMMENTS:**

**Ron:** This was a small crowd tonight. He hopes that everyone has a good 4th of July weekend. Ron said that the part-time guy is working out great and is a great fit for the township.

**Tim:** Hopes all the Dads out there have a good Father’s Day. Have a great 4th of July and be safe.

**Steph:** Thank you for coming. Today is Remembrance Day for the WWII D-day conflict. Remember to thank a vet.

**Meeting Announcements:**

**Next Parks & Rec Committee Meeting – Tuesday, June 14th @ 7:00 pm**

**Next Planning Commission Meeting – Tuesday, June 21st @ 7:00 pm**

**Next Finance Committee Meeting – Tuesday, July 26th @ 6:30 pm**

**Board of Supervisors Meeting – Monday, July 11th @ 7:00 pm (second Monday due to the**

**July 4th weekend)**

**Adjournment**

Having nothing further to discuss, Ron L. Weidner made a **motion** to adjourn the meeting at 7:45pm. Timothy D. Beard III second the motion. Meeting adjourned at 8:15 pm

Minutes taken and transcribed by:

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Deborah A. Brogan

Secretary Hamilton Township